

**Notification of Occasional Use Cinema Event**

This form must be submitted to licensing@moray.gov.uk at least 7 working days before the event

Name and address of Venue:……………………………………………………………………..

………………………………………………………………………………………………………..

Date(s) and time(s) of event:

…………………………………………. ………………………………………….……………………

………………………………………………………………………….…..........................................

Description of event:

…………………………………………………………………………………………………………..

…………………………………………………………………………………………………………..

…………………………………………………………………………………………………………..

Expected Attendees…………………………………………………………………………………..

Please confirm that you have correct permissions to show a copyrighted film YES / NO

Information available here: <http://www.themplc.co.uk/>

Please confirm who you received the permission from ……………………………………………

……………………………………………………………………………………………………………

Where applicable, are you restricting access based on the film’s age classification?

………………………………………………………………………………………………………….

Contact Name:……………………………………………………………………..............................

Contact e:mail:………………………………………………………………………………………….

Contact Phone Number……………………………………………………………………………….

The information on this form will be passed to Moray Council Licensing Standards Officers for inclusion in the Events Inspection Visit schedule.