

Minute of inaugural Meeting FINDERNE COMMUNITY COUNCIL INAUGURAL

Date: Monday, 30 October 2017

Time: 7.00 pm

Venue: Rafford Village Hall, Rafford

Chair: Jane Martin Community Council Liaison officer (CCLO)

Attendees: Howard Davenport, Anna Gatward, Brian Higgs, Chris Piper, Bob Laughton

Apologies: Tony Pinner, Cllr Feaver, Cllr Creswell, Cllr Alexander, Cllr McLean

1. Welcome, Introductions and Apologies

Jane Martin CCLO welcomed all to the meeting and congratulated members on being elected as Community Councillors to serve their communities.

2. Community Council Induction

JM (CCLO) gave a training/induction presentation to all members. This incorporated, Community Councils in Moray, Scheme and Constitutional documents, Community Councillors Handbook, Core Community Council Business, Members and Office Bearers duties, highlighting key areas that Community Councils and its members should be aware of.

All Members were given copies of the Scheme of Establishment, Model Constitution and the Code of Conduct. The Community Council were issued one hard copy of the handbook and informed that the handbook is available online at http://www.moray.gov.uk/moray_standard/page_105319.html, JM will supply further copies to the Community Council.

3. Contact Sharing Authorisation

JM (CCLO) asked all members to complete the Contact Sharing Authorisation form for Data Protection purposes, copies of the completed forms will be emailed to the secretary.

JM (CCLO) to share contact information with all members. BH will forward to absent members.

4. Administration Grant and population figures

Jane Martin informed members that the annual grant for FINDERNE COMMUNITY COUNCIL INAUGURAL is £579.03 for the period April 2017/18.

The grant is calculated at £500 plus 0.0725 pence per head of population, the population for the area is 1085 .

The annual grant paid is distributed in two parts, April and October; the second grant payment for the period 2017/18 will be paid in October on

receipt of examined annual accounts. JM has received the annual accounts, the grant will be paid in due course.

5. Appointment of Office Bearers

Chairperson: Brian Higgs

Proposed: Chris Piper
Seconded: Anna Gatward

Vice Chairperson: Chris Piper

Proposed: Brian Higgs
Seconded: Howard Davenport

Secretary: To be confirmed

Proposed:
Seconded:

Treasurer: Anna Gatward

Proposed: Brian Higgs
Seconded: Chris Piper

Planning Contact: Carlo Miele

Proposed: Brian Higgs
Seconded: Chris Piper

6. Constitutional Documents

JM suggested that the model constitution should be signed immediately to protect the Community Council; the Community Council can in the future apply for any changes that may be required to Moray Council.

The constitution was signed; JM (CCLO) will deliver to the Deputy Returning Officer, after checking the Constitution will be returned to the Community Council. JM will issue an electronic copy.

JM (CCLO) advised members to bring their copy of Constitutional documents to meetings for reference, particularly the Standing Orders.

7. AOC

Clash Gour Wind farm, Community Ownership Workshop in Moray on the 24th November.

8. Business from previous meetings

Jane Martin closed the inaugural meeting and handed the meeting over to the new chair to start Community Council business.