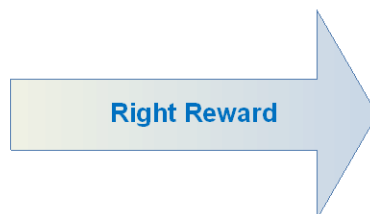




**MORAY COUNCIL
ANNUAL PROCUREMENT REPORT
2017/2018**



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INTRODUCTION

Moray Council published its Procurement Strategy for 2016/2018, as required by the Procurement Reform (Scotland) Act 2014 (the Act), in December 2016. In order to report compliance with this Strategy and the Act itself, the Council must publish an Annual report.

In addition to the required information set out in the Act, this report also includes performance against a number of strategic indicators which were introduced in order to measure progress on the new duties introduced by the legislation.

In order to evidence our progress against our strategic targets, the published Annual Report requires some form of measurement. The statistics presented in this report provide the evidence which should, over time, show how the Council is progressing against both the national and local objectives. The following sections provide both the statistical information and a commentary on performance (*in italics*)

SECTION 1 – SUMMARY OF REGULATED PROCUREMENTS

TABLE 1 highlights the summary of live contracts by category.

TABLE 1

Contract Type	Number	Estimated Contract Value £000
Category A (national)	27	6,007
Category B (sectoral)	108	19,871
Category C (local single supplier)	130	41,543
Category C (framework)	37	8,939
Category C1 (local collaboration)	14	1,811
Category O (other)	50	14,438
Non advertised	110	50,282
Total	476 (415)	142,891 (127,983)

In total there are 476 live contracts listed in the Council's contract register; of these 102 (47 contracts and 55 mini comps/direct awards) were awarded or added to the register in the year 2017/2018.

APPENDIX 1 provides the breakdown of the contracts awarded during 2017/2018

Commentary on performance:

Significant increase in the volume of live contracts on the register (415 to 476) coming from a general review of the register as the council has moved from a basic spreadsheet register to an online database version, capable of storing more detailed information. This review has identified a number of arrangements not previously on the register e.g. licenses, single call arrangements for category B care contracts and annual levies. These have been added retrospectively.

SECTION 2 – REVIEW OF REGULATED PROCUREMENT COMPLIANCE

APPENDIX 2 provides the performance results against the Council's Procurement Strategic Action Plan for 2017/2018, which is split between the Procurement Commercial Improvement Programme (PCIP) objectives and the Procurement Strategy measures. An update and comment on performance is given and where improvements are still required the relevant actions have also been identified.

Commentary on performance:

Much of the infrastructure required to deliver the Section 1 PCIP measurements have been developed and are in place. However the desired change to outputs has yet to be evidenced. It is hard to say whether this is down to an under estimation of how long this would take, a resource issue, a lack of internal training to use the new developments or indeed a combination of all of these issues. Having reviewed the position with the team it is felt that is it the former, not every tender can incorporate all the elements highlighted in the action plan and so it will take time before we can evidence all the changes. However what this review has done is refocused the team on the need for change and improvement and this will be closely monitored throughout this year.

We have had made some notable successes in 2017/2018:

the new contract register going live and producing a wider range of management information than previously possible

the introduction of an embedded purchasing card with one major catering supplier which will provide processing efficiencies and attract a government card rebate

Section 2 of the action plan concentrates on measurements that will support the delivery of the Procurement Strategy. We continue to maintain our high level of contract coverage at 94% (measure A1) and we can report a significant increase in procurement savings for categories 1 & 2 (non-budget adjusted and budget adjusted) from £1.009M to £1.672M (measure A2). However we also have to report a significant increase in unplanned activity with 35.7% of our workload coming from projects not identified during our annual departmental procurement action plan process. This is due, in part, to emergency work and ad-hoc funding but for some projects there could be a more proactive approach to

departmental planning. This will be addressed during the annual Departmental Procurement Action Plan (DPAP) development and the subsequent quarterly reviews.

Although our performance on environmental and sustainable non cash benefits is improving we have a long way to go to meet our targets and truly embed the delivery of these benefits in our process and outcomes.

APPENDIX 3 provides a high level view of the non-cash benefits that have been included in the contracts awarded in the year. This matrix is wider than just the social, environmental or economic factors (also referred to as Community Benefits) required by the Act and incorporates other added value benefits such as process efficiencies and price stability. The use and measurement of this type of benefit is in its infancy and we have now developed a tool that will support the consideration and inclusion at an early stage in any procurement project.

Commentary on performance:

The Council's method of recording non-cash benefits was introduced in 2015/2016 and we have seen a wide ranging discrepancy between the resultant years with a total of 200 in 2015/2016, 62 in 2016/2017 and 182 last year. Further analysis of these totals show a concentration in the first year of 102 "saving in procurement development time" (collaborative contracts) which dramatically reduced in the second year to 19, suggesting either a problem with our recording or indeed a phasing issue with a smaller number of collaborative category A & B renewals. The analysis for last year shows a healthier spread of benefits across all categories with 57 collaborative benefits and 125 benefits spread across the other 6 categories. It would appear that more of our contracts are starting to incorporate a range of sustainable and community benefits including greenhouse gases (6), waste (7), apprentices (5), and training (7).

APPENDIX 4 considers the potential use of supported businesses. Public organisations can reserve the right to participate in procurement for the award of a public contract/framework to a supported business (explanation below).

Commentary on performance:

Although not formally contracted as supported businesses, we believe that our use of the companies listed in Appendix 4 goes some way to meet the Reform Act requirement to support such enterprises. To meet the required criteria supported businesses the main aim of the organisation has to be the social and integration of disabled or disadvantaged persons and where at least 30% of those employed and engaged with the programme are disabled or disadvantaged. These companies however cannot meet the "employment" criteria but certainly do meet the "engagement" element.

SECTION 3 - FUTURE REGULATED PROCUREMENT SUMMARY

The Procurement team work with Heads of Service to develop a Departmental Procurement Action Plan (DPAP) for their service which identifies the Council's procurement activity for the coming year. The Act has extended this timeframe to two years and **APPENDIX 5** provides a summary of anticipated regulated procurements for that period.

Commentary on forward plan:

Taken from the contract register this list contains all contracts with an end date between 2018 and 2020, however it should be noted that some may be subject to possible extensions and some may not be re-let. Decisions around the direction for each requirement are taken during the annual DPAP planning process with Service Heads.

SECTION 4 - MORAY UPDATE

Although the information contained in the above and linked appendices highlights the performance in areas covered by the Act, there has been considerable development activity throughout the year to consolidate and build on previous improvements.

Supplier Development Forum – this group includes representatives from Economic Development, Business Gateway, PCS, Procurement and HIE. The previously developed Action plan has been updated and new tasks identified to support the development of suppliers in this area and beyond. This includes a number of contract specific workshops and surgeries, support for the planned Meet the Buyer North event in Inverness (September 2018) and various communications throughout the year to promote Council procurement activity.

Construction Group – involving a wide range of representatives from the Council construction services, this group is focused on the issues facing this sector highlighted by the national Procurement in Construction Review 2013. Reviewing the Council's approach to market and our own internal procedures the Group has developed a new set of procurement procedures specifically for construction contracts and a performance measurement process for the development of internal references which will be used in future tender processes.

Moray Contract Management (MCM) – The result of our 2016 Procurement Commercial Improvement Programme (PCIP) highlighted a significant gap in our performance for contract management. Although we have evidence of some very robust management arrangements we have also seen areas where little if any resource is assigned to ensure that our contracts are actually delivering the required standard(s). We have developed a model and process for the management of, and the reporting on, contract performance. For key

suppliers and key frameworks we have allocated a Procurement Officer to support departments in the implementation of this model. MCM activity has taken place on six key contracts across all departments and it is anticipated that this work increase throughout 2018/2019.

Moray Council Procurement Savings – The Council has a process for recording the impact of contracts on the council – this includes cash and non-cash benefits. The cash savings have been categorised as follows:

- 1 Cash saving anticipated – but budget not adjusted
- 2 Cash saving anticipated – budget adjusted
- 3 No baseline – savings cannot be established, review of contract on anniversary of award to reassess
- 4 No savings anticipated

With Local authority finances becoming increasingly more complicated the team have developed a number of new categories of savings to try to measure the outcomes from any procurement project:

- 5 Non cash benefits
- 6 Capital – projects delivering savings against estimate/budget
- 7 Rebate – centralised collection of contract rebates
- 8 Spend to Save – phased return on investment

APPENDIX 3 outlines performance for category 5.

Category 6 was introduced during 2017/18 and to date a saving of 0.326M has been recorded. Work has only just started to record performance for categories 7 and 8.

As previously outlined we can report an increase for savings from 2016/17 to £1.672M.

TABLE 2

Cash Savings 2017/18 (2016/17)		
Category of Saving	Recurring savings £ million	Savings for year (adjusted for start and end date) £ million
1	1.071 (0.364)	0.582 (0.274)
2	0.601 (0.645)	0.576 (0.546)
Total	1.672 (1.009)	1.228 (0.820)

Further analysis of this total highlights a continuing delivery of budget adjusted savings at £600,000 per annum. However we have recorded a significant increase in the savings

attributable to category 1, non-budget adjusted mainly due to a number of call-off projects from a Scotland Excel; contract for the supply of street lighting materials. A change to the previous procurement strategy fast tracked the capital purchase of materials for the LED replacement programme which delivered over £500.000 of savings over 10 projects. At the time the savings were categorised as category 2 (non-budget adjusted) when in reality they were actually capital spend. As a result of this contract we have now introduced a category specifically for capital savings.

Procurement Commercial Improvement Programme (PCIP) – a national evidence based audit for all public organisations which considers a wide ranging set of competencies. Moray Council’s assessment took place in March 2017; facilitated by Scotland Excel we submitted our evidence on behalf of all departments. The result was an overall score of 60.4%. A change to our 2014 result for the previous audit (Procurement Capability Assessment – PCA) however this is expected as the two exercises are completely different with the former focussing on process and structure and the latter now concentrating on the quality of outputs. The process does result in a clear gap analysis and informs the development work for the Procurement Team for the coming year as outlined in the 2017/2018 PCIP Measurements (section 1 of the Strategic Action Plan)

SECTION 5 - SUMMARY

The significant improvements evidenced by the PCA (19% 2009 to 64% 2014) and now the 2017 PCIP result (60.4%) highlights the work of both the Procurement Team and Departmental Procurers to develop and embed the infrastructure and principles of effective procurement.

The focus switched as a result of the 2017 assessment to the quality of outputs and to the specific issues outlined in our Strategic Action plan. Commentary on that performance can be found in Section 2.

**APPENDIX 1
MORAY COUNCIL PROCUREMENT ANNUAL REPORT
CONTRACTS AWARDED IN 2017/2018 (Extract from contract register)**

Contract Title	Supplier Name	Estimated Value	Date Of Award	TMC Start Date	Contract End Date
16P104 - Rendering at Rinnes Place, Dufftown	Eurotech Insulation Rendering SystemsLtd	£21,835.00	23/10/2017	24/11/2017	22/12/2017
A940 Glenernie Bridge & B9007 Logie Bridge	Geo Structural Ltd	£245,366.00	02/03/2018	02/03/2018	30/06/2018
Advertising Services	AndersonSprattGroup LTD	£270,000.00	26/10/2017	04/11/2017	03/11/2020
AP Audit Solution - Call off from NYCC APAS Framework (2017-2020)	Fiscal Technologies Ltd	£26,520.00	31/10/2017	28/11/2017	27/11/2020
Asbestos Software	Asprey Management Solutions	£17,200.00	12/09/2017	29/08/2017	28/08/2022
Authorising Engineer (Water) Consultancy	Water Hygiene Centre	£41,317.00	03/11/2017	01/01/2018	31/12/2021
Biomass Supply and Maintenance	Highland Wood Energy GROSS	£480,000.00	01/09/2017	01/09/2017	31/08/2021
Bottled & Tank Gas Framework Agreement	Calor Gas Limited BACS	£24,000.00	06/05/2017	06/05/2017	05/05/2021
	CryoService Ltd t/a Air Products CryoEas				
	Flogas Britain Ltd				
Building Materials	GPH Builders Merchants Limited BACS	£4,320,000.00	03/01/2018	04/01/2018	03/02/2021
	Grafton Merchants GB				
	Highland Industrial Supplies LimitedBACS				
	Jewsons Supply Partnerships				
	MacGregor Industrial Supplies Ltd Bacs				
	Rembrand Timber Limited BACS				
	SIG Trading Ltd				
	The Tile and Fireplace Cent BACS - GROSS				
Call from 17/0043 Outdoor Play equipment and artificial surfaces - Outdoor Gym Equipment (St Rufus Park, Keith)	Scotplay & Sports Limited BACS	£32,000.00	01/11/2017	01/11/2017	01/11/2017
Call off from 13/0072 Care & Support Packages for Individuals - Placement JH9321	Inspire (Partnership through Life) BACS	£43,557.00	28/02/2018	28/02/2018	31/03/2019
Call Off from 16/0036(F) G Cloud Framework - IT Health Checks	Sapphire Technologies Ltd	£13,000.00	01/08/2017	01/08/2017	31/10/2017
Call Off from 17/0055 Energy Efficiency Contractors - Cavity Wall Insulation (Buckie)	Everwarm (North) Ltd BACS - GROSS	£12,132.00	12/12/2017	15/01/2018	31/03/2018
Call Off from 17/0055 Energy Efficiency Contractors - Heating Project 17H103	Everwarm (North) Ltd BACS - GROSS	£509,504.00	04/01/2018	04/01/2018	30/06/2018
Call Off from 17/0055 Energy Efficiency Contractors - HEEPS 2017/18 – External wall insulation to various privately-owned homes across Moray	E.ON Energy Solutions Ltd	£1,048,000.00	20/12/2017	03/01/2018	30/06/2018
Call Off from framework - Lossiemouth Sea Wall Pressure Pointing	Southbay Civil Engineering Ltd - GROSS	£60,187.00	03/11/2017	06/11/2017	31/01/2018
Call Off from Framework – Roof & Stone Repairs 13 Cluny Square Buckie (18358)	Darroch & Allan - B & J BACS - GROSS	£115,296.00	24/10/2017	16/10/2017	25/10/2017
Call Off from Framework 13/0028 -Keith Grammar School (additional electrical alterations)	McDonald & Munro Limited BACS - GROSS	£5,569.00	06/09/2017	09/10/2017	20/10/2017

Contract Title	Supplier Name	Estimated Value	Date Of Award	TMC Start Date	Contract End Date
Call Off from Framework 13/0031 - Creation of new nursery facility at Lady Cathcart (68099)	Darroch & Allan - B & J BACS - GROSS	£892,973.00	24/01/2018	19/02/2018	06/08/2018
Call off from framework 16/0082 - PAT/FAT Testing	PHS Compliance	£40,000.00	14/06/2017	01/07/2017	30/06/2018
Call off from Technology Products (RM3733) - Education Wifi	Total Computer Networks Ltd	£40,038.00	29/01/2018	29/01/2018	29/01/2018
Call off from Technology Products (RM3733) - Microsoft Licensing for schools	Insight Direct (UK) BACS	£101,220.00	07/04/2017	01/04/2017	31/03/2020
Call off from Technology Products (RM3733) - Renewal/Replacement of Clearswift Licence/Email Security System	Software Box Ltd	£80,817.00	20/02/2018	14/03/2018	13/03/2021
Cars & Light Commercial Vehicles Purchase (RM1070)	Audi UK	£53,663,324.00	01/06/2017	01/06/2017	01/12/2018
	BMW (UK) Ltd				
	Citroen UK Ltd				
	Evobus (UK) Ltd				
	Fiat Group Automobiles UK Ltd				
	Ford Motor Company Ltd				
	General Motors Acceptance Corp UK				
	Honda Motor Europe				
	Hyundai Motor UK Ltd				
	Isuzu Truck (UK) Limited				
	Iveco Ltd				
	Jaguar Landrover Ltd				
	Kia Motors (UK) Ltd				
	Mercedes Benz Commercial Veh. (Aberdeen)				
	Mercedes Benz Commercial Veh. (Nairn)				
	Mercedes Benz of Inverness				
	Michael Grant t/a MG Motors (Bacs)				
	Nissan Motor (GB) Ltd				
	Peugeot Motor Company Plc				
	Renault UK LTd				
	Seat				
	Skoda Auto				
Subaru (UK) Ltd					
The Colt Car Company Ltd					
Toyota (GB) Ltd BACS					
Volkswagen Van Centre (Edinburgh)					

Contract Title	Supplier Name	Estimated Value	Date Of Award	TMC Start Date	Contract End Date
CCS Postal Goods and Services Framework RM1063	Whistl UK Limited	£0.00	01/04/2017	01/04/2017	16/02/2018
Committee Management Information System	Astech Consultants Ltd	£55,125.00	05/03/2018	15/01/2018	14/01/2023
Direct Award from 16/0124 CCS Postal Goods and Services Framework RM1063	Whistl UK Limited	£340,000.00	01/04/2017	01/04/2017	31/03/2020
Direct Award from 16/0124 Lot 5 Franking Machines - Buckie High School	Neopost Finance Limited - Leases BACS	£1,803.36	26/10/2017	01/12/2017	30/11/2023
Direct Award from CCS Lot 5 RM1063 - Rental agreement for Franking machine for Milnes High School	Neopost Finance Limited - Leases BACS	£1,803.00	10/07/2017	19/07/2017	18/07/2023
Direct award from framework 16/0144 CCS Network Services for Video Conferencing in Secondary Schools.	Exchange Communications Ltd	£40,355.00	24/04/2017	24/04/2017	24/04/2017
Direct Award from Postal Services SP-15-014 Framework	Royal Mail	£300,000.00	01/04/2017	01/04/2017	30/09/2019
Direct Award from Street Lighting Bulk Renewal of Luminaires (Works at Multiple Locations)	SSE Contracting GROSS BACS	£23,654.00	24/01/2018	01/02/2018	31/03/2018
Early Learning & Childcare Provision 2017-18	Aberlour & Craigellachie Pre School Nurs	£100,000,080.00	01/08/2017	01/08/2017	31/07/2018
	Ark Childcare				
	Bishopmill Pre-School Centre BACS				
	Building Blocks Nursery				
	Cullen Play Centre				
	Curious Minds Education Centre				
	Dufftown Preschool Centre				
	Dyke Playgroup				
	Earthtime				
	Garmouth & Kingston Playgroup				
	Hop, Skip & Jump Pre-School Centre				
	Jack 'n' Jill Pre-School Centre Ltd BACS				
	Janice M Gordon				
	Keith Play Centre Limited				
	Kinloss Daycare Centre				
	Knockando Playgroup (BACS)				
	Ladybird Developmental Group				
	Liberty Kids				
	Lorna Mae Niven				
	Mary Millar				
	Miltoduff Playgroup BACS				
	Moray College BACS				

Contract Title	Supplier Name	Estimated Value	Date Of Award	TMC Start Date	Contract End Date
Early Learning & Childcare Provision 2017-18 (cont)	Moray Leisure Limited BACS				
	Moray Steiner School (BACS)				
	Mrs Kirsty Hislop				
	Mrs L A Edwards				
	Nan Potter				
	Newmill Playgroup Limited BACS				
	Noahs Ark Development Playgroup Ltd				
	Portessie Playgroup				
	Portknockie Nursery Bacs				
Early Learning & Childcare Provision 2017/2018 (cont)	RAF Lossiemouth Childcare Centre BACS				
	Rainbow Childcare & Education Ltd				
	Rothiemay & Dist. Playgroup (BACS)				
	St Sylvesters Nursery BACS				
	Stramash Social Enterprise				
	The Magic Roundabout BACS				
	Torridon Education Group Limited BACS				
	Tracey Lineham				
	VIP Childcare-Moray				
Education and Office Furniture	Apleona HSG Ltd	£1,620,000.00	09/05/2017	01/05/2017	29/02/2020
	Atlas Business Interiors Ltd				
	Azzurro Ltd				
	British Thornton ESF Ltd BACS				
	Claremont Office Furniture Ltd				
	Findel Education				
	Furniture@work Ltd				
	Godfrey Syrett Ltd				
	Gopak Limited BACS				
	IOT PLC BACS				
	Langstane Press Ltd				
	Office Furniture Online				
	Sico Europe Limited BACS				
	Spaceright Europe Limited NET				
	The Consortium BACS				

Education and Office Furniture Contract Title	Supplier Name	Estimated Value	Date Of Award	TMC Start Date	Contract End Date
Education and Office Furniture (cont)	Wagstaff Bros Ltd				
	Wagstaff School Furniture				
	Yorkshire Purchasing Organisation BACS				
Educational Materials	Agenta Education	£16,540,440.00	30/09/2017	21/11/2017	31/07/2019
	Anderson Scientific				
	Band Supplies Limited BACS				
	Biggars Music BACS				
	Bishop Sport & Leisure BACS				
	Clyde Paper & Print				
	Community Playthings Ltd BACS				
	Dawsons Music Limited BACS				
	Eduzone BACS				
	ESPO				
	Findel Education				
	Foams 4 Sports Ltd BACS Factored				
	Grosvenor House Papers Limited BACS				
	Haydock Music Limited BACS				
	K G Music Ltd				
	Newitt & Co Ltd BACS				
	Normans (B.O.T) Ltd				
	Penstripe				
	Red Dog Music Ltd				
	Rimmer Music Ltd BACS				
	Specialist Crafts Limited BACS				
	Stringers of Edinburgh (BACS)				
	The Consortium BACS				
	The Homework Diary Company Limited BACS				
	The Wind Section Limited BACS				
	Timstar Laboratory Supplies Ltd				
TTS Group Ltd (Music Edu. Supplies Ltd)					
W. Enterprises (Abdn) Limited BACS					
Yorkshire Purchasing Organisation BACS					

Contract Title	Supplier Name	Estimated Value	Date Of Award	TMC Start Date	Contract End Date
Electrical Testing Services	Circuit Electrical Testing Ltd	£0.00	01/04/2017	01/04/2017	11/07/2019
	Lantei				
	PHS Compliance				
	Premier Technical Services Group Ltd				
	PTSG Electrical services Ltd				
Energy Efficiency Contractors	A.C Whyte & Co Ltd - Gross	£0.00	01/05/2017	01/05/2017	30/04/2019
	BCA Insulation Ltd NET				
	CMS Enviro Systems Ltd				
	Easy Heat Systems Ltd BACS NET				
	Energy and Compliance Technology Limited				
	Everwarm (North) Ltd BACS - GROSS				
	Ingen Technical Services				
	Miller Pattison Ltd				
	Richard Irvin & Sons Ltd GROSS				
	SERS Energy Solutions Ltd				
	T K Murray Electrical Ltd				
	Turner Facilities Management Limited				
	Entrance Door Sets				
External Rendering & Repair	A.C Whyte & Co Ltd - Gross	£12,000,000.00	14/06/2017	14/06/2017	31/05/2021
	Ailsa Building Contractors Ltd GROSS				
	Bell Decorating Group Ltd BACS - GROSS				
	Eurotech Insulation Rendering SystemsLtd				
	Insulated Render Systems Ltd				
	Procast Building Contractors Ltd				
Feasibility Study Upgrading the Moray Way	AECOM Limited BACS	£29,530.00	12/10/2017	16/10/2017	29/12/2017
Findochty Harbour Pontoon Repairs	Lochshell Engineering Ltd	£27,748.00	03/11/2017	23/10/2017	31/03/2018
Fire Engineer consultancy Services	Oakleaf Surveying Limited	£0.00	30/01/2018	13/02/2018	12/02/2021
Framework for the Supply of Timber Windows	Bairds Windows	£4,200,000.00	28/09/2017	01/10/2017	01/10/2021
	O'Kane Woodworking 2010 Limited GROSS				
	Sidey Ltd - GROSS				
Frozen Foods	Brakes BACS	£428,036.00	01/07/2017	11/09/2017	30/06/2019

Contract Title	Supplier Name	Estimated Value	Date Of Award	TMC Start Date	Contract End Date
Gas Boilers and Associated Distribution Pipework	G & A Barnie GROSS	£3,000,000.00	15/02/2018	20/03/2018	19/03/2020
	Korrie Mechanical & Plumbing Ltd Gross				
	Richard Irvin Energy Solutions Ltd				
GVJBRD Telecoms	Commsworld Holdings Ltd	£28,958.00	14/02/2018	21/03/2018	20/03/2021
Hanover Linkwood View	Hanover (Scot) Housing Assoc	£819,000.00	04/09/2017	04/09/2017	03/09/2020
Heavy Vehicles	A M Phillip Trucktech Ltd BACS CARE!	£113,400,000.00	01/01/2018	01/01/2018	31/12/2021
	Bunce (Ashbury) Limited BACS				
	Caledonian Truck & Van Ltd				
	Cartwright Fleet Services (Glasgow)				
	CP Davidson				
	Dennis Eagle Ltd				
	Econ Engineering Limited BACS				
	Farid Hillend Engineering Ltd				
	Faun Zoeller (UK) Ltd				
	Geesink Norba Ltd				
	Hako Machines Limited				
	Hyva UK Ltd				
	Isuzu Truck (UK) Limited				
	James A Cuthbertson Limited BACS				
	Johnston Sweepers Limited BACS				
	Logan Inglis Limited				
	MAN Truck & Bus UK Ltd				
	Norscot Truck & Van Limited (DAF)				
	NTM GB Ltd				
	Nu-Track Ltd (Bacs)				
	Palfinger UK (Outreach Ltd)				
	Scarab Sweepers Ltd				
	Schmidt UK Limited BACS				
	Stock Sweepers Limited				
	Volvo Group UK Ltd T/A Volvo Truck & Bus Centre North & Scotland				
	Western Commercial				
Whale Tankers Limited BACS					

Contract Title	Supplier Name	Estimated Value	Date Of Award	TMC Start Date	Contract End Date
Holiday playschemes and afterschool clubs	Cornerstone Community Care	£111,652.00	01/04/2017	01/04/2017	31/03/2019
Home-based Respite	Cornerstone Community Care	£299,550.00	10/01/2017	01/04/2017	31/03/2019
Housing Development at Strathcona Road, Forres	Springfield Properties PLC - GROSS BACS	£1,315,933.00	18/07/2017	01/06/2017	31/05/2018
HSCM Stores System (OT Stores)	Ethical Technology Ltd (Trading-Ethitec)	£63,185.00	25/09/2017	25/10/2017	24/10/2025
Keith Gas Works - Off-site Migration Risk Assessment	RSK Environment Ltd	£24,776.00	24/10/2017	24/10/2017	31/03/2018
Landscaping Supplies Framework	Agrii	£1,800,000.00	16/01/2018	01/02/2018	31/01/2021
	Agrovista UK T/A Terra Firma (Scotland)				
	Cheviot Trees Ltd				
	Craigmarloch Nurseries Ltd				
	Fleet Line Markers Ltd				
	J.A. Jones & Sons				
	Johnsons of Whixley Ltd				
	Lubbe & Sons (Bulbs) Limited BACS				
	Rigby Taylor Limited BACS				
	Scotbark BACS				
LED Lanterns Mini-Comp 2 (From Scotland Excel Street Lighting Materials 16-13 Lot 8) - Retrofit Stock 2	Urbis Lighting Limited BACS	£651,967.00	18/07/2017	19/07/2017	31/03/2018
Leisure Management - Online Booking Service	Gladstone MRM	£48,000.00	14/06/2017	14/06/2017	13/06/2019
Library Books and Text Books	Askews Library Services Ltd	£7,680,000.00	15/01/2018	01/02/2018	31/01/2020
	Bertram Trading Ltd				
	Blackwell UK Limited				
	Bookpoint Limited BACS				
	Books Asia				
	Bright Red Publishing - Factored				
	Browns Books for Students Bacs				
	Changeover LTD T/a Moovies Distribution				
	Glowworm Books & Gifts Ltd				
	Harper Collins Publishers BACS				
	John Smith & Son (Group) Ltd				
	Kelvin Books Ltd				
	Magna Large Print Books BACS				
	Oxford University Press				
	Pearson Education Ltd				

Contract Title	Supplier Name	Estimated Value	Date Of Award	TMC Start Date	Contract End Date
Library Books and Text Books cont	Peters Bookselling Services BACS				
	Prim-Ed Publishing Limited				
	Scholastic Limited BACS				
	Scotia & Chameleon Books Limited BACS				
	Star Books				
	TeeJay Publishers BACS				
	Trans UK Supplies				
	Ulverscroft Large Print Books Ltd BACS				
	Waterstone's (BACS) - also Ottakers				
Lossiemouth Sea Wall Pressure Pointing	Southbay Civil Engineering Ltd	£0.00	03/11/2017	05/09/2017	05/11/2020
Maintenance & Repair of Lift Plant in Moray	Classic Lifts (Scotland) Ltd	£72,360.00	07/09/2017	08/09/2017	07/09/2020
Maintenance of Fire Alarms, Sprinklers, Fighting Equipment, Emergency Alarms and Security Alarms	G & A Barnie GROSS	£576,426.00	26/01/2018	01/01/2018	31/12/2019
	Moray Fire Protection Limited BACS NET				
Make Do and Mend School Estate Programme 2018-19	Galliford Try Con.t/a Morrison Con-Gross	£3,300,000.00	09/03/2018	09/03/2018	31/03/2019
Media Services for the Moray Economic Partnership	Muckle Media	£100,000.00	16/05/2017	17/05/2017	16/05/2019
Milnes PS Early Learning Extension	Morgan Sindall Construction Ltd - Gross	£1,996,719.00	04/07/2018	01/08/2017	31/07/2018
Mini Comp from 12/0096(F) - Provision of IP Telephone Systems - Supply and Installation of an IP Telephone System at Elgin High School using Lot 13	Exchange Communications Ltd	£21,384.00	14/06/2017	19/06/2017	19/06/2017
Mini Comp from 12/0096(F) - Provision of IP Telephone Systems Supply and Installation of IP Telephone Systems at 14 Primary Schools using Lot 13	Exchange Communications Ltd	£26,225.00	20/06/2017	20/06/2017	20/06/2017
Mini Comp from 14/0044(F) Street Lighting Materials - Column Extensions	Mallatite Limited	£54,000.00	26/02/2018	01/03/2018	31/03/2021
Mini Comp from 15/0040 Technology Products - Renewal \ Replacement of Clearswift Licence or Email Security System	Software Box Ltd	£79,179.00	01/03/2018	14/03/2018	13/03/2021
Mini Competition from 15/0035(F) Presentation & Audio Visual Equipment	SSUK Ltd BACS	£580,000.00	31/08/2017	01/09/2017	31/03/2019
Moray Sensory Services	Grampian Society for the Blind (Bacs)	£1,338,710.00	09/01/2017	01/04/2017	30/03/2020

Contract Title	Supplier Name	Estimated Value	Date Of Award	TMC Start Date	Contract End Date
Office Equipment Framework	Annodata	£0.00	03/06/2017	03/06/2017	02/06/2019
	Canon (UK) Ltd				
	Capital Document Solutions Ltd				
	Exsel IT and Communications Ltd				
	Konica Minolta Ltd				
	Ricoh (UK) Ltd				
	The Danwood Group Limited Bacs				
	Xerox Business Services				
Online School Payments - Cashless Catering	Cash Registers Buccleuch Limited	£31,885.00	16/11/2017	01/01/2018	31/12/2020
OT Aids and Equipment	Nottingham Rehab Limited	£340,604.00	20/04/2017	06/04/2017	05/04/2019
Personal Protective Equipment (PPE)	Alexandra PLC BACS	£19,200,000.00	02/06/2017	02/06/2017	28/02/2019
	Allison & Stiven				
	Arco (Aberdeen) Limited BACS				
	Bunzl Greenham UK BACS				
	Cleaning & Wiping Supplies				
	Corston Sinclair Ltd BACS				
	Donside Safety Supplies BACS				
	Ioma Clothing Company Ltd				
	JBS Group (James Boylan Safety) Ltd				
	Lion Safety				
	Mo & Co (UK) Ltd				
	Newey & Eyre Ltd (BACS)				
	Protective Wear Supplies Ltd				
	Scott Direct Limited BACS				
	Stax Trade Centres				
	Unico Limited				
Pest and Vermin Control	Anderson Pest Prevention	£0.00	08/12/2017	08/12/2017	07/12/2019
	Graham Environmental Services Ltd				
	Killgerm Chemicals Limited BACS				
Postal Services SP-15-014 Framework	Royal Mail	£0.00	01/04/2017	01/04/2017	30/09/2019
Provision of Bakery Product	MacLean's Highland Bakery Limited BACS	£32,065.00	08/08/2017	21/08/2017	20/08/2018
Provision of External Legal Services	Harper Macleod LLP	£120,000.00	31/07/2017	01/07/2017	30/06/2020

Contract Title	Supplier Name	Estimated Value	Date Of Award	TMC Start Date	Contract End Date
Purchase of Electric Vehicle Charging Solutions - Call off 17/0056 LOT 1 (ESPO)	APT Controls Ltd	£30,275.00	27/11/2017	31/03/2018	30/03/2023
Recycle and Refuse Containers - Supply and Delivery	British Polythene Ltd	£2,100,000.00	02/11/2017	03/11/2017	02/11/2020
	Craemer UK Ltd				
	Cromwell Polythene Ltd				
	Egbert H Taylor & Company Ltd				
	J & HM Dickinson Ltd				
	SSI Schaefer Uk ltd				
	Straight Manufacturing Limited				
Reiket Lane Cycle Path (Done via QQ)	Leiths (Scotland) Limited BACS - GROSS	£54,358.00	27/02/2018	05/03/2018	31/03/2018
Resurfacing Various Locations East Area H.R.A.	Lightways (Contractors) Ltd GROSS	£82,721.00	21/08/2017	03/07/2017	04/09/2017
Review of Insurance Services	Aon Limited BACS	£4,250.00	11/08/2017	11/08/2017	01/12/2017
Risk Assessment of Water Systems - Call off from 16/0028 (LOT 1)	Integrated Water Services Ltd - GROSS	£50,185.00	14/03/2017	01/04/2017	31/03/2019
Road Marking Works	WJ Scotland (at trading division of WJ North Ltd)	£183,823.00	20/02/2017	03/04/2017	02/04/2019
Roads Infrastructure & Industrial Units at March Road, Rathven, Buckie	Chap Group (Aberdeen) Ltd	£1,626,601.00	20/07/2017	01/09/2017	26/01/2018
Roof Replacement - 69 to 91 Robertson Road, Lhanbryde	VG Willox Ltd	£71,174.00	04/07/2017	24/07/2017	25/08/2017
Secure Care	Cora Foundation	£0.00	06/03/2017	01/04/2017	31/03/2020
	Kibble Education & Care Centre BACS				
	Rossie Young People's Trust				
	St. Mary's Kenmure				
Specialist Flat Roofing	A & B Buchan Limited - GROSS	£9,000,000.00	24/10/2017	24/10/2017	23/10/2021
	Aim Development Ltd (BACS) 0				
	Briggs Amasco - Higher				
	Darroch & Allan - B & J BACS - GROSS				
	Hugh LS McConnell Ltd				
	MacLeod Roofing Ltd - Gross				
Speech and Language Therapy	NHS Grampian	£600,000.00	01/04/2017	01/04/2017	31/03/2020
Stonework Repairs	Darroch & Allan - B & J BACS - GROSS	£1,500,000.00	22/11/2017	22/11/2017	21/11/2021
	G Laing Stonecraft NET				
Supply & Distribution of Milk	Grahams The Family Dairy	£180,930.00	01/03/2018	01/03/2018	28/02/2021

Contract Title	Supplier Name	Estimated Value	Date Of Award	TMC Start Date	Contract End Date
Supply of Bitumen Coated and Uncoated Road Aggregates and Concrete	Breedon Aggregates Scotland Ltd - GROSS	£20,790,000.00	03/08/2017	01/04/2017	31/03/2020
	Bridgend Aggregates Ltd				
	Leiths (Scotland) Limited BACS - GROSS				
	Lovie Quarry & Concrete Products BACS				
	Skene Group Ltd				
	Tarmac Caledonian Limited Bacs				
	Tennants (Elgin) Ltd				
Support Services for Unpaid Carers	Quarriers Home - Epilepsy BACS	£1,402,003.00	18/01/2017	03/04/2017	02/04/2020
Supported Living Care Element	CIC Community Integrated Care	£796,948.00	28/03/2018	28/03/2018	27/03/2020
Tyres for Vehicles and Plant	ATS Euromaster Limited (BACS)	£1,035,392.00	01/11/2017	01/11/2017	31/10/2021
	McConechy's Tyre Service Limited BACS				
UPS Battery Installation and Maintenance - Batteries (Upfront costs)	Norco Group Limited	£39,400.00	23/02/2018	26/02/2018	25/02/2019
UPS Battery Installation and Maintenance (Batteries)	Norco Group Limited	£26,790.00	23/02/2018	26/02/2018	25/02/2020
Vehicle and Plant Hire	A M Phillip Trucktech Ltd BACS CARE!	£36,720,000.00	01/11/2017	01/11/2017	30/10/2021
	AB2000 Plant & Crane Hire Ltd				
	Acre Industrial Services Ltd				
	Aebi Schmidt UK Ltd				
	AHC TOOLS (Alloa Hire Centre Ltd)				
	ALC Hire Ltd				
	Andrew Sykes Hire Ltd				
	Arc Fleet Services T/A Accident Repair Centre Scotland Ltd				
	Arnold Clark Finance Limited BACS				
	Arvill Ltd T/A Arvill Plant and Tool Hire				
	Ashtead Plant Hire Company Ltd BACS				
	Avis Budget UK Ltd				
	B&B Contracts Ltd				
	Brown Plant Hire Limited				
	Bryson Tractors Ltd				
	C P Davidson & Sons Ltd				
	Campbell Plant Hire Ltd				
	Cebotec Limited-Factored				
	Clee Hill Plant Ltd				

Contract Title	Supplier Name	Estimated Value	Date Of Award	TMC Start Date	Contract End Date
Vehicle and Plant Hire cont	Cooks Van Hire Ltd				
	DAMM Environmental Ltd				
	Dawsongroup Sweepers Ltd				
	Docherty and Lafferty Ltd				
	Econ Engineering Limited BACS				
	Elev8 Access Platforms Ltd				
	Enterprise rent-a-car				
	Enviro-Clean (Scotland) Ltd				
	Essential Fleet Services Ltd				
	Europcar Group UK Limited (PC)				
	FMS Vehicle Rental Limited				
	Fraser C Robb Ltd				
	Gap Group Limited BACS				
	Groundwater Lift Trucks Ltd				
	Gullivers Truck Hire Limited (Bacs)				
	Hamilton Industrial Services Ltd				
	Hamilton Tarmac				
	Hertz UK Ltd				
	Hillhouse Quarry Group Ltd				
	Hyndford Plant Ltd				
	J & M Murdoch & Son Ltd				
	Jamieson Plant Hire & Contractors				
	Jarvie Plant Ltd				
	Lomand Plant				
	M6 Vehicle Hire Ltd				
	Mac Asphalt Ltd				
	Mulholland Plant Services Ltd				
	Multidog UK Ltd				
	Murdoch MacKenzie Construction Ltd GROSS				
	MV Commercial Ltd				

Contract Title	Supplier Name	Estimated Value	Date Of Award	TMC Start Date	Contract End Date
Vehicle and Plant Hire cont	Nationalwide Platforms Ltd				
	ND Brown Ltd				
	Northgate Vehicle Hire Ltd				
	Outreach Truck Ltd (Bacs)				
	Palmaris Plant Hire Ltd				
	Ravenhill Limited BACS				
	Richard Murray Plant Ltd				
	Riverside Truck Rental Ltd BACS				
	Robert McCarroll Ltd				
	SGM Contracts				
	SHB Hire Ltd				
	Sweeney Plant & Vehicle Hire Ltd				
	TOM Vehicle Rental Ltd				
	Toyota Material Handling UK Ltd				
	Trash UK Ltd				
	Turner Hire Drive Ltd				
	Underground Inspection Services Ltd NET				
	W H Malcolm Ltd				
WM Hamilton & Sons Ltd					
Vehicle Charging Infrastructure - LOT 1 Purchase of Electric Vehicle Charging Solutions (ESPO Framework)	APT Controls Ltd	£0.00	01/07/2017	26/09/2017	30/06/2019
	BMM Energy Solutions Ltd				
	Chargemaster PLC				
	E-on Energy Services BACS - GROSS				
	Franklin Energy (+ Ensto)				
	Joju Solar (+Juuice Ltd)				
	Phoenix Renewables Ltd T/A The Phoenix Works				
	POD Point Ltd				
	Siemens Plc-Traffic Solutions Div GROSS				
	Smart Parking Ltd				
	SSE Contracting GROSS BACS				
	The New Motion				
Wash/Dry Toilets Supply and Maintenance	Total Hygiene Limited GROSS BACS	£189,000.00	05/09/2017	29/09/2017	28/09/2020

Contract Title	Supplier Name	Estimated Value	Date Of Award	TMC Start Date	Contract End Date
Winter Maintenance Contractor Network	A Hogg	£1,050,000.00	01/10/2017	03/11/2017	02/11/2019
	A M & G MacKay BACS				
	A Simpson				
	Brian J Shepherd				
	C G McGillivray BACS				
	CH and CM Reid BACS				
	Colin Stuart				
	David J Nicolson				
	Farquharson Contractor				
	G F MacAthur & Co BACS				
	Ian G Currie (Gross)				
	J & J Simpson Bacs				
	J & M L Ramage (HIGHER)				
	J&J Simpson				
	J.S. & R. Rattray & Son BACS - GROSS				
	James A Morrison BACS				
	John Irvine & Son				
	L & K Duguid				
	Martin Irvine				
	Max Duffus				
	Michael Robertson				
	Robert A Adam				
	Ronald Stuart				
	S & G Gordon				
	Stephen Duncan				
	Stewart Davidson				
Stewart Thain					
T.J. Alexander					
W & D Oliphant					
W D Beaton					

Contract Title	Supplier Name	Estimated Value	Date Of Award	TMC Start Date	Contract End Date
Winter Maintenance Contractor Network cont	W.D. Mitchell & Son BACS NET				
	William Hay - Higher				
	William Milton				
	Wiseman Engineering Bacs				
	Wm Robertson & Son BACS				
Winter Weather Forecast	MetDesk Limited	£37,728.00	20/12/2017	01/10/2017	30/04/2020

**APPENDIX 2
MORAY COUNCIL STRATEGIC PROCUREMENT ACTION PLAN (SPAP) 2017/18 - UPDATE**

SECTION 1 - PCIP Measurements

Data Warehouse

Action	Timetable	Aim	Update
Data intelligence group action plan: Payments section data review Sharepoint conversion	April 2017 December 2017	To improve on the access to and quality of procurement and payment data	<i>The project to document , design and build the new procurement site was completed May 2018</i>
Development of contract register database: Lead officer communication process Development of management data using new database Review of year end process (savings etc)	July 2017 September 2017 June 2017	To ensure the register is accurate (for publication). To share register data with dept lead officers To automate the production of procurement year end data	<i>Test system was received during Q3 of 2017 and work has continued since then to review the content and update missing data. New management reports under development New register used to produce the data contained in this report</i>

Leadership & Governance

Action	Timetable	Aim	Update
Procurement Competency Framework (PCF) based training programmes for procurement officer: Individual tailored training programmes in place Review of progress	April 2017 October 2017	To target skills gaps within the procurement team as identified by the competency framework To support the procurement team to close these gaps	<i>Framework used and training programmes in place However little progress has been made against these plans</i>

Leadership & Governance cont			
Action	Timetable	Aim	Update
Operational improvement programme: Monthly review of outputs in place Action plan review Report to Service head on outcomes as part of the quarterly combined procurement DPAP update	May 2017 October 2017 December 2017	To focus on the procurement outputs produced by both the team and departments to deliver consistent approach To ensure that actions identified by the review are actioned	<i>Preparations were made and action plan developed early in the year. Resultant review of outputs highlighted issues around the implementation of the plan Quarterly report for Service Heads in place but not embedded as normal practice. Timetable set for 18/19</i>
DPAP quarterly reviews – outcome review	December 2017	To ensure that actioned identified through the DPAP process are completed	<i>See above</i>
Reform Annual report development	March 2018	To develop the required performance report for 2017/18	<i>Trial report was produced for 16/17 and was used as the basis for this 17/18 report</i>
Roads Improvement Programme	Ongoing work throughout year with review March 18	Targeted support to develop closer links between service and procurement team	<i>On hold due to resources but has subsequently restarted early 18/19</i>
Development & Tender			
Action	Timetable	Aim	Update
PR08 developments – review acceptance/outputs	December 2017	To incorporate all improvements identified by the Procurement Operational Improvement Plan arising from all aspect of the process	<i>Although the PR08 was subject to continual review during 17/18 and did incorporate the improvements identified, the outputs did not take advantage of all these changes</i>
Construction Group action plan:	Separate action plan agreed by H & P and Direct Services	To support the construction commodity group in their consideration of the national issues coming from Scottish Futures Trust	<i>The group has agreed changes to procurement procedures, developed a quality measurement tool for construction projects and has started to work on the national review outputs to determine if MC will adopt their recommendations</i>

Contract			
Action	Timetable	Aim	Update
Post award implementation improvements: Checklist/structure for meeting Old contract actions	May 2017 June 2017	To ensure that contract awards are subject to a full implementation plan with all stakeholders involvement To ensure that the superseded contract data is archived and not relied upon	<i>Some improvements have been evidence with better contract guidance but we are still some way from a full implementation plan that covers all the necessary actions</i>
Key Purchasing Processes			
Action	Timetable	Aim	Update
e-invoicing – roll out to all key contracts	Phased over year	To continue to engage with suppliers to adopt the e-invoicing solution in place for the FMS 6 suppliers live, 6 currently under test	<i>We continue to work with suppliers to implement this functionality however the number that can take advantage of this technology seems limited</i>
Pcard phase 2 – embedded cards for key suppliers	Pilot in place by May 2017	To widen the use of purchasing cards to include embedded cards with appropriate suppliers	<i>Live with our first major supplier (catering), a phased roll out to all relevant council establishments is underway</i>
EU electronic processing regulation: FMS solution in place Support for Stores systems	September 2017 As Required – EU target 2018	To support departments in their efforts to meet the EU directive on electronic communication (2018)	<i>Support has been provided when sought</i>

SAP SECTION 2 – Procurement Strategy Measurements

*The targets were set for 2017/2018 by the 2016/2018 Procurement Strategy. With the results now available we have identified a number of targets, **highlighted in red**, that need to be reviewed for value and indeed for appropriateness. This review will be carried out in conjunction with Head of Financial services and both old and subsequent new targets (if changed) will be reported in next year’s Annual Report.

a. Savings

The measure	*2017/18 Target	2017/18 (2016/17) Results	Will Demonstrate Comments
A1 Percentage of all council expenditure covered by contracts Total commercial spend – contract register annual estimated values for live contracts in year	95%	94.43% (94.39%)	Greater contractual exposure <i>On a par with previous year. Work continues with service heads to target off contract spend of £6.3M.</i>
A2 Value of procurement savings achieved through contracts live during the year	£1M	£1.672 (£1.009)	The financial results from contracts <i>See section 2 of the report</i>
A3 Number of collaborative contracts awarded as a percentage of all commenced in year	40%	55.88 (68.70%)	Successful collaboration <i>57 collaborative</i>
A5 Percentage of contracts commenced in year that contain a contract benefit (all categories)	15%	83.33% (27.83%)	Increasing focus on non -financial benefits <i>85 contracts with NCB 78 collaborative, 24 cost avoidance, 14, rationalisation, 12 P2P, 18 Environmental, 12 Social, 24 Community</i>

b. **Contracts**

The measure	2017/18 Target	2017/18 (2016/17) Results	Will Demonstrate Comments
B1 Percentage of planned activity taken to award during year	75%	39.60% (76.5%)	Improved procurement planning <i>101 projects allocated, 40 taken to award</i>
B2 Percentage of unplanned activity during the year	25%	35.67% (11.4%)	Measure to try and keep unplanned to a minimum <i>Significant increase in the volume of unplanned procurements seeking support during the year. The suggestion being that the Council planning stage is not capturing all activity. To be reviewed this year as part of the DPAP process</i>

c. **Compliance**

The measure	2017/18 Target	2017/18 (2016/17) Results	Will Demonstrate Comments
C1 All procurement activity is subject to compliance review – tenders, QQ, Account Payable (AP) transactions (off contract spend), requisitions	100%	100% (100%) for QQ and tenders 25% (50%) for AP spend	Quality control <i>Following the review carried out on AP transactions the focus of attention for this indicator is to switch to from individual transactions (resource intensive) to summarised off contract spend – an annual process of identification of non-compliant spend and review by service</i>

c. **Compliance (Cont)**

The measure	2017/18 Target	2017/18 (2016/17) Results	Will Demonstrate Comments
C2 Percentage of Account Payable transactions over £5,000 checked that complied with procurement regulation during the year	75%	99.63% (98.73%)	Compliance management <i>An improving picture that does suggest that procurement regulations are now embedded in the organisation</i>
C3 Percentage of Account Payable transactions with a Purchase Order number (where relevant ie non-recurring) during year	75%	78.05% (82.46%)	Compliance management <i>Within target but worrying trend – increasing the volume of spend that does not originate with a formal order</i>

d. **Accessibility**

The measure	2017/18 Target	2017/18 (2016/17) Results	Will Demonstrate Comments
D1 Percentage of contracts awarded during year awarded to SME's	30%	39.04% (41.74%)	SME access to our business – volume <i>479 suppliers on contracts awarded 17/18. 187 were SMEs. However, company size is taken from National data hub 213 of the 479 has "size not known".</i>
D2 Percentage value of annual spend with SME's for year	55%	57.44% (49.68%)	SME access to our business – value <i>Also taken from National data hub and so will also be affected by the "size not known" issue mentioned above.</i>
D3 Percentage value of spend with Moray, Highland and Aberdeen council areas	50%	45.30% (50.41%)	"Local" access to our business – value Disappointing result which is mainly coming from a reduction in spend in the Highland area from 14.02% last year to 7.07% this year
D4 Number of "events" held or participated in during year	10	10	Procurement involvement in supplier development <i>Although it is hard to judge the number of events required in the year as this is determined by the proposed activity</i>

e. **Community Benefits**

The Measure	2017/18 Target	2017/18 (2016/17) Results	Will Demonstrate Comments
E1 Percentage of commenced contracts within the year that have a community benefit (non-cash benefit category 7 - Community)	20%	11.76% (9.57%)	Sustainable duty performance <i>We have a long way to go before the inclusion of community benefits becomes normal practice but all Lead Officers are challenged at strategy development stage to consider what can be included</i>
E2 Percentage of collaborative contracts commenced in the year that have a community benefit (non-cash benefit category 7 - Community)	20%	12.28% (6.09%)	Sustainable duty performance <i>Slight improvement mainly down to the work being done by Scotland Excel</i>

f. **Sustainability**

The measure	2017/18 Target	2017/18 (2016/17) Results	Will Demonstrate Comments
F1 Percentage of contracts commenced in the year that have incorporated a sustainable target (non-cash benefit category 5 - environmental)	20%	12.74% (6.09%)	Sustainable duty performance <i>As for E1</i>
F2 Score on Flexible Framework (Scottish Government Sustainability Assessment)	Level 3	Level 3	Sustainable duty performance <i>We have reviewed our process and have adopted some of the level 4 practices but cannot meet all of the required outcomes</i>
F3 Prioritisation tool used to assess service priorities	100%	100%	Sustainable duty performance <i>Adopted into our DPAP process late 2016 for service level priorities. Also now using this tool for individual contracts where appropriate</i>

APPENDIX 3 MORAY COUNCIL PROCUREMENT ANNUAL REPORT NON CASH BENEFITS ACHIEVED IN 2017/2018								
Contract Title	Estimated Value	Cost Avoidance (1)	Collaboration (2)	Rationalisation/ Demand (3)	P2P Process (4)	Environmental (5)	Social (6)	Community (7)
CCS Postal Goods and Services Framework RM1063	£0.00		Savings in procurement development time					
Direct Award from 16/0124 CCS Postal Goods and Services Framework RM1063	£340,000		Savings in procurement development time					
Direct award from framework 14/0055 - Children's Residential Care and Education Services (Troup House Priory) (925U)	£291,426		Savings in procurement development time					
Direct Award from Postal Services SP-15-014 Framework	£300,000		Savings in procurement development time					
Electrical Testing Services	£0.00		Savings in procurement development time					

Contract Title	Estimated Value	Cost Avoidance (1)	Collaboration (2)	Rationalisation/ Demand (3)	P2P Process (4)	Environmental (5)	Social (6)	Community (7)	
Home-based Respite	£299,550		PCS-T						
								Apprentices	
									CBC clause - wide ranging potential
									Training
		Price versus market savings							
Moray Sensory Services	£1,338,710		PCS-T						
									CBC clause - wide ranging potential
									Training
Postal Services SP-15-014 Framework	£0.00		Savings in procurement development time						
Risk Assessment of Water Systems - Call off from 16/0028 (LOT 1)	£50,185		Savings in procurement development time						
Secure Care	£0.00							Training	
Supply of Bitumen Coated and Uncoated Road Aggregates and Concrete	£2,970,000		PCS-T						
		Key commodity RPI							

Contract Title	Estimated Value	Cost Avoidance (1)	Collaboration (2)	Rationalisation/ Demand (3)	P2P Process (4)	Environmental (5)	Social (6)	Community (7)
OT Aids and Equipment	£340,604		PCS-T					
		Price increase rejection						
							Greenhouse Gases	
							Waste	
					Rationalised Lists			
								Fair Work Issues
Direct award from framework 14/0055 - Children's Residential Care and Education Services (Troup House Priory) 920K)	£110,320		Savings in procurement development time					
Direct award from framework 16/0144 CCS Network Services for Video Conferencing in Secondary Schools.	£40,355		Savings in procurement development time					
Education and Office Furniture	£90,000		Savings in procurement development time					

Contract Title	Estimated Value	Cost Avoidance (1)	Collaboration (2)	Rationalisation/ Demand (3)	P2P Process (4)	Environmental (5)	Social (6)	Community (7)
Energy Efficiency Contractors	£0.00		Savings in procurement development time					
								Apprentices
								Training
						Consolidated Invoices		
Bottled & Tank Gas Framework Agreement	£8,000		Savings in procurement development time					
		Price versus market savings						
Media Services for the Moray Economic Partnership	£100,000		PCS-T					

Contract Title	Estimated Value	Cost Avoidance (1)	Collaboration (2)	Rationalisation/ Demand (3)	P2P Process (4)	Environmental (5)	Social (6)	Community (7)
Cars & Light Commercial Vehicles Purchase (RM1070)	£2,063,974		Savings in procurement development time					
		Added value - more for our money						
		Price versus market savings						
						Greenhouse Gases		
Housing Development at Strathcona Road, Forres	£1,315,933		PCS-T					
		Added value - more for our money						
Office Equipment Framework	£0.00		Savings in procurement development time					
External Rendering & Repair	£2,000,000		PCS-T					
			Savings in procurement development time					

Contract Title	Estimated Value	Cost Avoidance (1)	Collaboration (2)	Rationalisation/ Demand (3)	P2P Process (4)	Environment al (5)	Social (6)	Community (7)
Call off from framework 16/0082 - PAT/FAT Testing	£40,000		Savings in procurement development time					
Provision of External Legal Services	£120,000		PCS-T					
								Training
Direct Award from CCS Lot 5 RM1063 - Rental agreement for Franking machine for Milnes High School	£1,803		Savings in procurement development time					
LED Lanterns Mini-Comp 2 (From Scotland Excel Street Lighting Materials 16-13 Lot 8) - Retrofit Stock 2	£651,967		Savings in procurement development time					
		Price versus market savings						
							Energy	
				Rationalised Lists				
Roof Replacement - 69 to 91 Robertson Road, Lhanbryde	£71,174		PCS-T					
		Price versus market savings						
Call Off from 16/0036(F) G Cloud Framework - IT Health Checks	£13,000		Savings in procurement development time					

Contract Title	Estimated Value	Cost Avoidance (1)	Collaboration (2)	Rationalisation/ Demand (3)	P2P Process (4)	Environmental (5)	Social (6)	Community (7)
Milnes PS Early Learning Extension	£1,996,719		PCS-T					
		Price increase rejection						
		Price versus market savings						
							Waste	
								Fair Work Issues
Provision of Bakery Product	£32,065				Consolidated Invoices			
Asbestos Software	£17,200	Cost removal - alternative results in no procurement						
		Process re-design						
Biomass Supply and Maintenance	£480,000		Savings in procurement development time					
Mini Competition from 15/0035(F) Presentation & Audio Visual Equipment	£580,000		Savings in procurement development time					

Contract Title	Estimated Value	Cost Avoidance (1)	Collaboration (2)	Rationalisation/ Demand (3)	P2P Process (4)	Environmental (5)	Social (6)	Community (7)	
Roads Infrastructure & Industrial Units at March Road, Rathven, Buckie	£1,626,601		PCS-T						
Hanover Linkwood View	£819,000						Other		
Lossiemouth Sea Wall Pressure Pointing	£0.00					Sustainable construction			
							Other		
Maintenance & Repair of Lift Plant in Moray	£72,360				Consolidated Invoices				
Frozen Foods	£428,036		Savings in procurement development time						
								Apprentices	
								School visits	
						e-invoicing			
						Electronic Catalogues			
				Rebates - based on volume					
Vehicle Charging Infrastructure - LOT 1 Purchase of Electric Vehicle Charging Solutions (ESPO Framework)	£0.00		Savings in procurement development time						
Wash/Dry Toilets Supply and Maintenance	£189,000		PCS-T						
Framework for the Supply of Timber Windows	£1,400,000		PCS-T						

Contract Title	Estimated Value	Cost Avoidance (1)	Collaboration (2)	Rationalisation/ Demand (3)	P2P Process (4)	Environmental (5)	Social (6)	Community (7)
Weather Bureau Services	£61,389		Savings in procurement development time					
				Specific contract issues				
Winter Weather Forecast	£37,728		Savings in procurement development time					
				Specific contract issues				
Feasibility Study Upgrading the Moray Way	£29,530		Savings in procurement development time					
Keith Gas Works - Off-site Migration Risk Assessment	£24,776		Savings in procurement development time					
Specialist Flat Roofing	£1,500,000		PCS-T					
		Added value - more for our money						
HSCM Stores System (OT Stores)	£63,185					Waste		
							Other	

Contract Title	Estimated Value	Cost Avoidance (1)	Collaboration (2)	Rationalisation/ Demand (3)	P2P Process (4)	Environmental (5)	Social (6)	Community (7)
Call from 17/0043 Outdoor Play equipment and artificial surfaces - Outdoor Gym Equipment (St Rufus Park, Keith)	£32,000		Savings in procurement development time					
				Rationalised Lists				
Tyres for Vehicles and Plant	£517,696		Savings in procurement development time					
								CBC clause - wide ranging potential
Vehicle and Plant Hire	£540,000		Savings in procurement development time					
Recycle and Refuse Containers - Supply and Delivery	£300,000		Savings in procurement development time					
								CBC clause - wide ranging potential
								School visits
							Waste	
					Rationalised Lists			

Contract Title	Estimated Value	Cost Avoidance (1)	Collaboration (2)	Rationalisation/ Demand (3)	P2P Process (4)	Environmental (5)	Social (6)	Community (7)
Winter Maintenance Contractor Network	£30,000		Savings in procurement development time					
				Rationalised Lists				
Advertising Services	£270,000		Savings in procurement development time					
				Specific contract issues				
Call Off from framework - Lossiemouth Sea Wall Pressure Pointing	£60,187					Sustainable construction		
							Other	

Contract Title	Estimated Value	Cost Avoidance (1)	Collaboration (2)	Rationalisation/ Demand (3)	P2P Process (4)	Environmental (5)	Social (6)	Community (7)
Educational Materials	£570,360		Savings in procurement development time					
								CBC clause - wide ranging potential
								Fair Trade
		Added value						
		Price increase rejection						
							Greenhouse Gases	
							Waste	
						Consolidated Invoices		
						einvoicing		
						Electronic Catalogues		
						Punchout		
						Rationalised Lists		
						Rebates - based on volume		
				Specific contract issues				

Contract Title	Estimated Value	Cost Avoidance (1)	Collaboration (2)	Rationalisation/ Demand (3)	P2P Process (4)	Environmental (5)	Social (6)	Community (7)
Stonework Repairs	£750,000		PCS-T					
			Savings in procurement development time					
AP Audit Solution - Call off from NYCC APAS Framework (2017-2020)	£26,520		Savings in procurement development time					
		Added value - more for our money						
		Process re-design						
Direct Award from 16/0124 Lot 5 Franking Machines - Buckie High School	£1,803		Savings in procurement development time					
Pest and Vermin Control	£0.00		Savings in procurement development time					

Contract Tile	Estimated Value	Cost Avoidance (1)	Collaboration (2)	Rationalisation/ Demand (3)	P2P Process (4)	Environmental (5)	Social (6)	Community (7)	
Heavy Vehicles	£4,200,000		Savings in procurement development time						
								Apprentices	
								CBC clause - wide ranging potential	
								School visits	
								Training	
						Specific contract issues			
								Other	

Contract Title	Estimated Value	Cost Avoidance (1)	Collaboration (2)	Rationalisation/ Demand (3)	P2P Process (4)	Environmental (5)	Social (6)	Community (7)	
Maintenance of Fire Alarms, Sprinklers, Fighting Equipment, Emergency Alarms and Security Alarms	£288,213		PCS-T						
								Apprentices	
									CBC clause - wide ranging potential
									Training
		Price increase rejection							
								Greenhouse Gases	
								Waste	
							Consolidated Invoices		
							einvoicing		
									Fair Work Issues
									Other
									Sub-contracting programme (local)
Online School Payments - Cashless Catering	£31,885		Savings in procurement development time						

Contract Title	Estimated Value	Cost Avoidance (1)	Collaboration (2)	Rationalisation/ Demand (3)	P2P Process (4)	Environmental (5)	Social (6)	Community (7)
Call Off from 17/0055 Energy Efficiency Contractors - HEEPS 2017/18 – External wall insulation to various privately-owned homes across Moray	£1,048,000		Savings in procurement development time					
						Energy		
Building Materials	£540,000		PCS-T					
Call Off from 17/0055 Energy Efficiency Contractors - Heating Project 17H103	£509,504		Savings in procurement development time					
Call Off from 17/0055 Energy Efficiency Contractors - Cavity Wall Insulation (Buckie)	£12,132		Savings in procurement development time					

Contract Title	Estimated Value	Cost Avoidance (1)	Collaboration (2)	Rationalisation/ Demand (3)	P2P Process (4)	Environmental (5)	Social (6)	Community (7)	
Committee Management Information System	£55,125		PCS-T						
		Added value -							
		Cost removal							
		Price increase rejection							
		Price versus market savings							
							Greenhouse Gases		
						Specific contract issues			
								Fair Work Issues	
Call off from Technology Products (RM3733) - Education Wifi	£40,038		Savings in procurement development time						
Direct Award from Street Lighting Bulk Renewal of Luminaires (Works at Multiple Locations)	£23,654		Savings in procurement development time						
Landscaping Supplies Framework	£180,000		PCS-T						

Contract Title	Estimated Value	Cost Avoidance (1)	Collaboration (2)	Rationalisation/ Demand (3)	P2P Process (4)	Environmental (5)	Social (6)	Community (7)
Library Books and Text Books	£320,000		Savings in procurement development time					
Fire Engineer consultancy Services	£0.00		Savings in procurement development time					
UPS Battery Installation and Maintenance - Batteries (Upfront costs)	£39,400		Savings in procurement development time					
UPS Battery Installation and Maintenance (Batteries)	£26,790		Savings in procurement development time					
Call off from 13/0072 Care & Support Packages for Individuals - Placement JH9321	£43,557		Savings in procurement development time					
Entrance Door Sets	£300,000		Savings in procurement development time					

Contract Title	Estimated Value	Cost Avoidance (1)	Collaboration (2)	Rationalisation/ Demand (3)	P2P Process (4)	Environmental (5)	Social (6)	Community (7)	
Mini Comp from 14/0044(F) Street Lighting Materials - Column Extensions	£54,000		Savings in procurement development time						
		Price versus market savings							
Supply & Distribution of Milk	£180,930		Savings in procurement development time						
								School visits	
							Energy		
							Greenhouse Gases		
							Waste		
						Consolidate Invoices			
A940 Glenernie Bridge & B9007 Logie Bridge	£245,366		PCS-T						
Reiket Lane Cycle Path (Done via QQ)	£54,358						Other		
Make Do and Mend School Estate Programme 2018-19	£3,300,000		Savings in procurement development time						

Contract Title	Estimated Value	Cost Avoidance (1)	Collaboration (2)	Rationalisation/ Demand (3)	P2P Process (4)	Environmental (5)	Social (6)	Community (7)
Call off from Technology Products (RM3733) - Renewal/Replacement of Clearswift Licence/Email Security System	£80,817		Savings in procurement development time					
Mini Comp from 15/0040 Technology Products - Renewal \ Replacement of Clearswift Licence or Email Security System	£79,179		Savings in procurement development time					
Gas Boilers and Associated Distribution Pipework	£1,000,000		PCS-T					
Purchase of Electric Vehicle Charging Solutions - Call off 17/0056 LOT 1 (ESPO)	£30,275		Savings in procurement development time					

APPENDIX 4

SUPPORTED BUSINESSES 2017/18	Spend £
Moray Desk Top Publishing Ltd	35,490
Moray Reach Out - Training Places (This includes Buckie Yarn & Start II)	217,680
Moray Reach Out Waste Watchers	91,261
Out of the Darkness Theatre Co	85,621
Lochpark Rural Skills	258,387

**APPENDIX 5
MORAY COUNCIL PROCUREMENT ANNUAL REPORT
CONTRACTS EXPIRING April 2018 TO March 2020**

*The list covers the period starting April 2018 and in some case work has already been done or is being done to replace the expiring contract. (D) denotes work is still in development.

Contract Number	Contract Title	Contract Department	TMC Start Date	Contract End Date	*Replaced By
00/0003	Civil Engineering Contracting Services	ENV	01/12/2003	22/07/2018	
00/0004	Childrens Residential Care in Moray	EDUC	01/04/1998	31/03/2020	
05/0003	Environmental Monitoring (Data Centre)	CORP	01/12/2005	31/12/2018	
08/0040	Scotland Excel	CORP	01/04/2008	31/03/2019	
08/0044	Remote Access ASA	CORP	01/12/2008	28/02/2019	
09/0048	Elgin Traffic Management Framework Contract	ENV	01/10/2009	30/09/2018	16/0025(D)
10/0088	Supply of Postal Equipment	CORP	01/04/2011	31/08/2018	
10/0104	KnowledgeLake (Software)	CORP	01/04/2011	31/03/2019	
10/0105	VC Equipment	CORP	01/12/2010	31/01/2020	
10/0111	Customer Management	CORP	01/04/2010	31/07/2019	
10/0112	Call Handling	CORP	01/04/2010	06/11/2019	
10/0113	Housing Management	CORP	01/04/2010	31/05/2019	
10/0114	Stores	CORP	01/04/2010	31/03/2019	
10/0118	Grounds Maintenance	CORP	01/04/2010	31/03/2019	
10/0119	Fleet Management	CORP	01/04/2010	31/03/2019	
10/0120	School Records Management	CORP	01/04/2010	31/03/2019	
10/0121	Social Care	CORP	01/04/2010	31/03/2019	
10/0122	Content Management	CORP	01/04/2010	31/03/2019	
10/0123	Performance Management	CORP	01/04/2010	31/03/2019	
10/0124	Libraries	CORP	01/04/2010	31/03/2019	
10/0125	Leisure Management	CORP	01/04/2010	31/03/2019	

Contract Number	Contract Title	Contract Department	TMC Start Date	Contract End Date	Replaced By
10/0125(A)	Leisure Management - Online Booking Service	CORP	14/06/2017	13/06/2019	
10/0126	GIS	CORP	01/04/2010	31/03/2019	
10/0129	Address Management Software	ENVCORP	01/04/2010	23/08/2019	
10/0135	IDOX/Uniform	ENVCORP	01/04/2010	31/03/2020	
10/0136	ORACLE Licence	ENVCORP	01/04/2010	11/04/2018	
10/0138	The Provision of Temporary Accommodation for Homeless Households	ENV	01/11/2010	01/04/2018	
10/0141	Scottish Association For Mental Health (SAMH)	EDUC	01/04/2010	31/10/2018	
11/0034	Development and Delivery of the Blue Badge Improvement Service	EDUC	01/01/2012	13/12/2018	18/0023
11/0060	Passenger Vehicle Hire - School Transport, Community Services Transport & Public Bus Services	ENVEDUC	20/08/2012	19/08/2018	16/0049(D)
11/0095	Respite - Doocot View	EDUC	01/04/2011	30/06/2018	
12/0016(F)	National Care Home Contract	EDUC	01/06/2012	07/04/2019	
12/0061	Call Recording	CORP	21/03/2013	20/03/2019	
12/0072	Unix Server maintenance and support	CORP	01/04/2012	30/04/2019	
12/0073	Advice Pro for client debt management	CORP	01/04/2012	31/05/2019	
12/0100(DA12)	Direct award from Framework 12/0100 Foster Care Service (SWIIS) (924M)	EDUC	28/03/2013	30/06/2018	
13/0021	Sheriff Officer Services	CORP	01/04/2015	31/03/2020	
13/0031(F)	Small Extensions (Up to £750,000) - Multi Supplier Framework	ENV	24/06/2014	23/06/2018	

Contract Number	Contract Title	Contract Department	TMC Start Date	Contract End Date	Replaced By
13/0031(MC2)	Call Off from Framework 13/0031 - Creation of new nursery facility at Lady Cathcart (68099)	ENV	19/02/2018	06/08/2018	
13/0043(DA03)	Direct award from Framework 13/0043 Secure Care (926Y)	EDUC	08/03/2017	27/06/2018	
13/0044	Provision of salary sacrifice schemes	CORP	21/11/2013	20/11/2018	
13/0045	Insurance Services	CORP	01/04/2014	31/03/2019	
13/0046	Smart Ticketing Initiative	ENV	01/01/2014	31/12/2018	
13/0050	FMS Support and Maintenance	CORP	01/04/2013	31/03/2019	
13/0050A	FMS Support and Maintenance	CORP	01/03/2017	31/03/2019	
13/0053	Nether Dallachy Landfill Site Leachate Removal and Disposal	ENV	01/07/2014	30/06/2018	18/0008
13/0054	Glass and Glazing	ENV	03/04/2014	02/04/2018	
13/0060	Burial Grounds Records	CORP	09/06/2014	08/06/2019	
13/0064	Digital Dictation System	CORP	21/07/2014	20/07/2019	
13/0069	Provision of Decoration Packs for Council Tenants	ENV	01/05/2014	30/04/2019	
13/0070	Home Tutor Support	EDUC	19/08/2014	18/08/2018	
13/0072(MC01)	Call off from 13/0072 Care & Support Packages for Individuals - Placement SH9329	EDUC	01/04/2014	31/03/2019	
13/0072(MC02)	Call off from 13/0072 Care & Support Packages for Individuals - Placement TB9329	EDUC	01/04/2014	31/03/2019	
13/0072(MC05)	Call off from 13/0072 Care & Support Packages for Individuals - Placement AG9303	EDUC	02/03/2015	31/03/2019	
13/0072(MC10)	Call off from 13/0072 Care & Support Packages for Individuals - Placement MS9329 & KW9334	EDUC	15/06/2015	31/03/2019	
Contract	Contract Title	Contract	TMC Start	Contract End	Replaced

Number		Department	Date	Date	By
13/0072(MC13A)	Call off from 13/0072 Care & Support Packages for Individuals - Placement HBSP05	EDUC	05/02/2017	31/03/2019	
13/0072(MC13B)	Call off from 13/0072 Care & Support Packages for Individuals - Placement SHSP05	EDUC	01/11/2016	31/03/2019	
13/0072(MC14)	Call off from 13/0072 Care & Support Packages for Individuals - Placement JH9321	EDUC	28/02/2018	31/03/2019	
13/0074(F)	Bus & Coach Private Hire - AD Hoc	ENV	21/08/2014	20/08/2018	
13/0079	Supply of Electricity	ENV	01/04/2013	31/03/2019	
13/0082	Banking and Income Services to the Council	CORP	01/09/2014	31/08/2019	
13/0085	Audit Management	CORP	10/03/2014	09/03/2019	
13/0087	Adventurous Activities	EDUC	01/04/2015	31/03/2020	
13/0093	Bird Control Service at Dallachy Landfill Site	ENV	04/08/2014	03/09/2019	
13/0099	Emergency Planning Services	ENV	01/04/2013	31/03/2019	
14/0001	Treatment of Biowaste	ENV	02/03/2015	01/03/2020	
14/0002(F)	Planned Maintenance and Reactive Repairs	ENV	01/09/2015	31/08/2019	
14/0005	Gas Safety Inspection	ENV	19/05/2014	18/05/2018	17/0097
14/0006	Supply of Fresh Fruit and Vegetables	ENV	24/11/2014	23/11/2018	
14/0008	Secure Disposal of Confidential Waste	EDUC	29/09/2014	28/09/2018	
14/0018	School Bus Contracts ME953C and ME953E Milnes High	ENV	20/08/2014	19/08/2018	

Contract Number	Contract Title	Contract Department	TMC Start Date	Contract End Date	Replaced By
14/0023	Older Persons Accommodated Respite	EDUC	03/11/2014	02/11/2019	
14/0027(F)	First Aid Supplies	ENV	09/03/2015	09/03/2019	
14/0028	Elgin High School Replacement	EDUC	01/03/2016	30/06/2018	
14/0031	Web Filtering	CORP	26/08/2014	25/08/2018	
14/0032(F)	Provision of Care at Home	EDUC	01/04/2015	31/03/2020	
14/0033	Ad-hoc Passenger Transport	ENV	01/04/2016	18/08/2018	16/0049
14/0034(F)	Supported Business Framework	CORP	12/09/2012	11/09/2018	
14/0037(F)	Washroom Solutions	ENV	01/10/2014	30/09/2018	
14/0039	Supported Accommodation Based in Moray (Guildry House/Covesea Road)	ENV	01/07/2016	30/06/2019	
14/0040	Provision of Occupational Health Service	CORP	01/07/2015	30/06/2019	
14/0041	Interpretation Services - Face to Face	CHEX	01/07/2014	30/06/2018	17/0096
14/0044(F)	Street Lighting Materials (SXL Contract No 1613)	ENV	01/01/2015	30/06/2018	
14/0045	Learning Management System (known as CLIVE)	CORP	01/07/2013	30/06/2018	
14/0046(F)	Roads Maintenance Materials Framework	ENV	01/08/2014	30/06/2018	
14/0048(F)	Timber Supplies	ENV	01/12/2015	30/11/2018	
14/0049	Provision of Fresh Meat	ENV	31/10/2015	30/10/2019	
14/0055(DA13)	Direct award from framework 14/0055 - Children's Residential Care and Education Services (Hillside School) (929J)	EDUC	01/04/2016	30/06/2018	

Contract Number	Contract Title	Contract Department	TMC Start Date	Contract End Date	Replaced By
14/0055(DA14)	Direct award from framework 14/0055 -Children's Residential Care and Education Services (VSA Linmoor) (923N)	EDUC	01/04/2016	31/08/2019	
14/0055(DA16)	Direct award from framework 14/0055 - Children's Residential Care and Education Services (Troup House Priory) 921D)	EDUC	01/04/2016	31/07/2018	
14/0055(DA18)	Direct award from framework 14/0055 - Children's Residential Care and Education Services (Camphill) (921K)	EDUC	01/04/2016	31/07/2019	
14/0055(DA23)	Direct award from framework 14/0055 - Children's Residential Care and Education Services (Kibble Education & Care Centre) (923M)	EDUC	21/09/2016	31/07/2018	
14/0055(DA25)	Direct award from framework 14/0055 - Children's Residential Care and Education Services (Troup House Priory) 920K)	EDUC	18/04/2017	31/12/2019	
14/0055(DA28)	Direct Award from Children Residential (921M)	EDUC	17/08/2017	31/03/2019	
14/0055(DA29)	Direct Award from Childrens Residential (920E)	EDUC	31/03/2017	31/03/2019	
14/0055(DA30)	Direct Award from Childrens Residential (921K)	EDUC	16/08/2015	31/03/2019	
14/0055(DA31)	Direct Award from Childrens Residential (924W)	EDUC	24/03/2017	31/03/2019	
14/0055(DA32)	Direct Award from Childrens Residential (926B)	EDUC	02/11/2017	31/03/2019	

Contract Number	Contract Title	Contract Department	TMC Start Date	Contract End Date	Replaced By
14/0055(DA33)	Direct Award from Childrens Residential (923R)	EDUC	29/01/2018	31/03/2019	
14/0056	Direct Single Access to Drug & Alcohol Services in Moray	EDUC	03/08/2015	02/08/2018	
14/0057	Framework Electronic Purchasing Card Solution (ePCS)	CORP	18/08/2014	17/08/2018	
14/0059(F)	Travel & Accommodation Booking Service	CORP	01/04/2015	19/08/2019	
14/0063	In Situ Road Surface Recycling	ENV	01/07/2015	30/06/2018	
14/0065	Carriageway Retexturing	ENV	29/06/2015	30/06/2019	
14/0067(F)	Janitorial Products	ENV	02/03/2015	01/03/2019	
14/0069(F)	Telecare & Telehealth Technologies	EDUC	01/01/2015	31/12/2018	
14/0070	ICT Helpdesk	CORP	01/12/2016	30/11/2019	
15/0006(F)	Signage Materials	ENV	27/04/2015	30/11/2018	
15/0007(F)	Social and Care Agency Staff	EDUC	01/08/2014	31/07/2018	
15/0017	Residential Provision for Children & Young Persons on the Autism Spectrum	EDUC	01/04/2016	31/03/2020	
15/0018	Segregation Facility for Plastic Bottles and Mixed Cans	ENV	01/04/2015	31/03/2019	
15/0019	Transport & Treatment of Dry Recyclates	ENV	05/01/2016	04/01/2020	
15/0022(MC01)	Mini Comp from 15/0022 Electrical Testing of Fixed Services	ENV	01/07/2016	30/06/2018	
15/0025(F)	Salt for Winter Maintenance	ENV	01/08/2014	30/06/2018	
15/0026(F)	Ground Maintenance Equipment	ENV	01/07/2015	28/02/2019	
15/0027(F)	Security Services and Equipment Framework	ENV	01/09/2015	31/03/2019	
15/0028(F)	Asbestos Survey & Removal (Lot 1 & 2 Only)	ENV	01/09/2015	31/10/2018	
15/0029	Supply of AutoCAD	ENV	30/10/2015	29/10/2018	

Contract Number	Contract Title	Contract Department	TMC Start Date	Contract End Date	Replaced By
15/0031	Service for Mental Health Peer Support	EDUC	01/04/2016	31/03/2019	
15/0034	Pilmuir Pump Station Operation and Maintenance Contract	ENV	08/08/2016	07/08/2018	
15/0035(F)	Presentation & Audio Visual Equipment	CORP	01/08/2015	31/03/2019	
15/0035(MC02)	Mini Competition from 15/0035(F) Presentation & Audio Visual Equipment	CORP	01/09/2017	31/03/2019	N/A
15/0036(F)	Print & Associated Services	CHEX	01/01/2016	31/03/2019	N/A
15/0038	Purchase of Heavy Plant Equipment	ENV	01/12/2015	28/02/2019	N/A
15/0040(MC1)	Mini Competition from 15/0040 Technology Products	CORP	29/02/2016	28/02/2019	N/A
15/0043(F)	Care Homes for Adults with Learning Disabilities	EDUC	29/06/2015	31/05/2019	N/A
15/0045(DA01)	Electronic Payment Services	CORP	01/09/2016	31/08/2019	N/A
15/0048	Provision of Older Person's Day Service	EDUC	13/06/2016	12/06/2018	17/0102
15/0051(DA01)	Call off from 15/0051(D) Vehicle Lease - Nissan Van	ENV	01/10/2016	30/09/2019	N/A
15/0051(DA02)	Call off from 15/0051(D) Vehicle Lease - Electric Vehicles	ENV	20/04/2016	19/04/2019	N/A
15/0051(F)	Vehicle Lease and Fleet Management	ENV	16/05/2016	15/05/2018	N/A
15/0052	Wide Horizons (Moray Employability Project)	ENVEDUC	01/01/2017	30/11/2018	N/A
15/0059	Gas Oil D (Liquid Fuels)	ENV	14/10/2015	13/10/2018	N/A

Contract Number	Contract Title	Contract Department	TMC Start Date	Contract End Date	Replaced By
16/0001	Moray Sensory Services	EDUC	01/04/2017	30/03/2020	N/A
16/0003	Advocacy Service	EDUC	31/03/2017	30/03/2020	N/A
16/0004(DA01)	Call Off from Framework 16/0004(F) - Server Maintenance	CORP	01/04/2016	30/06/2019	N/A
16/0004(F)	Server Maintenance Framework (SP-15-001)	CORP	24/06/2015	23/06/2019	N/A
16/0007	Provision of Energy Performance Certificates	ENV	01/12/2016	30/11/2019	N/A
16/0008(DA01)	Direct Award from 16/0008 Fixed Telephony Framework	CORP	20/06/2016	19/06/2018	N/A
16/0008(F)	Fixed Telephony Framework	CORP	27/06/2014	26/06/2018	N/A
16/0020	General Stationery and Office Paper Framework	CORP	01/06/2016	31/05/2019	N/A
16/0028(MC01)	Risk Assessment of Water Systems - Call off from 16/0028 (LOT 1)	ENV	01/04/2017	31/03/2019	N/A
16/0032	Provision of Mental Health and Wellness Centre	EDUC	20/12/2016	19/12/2019	N/A
16/0033(F)	Link Solutions IT	CORP	16/05/2016	31/03/2019	N/A
16/0033(MC01)	Mini Comp from 16/0033(F) Link Solutions IT - Vmware Maintenance renewal	CORP	01/07/2016	30/06/2019	N/A
16/0033(MC02)	Mini Comp from 16/0033(F) - Link Solutions IT	CORP	01/12/2016	30/11/2019	N/A
16/0036(F)	G-Cloud Framework (CCS) - Multiple suppliers on framework	ENV	23/11/2015	21/05/2019	N/A
16/0036(MC01)	Call off from 16/0036(F) G Cloud Framework	ENV	01/02/2017	31/01/2019	N/A

Contract Number	Contract Title	Contract Department	TMC Start Date	Contract End Date	Replaced By
16/0038(F)	Scottish Procurement - Client Device Framework SP-15-011 Lot 1 Mobile Client Devices	CORP	01/06/2016	15/11/2018	N/A
16/0039(F)	Scottish Procurement - Client Device Framework SP-15-011 Lot 2 Thin Client Devices	CORP	01/06/2016	29/11/2018	N/A
16/0040(F)	Scottish Procurement - Client Device Framework SP-15-011 Lot 4 Desktop Client Devices	CORP	01/06/2016	31/12/2018	N/A
16/0042	Supply and Delivery of Plumbing Materials	ENV	01/12/2015	30/11/2018	N/A
16/0045	Media Services for the Moray Economic Partnership	ENV	17/05/2017	16/05/2019	N/A
16/0048	IT Consumables	CORP	01/11/2016	31/10/2019	N/A
16/0050(F)	Cash Collection and Cash in Transit from Premises or Buildings of various types and On street and Off street car parks (including pay and display mach	CORP	01/12/2016	31/12/2018	N/A
16/0060(F)	Scottish Procurement - Client Device Framework SP-15-011 Lot 3 Web Based & Proprietary Devices	CORP	01/06/2016	29/11/2018	N/A
16/0063	Supply of Water & Waste Water Services	ENV	01/03/2016	28/02/2019	N/A
16/0064	Building and Timber Supplies	ENV	01/04/2015	31/03/2019	N/A
16/0065	Publishing, Print, Design and Associated Services (PPDAS)	CHEX	04/09/2015	30/09/2018	N/A
16/0067(F)	SCAPE Minor Works Framework Agreement	ENV	22/02/2017	08/09/2019	N/A

Contract Number	Contract Title	Contract Department	TMC Start Date	Contract End Date	Replaced By
16/0069	Home-based Respite	EDUC	01/04/2017	31/03/2019	N/A
16/0070	Speech and Language Therapy	EDUC	01/04/2017	31/03/2020	N/A
16/0071	Supply of Bitumen Coated and Uncoated Road Aggregates and Concrete	ENV	01/04/2017	31/03/2020	N/A
16/0074	Moray Leisure Centre (Management Fee)	EDUC	01/04/2016	01/06/2018	N/A
16/0075(F)	Supply and Delivery of Electrical Materials	ENV	01/04/2016	31/03/2019	N/A
16/0079	Maintenance of Fire Alarms, Sprinklers, Fighting Equipment, Emergency Alarms and Security Alarms	ENV	01/01/2018	31/12/2019	N/A
16/0080	Domestic Furniture and Furnishings	ENV	01/03/2017	31/10/2018	N/A
16/0082(F)	Electrical Testing Services	ENV	01/04/2017	11/07/2019	N/A
16/0082(MC01)	Call off from framework 16/0082 - PAT/FAT Testing	ENV	01/07/2017	30/06/2018	N/A
16/0083	Road Marking Works	ENV	03/04/2017	02/04/2019	N/A
16/0088	OT Aids and Equipment	EDUC	06/04/2017	05/04/2019	N/A
16/0089	Housing Development at Strathcona Road, Forres	ENV	01/06/2017	31/05/2018	N/A
16/0090(F)	Street Lighting – Bulk Renewal of Luminaires (Works)	ENV	09/01/2017	30/06/2018	N/A
16/0092	Elgin Youth Café Hospitality Team - Employment Project	ENV	01/01/2017	30/11/2018	N/A

Contract Number	Contract Title	Contract Department	TMC Start Date	Contract End Date	Replaced By
16/0093(F)	Building Related Engineering Consultancy	ENV	15/08/2016	30/09/2018	N/A
16/0097	Out of area Residential Placement - Keilhill Children Services (929E)	EDUC	01/04/2015	31/07/2018	N/A
16/0098	Out of area Residential Placement - Keilhill Children Services (927N)	EDUC	01/04/2015	30/06/2018	N/A
16/0104	Foster Care - Action for Children (Gael Og) (923L)	EDUC	01/04/2016	31/08/2019	N/A
16/0111	Foster Care - Aberlour Childcare Trust Moray Options (929Y)	EDUC	01/04/2016	31/08/2019	N/A
16/0116(F)	National Framework for Tablet Devices	CORP	20/06/2016	19/06/2019	N/A
16/0123	Housing with Care - Varis Court, Forres	EDUC	26/10/2016	25/10/2019	N/A
16/0124(DA01)	Direct Award from 16/0124 CCS Postal Goods and Services Framework RM1063	CORP	01/04/2017	31/03/2020	N/A
16/0127	Holiday playschemes and afterschool clubs	EDUC	01/04/2017	31/03/2019	17/0080
16/0130(F)	Technology Products (RM3733)	CORP	17/02/2017	31/10/2018	N/A

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16/0130(MC01)	Call off from Technology Products (RM3733) - Microsoft Licensing for schools	CORP	01/04/2017	31/03/2020	N/A
16/0135	Milnes PS Early Learning Extension	ENV	01/08/2017	31/07/2018	N/A
16/0138	Transform (Electronic Matching System and Psychometric Assessment)	CORP	01/09/2013	31/08/2018	N/A
16/0140	Gas Boilers and Associated Distribution Pipework	ENV	20/03/2018	19/03/2020	N/A
16/0142(F)	Digital and Technology Services Framework	CORP	15/06/2015	11/05/2019	N/A
16/0144(F)	CCS Network Services	CORP	27/07/2015	26/07/2019	N/A
16/0145(DA01)	Direct Award from Secure Care (923U)	EDUC	18/08/2017	31/03/2019	N/A
16/0145(F)	Secure Care	EDUC	01/04/2017	31/03/2020	N/A
16/0149(DA01)	Direct Award from Postal Services SP-15-014 Framework	CORP	01/04/2017	30/09/2019	N/A
16/0149(F)	Postal Services SP-15-014 Framework	CORP	01/04/2017	30/09/2019	N/A
17/0006	Fixed Community Alarm Scheme	ENV	01/01/2016	31/03/2019	N/A
17/0007	Provision of Bakery Product	ENV	21/08/2017	20/08/2018	N/A
17/0009	Supported Living Care Element	EDUC	28/03/2018	27/03/2020	N/A
17/0023	Engineering and Technical Consultancy	ENV	18/03/2017	17/03/2019	N/A
17/0025	Supply of Bitumen Products	ENV	01/03/2017	28/02/2019	N/A
17/0026	Education and Office Furniture	CORP	01/05/2017	29/02/2020	N/A
17/0030	Winter Maintenance Contractor Network	ENV	03/11/2017	02/11/2019	N/A
17/0032	Carbon Reduction Commitment - Energy Efficiency Scheme	ENV	01/04/2017	31/03/2019	N/A
17/0038	Office Equipment Framework	CORP	03/06/2017	02/06/2019	N/A

Contract Number	Contract Title	Contract Department	TMC Start Date	Contract End Date	Replaced By
17/0042	Personal Protective Equipment (PPE)	ENV	02/06/2017	28/02/2019	N/A
17/0043(F)	Outdoor Play Equipment and Artificial Surfaces 02-15	ENV	13/03/2017	12/03/2019	N/A
17/0043(MC6)	Call from 17/0043 Outdoor Play equipment and artificial surfaces - Portknockie Primary School Playground Equipment	ENV	13/06/2018	30/06/2018	N/A
17/0046	Traffic Signal Maintenance Contract 14-19	ENV	01/10/2014	30/09/2019	N/A
17/0054(F)	Cars & Light Commercial Vehicles Purchase (RM1070)	ENV	01/06/2017	01/12/2018	N/A
17/0055(F)	Energy Efficiency Contractors	CORP	01/05/2017	30/04/2019	N/A
17/0055(MC01)	Call Off from 17/0055 Energy Efficiency Contractors - Heating Project 17H103	ENV	04/01/2018	30/06/2018	N/A
17/0055(MC02)	Call Off from 17/0055 Energy Efficiency Contractors - HEEPS 2017/18 – External wall insulation to various privately-owned homes across Moray	ENV	03/01/2018	30/06/2018	N/A
17/0056(F)	Vehicle Charging Infrastructure - LOT 1 Purchase of Electric Vehicle Charging Solutions (ESPO Framework)	ENV	26/09/2017	30/06/2019	N/A
17/0057	Frozen Foods	ENV	11/09/2017	30/06/2019	N/A
17/0067	Fostering & Continuing Care Services	EDUC	25/03/2017	24/03/2019	N/A
17/0069	Supply & Delivery of Waste Disposal Equipment (03/15)	ENV	01/04/2016	31/03/2019	N/A
17/0073	A940 Glenernie Bridge & B9007 Logie Bridge	ENV	02/03/2018	30/06/2018	N/A
17/0075(F)	Online School Payments	CORP	27/11/2014	26/11/2018	N/A

Contract Number	Contract Title	Contract Department	TMC Start Date	Contract End Date	Replaced By
17/0078	Educational Materials	EDUC	21/11/2017	31/07/2019	N/A
17/0090	Linkwood Primary School Design and Construction	EDUC	04/10/2016	28/10/2019	N/A
17/0098	Treatment of Recyclable & Residual Waste (Lot 23 Only)	ENV	02/02/2017	31/05/2018	N/A
17/0099(A)	UPS Battery Installation and Maintenance - Batteries (Upfront costs)	ENV	26/02/2018	25/02/2019	N/A
17/0099(B)	UPS Battery Installation and Maintenance (Batteries)	ENV	26/02/2018	25/02/2020	N/A
17/0128	Buckie Harbour Repair 2018	ENV	08/06/2018	21/12/2018	N/A
17/0137	Make Do and Mend School Estate Programme 2018-19	EDUC	09/03/2018	31/03/2019	N/A
17/0138	Community Meals	EDUC	01/04/2018	31/08/2018	N/A
17/0140	Early Learning & Childcare Provision 2017-18	EDUC	01/08/2017	31/07/2018	18/0024
17/0141	Childrens Residential Placement (925Y)	EDUC	27/06/2017	31/03/2019	N/A
17/0142	Residential Foster Care (923M)	EDUC	07/03/2017	31/03/2019	N/A
17/0143	Childrens Residential Placement (924Q)	EDUC	09/10/2017	31/03/2019	N/A
17/0144	Childrens Residential Placement (923Q)	EDUC	04/12/2017	31/03/2019	N/A
17/0145	Childrens Residential Placement (923F)	EDUC	16/08/2017	31/03/2019	N/A
17/0146	Childrens Residential Placement (929E)	EDUC	31/08/2017	31/03/2019	N/A
17/0147	Childrens Residential Placement (927X)	EDUC	30/11/2017	31/03/2019	N/A
17/0148	Childrens Residential Placement (925K)	EDUC	08/09/2017	31/03/2019	N/A
17/0149	Childrens Residential Placement (923P)	EDUC	24/05/2017	31/03/2019	N/A

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18/0001	Pest and Vermin Control	ENV	08/12/2017	07/12/2019	N/A
18/0002	Entrance Door Sets	ENV	01/03/2018	29/02/2020	N/A
18/0015	Library Books and Text Books	EDUC	01/02/2018	31/01/2020	N/A