

Ms Tracy Ritchie

## **Legal and Democratic Services**

Moray Council Council Offices, High Street, Elgin, IV30 1BX Telephone: 01343 543451

DX: 520666, ELGIN

Contact: Mrs Lissa Rowan Direct Dial: (01343) 56 3015 lissa.rowan@moray.gov.uk www.moray.gov.uk

Our Reference: LR/LR212

Your Reference:

3 October 2018

Dear Ms Ritchie,

## **Notification of Committee Meeting**

Notice of Review: Planning Application 18/00542/APP – Operate Childminding Business from Dwelling at 6 Holyrood Drive, Elgin IV30 8TP

I refer to previous correspondence in regard to the above noted planning application and would advise you that all relevant documents in respect of the above Notice of Review (NOR) will be submitted to a meeting of the Moray Local Review Body (MLRB) to be held on Thursday 25 October at 9:30 am within the Council Chambers, Council Offices, High Street, Elgin.

In addition to being able to attend in person at the above venue, meetings of the MLRB are broadcast live, and thereafter available to watch for a period of 12 months, and can be viewed at www.moray.gov.uk/moray\_standard/page\_43661.html

An agenda, together with all the relevant documents in respect of all NORs to be considered at this meeting will be made available approximately 7 days prior to the meeting on the Council's website at <a href="https://www.moray.gov.uk/moray\_standard/page\_40962.html">www.moray.gov.uk/moray\_standard/page\_40962.html</a> and for public inspection at the Access Point, Council Offices, Elgin.

Details regarding a site inspection by the MLRB will be issued to you in due course.

If you have any queries, please do not hesitate to contact me on the above details.

Yours sincerely, Lissa Rowan Committee Services Officer Clerk to the MLRB