

DofE Expedition Checklist

(When you've completed that action, tick it off)

- 1. Visit and read D. of E. website
- 2. Undertake skills and knowledge training
- 3. Check the 20 Conditions

10 weeks before expedition

- 4. Gather and confirm team of four or more members
- 5. Decide date and location of expedition with supervisor
- 6. Book campsite (make sure that the camp site does take Scouts/Young People/DofE and that they have facilities, i.e. toilets)

9 weeks before expedition

- 7. Send draft route maps and appropriately coloured form to supervisor for checking and return
- 8. Get consent for expedition
- 9. Book assessor (use our own where possible)

8 weeks before expedition

- 10. Send completed coloured form and route outlines to the D. of E. Coordinator for the area being visited (where appropriate).
- 11. Receive approval for the expedition and expedition reference number from the D. of E. Coordinator for the area being visited. Send reference number to supervisor
- 12. Gather / book any equipment that needs to be borrowed

6 weeks before expedition

- 13. Start on route and activity plans

3 weeks before expedition

- 14. Send completed route cards, notes on aims and lists of personal and team equipment including meals / supplies carried to your D. of E. Coordinator
- 15. Confirm booking with campsite

2 weeks before expedition

- 16. Send completed Medical Consent Forms to supervisor
- 17. Ensure that Transport to and from expedition organised
- 18. Equipment collected, checked & packed and that skills, knowledge, and training notes revised. Ask supervisor any final questions
- 19. Have your kit checked by assessor

ENJOY YOUR EXPEDITION!

After the expedition

- 20. Clean, dry and return all equipment borrowed - it should be returned in as good as, if not better, condition than when it went out.
- 21. Complete presentation (usually done by Power Point)
- 22. Get your Expedition signed off!