

Minute of inaugural Meeting Buckie & District Community Council

Date: Monday, 23 October 2017

Time: 7.00 pm

Venue: Buckie Town House, Buckie

Chair: Jane Martin Community Council Liaison officer (CCLO)

Attendees: Jack Johnston, Kevin McKay, Christine Allan, Anne McKay, Morag Stewart, Steve Thornton, Alison Durno. Cllr Eagle, Cllr Cowie, Cllr Warren

Apologies: Anne Mitchell

1. Welcome, Introductions and Apologies

Jane Martin CCLO welcomed all to the meeting and congratulated members on being elected as Community Councillors to serve their communities.

2. Community Council Induction

JM (CCLO) gave a training/induction presentation to all members. This incorporated, Community Councils in Moray, Scheme and Constitutional documents, Community Councillors Handbook, Core Community Council Business, Members and Office Bearers duties, highlighting key areas that Community Councils and its members should be aware of.

All Members were given copies of the Scheme of Establishment, Model Constitution and the Code of Conduct. The Community Council were issued one hard copy of the handbook and informed that the handbook is available online at http://www.moray.gov.uk/moray_standard/page_105319.html, if members require printed copies, costs can be paid from the Community Council administration grant.

3. Contact Sharing Authorisation

JM (CCLO) asked all members to complete the Contact Sharing Authorisation form for Data Protection purposes, copies of the completed forms will be emailed to the secretary.

JM (CCLO) to share contact information with all members.

ST requested to use his business address for contact information.

4. Administration Grant and population figures

Jane Martin informed members that the annual grant for Buckie & District Community Council is £1167.58 for the period April 2017/18.

The grant is calculated at £500 plus 0.0725 pence per head of population, the population for the area is 9299 .

The annual grant paid is distributed in two parts, April and October; the second grant payment for the period 2017/18 will be paid in October on receipt of examined annual accounts. ST will contact the outgoing treasurer and have the accounts checked.

5. Appointment of Office Bearers

Chairperson: Steve Thornton

Proposed: Kevin McKay

Seconded: Anne McKay

Vice Chairperson: Morag Stewart

Proposed: Steve Thornton

Seconded: Anne McKay

Secretary: Jack Johnston

Proposed: Christine Allan

Seconded: Morag Stewart

Treasurer: Christine Allan

Proposed: Jack Johnston

Seconded: Steve Thornton

Planning Contact: Anne McKay

Proposed: Jack Johnston

Seconded: Kevin McKay

Planning list to be sent to the generic email and AM personal email.

All members agreed to the co-option of Alison Durno.

6. Constitutional Documents

JM suggested that the model constitution should be signed immediately to protect the Community Council; the Community Council can in the future apply for any changes that may be required to Moray Council.

The constitution was signed; JM (CCLO) will deliver to the Deputy Returning Officer, after checking the Constitution will be returned to the Community Council.

JM (CCLO) advised members to bring their copy of Constitutional documents to meetings for reference, particularly the Standing Orders.

7. AOC

Clash Gour Wind farm, Community Ownership Workshop in Moray on the 24th November.

Members agreed to change the date of regular meetings to 3rd Monday of the month, no meetings in July and December. Members also agreed to change the venue of meetings to Buckie High School, JM will book.

8. Business from previous meetings

Jane Martin closed the inaugural meeting and handed the meeting over to the new chair to start Community Council business.