



Keith Community Council

Minutes of a meeting held on Monday 9th April 2018 at Keith Community Centre

1. **Members in attendance** Neil Kidd (Chair), Susan Hutcheon, Sandy Dickson (Vice Chair), Fiona Addison, Sandra Clark, Steve Hickin and Catherine Sinclair

Also in attendance: Cllr T Coull, PC Jamie Barclay and PC Philip McGillvray (Police Scotland)

Welcome and Apologies: Neil welcomed everyone to the meeting. Apologies were received from Marguerite Cruickshank, Dave Carson, Cllr Shepherd and Cllr Gatt

2. **Approval of minutes from last meeting:** The minutes were approved as accurate by Steve Hickin and seconded by Susan Hutcheon

Police Matters: Community safety report circulated by email. Class B drugs have been recovered from several locations in Keith. There have been several instances of fire setting and vandalism, damage to cars, one serious assault, one incidence of sheep worrying, and some shoplifting of alcohol. Various road traffic offences have been dealt with and more local officers have received training in using the speed gun. Police have not noted cars parking in lanes overnight when on patrol and encourage members of the public to report to the Police at the time.

We reported that there have been recent complaints of speeding on A95 Banff Road coming into Keith, including at school times and westbound on the A96 coming into Keith. Drivers are also not abiding by the 20mph speed limit. We also reported anti-social driving in Tesco car park on Friday and Saturday nights and drivers not abiding by the 'no right turn' on the Tesco access road from Balloch Road. The box junction at Banff Road needs repainted. This will also be passed to BEAR.

A report of spitting on car door handles in Union Street was passed to Police. Anyone else affected by this is encouraged to report it to the Police.

3. **Treasurer's Report:**

Keith Community Council - £3,614.88 (including £2,500 for Beatrice micro-grants)

Christmas Lights - £6,397.80

Scots Toun - £3,066.58

4. **Beatrice Micro-grants**

Press release to go to Banffshire Herald this week or next and fund will be promoted by poster, radio and online. Applications will be considered at the June meeting.

ACTION: Neil will ask if Keith Library would act as a collection and return point for forms

ACTION: Catherine to put Beatrice documents on Gmail & Facebook

ACTION: All to encourage groups to apply

5. **Matters arising from the last minutes:**

Longmore Hall – the meeting was successful with a turnout of about 200 people. A steering group has formed, constituted and is applying for funding. Keith Community Councillors are attending meetings as supporters. There will be a meeting of the full Moray Council on Wednesday 11th to discuss plans for continued running of halls where an expression of interest for a Community Asset Transfer (CAT) has been received. There are proposals to be considered and details to be explored.

Planning drop-in – Sandy attended.

Room hire fees for Keith Community Bus – a reply was received referring to community hire rates.

ACTION: Cllr Coull to contact Ken Brown about potential for free hire given that Keith and Strathisla Community Councillors are on the Community Bus Committee as per their constitution

Defibrillator – the electrician has the defibrillator and it will be fitted soon, once a final site at the Grampian Hotel has been approved. We need to ensure Sandpiper is up to date and the defibrillator is registered with the Scottish Ambulance Service. Keith Community Council or Sandpiper Trust to arrange a press release

ACTION: Catherine to update Sandpiper Trust

Bandstand wall – blocks have been removed by the homeowner. Dave Carson has been in touch with Kevin Sturgeon and Ken Kennedy from Moray Council. Ken Kennedy will contact Building Standards for their input.

Auld Brig – C/F to next meeting

Water Tower Drain Fife Street – ongoing **ACTION: Neil to follow up on**

General Data Protection Regulations – Steve and Sandy attended the training on April 7th, which was good. Discussion was held. Neil agreed to be the data controller. We need to develop a privacy statement (detailing why we will store data, what for, and for how long), log consent from people that we need it from (e.g. members of the public attending meetings) and take good care to be cyber secure. Written documents must be disposed of securely. NB it is a condition of insurance cover that Community Councils are GDPR compliant. New regulations come in May 25th.

ACTION: Catherine to ask Jane Martin if we can use her work address as a postal address and complete the registration with ICO.

CCTV – all cameras in Keith are working, although operators sometimes have trouble viewing footage, the cameras are recording. Community Safety Manager will liaise directly with Police. There will be some service interruption when the CCTV camera is removed from Keith Institute.

Institute Clock – to be serviced. An offer has been made on the Institute and is under discussion.

Secretary – to be advertised. **ACTION: Catherine**

6. Correspondence:

How's Huntly? – A survey is available for individuals who live in, work in or visit Huntly. Has been shared on our social media.

Digital Training – available from tsiMORAY 16th April – need to book

Community Empowerment – a session for Community Councillors with Scottish Community Development Council has been arranged for 18th April in Elgin Town Hall.

Joint Community Council – next meeting is May 10th. **ACTION: Steve will attend.**

Moray West Offshore – invitation to consult on environmental impact assessment.

ACTION: Catherine to reply

7. Community Councillors' Update:

- **Planning & Licensing.** Planning permission is being sought for 5 new houses at Isla Brae.

Hannover Housing applied for planning permission for additional car park spaces but it appears much of the work has been completed already and mature trees have been pulled down by contractors. **ACTION:**

Cllr Coull to follow up

- **Signs, street furniture and marketing.** There was a good response to maquettes in the pop-up shop with 150 votes received so far. Keith library is hosting the maquettes until the end of May so people can still vote.

- **Roads and rights of way.** Sandy and Steve visited BEAR to discuss a number of issues raised:
Potholes – are repaired in list order, other than emergency repairs to potholes of 40mm or deeper which are carried out immediately or within 24 hours. The planned January schedule for road repairs had to be abandoned due to adverse weather conditions.
Sandy and Steve reported blocked gullies, ponding at the bottom of Mid Street, sunken or clicking manhole covers and discussed bollards. The traffic light at Tesco that was facing the wrong way has been moved by someone. The fixing is quite loose. Potholes on non-trunk roads in Keith have been repaired with chips but are already wearing away again, as well as providing an unstable surface to walk on.

- **Environment and General Issues.** No updates
- **Cllr Theresa Coull.** As per Longmore Hall plus constituency work
- **Cllr Gatt.** No report

8. External Group Updates:

- **KSRP** – There is a meeting on 24th April at the Ugie Hotel. All funding from the Four Towns Partnership has been cut. KSRP is applying for funding elsewhere but if unsuccessful, the In Keith website will have to close. It was noted that the In Keith website and social media are very good and well used.
- **Christmas Lights** – meeting to be held, decision on Extravaganza to be made. Sandy has been experimenting refitting the existing frames with new rope lights.
- **Scots Toun** – no update
- **Keith in Flower** – no update

9. AOCB:

Keith Men's Shed –The architect is to apply for planning permission for premises.

Fife Park – since the CAT has been withdrawn, responsibility for the park reverts to Moray Council who will be responsible for its maintenance.

Moray Speyside Tourism – Cllr Coull advised it may be useful to hear new ideas and plans from Laurie Piper. **ACTION: Catherine to invite Laurie to July meeting**

Beatrice Community Fund – panel are due to meet on 18th April to decision make on larger applications.

Edintore Community Benefit Fund – the decision making panel is due to meet 30th April

Bags of Help Fund, Tesco – applications are welcome

Date of next meeting: 14th May 7pm, Keith Community Centre **NB Change of date**