

CORONAVIRUS – INFORMATION AND ADVICE FOR COUNCIL COMMERCIAL TENANTS

On behalf of the Council I hope you and your families, loved ones and colleagues are well and keeping safe.

Contacts

The Council is keen to work constructively with tenants during these difficult and unprecedented times and if you wish to discuss any matters relating to your tenancy of Council property please do not hesitate to contact us.

You are likely to already be familiar with the surveyor responsible for your property. However we are mainly working from home and here is an update of relevant contact details:-

Alex Burrell, Estates Surveyor Tel: 07967 748 944
Email: alexander.burrell@moray.gov.uk

Ian Walker, Estates Surveyor Tel: 07855 146 191
Email: ian.walker@moray.gov.uk

Tim Barry, Graduate Estates Surveyor Tel: 07779 999 233
Email: tim.barry@moray.gov.uk

If you are unsure of the identity of your surveyor please contact:- Stuart Beveridge, Estates Surveyor Tel: 07967 748893 Email: stuart.beveridge@moray.gov.uk

At present whilst working from home we have limited access to our normal systems, however we will endeavour to assist and advise as quickly as possible.

Business Support

You will no doubt have heard various UK and Scottish Government announcements on financial support to mitigate the impact of the coronavirus on businesses.

For information on business and financial support please visit

Business Gateway (Moray)

National: <https://www.bgateway.com/coronavirus-business-support-across-scotland>

Local: <https://www.bgateway.com/local-offices/moray/local-support>

Moray Council

http://www.moray.gov.uk/moray_standard/page_132517.html

Government

<https://www.gov.uk/guidance/coronavirus-covid-19-information-for-individuals-and-businesses-in-scotland>

Non Domestic Rates and grants

For information on grants and reliefs please visit this website
http://www.moray.gov.uk/moray_standard/page_132568.html

Rent Reviews

The Council deferred rent reviews due between 17 March 2020 and 31 August 2020 as a result of the coronavirus, but as part of the Council's re-instatement of services we are now proceeding to action rent reviews in the normal manner. However due to a backlog of work and ongoing workload pressures it may be a number of months before officers contact tenants to progress outstanding rent reviews.

Current rent information

For up to date information on your rent account please contact the Council's Payments Team Tel: 01343 563142 or Email: accrev@moray.gov.uk

Access to leases

If you require a copy of your lease please contact Andy Gordon on Email:
andy.gordon@moray.gov.uk

Deferment of rent/Rent Rescheduling

Recognizing the country is moving through Phases 2 and 3 of the Scottish Government's recovery route map, at its meeting on 1 July 2020 the Moray Council Emergency Cabinet decided to recommence debt management processes with immediate effect. As such where temporary deferment of rent has previously been agreed with individual tenants Estates officers will shortly be touch with those tenants to arrange repayment of monies due.

As part of that process the Council may require you to provide specific information. This [PDF document](#) allows you a preview of the information that may be required and this is the link to make an application if requested by the Council:-
https://www.surveymonkey.com/r/TMC_Commercial_Tenant_Rental_Assistance

Continuity Planning

Here is a link to Business Gateway advice:- [Continuity Planning Guide](#)

Please note that while we hope the above information is of assistance it may not cover all potential support. In addition the situation with regards to support may change and I would urge you to ensure you keep yourself updated from the above websites and Governments' and other public agencies' advice, as unfortunately we cannot undertake to keep you updated due to current work pressures and staff absences.

Please ensure you follow Government advice regarding your business and personal activities in order to stay safe and healthy. Again, if you wish to discuss any matters relating to your tenancy of Council property please do not hesitate to contact us.