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|  |  | **ACTION** |
| **Present:**  **Apologies:** | Jo Shirriffs, Amy Cruickshank, Ian Todd, Rona Stephen, Jackie Maclaren, Fiona Rolt, Sarah Burton, Nina Crocombe, Karen Delaney  Carmen Gillies, Fiona Herd, Jacqui Stevenson,  Fiona Robb, Jackie Andrews |  |
| **1.** | **The chair welcomed everyone to the meeting.**  Minutes of the December meeting were approved. |  |
| **2.** | **Matters arising:**  2.1 KD suggested that Essential Skills support the College to develop the Moray Adult Learners Forum. This was agreed by Rona Stephen.  2.2 Ian Todd reported that the consultation on the Draft Corporate Plan with young people via the Head of Schools was unlikely to happen.  2.3 No further updates on locality plans. A community newsletter for New Elgin is being produced.  2.4 KD requested a CLD stand for Join the Dots 2020,  the theme is ‘Resilient Communities’ JM agreed.  2.5 Outstanding action: Amy Cruickshank to follow up discussion regarding CLD providers with the income maximisation team. Future posters should include Essential Skills, LEAD and Libraries Support. | All partners to forward information |
| **3.** | HMI Sheila Brown has confirmed the inspection visit will be 4 days and now only 2 inspectors. The initial discussion will be NC, JS + KD.  All partners are invited to meet the team on Tuesday 10th March at 9:30am all morning, Annexe Room 2.  Advance apologies: Sarah Burton.  KD has focus groups for Moray-wide staff, Buckie Councillors and Buckie Partners on 10th and 11th February. |  |
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| **4.** | **Monitoring Report**  There are some gaps in information that require completion.  # You choose report: JM to forward.  Locality Plans have been working on their monitoring processes and are at different stages, Buckie having established a scrutiny group.  Participatory Budgeting figures regarding the Church of Scotland roll out requires updating. Ian Todd said the 1% paper has been approved and an update should be available at the next meeting.  After discussion it was agreed that the format should be modified. | JM  Partners to forward outstanding data.  Chair & KD to meet, then circulate. |
| **5.** | **AOCB**  5.1 Fiona Stephen highlighted that the Museum Activities room is now available for lets.  5.2 Fiona Rolt confirmed that Money 4 Moray through the Joint Community Councils have secured £153k for participatory budgeting. “A Fairer Moray for All’ is the theme with £50k allocated to young people via Moray Youth Matters. 2 voting events will take place in May east and west. A highly successful “deliberation event” with stakeholders took place to inform the roll out process. Please support and encourage groups to apply by April. Money will be allocated on a ranked basis so not all groups will be successful.  5.3 Jackie Maclaren reminded everyone that Join the Dots is on the 25th March and is now open.  5.4 Next CLD Network is 21st April EYC; CLD Standards Council Conference in Edinburgh 25/03/20 |  |
| **6.** | The Chair presented Ian Todd with a card to acknowledge his imminent retirement and thanked him for his contribution to CLD over many years. |  |
|  | Date of next meeting:  5th March 2020 09:30 – 10:00 Rm200  9th June 2020 09:30 – 11:00 Annexe 1 |  |