



Legal and Democratic Services

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Our Reference: DW/LR124
Your Reference:

18 August 2015

Dear Mr Cowan,

Town and Country Planning (Schemes of Delegation and Local Review Procedure) (Scotland) Regulations 2013

Notice of Review: Planning Application 15/00218/APP - Replacement of four windows and two doors at 31 Church Street, Portknockie, Buckie

At the meeting of the Moray Local Review Body (MLRB) held on 23 August 2012 (paragraph 3 of the Minute refers), the MLRB agreed that all LRB Cases would be site visited prior to determination. It was also agreed that the visit would be unaccompanied and the Planning Adviser and the Clerk would be in attendance. The MLRB propose to visit the site of the above planning application, at approximately 2:20pm on Wednesday 26 August 2015.

It may be that members of the MLRB may wish to enter onto the site to inspect it for themselves and should they wish to do so, I trust that you will have no objection. It would also be extremely helpful if you could inform any other person(s) who own land to which the application relates of the proposed site inspection.

Members of the MLRB will neither be making a decision upon the application nor be discussing it at the site inspection but rather will only come to discuss it when the Notice of Review is submitted to the meeting of the MLRB to be held on Thursday 27 August 2015 at 9:30am within the Council Chamber, Council Offices, High Street, Elgin.

In addition to being able to attend in person at the above venue, meetings of the Moray Local Review Body are broadcast live, and thereafter available to watch for a period of 6 months, and can be viewed at www.moray.gov.uk/moray_standard/page_43661.html

An agenda, together with all the relevant documents in respect of all Notices of Review to be considered at this meeting will be made available approximately 7 days prior to the meeting on the Council's website at www.moray.gov.uk/moray_standard/page_40962.html and for public inspection at the Access Point, Council Offices, Elgin.

Yours/

Yours sincerely,

Darren Westmacott
Committee Services Officer
Clerk to the Moray Local Review Body