

<b>Name of child/young person</b>		<b>DoB</b>	
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This form is the property of: (name of agency)

<b>Name:</b>	
<b>Date of birth:</b> (dd/mm/yyyy)	
<b>Report completed by:</b>	
<b>Position:</b>	
<b>Agency:</b>	
<b>Date completed:</b>	
<b>Date updated:</b>	
<b>Date updated:</b>	
<b>Date updated:</b>	

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## CONTENTS

- Adoption/permanence Support Plan Section 21: Part A – Child's needs
- Adoption/permanence Support Plan: Part B – Support to adoptive family

To insert the child's/young person's name and DoB, open the header, add the information and then close the header and save. This will copy the information onto every page.

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<b>NAME OF LOCAL AUTHORITY</b>
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<b><i>Council Logo</i></b>
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## ADOPTION/PERMANENCE SUPPORT PLAN PART A – CHILD'S NEEDS

(see section 21 of Guidance Notes)

Part A of this plan should be completed by the child's social worker at the point of registering a child for adoption/permanence. It identifies the assessed needs of the child and the potential resources required to meet those needs. This plan will be updated at the point of matching and again at placement.

<b>Name of child:</b>	
<b>Date of birth:</b>	
<b>Date of this plan/review:</b>	
<b>Child's social worker Name and telephone number:</b>	
<b>Family placement social worker Name and telephone number:</b>	

### HEALTH AND DEVELOPMENT (detailed summary of current health needs and how they are being met)

- Briefly outline the child's current health needs and any routine checks or screening
- Give details of chronic or acute illnesses in her/his birth family background
- What support will the child need to meet their optimal development in this area?

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What assistance might be required by the adopters/permanent carers to meet these needs of the child?

What potential health needs might arise in the future, e.g.

- Genetic conditions?
- Implications of early life harm or abuse?
- How will these needs be met and supported?
- How will the costs be met?

#### HEALTH NEEDS ACTION PLAN:

#### EDUCATION (detailed summary of educational provision)

- Give the name of any educational services currently involved
- If the child is at school, obtain relevant information directly from the school and include the most recent school report
- Is there any delay in certain areas?
- Has the present educational setting raised concerns?
- Has a Co-ordinated Support Plan (CSP) been drawn up?

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What assistance might be required by adopters/permanent carers to meet the identified educational support needs of the child?

What potential educational needs might arise in the future, e.g.

- Additional support for learning?
- Special schooling?
- How will these needs be met and supported?
- How will the costs be met?

**EDUCATIONAL NEEDS ACTION PLAN:**

**EMOTIONAL AND BEHAVIOURAL** (detailed summary of current emotional and behavioural needs and how they are being met)

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What assistance might be required by adopters/permanent carers to meet the emotional and behaviour needs of the child?

What potential emotional and behavioural needs might arise in the future?  
How will these needs be met and supported?  
How will the costs be met?

**EMOTIONAL AND BEHAVIOURAL NEEDS ACTION PLAN:**

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**IDENTITY (detailed summary of current identity needs and how they are being met)**

Outline the child's heritage, cultural, language and religious needs

Outline life story work undertaken so far and by whom

What assistance might be required by adopters/permanent carers to meet the identity needs of the child?

What potential identity needs might arise in the future, e.g.

- Ongoing development of life story work?
- Later life letter, etc?
- How will these needs be met and supported?
- How will the costs be met?

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**IDENTITY NEEDS ACTION PLAN:**

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**CONTACT (detailed summary of current contact arrangements)**

What is the purpose of this contact and with whom?  
State if there are children's hearing orders or instructions  
Indicate the nature of the contact, i.e. direct/indirect

<b>Name of person</b>	<b>Relationship to child</b>	<b>Purpose and type of contact</b>	<b>Frequency</b>	<b>Court/children's hearing order</b>

What assistance might be required by the adopters/permanent carers to support the identified contact needs of the child?

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What potential contact needs might arise in the future?  
How will these needs be met and supported?  
How will the costs be met?

**CONTACT NEEDS ACTION PLAN:**

**CAPR Support Plan**

Person	Signature		Date
<b>Social worker</b>	<i>Sign:</i>		
	<i>Print:</i>		
<b>Line manager</b>	<i>Sign:</i>		
	<i>Print:</i>		
<b>Agency decision-maker</b>	<i>Sign:</i>		
	<i>Print:</i>		
	<i>Title:</i>		

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<b>NAME OF COUNCIL</b>
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<b>Council Logo</b>
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**ADOPTION/PERMANENCE SUPPORT PLAN  
PART B – SUPPORT TO ADOPTIVE/PERMANENT FAMILY**

Part B of this plan should be completed after matching a child for adoption/permanence and before placement. It identifies the support needs of the adopters/permanent carers and the potential resources required to meet those needs.

Part B should be completed by the adopter/permanent carer(s)'s social worker/link worker.

<b>Name of adopter/permanent carer(s):</b>	
<b>Date of this plan/review:</b>	
<b>Child's social worker Name and telephone number:</b>	
<b>Family placement social worker Name and telephone number:</b>	

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<b>SUPPORT NEEDS OF ADOPTER(S)/PERMANENT CARER(S)</b>					
<b>Type of support service needed</b> <ul style="list-style-type: none"> <li>• Training</li> <li>• Peer support</li> <li>• Advice/ information</li> <li>• Counselling</li> <li>• Other (specify)</li> </ul>	<b>Service to be provided</b>	<b>Person/agency responsible</b>	<b>Financial and practical implications</b>	<b>Frequency, duration and start date</b>	<b>Planned outcome and review</b>

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Parties to the agreement of the Plan			
Person	Signature		Date
<b>Adopter/ permanent carers</b>	<i>Sign:</i>		
	<i>Print:</i>		
<b>Adopter/ permanent carers</b>	<i>Sign:</i>		
	<i>Print:</i>		
<b>Representative for placing local authority</b>	<i>Sign:</i>		
	<i>Print:</i>		
	<i>Title:</i>		
<b>Representative for receiving local authority</b>	<i>Sign:</i>		
	<i>Print:</i>		
	<i>Title:</i>		
<b>Representative for voluntary adoption agency</b>	<i>Sign:</i>		
	<i>Print:</i>		
	<i>Title:</i>		