



Privacy Notice

The Data Controller of the information being collected is Moray Council.

For any queries or concerns about how your personal data is being processed you can contact the Data Protection Officer at info@moray.gov.uk or 01343 562633. You can also consult the information available at the Information Commissioner's websites, ico.org.uk

This privacy statement relates to the following process:

Empty homes

Your information is being collected to use for the following purposes:

To contact the owner with a view to encouraging the owner to bring the property back into use, as directed under the Local Government Finance (Unoccupied Properties etc) (Scotland) Action 2012.

The legal basis/bases for collecting the information is:

Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller (that is Moray Council).

Your information will be shared with the following recipients or categories of recipient:

Uniform users (who have been granted permissions to access this).

The personal data being used for this process includes:

Name, home address, email address, home phone number, mobile number.

Some of your personal data that is used for this process has originated from a third party. The data originating from a third party includes:

Name, home address.

The third party data originates from these sources:

Members of the public, Moray Council employees.

Your data will be held by Moray Council for a pre-determined length of time. You can find all the information about how long we retain data for on our website:

www.moray.gov.uk/moray_standard/page_92820.html

Please note that you have the following rights:

- to lodge a complaint with the Information Commissioner's Office
- to request access to your personal data
- to request rectification or erasure of your personal data, as so far as the legislation permits
- to request restricting of processing of your personal data (that is, to request that we halt any activity performed on your personal data), as so far as the legislation permits
- to object to any direct marketing
- to object to any processing undertaken for the purposes of scientific/historical research and statistics, as so far as the legislation permits
- to object to the processing activity