



## Legal and Democratic Services

**The Moray Council**  
**Council Offices, High Street, Elgin, IV30 1BX**  
**Telephone: 01343 543451**  
**DX: 520666, ELGIN**

Mr Andrew Housby  
c/o Mr Nick Brown  
NB Planning & Architecture  
Ellieside  
33 Lintmill  
Cullen  
AB56 4XQ

Contact: Mr Darren Westmacott  
Direct Dial: (01343) 56 3014  
darren.westmacott@moray.gov.uk  
www.moray.gov.uk

Our Reference: DW/LR138  
Your Reference:

7 December 2015

Dear Mr Brown,

### **Town and Country Planning (Schemes of Delegation and Local Review Procedure) (Scotland) Regulations 2013**

#### **Notice of Review: Planning Application 15/01380/APP – Proposed Extension to Workshop and Office at Kinloss Garage, Kinloss**

At the meeting of the Moray Local Review Body (MLRB) held on 23 August 2012 (paragraph 3 of the Minute refers), the MLRB agreed that all LRB Cases would be site visited prior to determination. It was also agreed that the visit would be unaccompanied and the Planning Adviser and the Clerk would be in attendance. The MLRB propose to visit the site of the above planning application, at approximately 11:25am on Friday 7 December 2015.

It may be that members of the MLRB may wish to enter onto the site to inspect it for themselves and should they wish to do so, I trust that you will have no objection. It would also be extremely helpful if you could inform any other person(s) who own land to which the application relates of the proposed site inspection.

Members of the MLRB will neither be making a decision upon the application nor be discussing it at the site inspection but rather will only come to discuss it when the Notice of Review is submitted to the meeting of the MLRB to be held on Thursday 17 December 2015 at 9:30am within the Council Chamber, Council Offices, High Street, Elgin.

In addition to being able to attend in person at the above venue, meetings of the Moray Local Review Body are broadcast live, and thereafter available to watch for a period of 6 months, and can be viewed at [www.moray.gov.uk/moray\\_standard/page\\_43661.html](http://www.moray.gov.uk/moray_standard/page_43661.html)

An agenda, together with all the relevant documents in respect of all Notices of Review to be considered at this meeting will be made available approximately 7 days prior to the meeting on the Council's website at [www.moray.gov.uk/moray\\_standard/page\\_40962.html](http://www.moray.gov.uk/moray_standard/page_40962.html) and for public inspection at the Access Point, Council Offices, Elgin.

Yours/

Yours sincerely,

Darren Westmacott  
Committee Services Officer  
Clerk to the Moray Local Review Body