

# Minutes of JCC Meeting held on Thursday 10<sup>th</sup> August 2017

## Council Chambers, High Street, Elgin

### Present:

Alastair Kennedy	(Chair)
Mike Mulholland	Lossiemouth Community Council
Ann Mitchell	Buckie & District Community Council
Morag Stewart	Buckie & District Community Council
Les Morgan	Findhorn and Kinloss Community Council
Lynn Duncan	Lennox Community Council
Maureen Burrows	Lennox Community Council
Mike Reid	Lennox Community Council
Donald Cameron	Lennox Community Council
Eddie Wallace	Elgin Community Council
Iain Catto	Elgin Community Council
Graham Murdoch	Forres Community Council
Eleanor Hayward	Forres Community Council
James Mackie	Innes Community Council
Sandy Anderson	Innes Community Council
Karen Pryce-Iddon	Strathisla Community Council
Bill Davidson	Burghead & Cummington Community Council
Jim Patterson	Burghead & Cummington Community Council

### In attendance:

Jane Martin, Community Council Liaison Officer, Cllr John Divers, Jo Kirby, Nick Taylor, Catherine Sinclair (minutes)

### 1. Welcome and Apologies

The Chair welcomed everyone. Apologies were noted from Jill Anderson (Strathisla), Carolle Ralph (Lossiemouth), Christine (Buckie) and Ann Speed (Innes)

### 2. Minutes of previous meeting 11<sup>th</sup> May 2017

The minutes were accepted as a true record of the meeting. Proposed by Les Morgan, seconded by Karen Pryce-Iddon.

### 3. Matters arising

**Item 7. Community Council Grants** – to be revisited after elections.

**Item 9. Community Safety Report:** Jane Martin met with Willie Findlay and Chief Inspector Stewart re the Community Safety Report. It was decided not to invite Willie Findlay to this meeting due to the full agenda and different format of the meeting. Only 3 Community Councils and 29 individuals responded to the survey so results will not be broadly representative but Willie Findlay will collate the details and report back. Comments received were generally positive.

#### 3a. Community Council Elections

All current Community Councillors must reapply; names will not automatically be taken forward. The opening date is 22<sup>nd</sup> August and closing date is 28<sup>th</sup> September. Jane Martin will email forms to Community Councils and can deliver or post paper copies if preferred. Forms must be returned individually, not all in one envelope. They can be marked for attention of the elections office and handed into any Moray Council Access Point.

£1,165 has been contributed to election costs by Community Councils. Approx. £130 was spent on leaflets and posters, the rest will be used for promotion in local press. An additional 200 leaflets can be printed for £6.00 on request. Jane Martin is happy to speak to any prospective Community Councillors. Jane Martin will circulate Les Morgan's press release to all Community Councils who are welcome to share it. It will feature in the Northern Scot this week.

The current term ends in September and Community Councils cannot hold a meeting until Jane Martin has attended an inaugural meeting with them. As more than one Community Council meets on certain days of the month, not all will have an inaugural meeting in September.

### **3b. Moray Growth Deal**

Feedback on the presentation was very positive. The same presentation will be delivered on Monday 14<sup>th</sup> August 7pm at Elgin Academy for Moray Forum. Anyone who missed the presentation to JCC is welcome to attend.

### **4 Financial Report**

The current balance is £5,506.75. This breaks down as:

JCC Grant Balance of £1,610.33

Participatory Budget round 1 balance of £434.13

Participatory Budget round 2 balance of £3,562.29 with all grants paid out.

### **5. Presentation on Facilitation of groups and team – Jim Paterson, Burghead & Cummington Community Council**

Jim Paterson reviewed tools to help groups work effectively together, including COGS ladder, the continuum of consensus, Myers Briggs personality types and their approaches to activities, conflict etc, and the Thomas Kilmann Instrument which covers assertiveness and co-operation. Key points included that new groups (or groups with new members) have to go through phases of development which requires hard work, good leadership, facilitation and respect; that conflict need not be a bad thing; that collaboration and assertiveness is a win-win situation; and that teams don't need to seek out 'missing personality types' to be effective. Jane Martin will circulate presentation materials to all and further reading and Myers Briggs personality tests are available online.

### **6. Refreshments break**

### **7. Evaluation of Joint Community Council**

Four groups discussed what the Joint Community Council 'must do', 'should do' and 'could do' in future and presented back. Jane Martin collected the feedback and will collate and report back. Common themes included the importance of:

Information sharing, passing on experiences and best practice

Encouraging Community Councils to attend JCC meetings

Continuing to support Community Councils with advice, encouragement, dispute arbitration and independent mediation where needed.

Supporting Community Councillors to be aware of their roles and responsibilities.

Representing Community Councils to strategic bodies

Promoting itself and Community Councils throughout the year and celebrate achievements

In response to some feedback, Jane Martin noted that Planning and Licensing training for Community Councillors is scheduled for January and that there will be an element of induction at this year's inaugural meetings.

There were 34 respondents (of 162 Community Councillors) to the online survey on JCC. Jane will also collate these results and perhaps discuss at the November meeting.

### **8. AOCB**

**Colours of Cluny** – had applied for a 3 year Public Entertainment License as it was more cost effective, however, Moray Council advised the application was for one year. It seems the application form may lack clarity and it is to be reviewed. It was suggested the CIC ask for a rebate as they are a charitable organisation, albeit not a registered charity.

**Police attendance at meetings** – Police are rarely attending some Community Councils. It was acknowledged there are manpower issues. Community Wardens also have a high workload and are rarely able to attend. Community Councils can also email their local inspector, whose email address is on the front of the Community Safety Report. **ACTION: Alastair Kennedy to speak to Chief Inspector Mackie**

**Local Development Plan meeting** – in advance of the Main Issues report being submitted, there will be a Local Development Plan meeting on 14<sup>th</sup> September, 7pm in Elgin Town Hall supper room.

**Scottish Rural Action** – discussion was held on having a lead contact for Moray. They could be a Director, attending meetings and events, or participate in working groups, which usually meet online.

**ACTION: Iain Catto to circulate some information.**

**To be discussed after elections, possibly as part of the induction**

#### **Votes of thanks**

The Chair thanked everyone for attending and their input to the JCC evaluation, and for their hard work over the last 4 years.

James Mackie thanked Alastair Kennedy for Chairing the JCC and for his support of Innes Community Council and role as a facilitator.

Jane Martin thanked everyone for their support of her in her role as CCLO, particularly Les Morgan and Alastair Kennedy for sharing their knowledge and experience.

#### **9. Date of Next Meeting – 9<sup>th</sup> November 2017**

There being no further business, the meeting closed at 9.10pm

#### **ACTIONS**

**Alastair Kennedy to speak to Chief Inspector Mackie about Police attendance at meetings**

**Iain Catto to circulate information on Scottish Rural Action Moray Representative**