

Burghead and Cummingston Community Council



Minute of Inaugural Meeting of Burghead & Cummingston Community Council

Date: Thursday, 05 October 2017

Time 7.00 pm

Venue: Harbourmaster's Office, Burghead

Chair: Jane Martin Community Council Liaison officer (CCLO)

Attendees: Cllr Ryan Edwards, Gilbert Farquhar, Les Taylor, Jennifer Walker, William Davidson, Albert Main, Rosie Craig, Jim Paterson, Kirsten Garstang, Chris Tuke

Apologies: Dr Joan Megson, Cllr Allan, Cllr Cowe, Cllr Patience

1. Welcome, Introductions and Apologies

Jane Martin (CCLO) welcomed all to the meeting and congratulated members on being elected as Community Councillors to serve their communities.

2. Community Council Induction

Jane Martin (CCLO) gave a training/induction presentation to all members. This incorporated, Community Councils in Moray, Scheme and Constitutional documents, Community Councillors Handbook, Core Community Council Business, Members and Office Bearers duties, highlighting key areas of which Community Councils and its members should be aware.

All Members were given copies of the Scheme of Establishment, Model Constitution and the Code of Conduct. The Community Council were issued one hard copy of the handbook and informed that the handbook is available online at:

http://www.moray.gov.uk/moray_standard/page_105319.html. If members require printed copies, costs can be paid from the Community Council administration grant.

3. Contact Sharing Authorisation

Jane Martin (CCLO) asked all members to complete the Contact Sharing Authorisation form for Data Protection purposes, copies of the completed forms will be emailed to the secretary. Jane Martin (CCLO) is to share contact information with all members.

4. Administration Grant and Population Figures

Jane Martin informed members that the annual grant for Burghead & Cummingston Community Council is £656.16 for the period April 2017/18.

The grant is calculated at £500 plus 0.0725 pence per head of population, the population for the area is 2152.

The annual grant paid is distributed in two parts, April and October; the second grant payment for the period 2017/18 will be paid in October on receipt of examined annual accounts.

Jane Martin (CCLO) received the checked annual accounts from Jennifer Walker, the Treasurer to the previous Community Council.

5. Appointment of Office Bearers

Chairperson:	William Davidson	Proposed: Jennifer Walker	Seconded: Gilbert Farquhar
Vice Chairperson:	Chris Tuke	Proposed: William Davidson	Seconded: Les Taylor
Secretary:	Les Taylor	Proposed: William Davidson	Seconded: Albert Main
Treasurer:	Jennifer Walker	Proposed: Albert Main	Seconded: Jim Patterson
Planning Contact:	Les Taylor	Proposed: Gilbert Farquhar	Seconded: Rosie Craig

6. Constitutional Documents

Jane Martin suggested that the model constitution should be signed immediately to protect the Community Council; the Community Council can in the future apply for any changes that may be required to Moray Council.

Members agreed that the changes needed to be made to the Constitution for the Community Council due to ownership of a building at the harbour. Chris Tuke agreed to submit the changed constitution to Moray Council in the next 7 days.

Jane Martin (CCLO) advised members to bring their copy of Constitutional documents to meetings for reference, particularly the Standing Orders.

7. AOC

Clash Gour Wind farm, Community Ownership Workshop in Moray on the 24th November.

8. Business from previous meeting

Jane Martin closed the inaugural meeting and handed the meeting over to the new chair to start Community Council business. Billy Davidson thanked Jane Martin for her comprehensive briefing.



Billy Davidson assumed the Chair and Jane Martin left the meeting.

**Minute of regular meeting held at Burghead Harbour Office on
Thursday, 5th October 2017**

Present:	Billy Davidson, (Burghead)	Gilbert Farquhar, (Burghead)
	Kirsten Garstang, (Burghead)	Abbey Main, (Burghead)
	Les Taylor, (Burghead)	Chris Tuke, (Burghead)
	Jennifer Walker, (Burghead)	Jim Patterson (Cummington)
	Rosie Craig (Cummington)	

Apologies: Joan Megson (Burghead)
Moray Councillors James Allan, John Cowe & Amy Patience

In Attendance: Moray Councillor Ryan Edwards,

Billy Davidson congratulated all Community Councillors on their appointment and welcomed new and returning Members.

Adoption of minute of previous meeting:

Proposed by: Abbey Main

Seconded by: Gilbert Farquhar

Matters Arising

Police Report

No Police Report had been received.

Cuppa Club

There was nothing further to report.

Dog Fouling

The Community Council was delighted to see that a fixed penalty notice of £80 had been issued in Burghead. This was made possible by intelligence given to the Community Warden. The meeting was also pleased to see that more members of the public were prepared to identify culprits and felt that this was the only way to resolve the problem.

Cemetery Car Park

Cllr. John Cowe has been approached to investigate if disabled parking markings could be painted near to the pedestrian gate.

Community Garden

Over £600 was raised at the recent Coffee Morning. Thanks was expressed to everyone involved.

It is intended to hold a bonfire along with a small firework display, entertainment & refreshments at the Station Yard on Friday, 3rd November from 6pm.

Tree at Grant Lane/Sellar Street

Complaints have been received regarding a tree over-hanging Grant Lane at its junction with Sellar Street. The Community Warden has been informed and Chris Tuke said that he would speak to the owner if he saw him.

Rubbish at Harbour

It was noted that rubbish was building up at the Harbour, particularly along the ‘Tarry Dyke’. There appears to be confusion over whether a £20/qtr charge, made by the Council, is for uplift of waste or simply for use of the bins. Cllr. Edwards is to seek clarification and to investigate whether the “Fishing for Litter” scheme could work out of Burghead, in his capacity as the Chairman of the Burghead & Hopeman Harbour Board.

Defibrillators

Les Taylor has been in contact with Ken Glass of Defibs for Moray. Mr. Glass was willing to attend this meeting but, due to the time required for the Community Councillors’ induction and the election of Office Bearers, it was considered better to invite him to the meeting on 2 Nov 17.

5 Year Plan

Jim Patterson & Joan Megson are to continue preliminary work towards developing a 5 Year Plan for Burghead. Jim Patterson explained that this would involve establishing what facilities residents wanted within the village, how housing was developed etc. Chris Tuke advised that a longer, perhaps 10-year view was taken as the new Moray Council Development Plan had just come into force. One of the areas covered by this Plan is housing development and runs until 2022. Suggestions for inclusion of the next version are expected to sought towards the end of this year.

AOCB

Constitution

Further to the discussion that took place when Jane Martin was in the Chair, Chris Tuke moved that the Constitution from the previous session of the Community Council be re-adopted with the amendment that the Quorum be reduced from 5 to 3, in line with the Moray Council Scheme of Community Councils. As no copy of the Constitution was available, Chris suggested that, if past Members were content, a copy could be circulated to everyone to reacquaint themselves with the document and for new Members to indicate their agreement or to suggest amendments. This proposal was accepted unanimously.

Note: All Members have, since the meeting, intimated that they are content with the previous Constitution being adopted with the quorum for Meetings reduced from 5 to 3. Signed copies of the Constitution have been sent to Moray Council via e-mail and in hard copy.

Flooding at Cummingston

Jim Patterson reported that recent heavy rain had, once again, led to water, carrying silt and slurry, cascading down the road to Roseisle, (7 Towers Road). Road drains were blocked exacerbating the problem of standing water on the B9040 (Burghead to Hopeman Road). Jim has been in contact with the Moray Council & SEPA and will keep members aware of developments.

Cemetery

Abbey Main reported that the duckboards were being left in open view between burial and could present a hazard to visitors. Billy Davidson will talk to one of the grave-digging staff, in the first instance.

Harbour Toilets

Gilbert Farquhar reported that several lights had been inoperative in the Harbour Toilet. Moray Council had been informed and a rapid repair effected. Gilbert expressed his gratitude for a prompt response.

Taxi & Civic Licences

Cllr. Edwards informed the meeting that a review of Civic & Taxi Licences was underway. He also stated that the Licensing Board was investigating if it was practical and desirable to issue Community Councils with Licence Application Lists in a similar format to the Planning Applications Lists which they currently receive.

Remembrance Sunday 2017

Cllr. Edwards offered an apology that no Moray Councillor would be available to lay a wreath on behalf of Moray Council. He stated that Cllr. Allan has a long-standing arrangement as Vice President of the North Scottish Area Boys' Brigade, Cllr. Cowe would be attending Lossiemouth's Ceremony, Cllr. Edwards would be at Hopeman & Pluscarden and Cllr. Patience would be in Edinburgh. Chris Tuke volunteered to lay the Burghead Wreath, on behalf of the Moray Council, in his capacity as former Councillor. This was agreed and Billy Davidson would represent Burghead and Cummingston Community Council, as usual.

Jim Patterson informed the Meeting that there was likely to be a wreath-laying ceremony in Cummingston, for the first time in several years, and suggested that he and Rosie Craig would represent the Moray Council and Burghead and Cummingston Community Council. This was agreed and members wished Cummingston success with the revived ceremony.

Chris Tuke is to order 2 wreaths with Burghead and Cummingston Community Council Coat of Arms centre-pieces.

Glass Recycling in Burghead

Billy Davidson requested that the Bottle Banks be returned to the Harbour Area. Cllr. Edwards said that he would investigate.

Burghead Visitor Centre

It was reported that the Burghead Headland Trust had had 5,769 visitors to the end of September, this year. Members commended the Trust on its success.

Bus Shelter at Red Craig

A request for a bus shelter has been received from a resident. Billy Davidson stated that he was well aware that this person was in contact with the Moray Council, the local MSP and the local MP over this matter. The Community Council had previously made representation on this issue and he felt that the long-standing requests for shelters at the school bus pick-up points presented a higher priority. All agreed.

Being no further business the meeting was closed.

Date of next meeting Thursday, 2nd November at 7.30pm in Burghead Harbour Office.

Chris Tuke
Secretary

Copies of previous minutes and information regarding Burghead available on-line at: Moray Council Website www.moray.gov.uk > Community Life & Leisure > Community Councils > Burghead and Cummingston

http://www.moray.gov.uk/moray_standard/page_60801.html

Please use the Grampian Police number to report all nonemergency issues.

101

Community Warden - Tim Betts- 07800 670665
tim.Betts@moray.gov.uk

or

Contact the Moray Council Anti-Social Hotline 0800 58 77 197
antisocialbehaviour@moray.gov.uk