Resource Panel^ and Additional Resources Allocation Group* Process

Named Person (NP)/ Lead Professional (LP) believes a Targeted Intervention is required

NP/LP initiates Child's Plan and multi-agency chronology based on discussion with all involved[1] including multi-agency chronology

NP/LP collates summary assessment/interventions/involvement from professionals into Section C, including child and family views, and sends to all parties (A, B, C and blank D)

NP/LP discusses possible services/resources with providers to see if appropriate for this child/family

Child's Plans agreed/reviewed. Lead Professional (LP) identified/confirmed. LP records analysis of discussion in Section C and completes action plan and sends to all parties. Review date and possible reason for early review agreed.

Is funding/service approval required to deliver actions from plan?

No → Team Around Child deliver action plan

Yes

LP send Child's Plan[2] A – D, and wellbeing web, to Resource Panel Administrator[3] or ARAG Administrator 14 days prior to panel.
For ARAG, LP also complete ARAG Request form.

Administrator copies to Resource Panel/ARAG members

Resource Pane/ARAG meet

Administrator records decision (on minute and speadsheet) including review date, if applicable

Administrator informs LP of outcome

LP and service provider meet along with child/family (or separately depending on which is more appropriate) to confirm detailed outcomes and actions

Work progresses and is reviewed

Administrator requests updated Child's Plan[4] from service provider/LP/others as required 2 weeks before review dates and copies to Resource Panel

Resource Panel/ ARAG discuss

Has service met identified outcomes?

Yes → Is service still required?

Yes → (back to Administrator records decision)

No

No

Resource Panel/ ARAG make recommendation to Lea Professional

(back to NP/LP discusses possible services/resources with providers to see if appropriate for this child/family)

^ - Resource Panel for Action for Children / Aberlour Service
* - ARAG for funding of packages outwith that available to SW team
1- All assessments contain a brief summary and recommendations for inclusion in Child's Plan
2 – Old style Child's Plan will be accepted until August 2017 but new action plan format must be included
3 – If A – D are not completed administrator returns to LP
4 – Review should include wellbeing web for Resource Panel