

Legal and Democratic Services

The Moray Council Council Offices, High Street, Elgin, IV30 1BX Telephone: 01343 543451 DX: 520666, ELGIN

> Contact: Mr Darren Westmacott Direct Dial: (01343) 56 3014 darren.westmacott@moray.gov.uk www.moray.gov.uk

Our Reference: Your Reference: DW/LR138

7 December 2015

Dear Sir/Madam,

Town and Country Planning (Schemes of Delegation and Local Review Procedure) (Scotland) Regulations 2013

Notice of Review: Planning Application 15/01380/APP – Proposed Extension to Workshop and Office at Kinloss Garage, Kinloss

I refer to previous correspondence in regard to the above noted planning application and would advise you that all relevant documents in respect of the above Notice of Review will be submitted to a meeting of the Moray Local Review Body to be held on Thursday 17 December 2015 at 9:30am within the Council Chambers, Council Offices, High Street, Elgin.

In addition to being able to attend in person at the above venue, meetings of the Moray Local Review Body are broadcast live, and thereafter available to watch for a period of 6 months, and can be viewed at www.moray.gov.uk/moray_standard/page_43661.html

An agenda, together with all the relevant documents in respect of all Notices of Review to be considered at this meeting will be made available approximately 7 days prior to the meeting on the Council's website at <u>www.moray.gov.uk/moray_standard/page_40962.html</u> and for public inspection at the Access Point, Council Offices, Elgin.

If you have any queries, please do not hesitate to contact me on the above details.

Yours faithfully,

Darren Westmacott Committee Services Officer Clerk to the Moray Local Review Body