



**MORAY COUNCIL
CORPORATE SERVICES
Non Domestic Rates
Fresh Start Relief 2021 Application Form**

Name.....
 Address.....

 Postcode.....

Office use Only

Account Reference.....
 Date of Issue.....
 Please return by.....

Introduction

Fresh Start Relief 2018 is available for any qualifying property which is reoccupied after having been unoccupied for a period of at least 6 months. The amount of relief that may be awarded is 100% of the net rates bill and this award may be made for a maximum period of 12 months.

Qualification

An award of Fresh Start Relief may be made if the following conditions are met:

- for a continuous period of at least 6 months the property has previously been unoccupied and the ratepayer was in receipt of empty property relief;
- the property has a rateable value no greater than £95,000 (prior to 1/4/2021 £65,000);
- when last occupied, the property was not used for payday lending purposes (as defined in the relevant Regulations) OR following occupation, the property is not intended to be used for payday lending purposes.

Note: this application form should only be used for properties reoccupied post 1 April 2018.

Completion Instructions

If you want to apply for this relief, please complete this form in BLOCK CAPITALS and **black ink**.

Parts 1 to 3 should be filled in by the **ratepayer** (as named on the bill).

A **separate** application must be made for each property

For further information or help in completing this form please telephone **(01343) 563456**.
Any information given will be treated in the strictest confidence.

Part 1: Ratepayer Details

Ratepayer's Name

Correspondence Address

..... Postcode.....

Part 2: Property Details

Property Address

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.....Postcode.....

Rateable ValueDate Property was Occupied

Property ReferenceAccount Reference

Last known use of property (please supply evidence if necessary)

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Main use of property (please supply evidence if necessary)

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Part 3: Declaration

I declare that the information on this application is true and correct. I authorise the Council to make any necessary enquiries to check the information given on this application, including cross checking details with other Council Services and external Organisations. I undertake to inform you of any change in circumstances as soon as it occurs. I understand that if I give information that is incorrect or incomplete or fail to report changes in circumstances, I may be prosecuted.

Signature	Date
Print Name	Telephone
Email	Mobile

Moray Council is the data controller for this process. The information provided by you for the purposes of determining Non Domestic Rates liability will be stored by us in accordance with the General Data Protection Regulation (GDPR) and the Data Protection Act (DPA) 2018. The information that we hold must be accurate, up to date, and kept only for as long as necessary. It is shared only where we are legally obliged to do so. You may refer to our published Non Domestic Rates Privacy Notice for more information. It can be found at <http://www.moray.gov.uk/downloads/file123143.pdf>

Please return this form to: **Moray Council, Revenues Section, High Street, Elgin, IV30 1BX.**
If you wish further information regarding this form or any other Non Domestic Rates query, please contact us:
Telephone: **01343 563456** Email: ndr-enq@moray.gov.uk Website: www.moray.gov.uk