



## Legal and Democratic Services

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Our Reference: DW/LR161  
Your Reference:

7 July 2016

Dear Mr Mackay,

### **Town and Country Planning (Schemes of Delegation and Local Review Procedure) (Scotland) Regulations 2013**

#### **Notice of Review: Planning Application 16/00344/APP – Erect Single Storey Office Building on Land 170M Northwest of Damhead Farm, Kinloss**

I acknowledge receipt of the Notice of Review dated 7 July 2016 in respect of the above noted planning application.

Please note that the grounds for review and associated documents can be viewed on The Moray Council's website at [http://www.moray.gov.uk/moray\\_standard/page\\_65978.html](http://www.moray.gov.uk/moray_standard/page_65978.html) or <http://public.moray.gov.uk/eplanning/> and entering the planning application reference number. A copy of the documents can also be made available for inspection, on request, at the Access Point, Council Offices, Elgin.

In terms of the Regulations, interested parties will now be notified of receipt of the Notice of Review and given 14 days in which to submit representations in respect of the Review.

Should any representations be received, these will be forwarded to you and you will have 14 days to respond to any comments if you wish. Thereafter, arrangements will be made for a meeting of the Moray Local Review Body to consider your request for a review of which you will be notified of the date, time and venue.

If you have any queries, please do not hesitate to contact me on the above details.

Yours sincerely,

Darren Westmacott  
Committee Services Officer  
Clerk to the Moray Local Review Body