

# Innes Community Council

Minutes of the meeting held on Tuesday 3<sup>rd</sup> October, 2017 held in Lhanbryde Community Centre

**In Attendance:**

Mrs J Martin  
Mr A Anderson  
Mr J A Mackie  
Mrs A Speake  
Mr C Dunbar  
Mr J Chambers  
Mr N Taylor

CCLO, Moray Council

Cllr Shonna Morrison  
Cllr D Bremner  
Peter Fitch

Moray Council  
Moray Council

**Apologies:**

Mrs G Stewart  
Anita Milne  
Cllr M Mcrae

Moray Council

Minute	Discussion	Action
1	<p><b>Welcome, Introductions and Apologies</b></p> <p>Jane Martin CCLO welcomed all to the meeting and congratulated members on being elected as Community Councillors to serve their communities.</p> <p>Newly elected members are: -</p> <p>Lhanbryde and Pitgaveny</p> <p>Alexander Anderson, Crinan Dunbar, Nicholas Taylor James Chamber.</p> <p>Garmouth and Kingston</p> <p>James A Mackie Anne Speake.</p>	

2	<p>There were no representatives elected for Mosstodloch or Urquhart.</p> <p><b>Community Council Induction</b></p> <p>JM (CCLO) gave a training/induction presentation to all members. This incorporated, Community Councils in Moray, Scheme and Constitutional documents, Community Councillors Handbook, Core Community Council Business, Members and Office Bearers duties, highlighting key areas that Community Councils and its members should be aware of.</p> <p>All Members were given copies of the Scheme of Establishment, Model Constitution and the Code of Conduct. The Community Council were issued one hard copy of the handbook and informed that the handbook is available online at <a href="http://www.moray.gov.uk/moray_standard/page_105319.html">http://www.moray.gov.uk/moray_standard/page_105319.html</a>, if members require printed copies, costs can be paid from the Community Council administration grant.</p> <p><b>Contact Sharing Authorisation</b></p> <p>JM (CCLO) asked all members to complete the Contact Sharing Authorisation form for Data Protection purposes, copies of the completed forms will be emailed to the secretary. JM (CCLO) to share contact information with all members</p> <p><b>Administration Grant and population figures</b></p> <p>Jane Martin informed members that the annual grant for Innes Community Council is £893.82 for the period April 2017/18. The grant is calculated at £500 plus 0.0725 pence per head of population, the population for the area is 5397 .</p> <p>The annual grant paid is distributed in two parts, April and October; the second grant payment for the period 2017/18 will be paid in October on receipt of examined annual accounts. JAM informed the JM (CCLO) that the accounts are completed and are waiting to be independently checked.</p> <p><b>Appointment of Office Bearers</b></p> <p>JAM suggested that office bearers from the last term should continue and be reviewed in February 2018, this to give continuity and for new members time to settle in. All members agreed to this. The following appointments were made</p> <p><b>Chairperson:</b> Sandy Anderson</p>
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	<p><b>Proposed:</b> Anne Speake <b>Seconded:</b> Crinan Dunbar</p> <p><b>Vice Chairperson:</b> Nick Taylor <b>Proposed:</b> Sandy Anderson <b>Seconded:</b> Jim Mackie</p> <p><b>Secretary:</b> Jim Mackie <b>Proposed:</b> Anne Speake <b>Seconded:</b> Sandy Anderson</p> <p><b>Treasurer:</b> Crinan Dunbar <b>Proposed:</b> Sandy Anderson <b>Seconded:</b> Jim Mackie</p> <p><b>Planning Contact:</b> Jim Mackie <b>Proposed:</b> Nick Taylor <b>Seconded:</b> Crinan Dunbar It was agreed that the planning list should go to the generic email address.</p> <p>The secretary proposed that the role of minute secretary by Mrs Milne be continued with an honorarium of £30.00 per meeting. This was unanimously agreed.</p>	
6	<p><b>Constitutional Documents</b></p> <p>JAM suggested that the model constitution should be signed immediately to protect the Community Council; the Community Council can in the future apply for any changes that may be required to Moray Council.</p> <p>A vote was taken on this as a member raised concerns; the majority were in favour of the Model Constitution being signed at the meeting.</p> <p>The constitution was signed; JM (CCLO) will deliver to the Deputy Returning Officer for checking and will be returned to the Community Council.</p> <p>JM (CCLO) advised members to bring their copy of Constitutional documents to meetings for reference, particularly the Standing Orders.</p>	
7	<p><b>AOC</b></p> <p>Clash Gour Wind farm, Community Ownership Workshop in Moray on the 24th November.</p>	
8	<p><b>Business from previous meetings</b></p>	

9	<p>Jane Martin closed the inaugural meeting and handed the meeting over to the new chair to start Community Council business.</p> <p><b>AA, as re-elected Chair, welcome all members to the first meeting of the newly elected Innes Community Council and thanked JM (CCLO) for her informative introduction and presentations.</b></p>	
10	<p><b>JM (CCLO) left the meeting at that point</b></p> <p><b>Apologies</b></p> <p>As noted above</p>	
11	<p><b>Police Report</b></p>	
12	<p>No police officer was present. No CPP news sheet had been received prior to the meeting.</p> <p><b>Moray Councillors' Reports</b></p>	
13	<p>Clr Bremner informed the meeting that the application for changes to the Liquor Licenses for the Tennant Arms would be heard by the Moray Council Licensing Board on Thursday, 5<sup>th</sup> October, 2017. Councillors reported back from the previous meeting comments about the amount of litter and rubbish dumped behind the Tennant Arms building. They had been informed that Moray Council had no powers to either force the owners or to go in and remove the rubbish.</p>	
14	<p>AS informed the Councillors that work done by Moray Council to reduce the amount of rain water on Beach Road had failed and during a recent prolonged and heavy fall of rain water ran from Beach Road down the lane at her house and into her property.</p>	
15	<p><b>Minutes of the Previous Meeting</b></p> <p>The minutes of the meeting held on 5<sup>th</sup> September, 2017, were agreed as a correct record. . Proposed by Mr Dunbar and seconded Mrs Speake.</p>	
16	<p><b>Matters Arising</b></p> <p>As noted above.</p> <p>Secretary reported that letter sent to Moray Council re</p>	

	<p>application for loading/service bay at the Tennants Arms had now been acknowledged. Official explained that the application was a standard procedure and no objections could be made at this time. Further explained that it would take a minimum of six months, maybe as long as nine months for Council to make a decision for approval or not. However, once a letter of approval had been accepted, the developer then had to submit full plans detailing access to the site, details of road and footpath closures together with details of any traffic management plans should St Andrews Road required to be restricted to traffic. Letter noted ICC concerns re traffic management and the adverse impact on local businesses and that those comments would be considered if the application did proceed to traffic management plans etc.</p>	
17	<p>Secretary advised still no response to the letter sent to Transport Scotland re A96 dualling consultation.</p>	
18	<p><b>Treasurer's Report</b></p> <p>As the former treasurer had not stood for re-election, the Secretary advised that the accounts were upto date and were currently being examined by an independent person. The full accounts would be available for the November meeting. special project bank account for Innes Heritage project on going.</p> <p>The secretary raised the point of signatories for the Bank Accounts as two of the three signatories were no longer members of Innes Community Council. Following discussion a unanimous decision was made that Mr Dunbar (as treasurer and Mr Anderson (as Chair) should be the additional signatories along with Mrs Speake.</p>	
19	<p><b>Planning Matters</b></p> <p>Nothing of note received for developments within Innes Community Council area from the previous months meeting. Secretary explained to new members the weekly production of a list of planning applications within Moray. As agreed at the election of office bearers, Secretary confirmed he would send out to all members each week a copy of Moray Council Planning Applications</p>	
20	<p><b>REDEVELOPMENT OF TENNANT ARMS, LHANBRYDE –</b></p> <p>Secretary informed the meeting that an application had been submitted to Moray Council Licensing Board for changes to the current Liquor License. Secretary advised that as a ICC</p>	

	<p>official a consultee, no information sent to the ICC. Also reported that there was difficulty accessing the Licensing Board web pages and that there was no information available for the ICC to make any decisions. As ICC had made representations to the Moray Council Licensing Board on the perceived application, he would be giving the ICC response to the Licensing Board meeting on 5<sup>th</sup> October, 2017.</p>	
21	<p><b>Phone Box at High Street, Garmouth</b></p> <p>Secretary update members on the acquisition of the former BT phone box in Garmouth for use as a point for a community defibrillator. CD gave an update on the Crowd Funding request hosted by him on the Internet which had raised over £200. Secretary informed members that cash collection points had been set up within Garmouth and Kingston.</p>	
22	<p><b>Garmouth and Kingston Amenities Notice Boards</b></p> <p>Secretary informed the meeting that with ICC meeting of that date organised by Moray Council CCLO, no agenda had been sent out, therefore none posted on the notice boards.</p>	
23	<p><b>Correspondence</b></p> <p>All correspondence had been circulated around the members by the Secretary. There were no comments or actions to be taken on any matter.</p>	
24	<p><b>AOCB</b></p>	
25	<p>Secretary reported that there had been a request from the developers of the Rothes III wind farm development to address and consult with ICC. Agreed that the developers be invited to the next ICC meeting.</p>	
26	<p>Secretary reminded members that in 2015, ICC had submitted a Petition to the Scottish Parliament requesting that the Government make it a criminal offence for landowners not to treat invasive non native species of plants, especially Giant Hog Weed, Japanese Knotweed and Himalayan Balsam. Advised that the Petitions Committee had closed the Petition in September, 2016, on the grounds that there were sufficient legislation in place to deal with the problem. However ICC was informed that they could raise the Petition after 12 months if there was no perceived improvement in the situation. Was agreed that the secretary would revisit the Petition and report</p>	

	back at the November meeting.	
27	Point raised that there was a rumour that Moray Council were proposing to close the public waste/recycling facility in the Chanonry Estate in Elgin and move the facility to Waste Busters in Forres. Agreed that the secretary would write to Moray Council asking for clarification.	
28	<p><b>Future Meetings</b></p> <p>Following discussion it was agreed that future meetings would follow the previous cycles of locations and dates. Innes Community Council would meet on the first Tuesday of each month except January and July.</p> <p>Locations each year would be: -</p> <p>October, November, December and February <b>Lhanbryde Community Centre</b></p> <p>March, April and May, <b>Urquhart Parish Hall.</b></p> <p>June, August and September. <b>Garmouth and Kingston Golf Club.</b></p>	
29	There being no further business, the Chair thanked everybody for coming and closed the meeting at 9 15pm	