**Privacy Notice**

**COVID-19 Community Volunteers**

The Joint Data Controllers of the information being collected are:

Aberdeenshire Council, Aberdeen City Council and Moray Council.

The Data Protection Officers can be contacted at the following email addresses:

Aberdeenshire Council: dataprotection@aberdeenshire.gov.uk

Aberdeen City Council: dataprotectionofficer@aberdeencity.gov.uk

Moray Council: info@moray.gov.uk

Your information is being collected to respond and provide help and assistance in the community in relation to the COVID-19 outbreak.

Your information is being collected by Aberdeenshire Council, Aberdeen City Council and Moray Council

The Legal Basis for collecting the information is:

|  |  |
| --- | --- |
| **Personal Data** | **Special categories of personal data** |
| Legal Obligation | X | Necessary in the substantial public interest | X |
| Public Task | X | Necessary for reasons of public interest in the area of public health | X |
| Vital Interests | X |  |  |

Where the Legal Basis for processing is either Performance of a Contract or Legal Obligation, please note the following consequences of failure to provide the information:

*Not applicable*

Your information will be shared with the following recipients or categories of recipient:

*We may share and receive your information with other partner organisations as part of the response to the COVID-19 outbreak; such as British Red Cross, other Local Voluntary Organisations within Aberdeen City, Aberdeenshire and Moray, NHS and relevant Housing Associations & Partners.*

Your information will be transferred to or stored in the following countries and the following safeguards are in place:

*Not applicable*

The retention period for the data is:

*We will keep your information for as long as necessary, taking into account government advice and the ongoing risk presented by the COVID-19 outbreak. At a minimum the information will be kept for the duration of the COVID-19 response.*

*When the information is no longer required it will be securely deleted.*

The following automated decision-making, including profiling, will be undertaken:

*Not applicable*

Please note that you have the following rights:

* to lodge a complaint with the Information Commissioner’s Office (after raising the issue with the relevant Data Protection Officer first);
* to request access to your personal data;
* to object, where the legal basis specified above is Performance of a Public Task;
* to request rectification or erasure of your personal data, as so far as the legislation permits.