

Transition Town Forres

Transition Centre Business Plan



Education locally grown food projects space run Nothing Weekly know training
 information share events way hub hold place Hope access help sure
 things garden grow food activities good space connection
 community interest classes green allotment advice
 meeting support social plot growing make workshops great local etc
 people learning food drumming opportunities climate change venue
 Meeting space

Transition Town Forres,

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Executive Summary

Transition Town Forres Ltd (TTF) was set up in 2008 and is a Social Enterprise, a Company Limited by Guarantee (SC346142) and a registered Scottish Charity (SC040314). TTF is a catalyst for groups and individuals who are working towards transitioning to a more sustainable future, providing space and resources that help to nurture activities, projects and new thinking across the Forres community.

Mission - To help secure our community's future through environmental education, sharing skills, knowledge, space, tools and renewable resources for common good.

We have two key strategic objectives:

1. Increasing the environmental awareness and health and well-being of the local community
2. Ownership and sustainable management of the Transition Centre.

TTF aims to take ownership of the Transition Center site at Bogton Road, Forres as this will give us security and long term resilience and enable us to expand our delivery of environmental and health and well-being outcomes. We are pursuing a Community Asset Transfer process with Moray Council and also working towards maximising income from hiring space at the Centre, enabling us to cover ongoing running and staff costs. We will focus on the Transition Centre providing a friendly, welcoming indoor and outside space, that is flexible and open with a holistic and sustainable outlook, and that acts as a catalyst for new ideas and partnerships.

In addition to the wide range of classes and activities that we will facilitate at the Centre, we have identified a number of future partnership projects that we will develop with local partners to make the very best use of the space. We will continue running existing projects - the Let's Eat and Well-being programmes will continue to work towards sourcing ongoing funding - and new projects like the Repair Café, the Therapeutic garden and Plant A will be developed.

Our recent community survey showed us that there are excellent opportunities to develop new partnerships with a wealth of creative and practical people across Forres. There is a strong interest in more classes, workshops and events, in hiring tools and e-bikes and in using the outside space. Our plan to take ownership of the Transition Centre site to give security and long term resilience to our activities, clearly fits with a wide range of local and national strategies and policies like the Moray Council Food Growing Strategy. It also helps us to address identified challenges for Forres, including higher levels of poor health, an older age profile, and higher numbers of people living alone.

Key Outputs and Outcomes include

TTF Planned Output	TTF Planned Outcome
TTF Ownership of the Transition Centre Site	A secure base and catalyst for ongoing delivery of environmental, health and well-being services Positive community engagement Increased resilience for TTF
TTF Board continue engagement with Community and increase membership	Increased community wellbeing and environmental understanding
Increased Centre Management staff time	Increased promotion of resources and development of TTF activities
Community Growing Garden space	Increased positive mental health and

maintained and expanded	well-being through growing activity Improved access to locally grown food
Health and wellbeing activities delivered to local people	Improved health and well-being of local community
Let's Eat sessions delivered	Improved cooking skills and healthy eating within the community
Wide range of educational and creative activities delivered from the Centre	Reduced social isolation and improved mental and physical health of local community
Reuse, repair and recycle project development	Increased circular economy activity and engagement with partnership organisations

Estimated Capital income and expenditure for acquisition

Capital Costs	£
Purchase of site (Joint Valuation required to update)	£275,000
Legal and associated Fees (Estimate)	£10,000
Total Capital Costs	£285,000
TTF Contribution (15%)	£42,750
Income	£
SLF Grant (to apply for)	£242,250
Total	£242,250

Estimated Revenue income and expenditure Summary

Revenue Income and Expenditure (estimated)	2021-22	2022-23	2023-24	2024-25	2025-26
Total expenditure	£32,596	£51,478	£36,027	£37,108	£38,222
Total income including grants	£18,000	£75,470	£36,534	£37,630	£38,759
Income - Expenditure	-£14,596	£23,992	£507	£522	£537
Cumulative cashflow income - expenditure	-£14,596	£9,396	£9,902	£10,424	£10,962

This business plan articulates clear action plans for TTF as we work towards a Community Asset transfer of the Transition Centre site and develop our income streams and activities to give us long term resilience and sustainability.

1. Transition Town Forres

Transition Town Forres Ltd (TTF) is a Social Enterprise, a Company Limited by Guarantee (SC346142) and a registered Scottish Charity (SC040314), set up in 2008. TTF is part of a national network of Transition Towns and an integral part of TTF activity is to respond to the social, environmental and economic challenges faced by the Forres community. It achieves this by promoting and demonstrating ways in which people can live more sustainably and in harmony with their environment.

TTF is based at Bogton Road, Forres, where it has leased land and a building (the Transition Centre) from Moray Council for the last 12 years, at a reduced rent. This site is the Centre for TTF activity and also provides the home for a successful Community Garden, with around seventy growers currently using the site.

The Transition Centre is a catalyst for groups and individuals who are working towards transitioning to a more sustainable future. Through it we provide space and resources that help to nurture activities, projects and new thinking across the Forres community.

TTF Vision - To be integral to a vibrant and sustainable local community.

Mission - To help secure our community's future through environmental education, sharing skills, knowledge, space, tools and renewable resources for common good.

TTF is currently in a period of transition as an organisation, as we recognise the need to increase income generation and to move towards economic sustainability, whilst still delivering valuable environmental and health and well-being outcomes.

We have two key strategic objectives:

1. Increasing the environmental awareness and health and well-being of the local community

This encompasses the delivery of Transition Towns outcomes, including:

- Fostering sustainability and resilience in the local community
- Reducing the dependence on non-sustainable fuels
- Encouraging and promoting health, choice and empowerment for local people
- Growing and promoting local, organic food
- Running activities and events to encourage community cohesion and reduce social isolation
- Providing space for groups and individuals to hire
- Supporting local suppliers and producers through collaborative events
- Working in partnership with local organisations and stakeholders
- Encouraging people to learn and make changes to their lifestyles
- Providing practical advice and guidance around reducing personal carbon footprints
- Appealing to the wider community and developing outreach activities across Forres.

2. Ownership and sustainable management of the Transition Centre.

This means generating sufficient income to cover Centre running costs, by:

- Maximising the rental of indoor and outdoor space at the Centre
- Running more one off events
- Marketing activities and opportunities widely
- Managing bookings and Centre activities effectively
- Ensuring cost recovery on TTF projects

- Applying for grant funding to cover lease, staff and running costs as appropriate
- Identifying methods of reducing costs in the long term.

This business plan addresses the delicate balance that must be struck between these two strategic objectives. It articulates the social, environmental and economic outcomes that TTF will deliver, whilst also illustrating how TTF will generate an income to cover the projected running costs of the Centre and the organisation.

A brief summary of our current projects is given below:

The Community Garden uses approximately half the land at the Transition Centre for community growing, delivering important health, well-being and environmental outcomes for local people and for Moray Council, specifically against [The Moray Food Growing Strategy](#). The group has approximately 70 members, all of whom benefit from access to raised beds and growing space year-round. TTF covers the insurance and general maintenance costs and will be looking to increase members and income from this rental agreement in the future.

Let's Eat is a project run through TTF and is externally grant funded, paying a rental fee to TTF for the use of space. It delivers a number of free cooking & growing skills courses on a weekly basis for local people and is now a firmly established community project, having been running since December 2013.

The Wellbeing Project is also run through TTF and is externally funded, paying a rental fee to TTF for use of space. It provides free activity and education classes to people who are over 50, supporting physical, mental and social well being, as well as tackling social isolation. Classes include yoga, chair yoga, gentle exercise, crafts, up-cycling, drawing and mindfulness.

The Repair Café is an exciting new venture for TTF, working in partnership with the T-Exchange, a local group of technology enthusiasts. Members come together to help the public repair broken items, adhering to the repair and re-use ethos. The T-Exchange is looking to create a permanent base at the Transition Centre with long term hire of space for a community workshop.

Green Shoots is a planned collaboration with local primary schools. We anticipate communicating the vision and work of the transition network tailoring this to support curriculum and individual school needs and tying this in with the Scottish Government green recovery policies.

Therapeutic Garden a plan to utilise part of our existing space and create a designated therapeutic garden. Referrals from GP's and other health professionals and support organisations into a space designed to support those suffering mild learning disabilities, mental health issues, addictions and those suffering isolation.

Planet A a proposal to create youth led and managed plastic free and upcycled shop and cafe. Two containers to be obtained and converted by the group. The converted containers will house the shop and cafe with connection to Forres High St on demand using Trishaws.

Hire of Centre Space – TTF is working to increase the number and variety of groups hiring the unique space at the Centre for activities, classes, meetings and events. The community survey has evidenced that there is extensive interest in this, so we will upgrade promotion and booking systems to

maximise the opportunities.

A Part time Centre Manager is currently employed by TTF to oversee activity and ensure the smooth running of the Centre (8hrs per week).

A Development Officer TTF intend to appoint a Development Officer subject to a successful application for relevant funds from the Scottish Land Fund. This will give us the capacity to attract funding to develop the site and expand out range of projects and services. Research conducted by the Development Trusts Association shows that having core staff like this in place can bring in significant amounts of additional funding to the organisation, improve partnership working with other organisations and improve the general financial health of our organisation.

A volunteer coordinator/publicity manager TTF intend to make best use of an offer of voluntary work from an individual with a background in social enterprise work. Initially she will assist with the coordination of other volunteers. Once an independent coordinator has been secured she will work with our Centre Manager to maximise publicity. One of the key things identified in our Community Survey was that a significant percentage of the Community were unclear what precisely was happening at our location.

The community survey has shown that there are excellent opportunities to develop new partnerships with a wealth of creative and practical people across Forres to increase the environmental and health and well-being activities that we can offer from the Transition Centre. There is a strong interest in more classes, workshops and events, in hiring tools and e-bikes and in using the outside space. TTF ownership of the site and the ability to be the catalyst for new collaborations is the first step in this journey.

2. Lease/ Land ownership options

Through a recent strategic review, and as a result of the change to the rent charged by Moray Council for the use of the Transition Centre site, we have identified that a key decision must be made to achieve long term sustainability for the organisation. Moray Council charged a significantly reduced rent for the use of the site from 2008 to March 2020 (£4,000 including VAT). This was covered comfortably by income from activities and rental of space. From April 2020, the rent was increased to the market rate of £13,200 (confirmed by Shepherd valuation in November 2020). It was not possible for TTF to pay this rent through the current level of activity and therefore TTF considered a number of options. The pros and cons table below illustrates the thinking process and the final decisions made. A full options appraisal is provided in appendix 1.

1) Continue to rent the site at £13.2k pa. Source grant funding to cover the rent and running costs on an annual basis.	
Pros	Cons
Does not require a change to current activity levels	Not reliable and increases the risk to TTF long term sustainability significantly
Some local funding streams available (common Good Fund and Berry Burn windfarm)	Takes Board / staff time to apply for funding that could be better spent focused on delivering TTF outcomes
	Uses funding that could be better spent on delivering community benefits
	Moray Council retain the right to give notice to TTF, so there would be no ongoing security of tenure.
TTF Decision: This is not a sustainable long term option. However, the Community Good Fund application to cover the 2020 rent to the Council was successful. Given the timescale of any CAT process, an application for the 2021 rent would also be appropriate.	
2) Dispute the rise in rent and go to arbitration with Moray Council	
Pros	Cons
Does not require a change to current activity levels	Does not build a positive relationship with Moray Council for any future CAT process
If successful, may reduce the rent slightly for TTF, although unlikely to be significant and could be revisited by the Council at a later date	Moray Council retain the right to give notice to TTF, so there would be no ongoing security of tenure.
TTF delivers social benefits for the Council, so there is a case to be made	Will take Board / staff time that could be better spent focused on delivering other options
TTF Decision: Initial query raised with Moray Council. Advised that a <i>below-market-value</i> rent cannot be sought outside the context of the Community Asset Transfer process.	
3) Leave the current site and rent space as required from other providers	

Pros	Cons
Removes the need for TTF to find increased rent and running costs - reduces overall cost of running	TTF will need to pay to rent space to carry out activities elsewhere
Enables TTF to focus on delivering education and outreach across Forres	Does not support the catalyst / Centre ethos of TTF
Reduces TTF focus on building and land management	Does not support the Community Garden, which would need to negotiate with the Council direct
TTF Decision: This would not provide TTF with a site from which to be a catalyst for activity in the local area.	

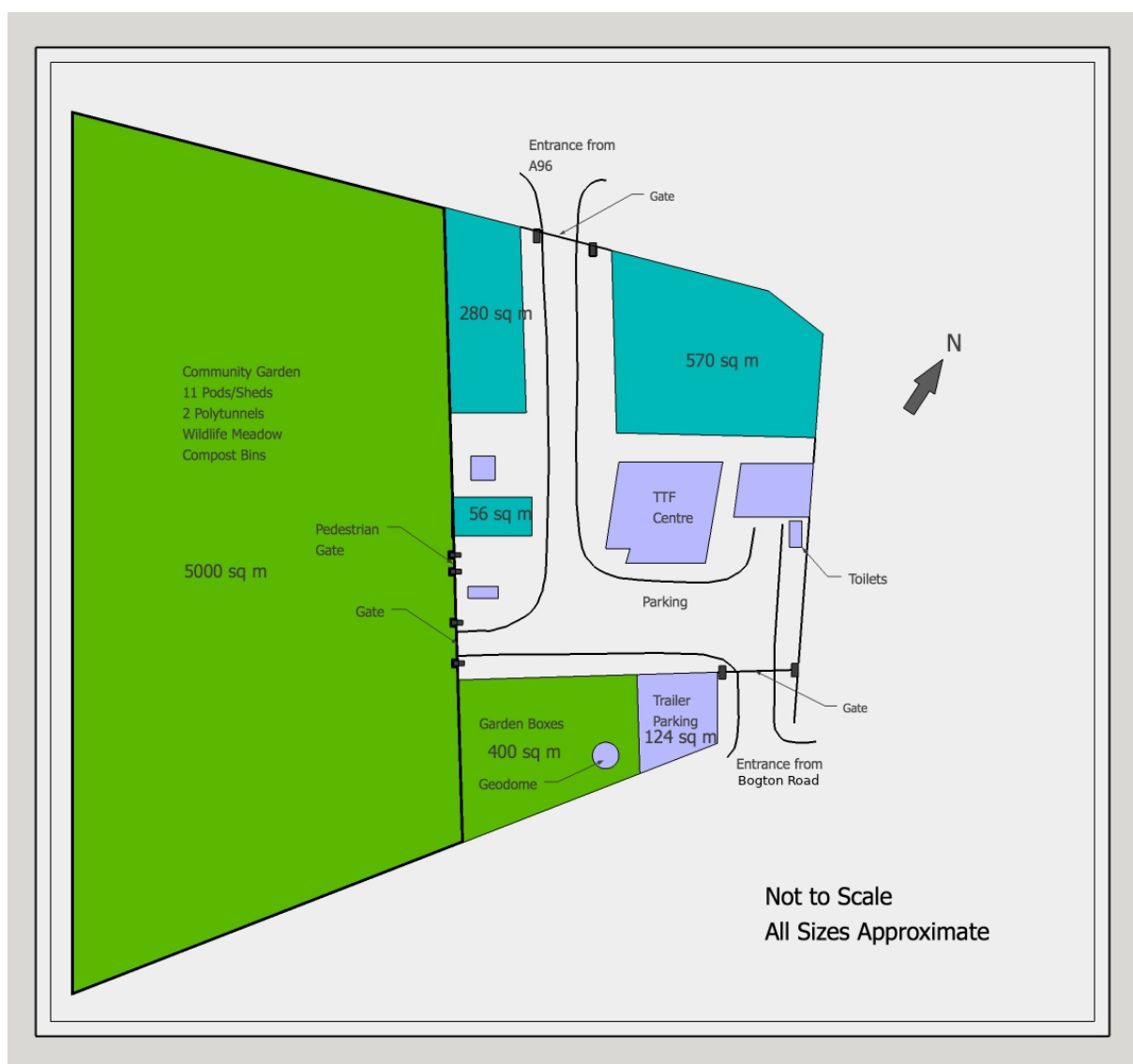
4) Look for other alternative sites to rent at a lower cost	
Pros	Cons
Would provide a more affordable base from which the organisation can grow and develop in the future	No indication that any suitable properties are available in or around the Forres area
Support from COSS is available re eligibility and the complex CAT process	TTF is established at the current site and is easily accessible
Enables TTF to be the catalyst and Centre for environmental learning and activity	May take the focus of TTF Board away from delivery of environmental and learning outcomes
TTF Decision: No other suitable site found	

5) Secure the ownership of the Transition Centre site through Community Asset Transfer	
Pros	Cons
Provides a strong base from which the organisation can grow and develop in the future	Requires a high level of activity from the TTF Board and staff to achieve the CAT process
Support from COSS is available to help with constitution eligibility and the complex CAT process	CAT particularly complex due to inalienable Common Good status of land
Enables TTF to be the catalyst and Centre for environmental learning and activity	May take the focus of TTF Board away from delivery of environmental and learning outcomes
An expression of interest has been submitted and TTF is currently working towards eligibility with COSS	
TTF Decision: The board sees this as the best available option and the TTF membership has given approval at a meeting.	

TTF has discussed the options and decided to continue to rent the Transition Centre site, liaising with Moray Council regarding a potentially reduced rent and applying for grant funding towards rent costs in the short term. In tandem, we will pursue TTF ownership of the site through the Community Asset Transfer process and also work towards increasing income from activities and venue hire /rent to enable us to cover ongoing and increasing running and staff costs.

3. The Transition Centre Site

The TTF site is 0.93ha (2.3 acres) located at Bogton Road in the northeast of the town of Forres. It currently houses the Transition Centre building and Forres Community Garden, with additional outdoor space available for further use as required (marked in turquoise on the map below).

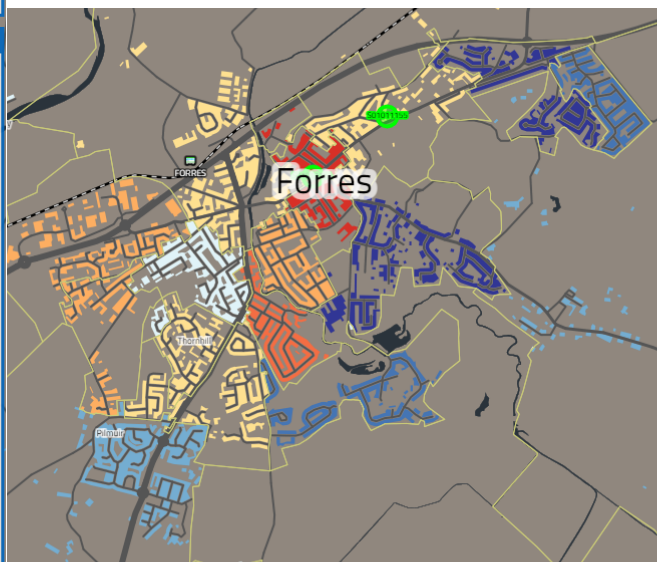
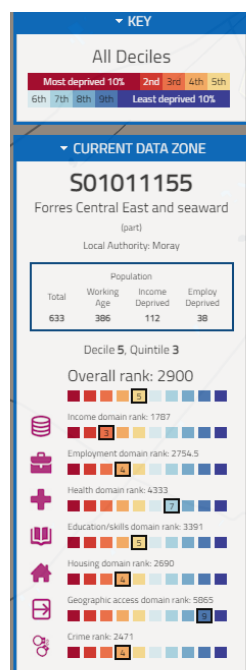




4. Community Needs Analysis

The Community Survey illustrates a strong need for our project to continue to deliver and expand services from the Transition Centre (see section 6). The need is also evidenced by the existing data from the Scottish Index of Multiple Deprivation, which shows that the central three data zones of

Forres score low in the SIMD analysis, particularly for employment, crime and education. These are marked red and orange on the map and sit within deciles 2, 3 and 4, so are in the lowest 20%, 30% and 40% of the overall ranking.



The Transition Centre is located just to the north east of these areas, and sits in decile 5, the lowest 50% of the overall ranking, and is easily accessed on foot from the centre of Forres. The Centre therefore has the potential to provide relevant educational activity and services that will benefit the most deprived people living within Forres.

The [Finalised Area Profile 2015 for FORRES \(yourmoray.org.uk\)](https://yourmoray.org.uk) based upon 2011 census data (the most recent available), provides a number of insights into the specific needs of the community of Forres:

Population profile:

49.7% of the Forres population are over the age of 45, which is higher than Moray (46.6%) and Scotland (44.3%). In the ten years to 2011 (latest census data) Forres also saw an increase in population of 11%, with the proportion of over 60s rising by 5.6% to 27.6% overall. There are also a higher percentage of widowed, divorced, and single people potentially living alone, highlighting that social isolation and loneliness may be an issue. In addition, compared to Moray, Forres also has a higher proportion of residents who are retired, long-term sick or unemployed.

Health and Social Care

Slightly more (31.5% compared to 29.1% in Moray) of Forres residents have one or more long term health conditions and a higher incidence of depression than in Moray or Scotland as a whole.

Table 24 Long Term health Conditions ³²

Long-term health condition	Forres	Moray	Scotland
All people	9,951	93,295	5,295,403
% With no condition	68.5	70.9	70.1
% With one or more long-term health conditions	31.5	29.1	29.9
% With deafness or partial hearing loss	7.9	7	6.6
% With blindness or partial sight loss	2.9	2.5	2.4
% With learning disability (for example, Down's Syndrome)	0.5	0.5	0.5
% With learning difficulty (for example, dyslexia)	2.2	2	2
% With developmental disorder (for example, Autistic Spectrum Disorder, Asperger's Syndrome)	0.7	0.6	0.6
% With physical disability	6.5	5.8	6.7
% With mental health condition	4	3.2	4.4
% With other condition	19.3	18.2	18.7

Table 25 Health Condition Prevalence rates by GP Practice ³³

Health Condition Prevalence Rates (per 100 patients)	Forres	Moray	Scotland
"Smoking" (conditions assessed for smoking)	24.33	25.52	24.74
Hypertension	13.65	14.84	13.94
Obesity	10.74	10.53	8.05
Depression	7.41	3.58	5.5
Diabetes	5.30	5.49	4.79

6.2 Social Care

Table 27 Provision of Unpaid Care ³⁶

Provision of unpaid care	Forres	Moray	Scotland
All people	9,951	93,295	5,295,403
% Not providing care	91	91.6	90.7
% Providing 1 to 19 hours of care a week	5	4.8	5.2
% Providing 20 to 34 hours of care a week	0.9	0.7	0.9
% Providing 35 to 49 hours of care a week	0.5	0.6	0.8
% Providing 50 or more hours of care a week	2.6	2.2	2.5

- 896 (9%) of Forres residents provide care to either a friend or family member.
- Nearly 56% of those who carry out unpaid care in Forres provide 1 to 19 hours of care a week.
- 259 (2.6%) of residents in Forres provide over 50 hours of care per week, which is higher than the Moray rate and fractionally higher than the national rate.

Forres has a higher percentage of single occupant households (34.7%), (Moray 30.1%, Scotland 34.7%). Forres also has 25.1% of households where residents are above the age of 65. The Moray Council analysis suggests that this may have an impact upon social care, as any needs would be less likely to be met by either family or friends.

The Moray Food Growing Strategy also highlights specific health related issues in Moray:

1 in 8 children in Moray are overweight



1 in 9 
children in Moray are obese

Last financial year

Moray Food Plus +

had 1950 referrals

**supporting
4440 people**

The economic cost of
mental health problems
in Scotland is estimated
at £10.7 billion.



**For Moray this
equates to around
£172 million.**

Overall, these statistics illustrate the need for the Forres community to have good access to health and well-being services such as those provided by TTF.

In addition to this, the nature of the Transition Centre site, which promotes outdoor growing activities through the community garden and has associated education courses planned, directly impacts upon the health and well-being of attendees as evidenced in recent research:

[Why gardening makes us feel better / RHS Gardening](#) A King's Fund report on the health benefits of gardening showed significant reductions in depression and anxiety were one of the benefits of regular gardening. [Gardening report formatted \(kingsfund.org.uk\)](#).

The RHS Science Strategy also makes a strong case for the importance of gardening for mental health [Mental health and wellbeing – How gardening can help / RHS Gardening](#).

5. How community asset ownership will enable TTF to respond to challenges

The key challenges identified for the Forres community from the statistical data can be summarised as:

- Slightly higher levels of poor health
- An older age profile
- Higher numbers of people living alone and potentially socially isolated.

It is also noted from the SIMD statistics that there is a significant difference in deprivation across Forres, with some areas experiencing very high levels of deprivation whilst others are not unduly affected, leading to localised inequality.

On a wider basis, the overarching challenge to be tackled by TTF and the community worldwide is climate change.

TTF is addressing these challenges in a number of ways:

Environmental education – The Transition Centre activities will help to secure Forres community's future by sharing skills, knowledge, space, tools and renewable resources to enable people to change their lifestyles and move towards more sustainable activities for the common good:

- Increased local knowledge, understanding and action to tackle environmental challenges
- More sustainable lifestyles

Supporting people limited by poor health and tackling social isolation – by working with partners to deliver health and well-being activities and providing social groups and opportunities to meet informally:

- Increased social opportunities for older people and those with health issues
- Reduced social isolation
- Improved health and well-being

Providing activities and opportunities for engagement for people, including informal learning and social activities that increase confidence and skills:

- Increased social opportunities for older people and families.
- Increased activities and opportunities for engagement
- Increased confidence and skills.

Tackling inequality - by bringing people together socially and delivering projects for the benefit of the whole community, including intergenerational activities and opportunities to volunteer, so sharing skills and experiences.

6. Strategic Fit

Transition Town Forres (TTF) proposal to take ownership of the Transition Centre site to give security and long term resilience to our activities, clearly fits with a wide range of local and national strategies and policies as summarised below. Further detail is provided in Appendix 2.

Forres

[Forres Community Plan 2020](#)

Environment and Sustainability was the top priority highlighted through the extensive community consultation leading to the Forres 2020 Community Plan. Transition Towns Forres was identified as a partner in delivery for the key actions under this theme, which included planting of trees, orchards and to encourage wildlife. The Community Garden is also highlighted as a community green and open space within this document.

Moray

[Moray 10 Year Plan Local Outcomes Improvement Plan](#)

Moray Community Planning Partnership is 'raising aspirations by creating an enabling environment where our residents can achieve expanded choices, improved livelihoods and wellbeing'.

The 10 year Plan (2016-26) is working towards the following four priorities:

1. Growing, diverse and sustainable economy;
2. Building a better future for our children and young people in Moray;
3. Empowering and connecting communities;
4. Changing our relationship with alcohol

TTF can actively contribute towards the first three of these from a secure and sustainable base, which will enable it to grow services to include:

- Social activity through cookery, well-being and growing classes
- Specific events and activity for older and younger people
- Networking and resource sharing projects
- Environmental information and education to support more sustainable lifestyles.

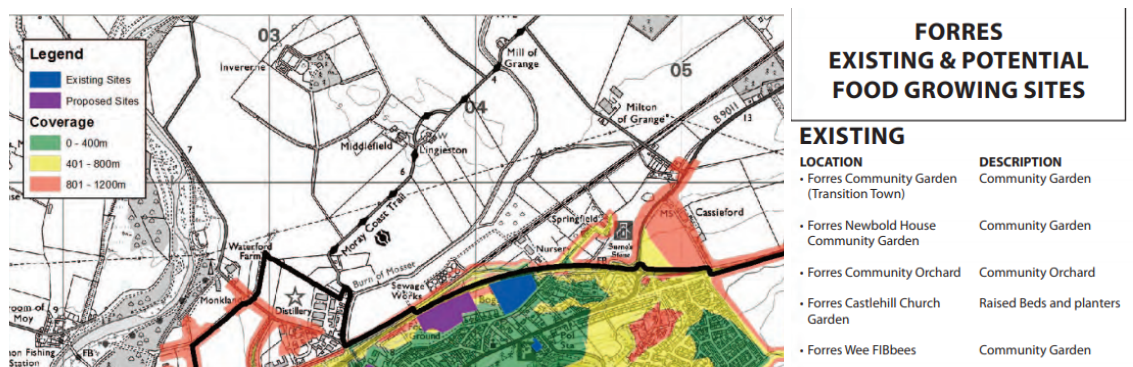
Moray Council is specifically monitoring and reporting against a wide range of outcomes, including waste diverted from landfill and energy consumption. These are targets that TTF's environmental and sustainability education activity has the potential to directly impact upon as we expand our activities and outreach work.

[Moray Food Growing Strategy - Moray Council](#)

The Community Empowerment (Scotland) Act 2015 requires each local authority to prepare a food growing strategy. **The Moray Food Growing Strategy** aims to ensure there are more opportunities for people who would like to grow their own food to do so. Moray Council is committed to working with local partners and organisation to support the delivery of the wider benefits associated with food growing including:

- Improving health and wellbeing
- Promoting opportunities for social interaction
- Encouraging sustainability including addressing climate change, enhancing biodiversity and reducing food waste
- Promoting skills development and education
- Creating opportunities for economic development

This document highlights the benefits of growing food locally as illustrated above, and includes The Community Garden at Bogton Road specifically as an existing Community Garden:



TTF is currently managing the Community Garden site and through this, together with the comprehensive Let's Eat programme, is delivering directly against all the objectives of the Moray Food Growing Strategy: Health and Well-being, Education, training and support, Sustainability and delivery of land.

The recent rent rise has put the continuation of these activities at severe risk and TTF is working hard to find an alternative solution to ensure that TTF and the Community Gardens can continue to play a valuable part in the delivery of this Strategy.

The Strategy states that one of the Actions is to *'Work in partnership with third sector partners to promote, volunteering, community harvesting and sharing, community composting, equipment sharing and skills sharing'*. This would appear to be an ideal opportunity for Moray Council to work closely with TTF to find a solution to securing the delivery of these outcomes, potentially through Community Asset Ownership.

Scotland

Scotland's Economic Strategy (March 2015) sets out four Key Priorities for Scotland: Investment, Innovation, Inclusive Growth, Internationalisation. These are all influenced by two overarching themes: Tackling Inequality and Competitiveness.

The proposed TTF asset transfer is a community facilities project that directly adheres to the aims of the Inclusive Growth priority and also tackles inequality, by delivering an important service for a local community. The recognition that the organisation needs to become sustainable in the long term, and less reliant upon grant funding is also in line with the direction of the Scottish Economic Strategy, growing opportunity and sustaining services long-term.

Scottish Government's support for projects such as TTF's proposed asset acquisition and the benefits it recognises can be achieved through projects such as this is illustrated below:

'There is a vibrant and diverse range of community-led initiatives..... The work of these groups is having an impact from our islands and remotest rural villages to the hearts of our cities and towns.....' (March 2015, Communities, local assets and housing)

The Scottish Government Health Policy (2017) recognises that encouraging people to be more active could help prevent and treat more than 20 chronic diseases, increase life expectancy and reduce pressure on the NHS. The sustainable community growing resource, education and support provided by TTF supports gardening activity across all ages.

Community Land Scotland clearly articulates the rationale for communities purchasing assets on its website, as do several pre-purchase communities that are striving for similar outcomes to TTF:

"Owning our local assets and managing them will create more opportunities for people to work together and develop a sense of local ownership and responsibility. A stronger and more sustainable future is a key driver behind our buyout aspirations." Pre-purchase community.

The new Scottish Government Social Enterprise Action Plan – [Inclusive growth through social enterprise 2021-2024](#) states "Social Enterprises across Scotland are characterised by kindness and compassion...now more than ever, we need a strong and resilient social enterprise sector to help move Scotland forward".

It illustrates that the government sees social enterprises playing a key role to reduce inequality, support healthy communities and deliver an inclusive, wellbeing economy.

Key themes include **Climate emergency** and the plan notes *"we will introduce measures that will enable and support the social enterprise sector to lead by example in combating climate change."*

[Community wealth building](#) (CWB) is a people-centred approach to local economic development, which redirects wealth back into the local economy, and places control and benefits into the hands of local people. Three of the five core principles are directly related to TTF taking ownership of the Transition Centre site and help to show specifically how TTF will be working towards community wealth building through its local growing and reuse/repair ethos:

- Shared Ownership of the Local Economy – supporting and growing business models that are more financially generative for the local economy.
- Socially Just Use of Land and Property – developing the function and ownership of local assets held by anchor organisations, so local communities benefit from financial and social gain.
- Making Financial Power work for Local Places – increase flows of investment within local economies by harnessing and recirculating the wealth that exists.

The Scottish Government

Specific recommendations made by the **Just Transition Committee** around empowering local communities:

Empower and invigorate our communities and strengthen local economies-An inclusive transition ensures people have a say in climate action and strengthens local economies. A just transition is shaped by Scotland's citizens, not imposed on them. It energises social partnerships and local democracy and develops places and communities that are designed for net-zero and improved wellbeing. It empowers consumers to choose local, sustainably produced food and drink

And the **2018-2032 Update to climate change plan** which includes a commitment to *“a ‘green recovery’ from COVID-19, one which captures the opportunities of our just transition to net zero. That means creating green jobs, developing sustainable skills and nurturing wellbeing. This approach recognises climate change as a human rights issue and the transition to net zero as an opportunity to tackle inequalities.”*

International

As part of a national network of [Transition Towns](#), an integral part of TTF activity is to respond to the social, environmental and economic challenges faced by the Forres community by promoting and demonstrating ways in which people can live more sustainably and in harmony with their environment. We do this through education, collaboration and providing resources and activities that help people to move towards sustainability. This work directly contributes towards the UN Sustainable Development Goals, in line with Scottish Government strategy.

7. Community Consultation and Engagement

A community survey was undertaken during March and April 2021 on behalf of TTF, which included an online campaign and a door drop postcard to every house in Forres. A total of 383 surveys were collected, which is a 5% sample of the households in the area.



Most people who completed the survey were aware of Transition Town Forres and their activities. They showed a high level of support for the TTF aims of promoting sustainable lifestyles and systems to create a more resilient local economy.

One of the main themes that came out of the survey was the support for using the facilities as a community resource. There were a huge range of suggested activities that could take place both indoors and outdoors, covering areas from yoga and drumming to cookery and gardening.

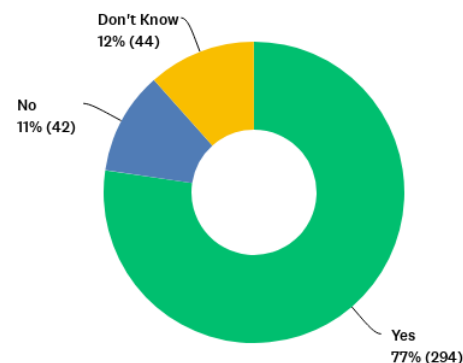
We suggested the main room as an area that could be rented. 190 people were interested in using the space, mainly for one off events and meetings. The majority were willing to pay £10 an hour, some were happy to pay up to £20 per hour. Other charging structures were suggested in the comments, including a daily charge and a percentage charge on the income from any courses.

Other income generating activities included hire of a hot desk or office space. Community workshop space hire attracted more interest, with suggestions of between £10 to £60 a month spend. 26 people left contact details to show their interest. The tool library suggestion was also popular and would work well with a workshop space.

We also asked if people would be interested in running a business, social enterprise or event from the site. 45 people were interested in hiring outdoor space on the site, mentioning craft fairs, farmers markets and events. 35 people were interested in hiring workshop/container/cabin space, mentioning training, repair and maintenance projects.

The community garden was important to the survey respondents; 72% showed an interest in the expansion of facilities in this area. Gardening classes and workshops were also mentioned regularly in the comments sections.

77% of the survey respondents support TTF purchasing the land from Moray Council via Community Asset Transfer (CAT). Only 11% opposed this action, but it should be noted there were several strong comments against the CAT.



Several organisations and many individuals used the open comments section at the end of the questionnaire to offer their support for this project. There were also a few negative comments around the purchase of Common Good Land by TTF, with misunderstandings of the charity's purpose, for example as having something to do with Findhorn, and suggestions of collaborations that already exist, where these had not been mentioned in the survey by . See Appendix 4 for full details.

8. Options Appraisal for Activity Development

The community survey and market assessment has shown us the activities and space the local community wants to access at the Transition Centre. The options appraisal below is informed by this feedback together with TTF and stakeholder discussions and has been used to build the Activity Plan in section 8 and to estimate the income streams in the financial tables.

Summary of TTF decisions re delivery

- As a priority, TTF will Promote the Transition Centre space for hire to partners to deliver activities and services, marketing it to a wide range of organisations. The community survey has identified a range of people and organisations who are keen to deliver activities in the space and these will be followed up by TTF in the near future.
- TTF will also continue running the existing 'inhouse' projects, as funding allows. The Board members leading the Let's Eat and Well-being programmes will continue to work on sourcing funding for ongoing programmes.
- New project development will be carried out in partnership with other organisations and led by TTF Board members with volunteer support e.g. Repair shop/upcycling shop, Tool library, Electric bike hire, Community composting scheme.
- Hot desks and office space for hire will not be promoted specifically, as the office space available is limited. However, there is flexibility if a suitable partner wishes to rent a small amount of office space and access can be enabled simply.
- Permanent artist work space is not possible within the Centre building, although outside space to be used for containers / sheds can be rented to artists/makers and this option will be made available (subject to planning discussions).
- Outside space will be made available for rent for a variety of uses, including growing, polytunnels, containers and sheds for partners. TTF will plan the space and access requirement, to include space for small farmer's and craft markets, and approach the planning department to establish any planning requirements. Partner organisations will fund any infrastructure in phase 1, to minimise capital costs for TTF.
- TTF will not invest in infrastructure (containers, polytunnels etc) in phase 1, as all efforts will be on raising match funding for the purchase and covering current running costs. This will be reviewed from phase 2 onwards.
- The current rental fees for the Community Garden will be increased to cover a small proportion of the rent increase being paid by TTF.
- TTF will work towards delivery of 'paid for' courses and activities and an outreach programme in phase 2, once a development officer is in place.

The full options appraisal is provided in appendix 3.

9. Activities Plan and Potential Growth

Indicative weekly activity plan for the Centre:

This indicative activity plan is based upon current and proposed new activities. Times and days are indicative only, but illustrate the level of expected use of the transition Centre.

From the community survey, answered by over 380 people, the most popular activities to be accessed at the Transition Centre were:

- 68% Community events
- 66% Environmental / Nature classes
- 63% Repair café
- 63% Gardening courses
- 60% Climate change & local resilience conversations & advice

Just based upon the responses to the survey, this indicates that around 260 people would be likely to attend community events. The repair cafe could expect to be supported by approximately 240 people and environmental, nature and gardening courses are likely to be of interest to around 240 people overall, so sessions run several times a week could easily have a regular attendance of 10 people. This means that the Transition Centre spaces could be used at least three times a day, seven days a week, with an effective promotion and booking system. Current income from room bookings is approximately £5,000, and this is projected to increase significantly to around £20,000 per annum with the increased focus on promotion and engaging with partners. (See section 15 and appendix 11 for financial tables).

The table below gives indicative use of the Centre and illustrates approximately how the proposed activities would fit into the time available. Within each heading, there are a number of sub activities, which, once booked as blocks of 10 classes, can be expected to provide a full programme of activity at the Transition Centre.

	Morning	Afternoon	Evening
Monday	Wellbeing Project	Yoga	Let's Eat
Tuesday	Yoga	Cooking classes	Drumming/circus skills/puppetry
Wednesday	Let's Eat	Pop up café / Community lunches	Art/making/ felting classes
Thursday	Organisation/business meetings	Gardening work afternoons and socials	Writing/ Storytelling classes
Friday	Climate change and local resilience talks	Well being Project	Salsa/Belly dance/ dance
Saturday	Community repair workshop / tool library Pop up cafe	Environmental/nature / gardening courses	Community events
Sunday	Available for one off hires	Mindfulness/ healing sessions	Yoga

The community survey provides detail around the types of activities that can be offered by local organisations and individuals and would be of interest to local people (see survey results Qu5, appendix 4.3), including:

Word	Context
18% mentioned workshops	Workshops in, Fermentation. Felting, Drumming, Running a circus. Puppetry, Movement, Creative arts, Mindfulness, Wellbeing, Writing. Storytelling, Health, Personal growth, Craft, Painting, Drawing.
15% mentioned meetings	Garden work day, Meetings over tea, Meetings for: Committees, Community Groups and Clubs, Work, Community climate action groups, Forres Bluefins swim club, Friends of the Falconer Museum.
14% mentioned classes	Drumming. Dance. Yoga. Exercise. Tribal Belly Dance. 5 Rhythms Dance/Movement. Bachata/salsa. Pilates. Creative writing. Baby massage. Cooking. Art.
13% mentioned events	Club meetings and award presentations. Celebrations of all kinds. Social Events. Story telling. Drumming. Rewilding. Art. Music. Moray Greens. Guest Speakers. End-of-life planning. Therapeutic education. Community food growing. Energy saving advice. Continuing Professional Development. Family.
9% mentioned groups	Supervision groups. Mindfulness. Holistic health. Healing sessions. Group circles. Training and discussion. Climate action. Well-being. Pregnancy. Parenting. Therapeutic.

TTF will now contact and work with each of the providers who gave contact details in the survey, to establish availability and class times and dates, so building a programme of courses and activities for the Forres Community. TTF will also be contributing significantly towards the activity programme through Let's Eat, the Well-being Programme and volunteer-led talks and conversations around transitioning and the environment.

In tandem with the weekly activity programme, TTF will coordinate and rent out space long term to facilitate indoor and outdoor growing, the repair shop and tool library, electric car and bike hire, workshop space and Farmer's markets/craft fairs at the Centre.

The clear support and interest from a significant number of people within Forres for the Transition Centre and the activities it can offer, together with the increased promotion and co-ordination of hire activity planned by TTF, will serve to increase the income stream and sustainability of TTF. The result will be a vibrant and engaging Centre of activity welcoming all and providing support, interest and social contact for a wide range of people within the Forres Community.

10.Site Development

There is unused outdoor space currently available at the site, which will be used for additional storage, containers, sheds and polytunnels in the future. This also provides the opportunity to create more growing space. TTF will work closely with partners to plan the most appropriate developments to achieve our two key objectives:

1. Increasing the environmental awareness and health and well-being of the local community
2. Ownership and sustainable management of the Centre

We are currently focussed upon raising the funding required to purchase the site, to increase staff time and to stabilise the income and expenditure over the next three years. Therefore, we do not envisage carrying out any significant site developments that will incur costs for TTF over the next three years. However, we will liaise with partner organisations that can deliver environmental or health and well-being outcomes through activities on the site, enabling and supporting their needs for practical storage, access etc. There is potential, for example, for the Community Repair workshop to create additional storage by siting a storage container or shed behind the main building. TTF will support this by working in partnership with T-Exchange, with T-Exchange taking the lead on fundraising for the purchase and siting of suitable resources. TTF will take the lead on funding for our youth led project which will also require the purchase of two containers. There is ample room for 4 containers on site. The estimated capital cost table below indicates an estimate of £10,000 required to provide four storage containers on site. This could be achieved through grant funding applications and is likely to take place over the next eighteen months.

Ongoing Site Development Costs	£
Site preparation (estimate)	£2,500
4x 20ft Containers delivered on site (estimate)	£10,000
fit out and power connection	£3,000
Planning application	£500
Signage	£500
Total Estimate	£16,500

Potential capital funding applications	£
Awards for All	£10,000
Berry Burn Community Fund	£5,000
Community Fundraising / Partner input	£3,000
Scottish Landfill Funds	£15,000

11. Partnerships and Project Development

TTF is focused upon supporting and empowering members to create and manage their own projects in line with TTF's overarching vision and objectives. To this end, we are developing cross sector partnerships, working towards a sustainable food economy and increasing our engagement with the community. In addition to the wide range of classes and activities that we will facilitate at the Centre, we have identified a number of future growth projects that we will develop with local partners to make the very best use of the space, each with a lead Board Member. This work will dovetail with our expansion of the use of the Centre and lead to rental / hire income for projects as they grow. Further information about TTF partnerships and future project development is provided in appendix 5.

TTF Growth Project	Led by	Partners
Expanding the repair cafe Creating a tool library Establishing a community workshop		The T-Exchange, Moray Waste Busters
Creating a plastic-free upcycle shop		Local Food Growers and Suppliers
Creation of space to support social enterprise/ green economy ventures		tsiMORAY, Business Centre, UHI, GSA
Creation of a youth group/committee		UHI, XR Forres, The T-Exchange
Re-establishing a farmers market and community events (e.g. pizza nights)		Local Food Growers/ Suppliers
Film nights		Forres Film Club
Developing a therapeutic garden. Creating a growing/ composting outreach programme with schools		Applegrove Primary School, REAP
Creating space to provide practical advice and guidance around reducing personal carbon footprint		REAP
Expanding our wellbeing and food growing & preparing programmes to serve wider sections of the community.		Moray Wellbeing Centre, FACT, Men's Shed
Creating better transport links		Forres Osprey Bus, Moray Car Share

12. Outputs and Outcomes

TTF Planned Outputs and Outcomes are related to the ownership and forward development of the Transition Centre. These are reliant upon the Community Asset Transfer process, followed by a successful SLF application and community fundraising to secure the funds required to purchase the site.

TTF Planned Output	TTF Planned Outcome
Successful Community Asset Transfer Process	Progress towards TTF ownership of the site
Successful SLF application and community fundraising	TTF taking ownership of the Transition Centre site, providing a secure base and catalyst for ongoing delivery of environmental, health and well-being services
TTF Ownership of the Transition Centre Site	Positive community engagement and support Reduced annual running costs Increased resilience for TTF
Increased marketing and promotion of the Transition Centre	More people accessing and benefitting from services and activities
Rental income secured from an increased number of site users	Sustainable income stream secured to cover running costs
TTF Board continues engagement with Community and increases membership (50 additional members by 2024)	Increased community wellbeing and environmental understanding
10 Additional non- Board member volunteers recruited by 2023	Volunteers supported to deliver Transition Centre activities e.g. Repair cafe Increased engagement and social opportunities
Increased Centre Management staff time (2 days per week from 2021 and 4 days per week from 2024).	Increased promotion of resources and development of TTF activities
Community Growing Garden space maintained and expanded (30 new members by 2024)	Increased positive mental health and well-being through growing activity Improved access to locally grown food
Health and wellbeing activities delivered to local people (60 sessions annually)	Improved health and well-being of local community
Let's Eat sessions delivered (60 annually)	Improved cooking skills and healthy eating within the community
Wide range of educational and creative activities delivered from the Centre (200 sessions annually)	Reduced social isolation and improved mental and physical health of local community
Reuse, repair and recycle project development to deliver 50 sessions	Increased circular economy activity and engagement with partnership organisations

annually	
Space provided for Farmers' Markets and craft fairs (5 annually)	Increased access to local food and produce
Sustainable environmental education programme including outreach - provision of practical advice and guidance around reducing personal carbon footprint.	Increased knowledge of and participation in sustainable lifestyle choices

These outputs and outcomes illustrate that significant community and environmental benefit will be achieved through the ownership and ongoing use of the Transition Centre site by TTF. There is also an additional community benefit from TTF purchasing the Transition Centre site from Moray Council, as the purchase price will be added to the Common Good Fund and used to contribute towards community projects across Moray.

13. TTF Structure

Company Structure and Delivery

Transition Town Forres Ltd is a Company Limited by Guarantee (SC346142) and a registered Scottish Charity (No SC040314). TTF was set up in 2008 and is part of the wider Transition Network, which focuses on responding to challenges including climate change and peak oil, through local action to help people to transition to a more sustainable future. Over the past 12 years, TTF has delivered activities to raise awareness of the global issues affecting the town of Forres, helping local people take personal action in response to these.

The organisation is led by a Board of five local people, bringing a high level of relevant skills, together with an experienced Centre Manager employed for one day a week currently. TTF recognises that in order to develop income streams and grow activity, we need to increase the paid staff time that we have available. As we pursue the Community Asset Transfer of our current site, we have amended our constitution with the support of COSS to ensure that TTF is an eligible community body for ownership of the asset.

TTF Board and Staff Skills

The TTF Board Members and staff completed a skills audit to highlight areas of strength, where skills can be shared, together with gaps that need to be filled. The collated results show strong skills in the majority of areas required to deliver TTF services and activities, including taking ownership of the Centre. In particular, TTF has a high level of skills and knowledge in planning and organising community activities, community engagement, environmental sustainability education, health and well-being and food growing and cooking.

The team possess good skills in funding applications, governance, board responsibilities, staff management, communications, health and safety and partnership development. There is an opportunity to share skills across Board members within these areas through informal Board skill share sessions.

Further expertise would be beneficial to TTF in financial management, monitoring of outcomes, marketing and facilities management. These skills could be developed through recruitment of new Board Members and potential training for current Board Members and staff.

The Board have now been able to secure an offer of volunteer employment which increases available support time by a significant 20 hours per week. Work will be done to recruit additional volunteers. Volunteers will help run projects. Recruitment of additional Board Members to complement skills and add capacity continues to be desirable

The collated Skills Audit results and Board Biographies are provided in appendices 7 and 8.

14. Operational Model

TTF has developed a clear strategy to achieve our two key objectives:

- 1) Ownership and sustainable management of the Centre
- 2) Increasing the health and well-being and environmental awareness of the local community

We have established that there is strong community support and interest in the potential for TTF to take ownership of the Transition Centre site and use it to develop and offer a wide range of environmental and health and well-being activities, courses and events (89% of the survey respondents were in favour). We will therefore progress the Community Asset Transfer and continue engaging with the community as we progress.

We will immediately increase the promotion of renting indoor and outdoor space at the Transition Centre, co-ordinating bookings and building a comprehensive activity programme in conjunction with our partners. This will focus on the Centre's USP – providing a friendly, welcoming indoor and outside space, that is flexible and open with a holistic and sustainable outlook and acts as a catalyst for new ideas and partnerships.

We will update our pricing and booking policies to ensure clarity and fairness and to provide TTF with the opportunity to cover all overheads and increase management staff time in 2023. All TTF projects will be run on a full cost recovery basis as they are currently, with rental for space and overheads being paid monthly. This will be necessary to continue to grow and manage the Transition Centre and will provide the opportunity for phase 2 development work into outreach work.

The comparator prices in appendix 13 indicate that a standard rate of £15 per hour for hire of the Centre is appropriate. We will reserve the option to offer a reduction in price to £12 per hour for regular users (for example book at least 6 sessions) and charities. The financial tables are currently based upon £15 per hour, together with a conservative estimate of weekly bookings. We will monitor this and facilitate reductions as appropriate, ensuring that running costs are covered.

TTF will be responsible for promoting the space and managing marketing, bookings, coordination and cleaning to ensure a smooth running and repeat business. This will be carried out by the Manager predominantly, with TTF Board members taking responsibility for grant funding, Community Asset Transfer and volunteer recruitment and management at this point in time.

Staff resource

TTF currently employs a Manager for 8 hours per week and a part time cleaner.

We have identified the need for a **Development Officer**, to:

- Increasing number of users and subscribers to the centre and its projects
- Investigating potential incomes streams and funding opportunities
- Maximise the use of the venue and other assets
- Identifying partnership opportunities with local organisations and stakeholders including elected members
- Developing and delivering communication and marketing strategies
- Identifying and supporting project funding applications

The financial model is based on the assumption that TTF will make a successful application to the Scottish Land Fund in relation to the first years costs of a development manager. The development created will provide a sustainable future. The development officer would facilitate the increased marketing, engagement and partnership working required to achieve the desired outcomes.

Volunteers

All of the TTF projects require volunteer support, so as an integral part of TTF's development, we will aim to recruit more volunteers to work with us across our activities. The strong support for TTF shown by the community survey indicates that we are likely to be able to recruit volunteers for specific tasks.

We have a Volunteer Policy in place (appendix 6) and we will develop specific volunteer role descriptions for projects as they develop, recruiting people directly to fill the requirements we identify. In the future, we aspire to employ a Volunteer Recruitment Officer to support us in the development of this aspect of our work.

Communications

We will continue to maintain a high level of open communication with the community through social media and our website in particular. We have increased our membership to over 250 this year, and as we move forward, we will be increasing our visibility and engagement to recruit new volunteers, Members and Board Members to TTF. A draft Communications Strategy is provided in appendix 10.

15. Proposed TTF Action Plan for Implementing Phase 1 and 2 (years 1 to 5)

Year 1 April 22-March 23

Centre Manager actions:

1. Focus on increasing marketing and rental of the Centre building and outside space -
 - Contact all leads from the community survey re bookings and hire of space
 - Implement new rental policy once put in place by Board
 - Market indoor and outdoor space to all groups and manage bookings
 - Revisit bookings system and ensure fit for purpose
 - Facilitate hot desk and office space hire as appropriate
 - Liaise with partners/gardeners/makers/artists re use of outside space and requirements
 - Aim to generate sufficient income to cover running costs, including increased rent to Council for 2021-22.
 - Check operational processes and policies - building management, cleaning, access, security, covid safety
 - Update and develop the activities plan for the Centre and advertise widely, showing how the Centre is used on a weekly basis and encouraging wider engagement.

TTF Board actions:

- Review all current rents for inside and outside space and agree prices going forward (£15 per hour is used in financial model) and set a new rental policy
- Clarify outdoor space available for rent and carry out spatial planning exercise for use of all outside space going forward (may require professional input)
- Liaise with planning department re use of outside space and permissions required
- Engage with the wider community through volunteer run events and activities (liaise with Centre Manager re use of space)
- Initiate community fundraising towards new projects (match funding may be required)
- Include all planned activities and events in the community activities plan
- Apply for small grant funding to subsidise events and activities as appropriate
- Continue to deliver existing inhouse projects if grant funding can be sourced
- Develop CAT asset transfer request, liaising with Moray Council and DTAS
- Develop SLF application.

Phase 2, Years 2-5 - April 23 to March 26

Centre Manager actions:

- Ongoing marketing and rental bookings (aim to cover running costs completely and increase income to cover staff costs)

Development Manager actions:

- Develop paid for events and activities programme to be run by TTF centrally (speakers, evening food events etc.) aim to generate some income for TTF
- Take on organisation and implementation of community events programme, building upon Board activity from previous year (requires additional paid hours)
- Investigate potential of running Farmers Market / Makers Market on a regular basis (e.g. monthly)
- Develop community education and outreach programme, working with Board members for voluntary delivery as appropriate (requires additional paid hours)
- Develop and support new TTF inhouse projects as appropriate
- Apply for grant funds to deliver TTF projects
- Generating early income using educational/ hub resources
- Develop TTF Education and outreach programme in conjunction with Centre Manager
- Build partnerships with other organisations

TTF Board actions:

- Plan for SLF grant being awarded
- Plan for Community Asset Transfer completion and TTF ownership of asset from end 2022
- Monitor income and expenditure carefully
- Ongoing community engagement - Work with TSI and Councilors to make necessary links and promote TTF widely
- Deliver community education and outreach programme as volunteers, as appropriate
- Wider partnership and stakeholder development – resulting in new external projects on site
- Consider container options and implement if market identified
- Develop new TTF inhouse projects as appropriate
- Apply for grant funds to deliver TTF projects
- Develop TTF Education and outreach programme in conjunction with Development Manager
- Expand polytunnel and use of outside space to include container siting requires capital investment – check markets exist and grant funding can be sourced
- Revisit all activity and plan strategy going forward – if increased space required consider further asset transfer application for adjacent land

Governance considerations:

- Ongoing Community Engagement and signing up new Members
- Liaison with stakeholders and partners to continue to build use of inside and outside Centre space
- Set up a youth sub-group for TTF
- Set monthly budgets and monitor actual income and expenditure against estimates

- Maintain marketing of Centre and opportunities for use
- Clarify split between paid staff activities and Board responsibilities - paid staff to focus on bookings and day to day management, Board to focus on CAT and future purchase.
- Set up a youth sub-group for TTF
- Set monthly budgets and monitor actual income and expenditure against estimates
- Maintain marketing of Centre and opportunities for use
- Clarify split between paid staff activities and Board responsibilities - paid staff to focus on bookings and day to day management, Board to focus on CAT and future purchase.

16. Financial Summary

The financial model is based upon TTF maximising the use of the assets at the Transition Centre to diversify activity from this point forward. The capital costs are based upon the previous land valuation of £275,000 discounted by 15%.

Estimated Capital income and expenditure

Capital Costs	£
Purchase of site (Joint Valuation required to update)	£275,000
Legal and associated Fees (Estimate)	£10,000
Total Capital Costs	£285,000
TTF Contribution (15%)	£42,750
Income	£
SLF Grant (to apply for)	£242,250
Total	£242,250

Ongoing Site Development Costs	£
Site preparation	£2,500
4x 20ft Containers delivered on site	£10,000
fit out and power connection (estimate)	£3,000
Planning application	£500
Signage	£500
Total Estimate	£16,500
Potential capital funding applications	£
Awards for All	£10,000
Berry Burn Community Fund	£5,000
Community Fundraising / Partner input	£3,000
Scottish Landfill Funds	£15,000

NB site development costs potentially covered by partner organisations in Phase 1.

Estimated Revenue income and expenditure

Expenditure (estimated)	2019-20 actuals	2021-22	2022-23	2023-24	2024-25	2025-26
Manager (bookings and promotions) £20k pa pro rata 2 days pw	£4,608	£4,746	£4,889	£5,035	£5,186	£5,342
Proposed additional Manager time from 2023			£15,000	£15,450	£15,914	£16,391
Heat and Light	£1,800	£1,800	£1,854	£1,910	£1,967	£2,026
Insurance for TTF (buildings and public liability)	£1,992	£2,000	£2,060	£2,122	£2,185	£2,251
Office phone and IT Website	£1,260	£1,300	£1,339	£1,379	£1,421	£1,463
Materials, cleaning supplies, refreshments etc	£450	£450	£464	£477	£492	£506
Accountancy, professional fees and bank charges	£1,100	£1,100	£1,133	£1,167	£1,202	£1,238
Lease payments (inc water rates)	£3,636	£13,200				
Sundries and equipment	£3,000	£3,000	£3,090	£3,183	£3,278	£3,377
Cleaning, repairs and maintenance (including cleaner)	£3,989	£5,000	£5,150	£5,305	£5,464	£5,628
Container purchase and siting, including planning permission			£16,500			
Total expenditure	£21,835	£32,596	£51,478	£36,027	£37,108	£38,222
Income (estimated)		2021-22	2022-23	2023-24	2024-25	2025-26
Grant funding towards rent (Common Good Fund)		£8,000				
Grant funding towards staffing (SLF Development Grant)			£15,000			
Grant funding for container and start-up costs (e.g. Awards for All)			£25,000			
Income from activities - hourly rental of indoor / outdoor space	£5,991	£6,000	£15,840	£16,315	£16,805	£17,309
Income from activities - monthly full time rental of outdoor space	£4,409	£2,000	£15,880	£16,356	£16,847	£17,353
Climate change & local resilience conversations & advice		£0	£750	£773	£796	£820
Advice on reducing your carbon footprint		£0	£1,000	£1,030	£1,061	£1,093
Transition Town speakers & events		£0	£1,000	£1,030	£1,061	£1,093
Regular TTF fundraising, small grants and community donations	£850	£2,000	£1,000	£1,030	£1,061	£1,093
Total income including grants		£18,000	£75,470	£36,534	£37,630	£38,759
Income - Expenditure		-£14,596	£23,992	£507	£522	£537
Cumulative cashflow income - expenditure		-£14,596	£9,396	£9,902	£10,424	£10,962

Full financial tables are provided in appendix 11.

Assumptions:

- The TTF development manager role subject to funding from SLF will begin from April 2023.
- Early input from a development manager will allow income generation from advice sessions and speakers.
- Running costs of the site are based on current figures with a 3% annual increment.
- The model assumes that the CAT transfer process takes until April 2023 to finalise, so rent payments are included to March 2023.
- TTF ownership of the site from April 2023, with no rent or water rates from that point.
- The cleaning budget includes the cost of a part time cleaner.
- Part of the container purchases may be funded by a partner organisation.
- Income from activities relates to the detailed spreadsheet in appendix 11 – the baseline is highlighted in yellow. £6000 is the assumed income by the end of 2022 with losses from COVID included, based on usage to date.
- Our addition of a Development manager in early 2022 will allow us to maximise use of our indoor space at a rate of £15 per hour, 5 hours per day, 5 days per week, 40 weeks per year.
- The addition of a Development manager will allow us to maximise income for outdoor assets such as our electric vehicle charging point and the tool hire facility.
- Estimates of outdoor space hire are based on our community survey (details in Appendix 4), which reported for instance that out of 377 people who answered a question of whether

they would register with a tool library, 172 responders said yes and 121 said maybe. Rates are taken from the suggested annual donations of Edinburgh and Stirling tool libraries at £30 per year with a conservative starting point of 170 members. The table does not provide detailed room for likely major growth of this project in particular and assumes the steady 3% per year.

- A low level of regular TTF fundraising is required to maintain the financial model.

17. Funding Opportunities

TTF may need to raise funding to cover a percentage of the purchase price of the land. We also need to cover future development costs of the site. These plans are conditional on funding being obtained. We will approach the following funding streams to help us to do this and run a local community fundraising campaign.

Moray Common Good Fund

TTF has applied to the Common Good Fund to cover the rent on the site for the past two years (2020 and 2021). A further application for 22-23 rent may be required if the CAT process has not completed within that time. [Common Good Fund \(moray.gov.uk\)](https://www.moray.gov.uk/common-good-fund/)

Moray Council currently holds £50,901 of Developer Obligations funding to be spent on Community Facilities within the Forres Academy catchment area. We anticipate this fund will prove a good fit for our planned therapeutic garden.

Newbold Legacy Trust Informal communications indicate that this trust when open will support youth-led project and we anticipate our Planet A will be the type of project supported by the Trust.

The National Lottery Together for Our Planet fund

TNL are offering from £1,000 to £10,000 of National Lottery funding to support communities across the UK to take action on climate change.

<https://www.tnlcommunityfund.org.uk/funding/programmes/together-for-our-planet>

The Berry Burn Community Fund receives an annual budget of £190,000 from international renewables company Statkraft, whose 29-turbine wind farm lies between Forres and Grantown-on-Spey. The fund is overseen by eleven volunteer members, living and working within its operational boundary. The annual budget is spread over three awards rounds each year.

Details of how to apply, the application form and contact details for the administrator, can be found at www.berryburncommunityfund.co.uk

Awards for All Scotland provides grants of up to £10,000 for projects that involve the community to:

- bring people together and build strong relationships in and across communities
- improve the places and spaces that matter to communities
- help more people to reach their potential, by supporting them at the earliest possible stage.

This fund could be used to deliver some community activities and purchase capital items as required.

[National Lottery Awards for All Scotland](https://www.allscotland.org/)

Scottish Landfill Funds - There are a number of organisations that provide grants through the Scottish Landfill Funds, all of which fund projects that adhere to one of the following objectives:

Object A:	The reclamation, remediation, restoration or other operation on land to facilitate economic, social or environmental use.
Object B:	Community based recycling, re-use and waste prevention projects.
Object C:	To provide, maintain or improve a public park or other public amenity.
Object D:	The conservation or promotion of biological diversity through the provision, conservation, restoration or enhancement of a natural habitat or the maintenance or recovery of a species in its natural habitat.
Object E:	The maintenance, repair or restoration of a building, other structure or a site of archaeological interest which is a place of religious worship, or a site of historic or architectural or archaeological interest and is open to the public.
Object F:	The provision of financial, administration and other similar services to projects.

More information can be found [HERE \(Scottish Environment Protection Agency \(SEPA\)\)](#)

Other possible sources of funding

Alpkit Foundation – Grassroots Support Now The Alpkit Foundation supports projects that champion education, participation, environment, diversity and health. The Foundation are currently prioritising their funds to support projects that demonstrate an immediate impact on those affected by the coronavirus/COVID-19 pandemic. Grants of up to £500 are available. Deadline: Ongoing

<https://alpkit.com/blogs/foundation/adapting-to-the-coronavirus-crisis>

Climate Beacons for COP26 Climate Beacons for COP26 will be a Scotland-wide collaborative project between climate change or environmental organisations and arts, heritage or cultural organisations to stimulate long-term public engagement in the lead-up to and following COP26. Creative Carbon Scotland is currently looking to hear from organisations working in the arts, climate, culture, environmental or heritage sectors that are interested in participating in the project. We are currently organising funding to cover participating organisations' activity and will invite formal applications from prospective partnerships if and when this has been secured.. Opening May 2021

<https://www.creativecarbonscotland.com/climate-beacons-for-cop26/>

Matthew Good Foundation - Grants for Good Fund Grants are available for local community groups, charities, voluntary groups and social enterprises in the UK for projects that have a positive impact on communities, people, or the environment. Every three months, the Grants for Good Fund will divide £10,000 between five shortlisted projects that have a positive impact on communities, people, or the environment. Deadline: Ongoing <https://www.matthewgoodfoundation.org/grantsforgood/>

Smarter Choices, Smarter Places Open Fund Grants up to £50,000 are available for public, third and community sector organisations in Scotland that want to change people's everyday travel behavior; encouraging people to use sustainable travel choices for longer journeys, walking and cycling for short journeys, and home-working to replace daily commutes. Deadline: 02 June 2021

<https://www.pathsforall.org.uk/pfa/get-involved/smarter-choices-smarter-places-open-fund.html>

DPD Eco Fund Grants up to £2,000 are available to support local organisations that are delivering green projects and environment-friendly initiatives. Deadline: Ongoing

<https://www.dpd.co.uk/green-ts-and-cs.jsp>

Schroder Charity Trust Grants up to £5,000 are available for UK charities supporting education, communities, the environment, health, arts and culture, international development, heritage, and the armed forces. Deadline: Ongoing <https://schrodercharitytrust.org/homepage>

18.Risk Analysis

Risk	Mitigation
Difficulties with Community Asset Transfer of inalienable Common Good land from Moray Council - process is time consuming	Work closely with COSS and Moray Council to understand the process and provide information as required.
Difficulty raising purchase price of Transition Centre site	Liaise with Moray Council re price. Apply to SLF for grant funding and start fundraising locally as soon as possible.
Difficulty raising site development costs	Plan site development in a phased approach and keep costs to a minimum initially. Partners to fund containers and path development for use of other parts of the site. Plan grant funding applications for specific developments.
Estimated booking increase not realised in the short term	Increase promotion of the Centre significantly and contact all survey respondents that expressed an interest in using the space asap. Implement comms plan and social media.
Lack of Manager time to cover promotional and booking requirements	Board to help to promote Centre to generate bookings
Lower levels of uptake on rental space than predicted	Staff time focused on promotion and marketing of opportunities
Operational issues require Board oversight (e.g. bookings, cleaning, maintenance)	Board members allocated tasks and responsibilities
Board capacity - Too few Board members, lack of succession going forward, lack of specialist skills to cover the work that needs doing	Ongoing recruitment of Board members with required skills. Contact Members and encourage them to join the Board. Provide clear role description for Board members and advertise. Work with TSI and Councilors to make necessary links and promote TTF widely
Volunteer recruitment required to enable TTF to deliver projects	Volunteer recruitment plan to be developed and put in place by the Manager and Board. Provide clear role descriptions for volunteers and advertise locally. Recruit widely and with a personal approach. Provide clear plans re how volunteers can be involved to best effect. Adopt suitable policies / procedures. Celebrate / thank volunteers. Work with TSI and Councilors to make necessary links and promote TTF widely.

Unable to meet heightened local community expectations of Transition Centre activity in the short term	Clear communications with community re planned projects. Apply for project funding as appropriate.
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19.TTF Immediate Action Plan re site ownership

TTF Action	Responsible	Completion Date
Liaise with Moray Council re CAT process		ongoing
Liaise with Moray Council re potential rent reduction		ongoing
Liaise with COSS to fully understand the implications of proposing to purchase the inalienable Common Good Land		June 2021
Initiate CAT process with Moray Council by submitting application form. Liaise with Council staff RE this (contact Andrew Gray and Dawn Brodie). Moray Council will need to obtain legal approval to sell the land through the Sheriff Court. This is likely to take three months.	TTF Board	Oct 29
Approval for sale and Moray Council being a 'willing seller' is required before the SLF application can be submitted. The asset transfer must have been agreed and Moray Council provides a copy of the decision notice to accompany the Stage 2 SLF application.	Moray Council	Nov 21
Continue to recruit Members and illustrate strong community support and Membership	TTF Board	ongoing
Promote the charity and increase knowledge of its activities across the town	TTF Board	ongoing
Promote the Centre as a venue to increase bookings, activities and income	TTF Board	ongoing
Develop partnerships with organisations to deliver relevant activities from the Centre	TTF Board	ongoing

20. Appendices

Appendix 1 Options Appraisal - Ownership and Management

Appendix 2 Strategic Fit

Appendix 3 Options Appraisal – Delivery of Activities

Appendix 4 Community Survey Analysis

Appendix 5 Partnerships and Project Development

Appendix 6 Draft TTF Volunteer Policy

Appendix 7 TTF Skills Audit Collated

Appendix 8 Board Biographies

Appendix 9 TTF Draft Operations Plan

Appendix 10 Draft Communications Strategy

Appendix 11 Financial Tables

Appendix 12 Comparator Hall Hire prices

Appendix 13 Independent Joint Valuation



Transition Town Forres,

Transition Town Forres Ltd is a Scottish Charity no: SC040314 and a Company registered in Scotland, limited by guarantee, no: 346142.

Appendix 1 Ownership and management options available to TTF.

- 1) Continue to lease site at rental agreement of £13.2k pa.
- 2) Pursue Community Asset Transfer
- 3) Liaise closely with Council to establish whether a rent reduction is possible
- 4) Do not continue to lease site.

1) Continue to lease site at rental agreement of £13.2k pa	
Impact upon TTF Delivery of outcomes	Continues to deliver a Hub for projects and groups, so acting as a base, catalyst and a support network for transition towns activity.
Impact upon TTF income / expenditure	Increases TTF expenditure by approximately £9k per annum. Requires grant funding to be sought to cover the majority of this cost, so minimizing opportunity to source grants for other TTF activity and staffing. Likely to have to raise rent for the Gardening group and other long term users to share costs appropriately
Opportunities	Continues the TTF delivery model as it currently exists
Risks	Makes TTF more reliant upon grant funding going forward The site is very unlikely to generate sufficient income to cover running costs including this level of rent. Does not recognise the positive impact of TTF on Council and community outcomes.
TTF Board responsibility	TTF Board will be responsible for raising the required funding to cover the rent and other running costs annually.
Comments	Likely to be required approach in the short term while TTF investigates other options. Is not a sustainable option in the long term and resources are focused on paying rent as opposed to developing TTF activity.

2) Pursue Community Asset Transfer	
Impact upon TTF Delivery of outcomes	Would enable TTF to own and manage the building and land they currently lease from Moray Council. Would provide a secure base for TTF activity in the long term. Retains the land for community use in the long term Retains the allotments and growing space for the community
Impact upon TTF income / expenditure	Would reduce the annual outgoings of TTF by approximately £13,200 per year.
Opportunities	Asset ownership will give security for TTF and the opportunity to develop resources and services (e.g. container space for hire, community compositing etc)
Risks	Complex CAT process to be followed with Moray Council Ownership of the land and building will lead to costs for maintenance Asset ownership would lead to the TTF Board needing to manage and maintain the building and land appropriately.
TTF Board responsibility	Significant work for the TTF Board whilst pursuing the CAT and SLF Stage 2 application. Long term would give security to TTF and reduce responsibility for raising funding annually.

Comments	TTF ownership of the land and building will secure community use of the space in the long term. The process required may take TTF Board energy and time that could otherwise be spent on delivering TTF environmental and education outcomes
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3) Liaise closely with Council to establish whether a rent reduction is possible	
Impact upon TTF Delivery of outcomes	Potential to persuade Moray Council to reduce the rent in recognition of the positive outcomes delivered for the Council and Community – specifically, delivery of allotment space and education facilities
Impact upon TTF income / expenditure	Could reduce the annual expenditure of TTF on rent and enable funding to be re-allocated to
Opportunities	If successful, would make the purchase of the site less imperative for TTF Positive working with Moray Council to deliver community and environmental outcomes
Risks	Long term security could still be an issue as rent could be put up at any time
TTF Board responsibility	Close liaison with Moray Council to negotiate reduction in rent. Liaise with TSI re who best to speak to and engage with.
Comments	Worth pursuing in the short term at least. Liaise with TSI and Moray Council.

4) Do not continue to lease site	
Impact upon TTF Delivery of outcomes	Change the focus of TTF to delivery of environmental and transition Towns outcomes through outreach and rental of alternative spaces. More TTF Board time could be dedicated to delivery Would not continue to support the gardening group and allotments
Impact upon TTF income / expenditure	Rental of alternative spaces would require income streams or grants TTF would not have an asset to generate income from
Opportunities	Frees up the TTF Board to deliver education outcomes specifically through outreach
Risks	Reduces the visibility of TTF and does not support the wider range of groups and activities
TTF Board responsibility	Reduces TTF Board responsibility significantly as does not have an asset to manage
Comments	TTF has discussed and believes that asset ownership is the best way to deliver TTF outcomes effectively.

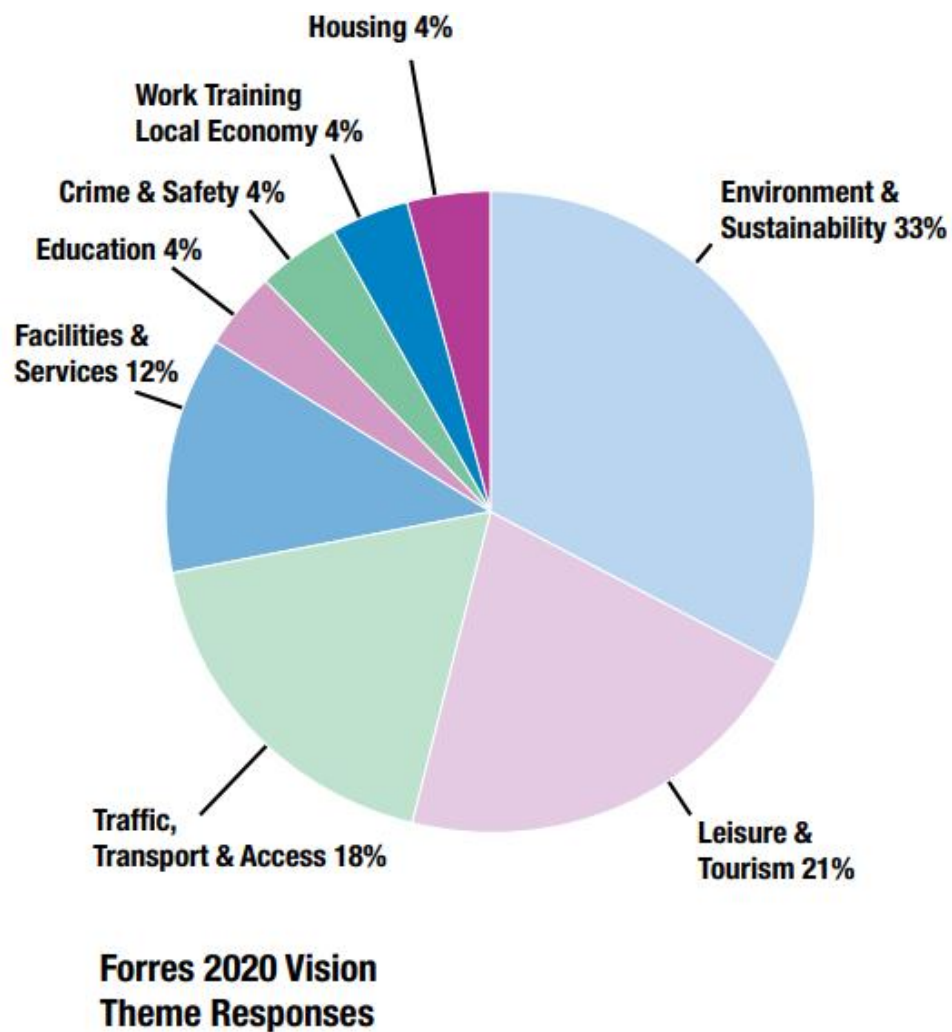
Appendix 2 – Strategic Fit

Transition Towns Forres (TTF) proposal to take ownership of the Transition Hub site to give security and long term resilience to our environmental education and growing activities, clearly fits with a wide range of local and national strategies and policies as summarised below.

Forres

[Forres Community Plan 2020](#)

The top priority highlighted through the extensive community consultation leading to the Forres 2020 Community Plan was Environment and Sustainability:



8 Produced by Moray Council

Transition Towns Forres was identified as a partner in delivery for the key actions under this theme, which included planting of trees, orchard and to encourage wildlife. Bogton Road Community Gardens is also highlighted as a community green and open space within this document.

Moray

[Moray 10 Year Plan Local Outcomes Improvement Plan](#)

Moray Community Planning Partnership is 'raising aspirations by creating an enabling environment where our residents can achieve expanded choices, improved livelihoods and wellbeing'.

The 10 year Plan (2016-26) is working towards the following four priorities:


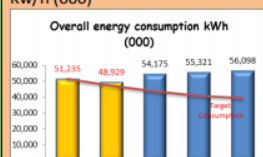
1. Growing, diverse and sustainable economy;
2. Building a better future for our children and young people in Moray;
3. Empowering and connecting communities;
4. Changing our relationship with alcohol

TTF can actively contribute towards the first three of these from a secure and sustainable base, which will enable it to grow services to include:

- Social activity through cookery, well-being and growing classes
- Specific events and activity for older and younger people
- Networking and resource sharing projects
- Environmental information and education to support more sustainable lifestyles.

Moray Council is specifically monitoring and reporting against a wide range of outcomes, including waste diverted from landfill and energy consumption. These are targets that TTF's education activity has the potential to directly impact upon as we expand our activities and outreach work.

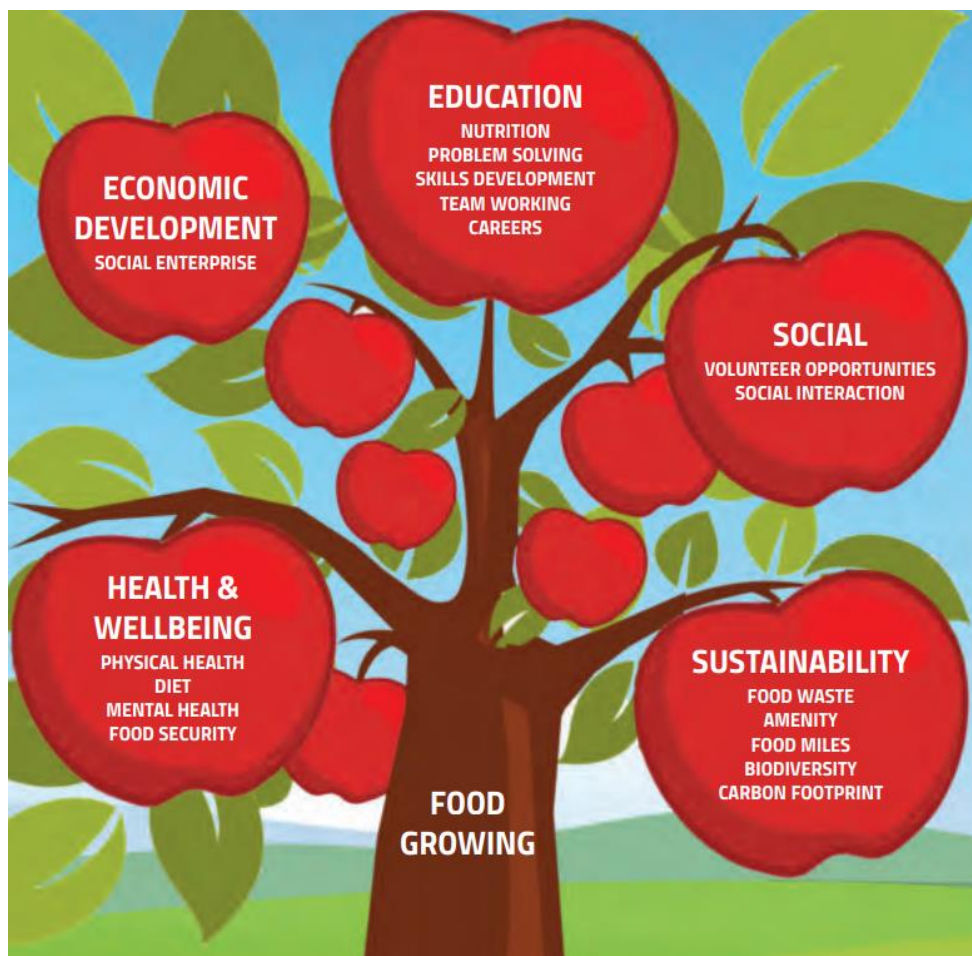
[Moray 2026: a plan for the future \(Target charts, outcomes and future monitoring plans\)](#)

Moray 2026 Target	Outcome/Future Monitoring	Moray 2026 Target	Outcome/Future Monitoring																										
Sustainability and Communities Partnership																													
48) % waste diverted to landfill	Target achieved. Reported to Moray Council Development and Infrastructure Services committee half-yearly	49) Overall Energy consumption Kw/h (000)	Target just missed. Reported in Annual Energy Report presented to Moray Council Policy and Resources committee																										
 <table><caption>% waste diverted from landfill</caption><tr><th>Year</th><th>% waste diverted</th></tr><tr><td>2011/12</td><td>48.5%</td></tr><tr><td>2015/16</td><td>57%</td></tr><tr><td>2017</td><td>58%</td></tr><tr><td>2020</td><td>60%</td></tr><tr><td>2025</td><td>95%</td></tr><tr><td>2026</td><td>95%</td></tr></table>	Year	% waste diverted	2011/12	48.5%	2015/16	57%	2017	58%	2020	60%	2025	95%	2026	95%		 <table><caption>Overall energy consumption kWh (000)</caption><tr><th>Year</th><th>Overall energy consumption</th></tr><tr><td>2012/13</td><td>51,235</td></tr><tr><td>2016/17</td><td>48,929</td></tr><tr><td>2020/21</td><td>54,175</td></tr><tr><td>2023/24</td><td>55,321</td></tr><tr><td>2025/26</td><td>56,098</td></tr></table>	Year	Overall energy consumption	2012/13	51,235	2016/17	48,929	2020/21	54,175	2023/24	55,321	2025/26	56,098	
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2025/26	56,098																												

[Moray Food Growing Strategy - Moray Council](#)

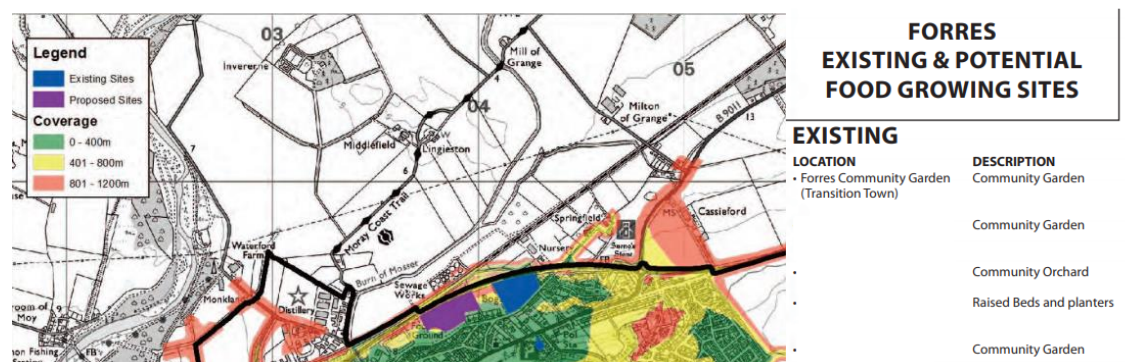
The Community Empowerment (Scotland) Act 2015 requires each local authority to prepare a food growing strategy. **The Moray Food Growing Strategy** aims to ensure there are more opportunities for people who would like to grow their own food to do so. Moray Council is committed to working with local partners and organisation to support the delivery of the wider benefits associated with food growing including:

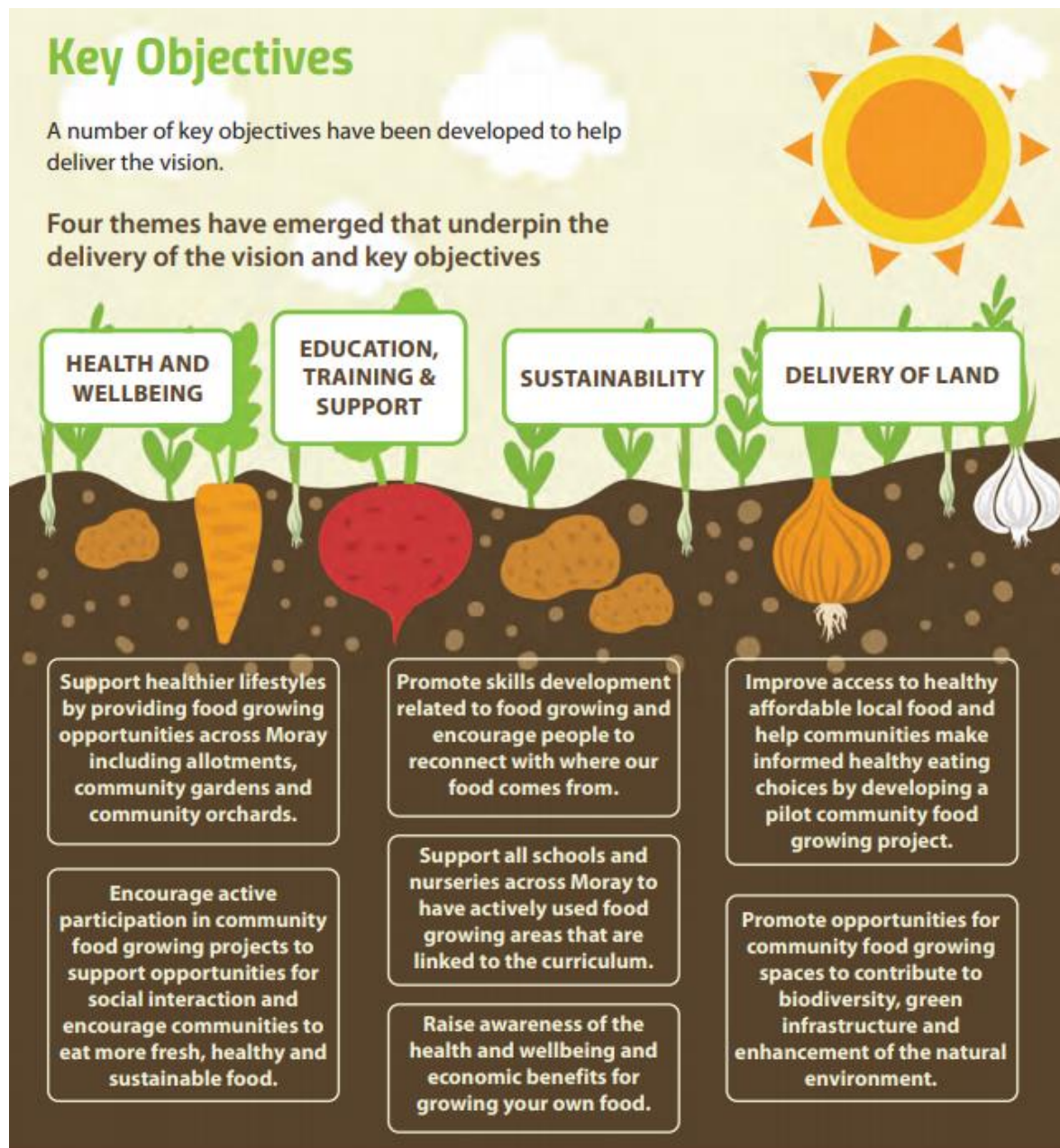
- Improving health and wellbeing
- Promoting opportunities for social interaction
- Encouraging sustainability including addressing climate change, enhancing biodiversity and reducing food waste
- Promoting skills development and education
- Creating opportunities for economic development



Source: The Moray Food Growing Strategy 2020

This document highlights the benefits of growing food locally as illustrated above, and includes Bogton Road Community Garden specifically as an existing Community Garden:





TTF is currently managing the Bogton Community Garden site and through this, together with the comprehensive Let's Eat programme, is delivering directly against all the above objectives of the Moray Food Growing Strategy.

The recent rent rise has put the continuation of these activities at severe risk and TTF is working hard to find an alternative solution to ensure that TTF and the Bogton Community Gardens can continue to play a valuable part in the delivery of this Strategy.

The Strategy states that one of the Actions is to '*Work in partnership with third sector partners to promote, volunteering, community harvesting and sharing, community composting, equipment sharing and skills sharing*'. This would appear to be an ideal opportunity for Moray Council to work closely with TTF to find a solution to securing the delivery of these outcomes, potentially through Community Asset Ownership.

Scotland

Scotland's Economic Strategy (March 2015) sets out four Key Priorities for Scotland: Investment, Innovation, Inclusive Growth, Internationalisation. These are all influenced by two overarching themes: Tackling Inequality and Competitiveness.

The proposed TTF asset transfer is a community facilities project that directly adheres to the aims of the Inclusive Growth priority and also tackles inequality, by delivering an important service for a local community. The recognition that the organisation needs to become sustainable in the long term, and less reliant upon grant funding is also in line with the direction of the Scottish Economic Strategy, growing opportunity and sustaining services long-term.

Scottish Government's support for projects such as TTF's proposed asset acquisition and the benefits it recognises can be achieved through projects such as this is illustrated below:

'There is a vibrant and diverse range of community-led initiatives..... The work of these groups is having an impact from our islands and remotest rural villages to the hearts of our cities and towns.....' (March 2015, Communities, local assets and housing)

The Scottish Government's National performance Framework lists a set of National Outcomes which TTF also addresses. The strongest, most direct links are highlighted in bold in the table below.

National Outcome	GSAB contribution
People grow up loved, safe and respected so that they realise their full potential	Direct effect through promotion of inclusive community engagement and sustainable living and wellbeing
People live in communities that are inclusive, empowered, resilient and safe	Direct effect through promotion of inclusive community engagement and sustainable living and wellbeing
People are creative and their vibrant and diverse cultures are expressed and enjoyed widely	Indirect effect through promotion of inclusive community engagement
People have a globally competitive, entrepreneurial, inclusive and sustainable economy	Direct effect through promotion of sustainable living
People are well educated, skilled and able to contribute to society	Indirect effect through promotion of environmental learning and training opportunities
People value, enjoy, protect and enhance their environment	Direct effect through promotion of sustainable living and wellbeing
People have thriving and innovative businesses, with quality jobs and fair work for everyone	
People are healthy and active	Strong Direct effect through promotion of sustainable living and cooking and health and wellbeing activities
People respect, protect and fulfil human rights and live free from discrimination	

People are open, connected and make a positive contribution internationally	
People tackle poverty by sharing opportunities, wealth and power more equally	

The Scottish Government Health Policy (2017) recognises that encouraging people to be more active could help prevent and treat more than 20 chronic diseases, increase life expectancy and reduce pressure on the NHS.

Government actions to promote physical activity include promoting opportunities for improving people's health through a [10-year physical activity implementation plan](#).

The Government's [Active Scotland Outcomes Framework](#) sets out how they will support increased activity in Scotland:

- We encourage and enable the inactive to become more active, and stay more active throughout life
- We develop physical confidence and competence from the earliest age
- We improve our active infrastructure – people and places
- We support wellbeing and resilience in communities through physical activity
- We increase opportunities to participate, progress and achieve in sport.

These actions are supported by TTF providing a sustainable community growing resource to support gardening activities across all ages, together with the wide range of health and well-being activities that are delivered at the Centre.

Community Land Scotland clearly articulates the rationale for communities purchasing assets on its website, as do several pre-purchase communities that are striving for similar outcomes to TTF:

"Owning our local assets and managing them will create more opportunities for people to work together and develop a sense of local ownership and responsibility. A stronger and more sustainable future is a key driver behind our buyout aspirations." Pre-purchase community.

The new Scottish Government Social Enterprise Action Plan – [Inclusive growth through social enterprise 2021-2024](#) is part of the [10 year strategy](#) for social enterprise 2016-26, which sets out the Scottish Government's ambitions for social enterprise in Scotland, jointly developed with the sector. It supports the Government aims of sustainable economic growth, tackling inequalities and building a fairer Scotland. It is intended to raise the profile of social enterprise activity and demonstrate its value, opening up markets and increasing the range of finance available to develop the trading capacity of social enterprises.

Recognising the positive outcomes that can be achieved by social enterprises is an important step to them becoming an integral part of the delivery of facilities and services within communities. TTF is a social enterprise that is moving towards a more independent financial situation through earned income, increasing sustainability and the potential for long term resilience.

Then Action Plan states “Social Enterprises across Scotland are characterised by kindness and compassion...now more than ever, we need a strong and resilient social enterprise sector to help move Scotland forward”.

It illustrates that the government sees social enterprises playing a key role to reduce inequality, support healthy communities and deliver an inclusive, wellbeing economy.

Key themes include **Climate emergency** –The plan notes “*we will introduce measures that will enable and support the social enterprise sector to lead by example in combating climate change.*” Diversity, trading, funding, and Building place – “Creating the conditions where place-based social enterprise activity and communities can flourish, through enhanced promotion, developing capacity, and funding.” Community-led regeneration through Community Wealth Building is also emphasised in the plan.

[Community wealth building](#) (CWB) is a people-centred approach to local economic development, which redirects wealth back into the local economy, and places control and benefits into the hands of local people.

Three of the five core principles are directly related to TTF taking ownership of the Bogton Road site and help to show specifically how TTF will be working towards community wealth building through its local growing and reuse/repair ethos.

- Shared Ownership of the Local Economy – supporting and growing business models that are more financially generative for the local economy.
- Socially Just Use of Land and Property – developing the function and ownership of local assets held by anchor organisations, so local communities benefit from financial and social gain.
- Making Financial Power work for Local Places – increase flows of investment within local economies by harnessing and recirculating the wealth that exists.

The Scottish Government

Specific recommendations made by the **Just Transition Committee** around empowering local communities:

Empower and invigorate our communities and strengthen local economies—An inclusive transition ensures people have a say in climate action and strengthens local economies. A just transition is shaped by Scotland’s citizens, not imposed on them. It energises social partnerships and local democracy and develops places and communities that are designed for net-zero and improved wellbeing. It empowers consumers to choose local, sustainably produced food and drink

And the **2018-2032 Update to climate change plan** which includes a commitment to “*a ‘green recovery’ from COVID-19, one which captures the opportunities of our just transition to net zero. That means creating green jobs, developing sustainable skills and nurturing wellbeing. This approach recognises climate change as a human rights issue and the transition to net zero as an opportunity to tackle inequalities.*”

International

As part of a national network of [Transition Towns](#), an integral part of TTF activity is to respond to the social, environmental and economic challenges faced by the Forres community by promoting and demonstrating ways in which people can live more sustainably and in harmony with their environment. We do this through education, collaboration and providing resources and activities that help people to move towards sustainability. This work directly contributes towards the UN Sustainable Development Goals, in line with Scottish Government strategy.

In line with the UK being a signatory to the **UN Sustainable Development Goals**, Scottish Government commitment to working towards sustainability is expressed in a number of national-level strategic statements. In particular, **Scotland's Economic Strategy**¹ and the **Economic Action Plan 2019-20**² acknowledge the challenges and opportunities faced in sustaining communities and livelihoods, including the need to tackle climate change and better manage natural resources. This is further highlighted in the accompanying **Environment Strategy for Scotland**³, which outlines links between better management of natural capital and the full range of National Outcomes listed under the **Scottish National Performance Framework**⁴.

These over-arching perspectives are reflected in various more specific strategies and plans focusing on particular themes or sectors. For example, the **Climate Adaptation Programme**⁵, and **Making Things Last** (the circular economy strategy).⁶

The 2030 Agenda for Sustainable Development, adopted by all United Nations Member States in 2015, accompanies its blueprint for progress with 17 specific Sustainable Development Goals (SDGs).



Source: <https://sustainabledevelopment.un.org/?menu=1300>

¹ <https://www.gov.scot/publications/scotlands-economic-strategy/>

² <https://economicactionplan.mygov.scot/>

³ <https://www.gov.scot/publications/environment-strategy-scotland-vision-outcomes/pages/1/>

⁴ <https://nationalperformance.gov.scot/>

⁵ <https://www.gov.scot/publications/climate-ready-scotland-second-scottish-climate-change-adaptation-programme-2019-2024/pages/6/>

⁶ <https://www.gov.scot/publications/making-things-last-circular-economy-strategy-scotland/>

The strongest, most direct links between TTF activity and these are highlighted in bold in the table below.

No.	Title	TTF contribution
1	No poverty	Indirect effect through promotion of sustainable livelihoods and of local employment
2	Zero hunger	Indirect effect through promotion of sustainable food production and livelihoods.
3	Good health & well-being	Direct effect, through health and well-being and Lets Eat programmes
4	Quality education	Direct effect through promotion of environmental learning and education
5	Gender equality	
6	Clean water & sanitation	
7	Affordable clean energy	Indirect effect through promotion of renewable energy use
8	Decent work and economic growth	
9	Industry, innovation & infrastructure	
10	Reduced inequalities	Indirect effect through promotion of Sustainable Development and equal opportunities as part of the underlying ethos of GSAB
11	Sustainable cities & communities	Strong direct effect on Forres community through promotion of Sustainable Development.
12	Responsible production & consumption	Strong direct effect, through promotion of appropriate use of resources and education/learning.
13	Climate action	Strong direct effect, through promotion of appropriate use of resources and sustainable production and consumption patterns.
14	Life below water	
15	Life on Land	Direct effect, through promotion of growing project
16	Peace, justice & strong institutions	
17	Partnerships for the Goals	

Appendix 3 TTF Options Appraisal - Delivery of Activities

This options appraisal is based upon TTF and stakeholder discussions, together with feedback from the community survey. It has been used to build the Activity Plan in section 8 of the business plan and informed the operational financial model.

Summary of options and delivery models considered:

1. Promote the Transition Hub space for hire to partners to deliver activities and services—marketing to a wide range of organisations. Serve as Moray's Community Climate Change Hub with job training and education workshops and a demonstration site.
2. Create hot desks to hire within the Hub
3. Create permanent artist work space to hire within the Hub
4. Create permanent office space to hire within the Hub
5. Create a café with in the Hub
6. Rent outside space to other organisations for project development and delivery
7. Purchase containers to hire to organisations for project development on site
8. Maintain outside space for a marquee for farmer's markets / craft fairs
9. Revisit current rental fees for growing space and overheads (e.g. insurance)
10. Expand garden / polytunnel / greenhouse space for hire
11. TTF to continue running existing, and develop new, 'inhouse' projects, e.g: Let's Eat, Well-being project, Equipment hire business, Repair shop/upcycling , Tool library , Electric bike hire, Community composting scheme
12. TTF to develop a programme of free education and community events and activities to increase engagement and deliver TTF outcomes. E.g Transition Towns speakers and events, Practical advice and guidance around reducing personal carbon footprints, community events and open days.
13. TTF to develop a programme of 'paid for' activities and events building upon the free programmes e.g. cooking, gardening, health and wellbeing
14. TTF to develop an outreach programme across Forres.

Criteria considered

- Fits with TTF ethos
- Maximises the use of space at the Hub
- Supports community benefits/engagement
- Generates income for TTF to cover running costs
- Has a lead person/organisation named to take responsibility for delivery
- Set up costs / resources identified

Key to recommendations:

Phase 1 – Year 1, 2021-22

Phase 2 – Years 2-5, 2022-26

Do not pursue / much later phase / or further research required

1) Promote the Transition Hub space for hire to partners to deliver activities and services–marketing to a wide range of organisations	
Fits with TTF ethos	Yes, delivering a ‘Hub’ for relevant projects and groups, so acting as a catalyst and a support network for transition towns related activity. The community survey identified a high number of people/ organisations that would be interested in renting space and conversations with identified organisations as potential partners.
Maximises the use of space at the Hub	Yes – space used flexibly
Supports community benefits/engagement	Yes – enabling access to the Hub for a wide range of groups and individuals through a wide variety of activities led by partner organisations
Generates income for TTF to cover running costs	Yes. Rental income £10 per hour identified as most popular within the survey. To be reviewed annually.
Has a lead person/organisation taking responsibility for delivery	Yes. Focus for Hub Manager going forward.
Set up costs / resources required	Marketing and management of bookings. Caretaking and key holding. Policies and procedures for safety, covid etc. Regular cleaning of the building to be considered. How is this done currently? Likely to require a regular cleaner with associated costs.
TTF decision	Pursue increased marketing and booking of space using existing staff hours, Board members and volunteers. Aim to increase use of building, associated income streams, and number of people accessing and benefiting from the Hub. Phase 1 activity.

2) Create hot desks to hire within the Hub	
Fits with TTF ethos	Yes, if businesses using the hot desks have a TTF ethos.
Maximises the use of space at the Hub	Would use part of existing office space and be available on an hourly bookable basis. However, would limit the use of the office by TTF and may not be appropriate re confidentiality.
Supports community benefits/engagement	Very little interest identified through community survey.
Generates income for TTF to cover running costs	Yes, cost per hour to be agreed.
Has a lead person/organisation taking responsibility for delivery	Would be marketed and delivered as part of the Hub rental offer by the Hub Manager.
Set up costs / resources required	Re-organisation of space and desk set up. Phone / IT use to be discussed and costed accordingly. Access and security would need to be addressed.
TTF Decision	Very little evidence of need within survey. Not a priority, although would be worth approaching the few people who

	<p>indicated interest directly if possible, to establish specific requirements.</p> <p>Only pursue of low cost and easily managed. Not included as a likely income stream.</p>
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3) Create Artist work space to hire within the Hub

Fits with TTF ethos	Yes. Potential to work with Moray Makers and other local artists.
Maximises the use of space at the Hub	No. Would require space to be provided on a permanent / semi-permanent basis. Would limit other uses of the Hub. Not suitable for main Hub use, unless on a day to day rental basis. See below re container space options.
Supports community benefits/engagement	Minimally. Provides space for local artists.
Generates income for TTF to cover running costs	Yes, but would reduce flexibility of Hub space.
Has a lead person/organisation taking responsibility for delivery	Would be delivered as part of the booking system by Hub Manager.
Set up costs / resources required	Minimal.
Recommendations	Do not pursue. Limits use of Hub space for other organisations and purposes. Consider container option in the future once funding can be raised (see below).

4) Create permanent office space to hire within the Hub

Fits with TTF ethos	Possibly, depending on organisation.
Maximises the use of space at the Hub	Would use (e.g.) half of the existing office space on a permanent basis,
Supports community benefits/engagement	Yes, if a local organisation or business requires space. Very little interest in survey, but worth following up with contacts where provided.
Generates income for TTF to cover running costs	Yes £ to be agreed.
Has a lead person/organisation taking responsibility for delivery	Yes. Would be marketed and organised as part of the Hub Manager role.
Set up costs / resources required	Access and security would need to be considered. Could require access codes/ locking filing cabinets etc. IT and telephone to be considered.
Recommendations	<p>Only pursue if a suitable organisation / individual is identified and practical aspects can be managed without significant expense.</p> <p>Potential phase 2 option</p>

5) Create a café within the Hub

Fits with TTF ethos	Yes – strong healthy food and growing links. Also social activity and well-being. Markets to be tested through survey.
Maximises the use of space at the Hub	Hub has a good kitchen and a pizza oven outside. However, there is not sufficient space for a café as well as other activities. It is therefore not possible for a permanent café to be set up. A pop up café at set times is more likely to work and to complement other activity (e.g. repair shop, older people's activities leading to lunch etc)
Supports community benefits/engagement	Yes. Positive community activity and opportunity to socialise. Potential to draw new people in and increase engagement.
Generates income for TTF to cover running costs	Minimal. Likely to be run by a partner for a small rental or as part of an existing project.
Has a lead person/organisation taking responsibility for delivery	If inhouse, would require a lead person and a mini business plan to illustrate that the income would cover all costs including a contribution towards overheads. Could potentially be run by a TTF volunteer. If outsourced, would require a partner organisation to run and pay rent.
Set up costs / resources required	Minimal, as resources already in place.
TTF decision	No permanent café facility inside present building . Pop-up café to be delivered through a partner or planned TTF project on an ad hoc basis initially – phase 1. Potential to expand in future phases.

6) Rent outside space to other organisations for project development and delivery	
Fits with TTF ethos	Yes. If other organisations for with TTF ethos.
Maximises the use of space at the Hub	Yes. Makes best use of outside space. Will require careful spatial planning to ensure maximum use is achieved and no activity impinges on another. There is ample space available to use.
Supports community benefits/engagement	Yes, depending upon organisations.
Generates income for TTF to cover running costs	Yes, rental cost for outside space estimated at £100 per month for space to site a large container.
Has a lead person/organisation taking responsibility for delivery	Delivered as part of the Hub Manager marketing and bookings role.
Set up costs / resources required	Initial spatial planning by Board to ensure best use of space. Some minor landscaping to delineate areas for rent. Set up of rental agreements. Partner organisations to cover cost of potential planning application, base and container purchase and delivery in phase 1.
TTF decision	Pursue in phase 1 with and other partners as identified.

7) Purchase containers to hire to organisations for project development on site	
Fits with TTF ethos	Provides additional space for relevant organisations to use on site. Expands TTF's rental income and opportunity. Gives TTF additional responsibility for building space, insurance, running costs etc.
Maximises the use of space at the Hub	Yes. Good use of space if suitable rental markets identified.
Supports community benefits/engagement	Yes, if relevant organisations with TTF ethos are interested.
Generates income for TTF to cover running costs	Yes. Rental charges to be decided. Will need to be commensurate with initial outlay for set up.
Has a lead person/organisation taking responsibility for delivery	Would be part of the Hub Manager marketing and rental system. Board members to support with identification of units, costs and funding.
Set up costs / resources required	Capital cost of purchase and installation of containers or other prefabricated buildings to be considered. TTF would need to raise funds to deliver. Ongoing maintenance costs. Outside toilet available on site already. Cleaning
TTF decision	Requires capital investment and gives more responsibility to TTF for building space, but increases TTF delivery of outcomes and community benefit. If additional market identified, Pursue in Phase 2

8) Maintain outside space for a marquee for farmer's markets / craft fairs	
Fits with TTF ethos	Yes. Local food focus. Previous farmer's markets were successful. Used indoor space also and linked with Pop up café.
Maximises the use of space at the Hub	Yes, as long as it can be implemented without limiting other outside use. Spatial planning required to see how rental of outside space / future additional container space can be put in place whilst also maintaining sufficient space for farmer's market. Car Parking will also need to be considered.
Supports community benefits/engagement	Yes.
Generates income for TTF to cover running costs	Minimal. Only pursue if it can be done together with outside rental space options
Has a lead person/organisation taking responsibility for delivery	Not identified as yet.
Set up costs / resources required	Minimal set up costs. Spatial planning for outside space of site needs to be carried out and may require professional input.
TTF decision	Sufficient space can be identified without impinging on planned outside rental space in phase 1. Pursue in Phase 2.

9) Revisit current rental fees for growing space and overheads (e.g. insurance)
--

Fits with TTF ethos	Yes, when considering TTF viability. TTF would prefer to maintain low rents for local growers, however, to be viable TTF needs to ensure overhead costs are covered going forward. Use of space for growing fits strongly with TTF ethos.
Maximises the use of space at the Hub	Ongoing use of space – important to maintain.
Supports community benefits/engagement	Yes, strongly.
Generates income for TTF to cover running costs	Minimal – need to increase to cover share of overheads.
Has a lead person/organisation taking responsibility for delivery	Would be carried out as part of the Hub Manager role supported by the Board.
Set up costs / resources required	Minimal – Board and staff time to communicate changes.
TTF decision	Pursue in phase 1 – fair and realistic price increase is required to reflect the increased rent to TTF. Discuss with Community Garden committee – have included double (from £1,200 to £2,400 in the financial table)

10) Expand garden / polytunnel / greenhouse space for hire

Fits with TTF ethos	Yes, very strong fit. Builds upon current garden provision and rental of space. Test market – is there a need for further growing space and poly tunnels on the site.
Maximises the use of space at the Hub	Yes, requires spatial planning to ascertain how best to use outside space.
Supports community benefits/engagement	Yes.
Generates income for TTF to cover running costs	Yes.
Has a lead person/organisation taking responsibility for delivery	As part of the Hub manager Marketing and Bookings process.
Set up costs / resources required	Purchase and installation of polytunnels - costs to be sourced and funding to be secured. Pursue as phase 2 once Hub use is stable and markets are evidenced, or in partnership with the Community Garden.
TTF decision	Pursue as phase 2 once markets established and spatial planning carried out to ensure best use of outside space.

11) TTF to continue running existing, and develop new, 'inhouse' projects, e.g: Let's Eat, Well-being project, Equipment hire business, Repair shop/upcycling, Tool library, Electric bike hire, Community composting scheme

Fits with TTF ethos	Yes – supports the TTF ethos of delivering projects that illustrate positive health and zero carbon lifestyles
Maximises the use of space at the Hub	Yes, would deliver activity using Hub space

Supports community benefits/engagement	Yes, each project is developed to provide community and environmental benefits
Generates income for TTF to cover running costs	Each activity will make a contribution towards the TTF overheads for the use of space. This will be generated on a project by project basis, either through grant funding (e.g. Let's Eat and Well-being, or small contributions from participants e.g tool library.
Has a lead person/organisation taking responsibility for delivery	Each project would require a lead Board member and team of volunteers to deliver. Recruiting volunteers across these projects and developing the detail of each, is the
Set up costs / resources required	Each project raises the running costs and resources required, either through grant funding or earned income, and makes a contribution towards TTF overheads.
TTF decision	<p>This approach to project delivery requires Board Members to lead each project and deliver with a clear understanding of the cost to TTF, illustrated by a mini business plan in each case. Each Lead Board Member will provide the TTF Board with a short summary of the project to enable a decision to be made as to TTF delivering inhouse. A financial contribution needs to be made to cover space to be used, or resources and equipment required, raised either from income generated or grant funding sourced.</p> <p>Continue existing projects in this manner in phase 1 and consider development of new projects from phase 2 onwards.</p>

12) TTF to develop a programme of education and community events and activities to increase engagement and deliver TTF outcomes. E.g Transition Towns speakers and events, Practical advice and guidance around reducing personal carbon footprints, community events and open days	
Fits with TTF ethos	Yes, very strongly. Vital for TTF's ethos to engage with the wider community of Forres. Community support for TTF also needs to be evidenced for the Community Asset transfer and SLF application.
Maximises the use of space at the Hub	Increases community use of the space
Supports community benefits/engagement	Yes, very strongly.
Generates income for TTF to cover running costs	Yes. Community focussed events and activities will be designed to encourage participation and made available to as many people as possible, with grant funding or voluntary time used to deliver them. These will be delivered as part of TTF's core activity but will be designed to contribute towards the overheads.
Has a lead person/organisation taking responsibility for delivery	Initially to be developed and delivered by the Board on a voluntary basis. Lead individuals to be identified for each activity / event. Once staff hours increased, to be incorporated as part of the Hub Manager's role to develop and deliver a wider activities programme.

Set up costs / resources required	Grant funding to be sourced to cover materials costs and volunteers to organise and run events and activities in the main.
TTF decision	Pursue in a voluntary capacity as an integral part of phase 1

13) TTF to develop a programme of 'paid for' activities and events e.g. cooking, gardening, health and wellbeing	
Fits with TTF ethos	Yes, delivering wider health, wellbeing and environment skills
Maximises the use of space at the Hub	Yes - uses the Hub at times when not booked by outside organisations for inhouse delivery of courses and one off training events.
Supports community benefits/engagement	Yes. Provision of relevant training and activities, using both inside and outside growing space is likely to draw more people to the Hub and provide opportunities for learning and social engagement.
Generates income for TTF to cover running costs	Yes. Charges to be made for courses to cover running costs and overheads. Likely to generate an income for TTF to cover a % of overheads and payment for trainers as required.
Has a lead person/organisation taking responsibility for delivery	To be organised by the Hub Manager as part of a wider events and activities programme. Likely to require additional staff hours to organise and manage
Set up costs / resources required	Likely to require additional staff hours to organise and manage. Would require trainers to be identified and paid, plus marketing costs.
TTF decision	Pursue as part of a wider events and activities programme to be developed and implemented by the Hub Manager once funding available for increased hours either through grant funding or generated income. Phase 2 only. Will require further research and set up to implement. Only possible once increased staff resource available.

14) TTF to develop an outreach programme across Forres	
Fits with TTF ethos	Yes, strongly fits with TTF ethos for sharing knowledge and information
Maximises the use of space at the Hub	Yes, and takes TTF ethos off site to outreach venues, including schools and other growing sites
Supports community benefits/engagement	Yes, engages wider community and delivers outcomes across a wider range of people
Generates income for TTF to cover running costs	Possibly. Community Education and outreach programme likely to be grant funded and largely run off site but may contribute eg re rental of growing boxes or polytunnels.
Has a lead person/organisation taking responsibility for delivery	Would be delivered as part of the activities programme to be developed and delivered by the Hub Manager once additional hours are funded.
Set up costs / resources required	Grant funding to be sourced to pay for delivery of community education. Some advice, guidance and talks to be provided by volunteers. Training costs may be required.
TTF decision	An important part of TTF delivery going forward. Phase 2 only. Will require further research and set up to implement.

Summary of TTF decisions re delivery

As a priority, TTF will Promote the Transition Hub space for hire to partners to deliver activities and services, marketing it to a wide range of organisations. The community survey has identified a range of people and organisations who are keen to deliver activities from the space and these will be followed up by TTF in the near future.

TTF will also continue running the existing 'inhouse' projects, as funding allows. The Board members leading the Let's Eat and Well-being programmes will continue to work on sourcing funding for ongoing programmes.

New project development will be carried out in partnership with other organisations and led by TTF Board members with volunteer support e.g. Repair shop/upcycling, Tool library, Electric bike hire, Community composting scheme.

Hot desks and office space for hire will not be promoted, although there is flexibility if a suitable partner wishes to rent a small amount of office space and access can be enabled simply.

A permanent café may be possible as part of a supported project.

Permanent artist work space is not possible, although outside space for containers / sheds could be rented to artists/makers.

Outside space will be made available for rent for a variety of uses, including growing, polytunnels, containers and sheds for partners. TTF will plan the space and access requirement, to include space for small farmer's and craft markets, and approach the planning department to establish any planning requirements. Partner organisations will fund any infrastructure in phase 1.

The current rental fees for the Community Garden will be increased to cover a small proportion of the rent increase being paid by TTF.

TTF will not invest in infrastructure (containers, polytunnels etc) in phase 1, as all efforts will be on fundraising re any funds required for purchase and covering current running costs. This will be reviewed from phase 2 onwards.

TTF will work towards delivery of paid for courses and activities and an outreach programme in phase 2.

Appendix 4 – Community Survey Analysis

Methodology

A community survey was undertaken during March and April 2021. It was available online and as paper copies. A postcard was delivered by the Royal Mail Door to Door Service to every household in Forres (8,036 households in IV36) with a QR code and a link to the online survey. Transition Town Forres volunteers distributed postcards in sites in the town centre and the survey was widely promoted online, including a Facebook Advertising campaign. A press release was sent to local publications.

The surveys were then collated and analysed using SurveyMonkey. A total of 383 surveys were collected, which is a 5% sample of the households in the area.

The data at the end of this analysis show that all age groups 25 years and older were well represented in the sample. Over 60% were female and 95% lived within 10 miles of Forres town centre.



Transition Town Forres Survey

Have Your Say

Help us develop Transition Town Forres for the local community. Transition Town Forres (TTF) is a volunteer led charity that has been working over the last 10 years to raise awareness of the global issues affecting Forres.

Due to Covid we have had to close the centre but not the gardens, when government restrictions ease we will open again. In the meantime we understand that this may feel like an unusual time to do a survey, but we see the TTF centre being utilised during our communities' Covid and 'green' recovery in the near future.

As part of the local community we hope that by working together we can **address climate change** and move towards a more **sustainable future**. We also act as a catalyst and hub for local groups and individuals (including Let's Eat and Wellbeing Projects, Allotments and more), providing space and resources that **nurture activities, projects and creative thinking** across the Forres community.

We are based at the Environmental Education and Wellbeing Centre and Community Garden/Allotments at Bogton Road, on a site that is leased long term from Moray Council. We would like to make this base more permanent and we are therefore applying for a Community Asset Transfer to purchase the site and Centre from Moray Council, on behalf of the community.

We need to generate more income from our current and new activities, to cover running costs and potentially employ a part time manager. It is vital that we develop with the local community in mind, so we are asking you to let us know what you think and whether you support our plans.

This survey asks questions about your support for TTF plans to purchase the site and develop activities, as well as questions that will help us to understand the demand and potential income for our proposed projects. Please spare a little time to tell us what you think – it will make all the difference!

Thank You

Please complete this survey by 9th April 2021.
Please fill it in online if possible: www.ttforres.scot

More information about TTF and how to become a member, can be found on our website: www.ttforres.scot

Summary

The survey was mainly completed by members of the community who were aware of Transition Town Forres and their activities. They showed a high level of support for the TTF aims of promoting sustainable lifestyles and systems to create a more resilient local economy.

One of the main themes that came out of the survey was the support for using the facilities as a community resource. There were a huge range of suggested activities that could take place both indoors and outdoors, covering areas from yoga and drumming to cookery and gardening.

We suggested the main room as an area that could be rented. 190 people were interested in using the space, mainly for one off events and meetings. The majority were willing to pay £10 an hour, some were happy to pay up to £20 per hour. Other charging structures were suggested in the comments, including a daily charge and a percentage charge on the income from any courses that took place.

Other income generating activities included hire of a hot desk or office space; 26 people left contact details to show their interest. Community workshop space hire attracted more interest, with suggestions of between £10 to £60 a month spend. The tool library suggestion was also popular and would work well with a workshop space.

We also asked if people would be interested in running a business, social enterprise or event from the site. 45 people were interested in hiring outdoor space on the site, mentioning craft fairs, farmers markets and events. 35 people were interested in hiring workshop/container/cabin space, mentioning training, repair and maintenance projects.

The community garden was important to the survey respondents, 72% showed an interest in the expansion of facilities in this area. Gardening classes and workshops were also mentioned regularly in the open ended comments sections.

77% of the survey respondents support TTF purchasing the land from Moray Council via Community Asset Transfer (CAT). Only 11% did not support this action, however it should be noted there were several strong comments against the CAT.

Several organisations and many individuals used the open comments section at the end of the questionnaire to off their support for this project. There were some negative comments around the purchase of Common Good Land.

Q1 Are you aware of TTF?

There was good awareness of TTF within those surveyed, with 91% aware of the organisation.

What could TTF offer you?

There were 168 comments, which are summarised in the word cloud below.



Top 5 comments¹:

Word	Context
20% mentioned community	Community garden/allotment, bringing communities together and community hub/space.
19% mentioned space	Outdoor and indoor. Cultural. Social. Environmental activities. Meetings. Activities. Kitchen space. Workshop. Space to grow food. Green space.
14% mentioned classes	Exercise. Creative writing. Yoga. Drumming. Dance. Arts. Young people with autism/learning disabilities. Well being. Cookery. Gardening.
11% mentioned activities	Environmental. Communal. Community. Leisure. Educational. Kids. Charitable.
9% mentioned allotment	Community allotments.

It is evident that the use of the building and outdoor space as a community resource is important. There was a wide variety of classes and activities suggested.

Q2 Do you support the aims of TTF, to help the local community transition to more sustainable lifestyles and systems including food, energy, transport and waste to help create a more resilient local economy?

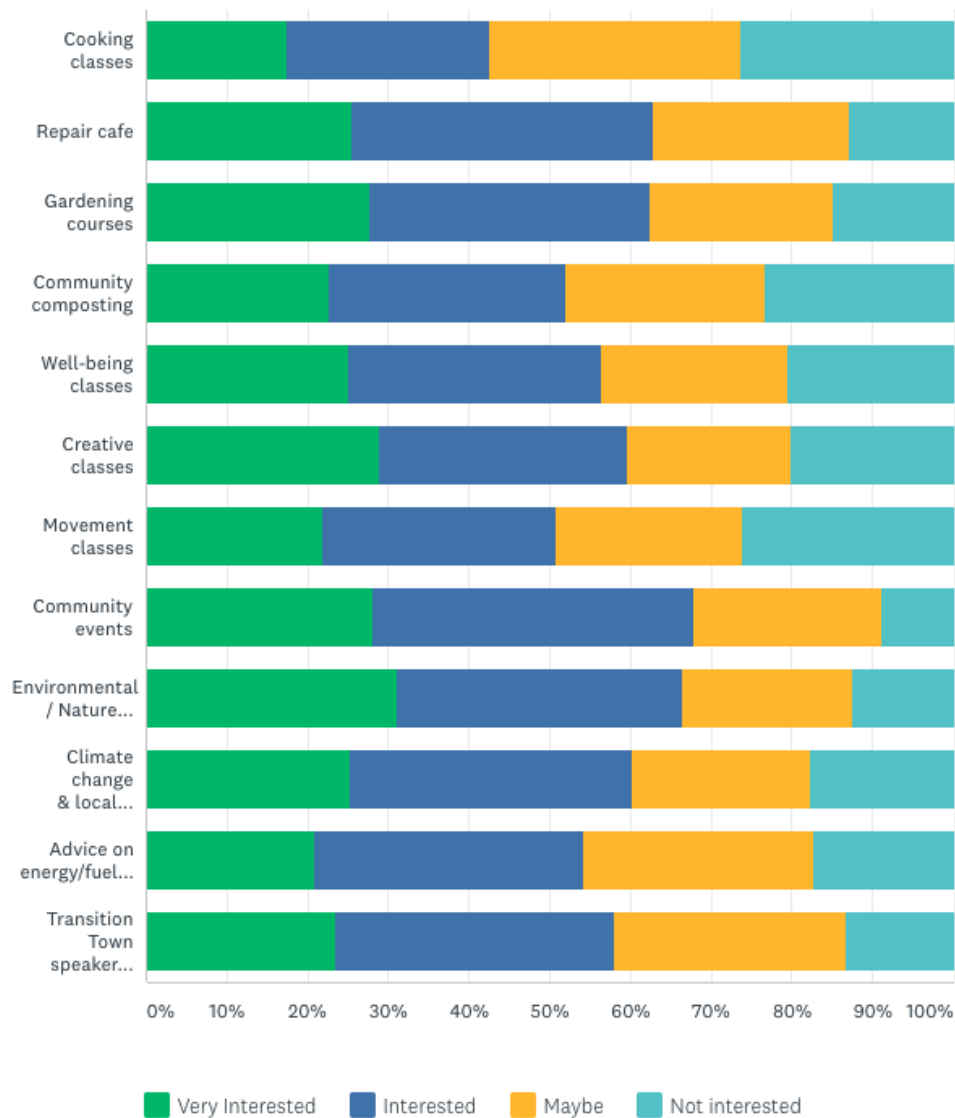
374 answered this question. Nealy 90% support the aims of TTF.

89% Yes 4% No 7% Don't know

¹ All comments are in Appendix 4.1

Q3 What activities would you be interested in?

375 people answered this question.



Combining the “very interested” and “interested” results, the following activities were most popular:

68% Community events

66% Environmental / Nature classes

63% Repair café

63% Gardening courses

60% Climate change & local resilience conversations & advice

There were 49 comments², which are represented in the word cloud below.

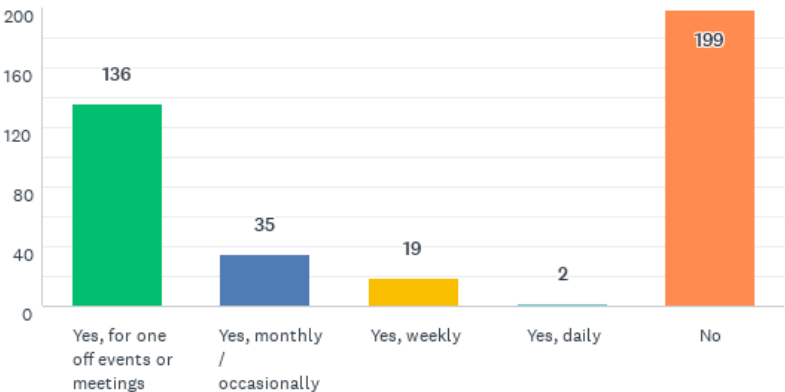


² All comments are in Appendix 4.2

Q4 Do you support TTF applying for a Community Asset Transfer in order to purchase the land that they have been renting from Moray Council at Bogton Road?
 380 people answered this question and a large majority support the CAT.

77% Yes 11% No 12% Don't know

Q5 Would you or your organisation rent the main room in the Centre (comfortable room for 20 people seated with kitchen and toilets)?
 365 people answered this question. There are a positive number of people interesting in renting the main room.



There were 111 comments³ which are represented in the word cloud below:



Top 5 comments⁴:

Word	Context
18% mentioned workshops	Fermentation. Felting. Drumming. Running a circus. Puppetry. Movement. Creative arts. Mindfulness Wellbeing. Writing. Storytelling. Health. Personal growth. Children. Adults. Craft. Painting. Drawing. Educational. Making.
15% mentioned meetings	Garden work day teas. Adult. Committee. Community. Clubs. Work. Community climate action group. Forres Bluefins swim club. Friends of the Falconer Museum.
14% mentioned classes	Drumming. Dance. Yoga. Exercise. Tribal Belly Dance. 5 Rhythms Dance/Movement. Bachata/salsa. Pilates. Creative writing. Baby massage. Cooking. Art.
13% mentioned events	Club meetings and award presentation. Celebrations. Social. Story telling. Drumming. Rewilding. Art. Music. Moray Greens. Speakers. End-of-life planning. Creative. Therapeutic. Community food growing. Energy saving advice. Cpd. Family.

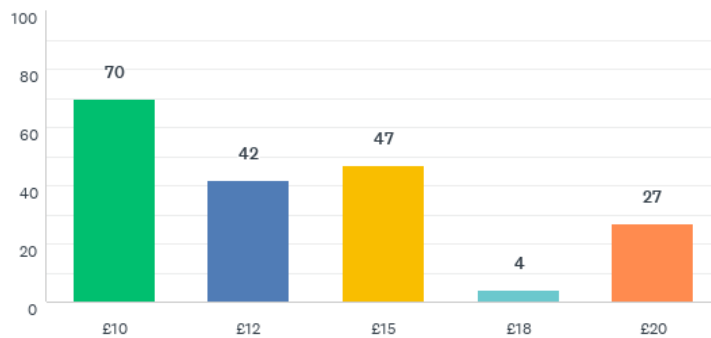
³ All comments are in Appendix 4.3
⁴ All comments are in Appendix 4.1

9% mentioned groups

Supervision groups. Mindfulness. Holistic health. Healing sessions. Group circles. Training and discussion. Climate action. Well-being. Pregnancy. Parenting. Therapeutic.

Q6 How much would you pay per hour?

190 people answered this question. 37% were willing to pay £10 per hour. The graph below shows the number of people who pay the suggested amounts.



There were 47 comments recorded. The majority of these were “don’t know”, “unsure”, “n/a”.

Other comments included:

- *More than £20 in line with other places that have events.*
- *£10 Per hr is the very most that is affordable for my potential needs*
- *Currently paying less than £6 an hour for room hire elsewhere*
- *Would prefer a daily fee. Hourly is too much to ask*
- *Would depend on numbers at workshop/classes/talks. prices seem very reasonable.*
- *Depends on whether I would be charging the users or not, maybe there could be a sliding scale?*

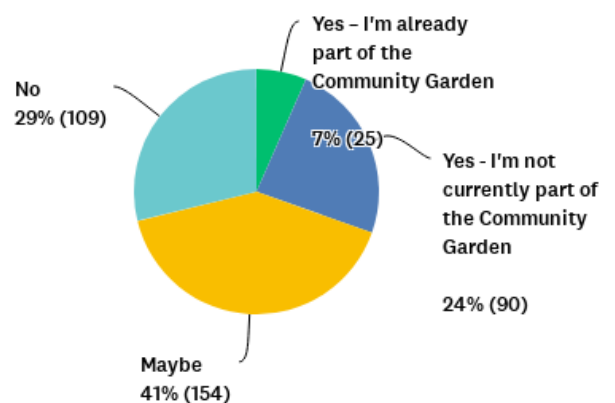
Q7 Would you be interested in renting a hot desk or permanent office in the centre?

362 people answered this question. 13 people were interested, and 49 people answered “maybe”. 26 people left contact details⁵.

Q8 If we can expand facilities at our Community Garden, would you be interested in these activities?

378 people answered this question.

115 people are interested in expanded facilities at the Community Garden.



⁵ Details are in Appendix 4.4.

Q9 Would you be interested in sharing a Community Workshop space at the site?
372 people answered this question. 80 were interested and 122 answered “maybe”.

If yes/maybe, please tell us how much would you pay per month for access to the facility⁶:

The most anyone was willing to pay per month was £60. There were several comments of £10 to £25 per month. Several comments said they would rather pay on a one-off or ad-hoc basis.

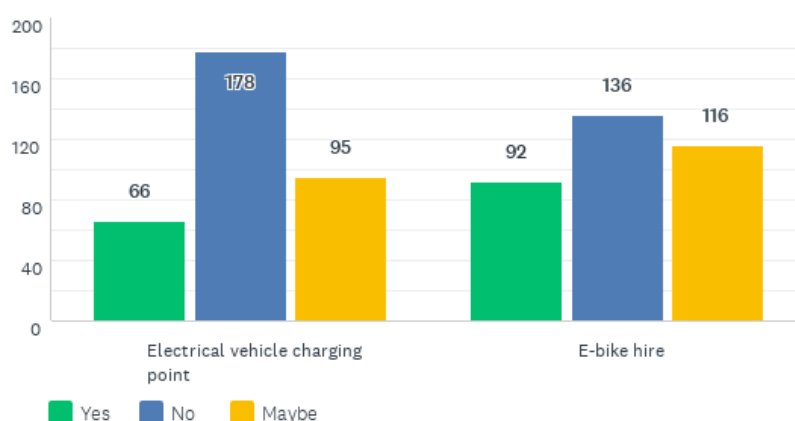
Q10 Would you be interested in hiring tools for use in your own home from a Tool Library?

377 people answered this question. 172 were interested, 121 answered “maybe”.

Q11 Would you be interested in using an electric vehicle charging point, or e-bike hire at this facility?

371 people answered this question

Both suggestions gained good support in the survey, Electric vehicle charging proved slightly more popular than E-bike hire.



Q12 Would you or an organisation you work with be interested in running a business, social enterprise or event from the site? (E.g. repairs, upcycling, green/renewable technology, outdoor nursery or toddler group, gardening services, farmers market, car-boot sale)

336 people responded to this question.

45 people were interested in hiring outdoor space on the site

35 people were interested in hiring workshop/container/cabin space

275 people were not interested

There were 50 comments, represented by the word cloud below.

⁶ Full details are in Appendix. 4.5

farmers market great people offer think month use art etc pay
 events car boot sale space sales workshop d
 community things interested sessions outdoor group idea

Top 3 comments⁷:

Word	Context
24% mentioned events	Craft fairs. Music. Spoken word. Family. Farmers markets. Eco arts. Car boot sales. Interest in hiring the space for events.
24% mentioned space	Garden. Training. Indoor. Outdoor. Workshop space. Car repairs. Office. Interest in hiring space indoors and outdoors.
22% mentioned workshop	Similar replies to the comments above. Bike maintenance. Workshop space for larger projects under cover. Tools to hire. Interest in hiring workshop space. Both regular users and one-off projects / annual repairs.

Q13 Do you have any other comments you'd like to add?

109 people left comments.

Several organisations and many individuals used this space to give support to this project. There were also some negative comments around the purchase of Common Good Land. There is a summary of comments below, all comments can be found in Appendix 4.7

ideas fully support run love see Good luck bring really past S fantastic lots try interested
 understand groups need already future great helps area etc much Please know also
 place wellbeing land Community Asset Transfer used attended space
 take people events Forres looking TTF well
 community building support Moray Council good things
 Council classes think food many set common good land plan grow items
 local love start belongs may workshop organisation brilliant garden Thanks work centre
 make important allotments grow food meet cover

Wild Things very much supports this development and can see multiple potential uses for the space to deliver our charitable and social enterprise based environmental education services.

Moray Waste Busters has and will continue to support TTF in it's operations. We see ourselves mainly as a community resource and would look to help provide items free of charge where possible. For example we could supply a wide range of tools and equipment for the proposed tool library free of charge.

⁷ All comments are in Appendix 4.6

I am replying to this survey as an organisation (The Forres & District Pipe Band) as requested by FACT so please do not be despondent by some of the negative responses. We (the band) very much support what you are doing and would be happy to translate that support into action by playing at some of your events to attract publicity whenever we can

Please consider a collaboration with Moray Carshare if you do go for an electric vehicle charging point, or e-bike hire. It may not work but it's also good to partner rather than compete.

*While I support the general principles and aims of TTF I do not think that Forres common good land should be sold off, even to a community group.
(there were several comments again the sale of common good land)*

Governance and sustainability are questionable. The site is not well maintained or managed at present. The activities proposed are met by existing local groups. Better to support these than start any more groups covering same.

This name doesn't make sense to me, transition of what and why, this needs to be communicated to the wider community

I have experienced TTF from the start and it has been an amazing place inspiring lots of people to try and start growing their own food in small pods. What a brilliant idea!

I'm currently based in Findhorn Park and work for . If you would like any support with the purchase process or would like to speak to other groups working on similar projects, please do drop me a line. Good luck with the purchase!

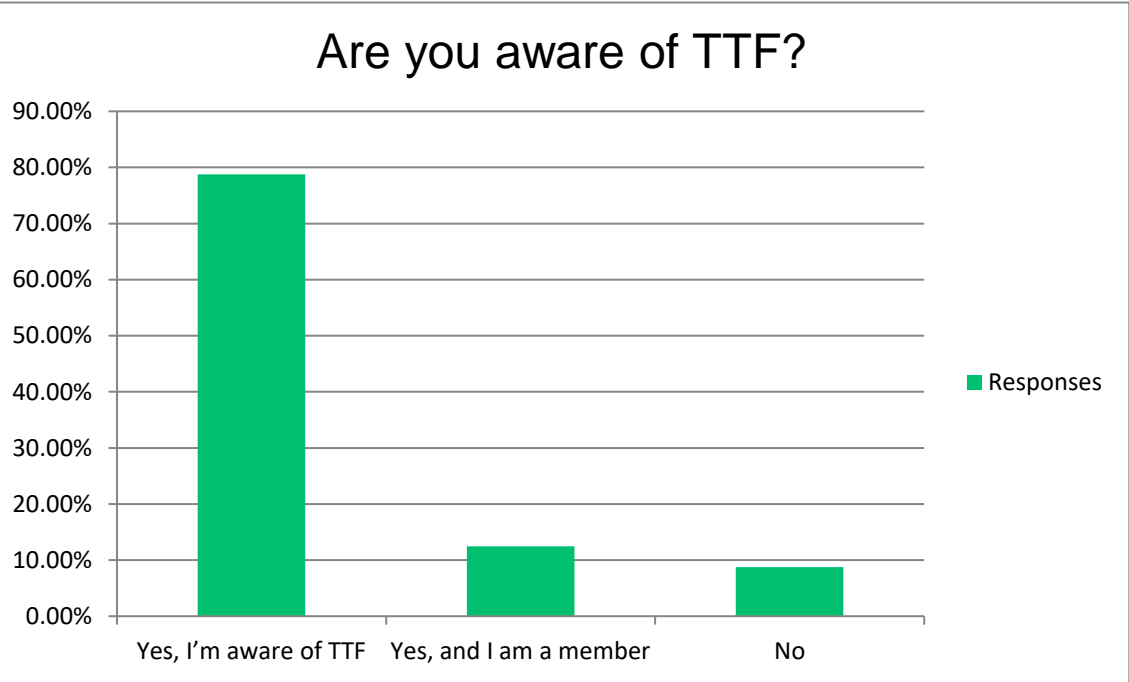
TTF helps to build invaluable social capital in our area. I fully support the application for a Community Asset Transfer which would help ensure their long-term viability. Thanks for all that you do at TTF!

Locals see this grab on our common good land as the Findhorn Foundation opening a Forres branch.

Transition Town Forres

Are you aware of TTF?

Answer Choices	Responses	
Yes, I'm aware of TTF	78.78%	297
Yes, and I am a member	12.47%	47
No	8.75%	33
What could TTF offer you?		168
Answered		377
Skipped		6



Respondents	Response Date	What could TTF offer you?	Tags
	1 Apr 18 2021	1 Access to locally grown food	
	2 Apr 16 2021	10 Backing and a place to trial a new green business	
	3 Apr 16 2021	0 Education, enjoyment, networking, participation in projects.	
		Completing on behalf of	
	4 Apr 16 2021	0 educational and other charitable activities for all ages in the Forres community	

- space to conduct environmental,

- 5 Apr 16 2021 0: I don't know
- 6 Apr 16 2021 0: Wellbeing classes, allotments and a chance to meet like minded people
- 7 Apr 15 2021 0: Not sure don't know enough about it / never really thought about it
- 8 Apr 13 2021 0: Increase awareness in environmental issues with a view to change for the benefit of of our planet.
- 9 Apr 13 2021 0: Perhaps advice and focus on environmental issues
- 10 Apr 12 2021 1: Experiential workshops ... a nice vibe cafe
- 11 Apr 12 2021 0: A space to run a small allotment with fellow Forres residents?
Representing Moray Waste Busters I can say that there may be potential partnership opportunities with TTF to help with our mission to increase use of items and materials diverted away from landfill and recycling back into the community for reuse.
- 12 Apr 12 2021 1: a hub for information and activity
- 13 Apr 11 2021 0: a hub for information and activity
- 14 Apr 11 2021 0: Not sure yet!
- 15 Apr 11 2021 0: Connection, purpose, family support food hope
- 16 Apr 11 2021 0: Hope for the future
- 17 Apr 11 2021 0: To be able to purchase veg plants/seeds grown organically
- 18 Apr 11 2021 0: I would like more info - need to find out more
- 19 Apr 11 2021 0: Garden plot
- 20 Apr 11 2021 0: Fruit & Veg Classes for New Gardeners
- 21 Apr 11 2021 1: Nothing
- 22 Apr 10 2021 0: I don't know
- 23 Apr 10 2021 0: Not sure. Co-op for fruit or juicing
- 24 Apr 10 2021 1: venue, allotment
- 25 Apr 10 2021 0: Social contact
- 26 Apr 10 2021 0: venue for workshops and talks, both to attend and hold.
- 27 Apr 09 2021 0: Nothing
Local growing opportunities, which supports my well being. We urgently need to make the way we live in the world more sustainable and TTF is taking great steps towards this!
- 28 Apr 09 2021 0: world more sustainable and TTF is taking great steps towards this!
- 29 Apr 08 2021 0: Workshops
- 30 Apr 08 2021 0: Opportunities to buy locally grown foods and access activities
- 31 Apr 08 2021 0: Some focus and coordination of many of the charities and activities in Forres
- 32 Apr 08 2021 0: allotments
- 33 Apr 08 2021 0: Hope for a better future for all.
- 34 Apr 07 2021 0: nothing

35 Apr 07 2021 0: A way to work and connect with others who wish to improve their health and environment

36 Apr 06 2021 0: Classes, garden space, kids activities

37 Apr 06 2021 0: Community events, foradable spacehire

38 Apr 06 2021 0: Workshop space
I currently share an allotment space, but not sure that this makes me a member? I am also interested in using

39 Apr 06 2021 0: the community space.

40 Apr 06 2021 0: courses, eg. cooking, information on growing, exchange seeds and get hold of organic seed potatoes
an allotment plot; a venue space for personal classes or perhaps for my work organisation to use;; a community

41 Apr 06 2021 0: hub and social gathering space.
classes, an affordable, inclusive meeting zone, a hub for local initiatives - ecological, creative community arts etc

42 Apr 06 2021 1:

43 Apr 06 2021 1: opportunity to volunteer

44 Apr 06 2021 1: Access to fresh, locally grown food. Maybe courses on foraging?
guidance on growing food what grows well locally local knowledge of subjects mentioned below in question 2.

45 Apr 05 2021 0:

46 Apr 04 2021 0: Workshop space

47 Apr 04 2021 0: Information, education, volunteer opportunities and improvement of the wellbeing of the wider community

48 Apr 04 2021 0: Don't know

49 Apr 04 2021 1: Only aware of name but not purpose

50 Apr 04 2021 0: Do not know

51 Apr 03 2021 0: Unsure at the moment

52 Apr 03 2021 0: A place to hold our club meetings?

53 Apr 03 2021 0: More recycling of things not currently covered.

54 Apr 02 2021 0: a great meeting place with good facilities

55 Apr 02 2021 0: Fulfilment of the wish to do as much as possible towards the earth and climate change.

56 Apr 02 2021 0: Not sure if I'm a member??

57 Apr 02 2021 1: Space for activities and recovering green spaces

58 Apr 02 2021 1: Space to run workshops on fermentation

59 Apr 02 2021 0: Community garden. I live in a flat and don't have a garden.

60 Apr 02 2021 0: Green space, allotment, Christmas tree

61 Apr 01 2021 0: Don't know

62 Apr 01 2021 0: Access to interesting workshops & networking with likeminded people.

63 Apr 01 2021 0: Not sure

64 Apr 01 2021 0: classes / venue / events / allotments

65 Apr 01 2021 0: Inspiring talks. Workshops on resilience skills.

66 Apr 01 2021 1: community involvement

67 Apr 01 2021 0: Volunteer opportunity.

68 Apr 01 2021 0: Classes, connection, education

69 Mar 31 2021 0 not sure

70 Mar 31 2021 0 Nothing

71 Mar 31 2021 0 company; garden space; interest

72 Mar 31 2021 1 Space, company, good food

73 Mar 31 2021 1 a great deal if I was not part of the Findhorn Community
Help and advice on making the most of a garden for growing vegetables and pushing for allotment space for

74 Mar 30 2021 1 those who have no access to a garden

75 Mar 30 2021 0 A space to socialise
They can teach us to grow our own food, I have been to community meetings there and my children had art

76 Mar 30 2021 0 lessons there as well.

77 Mar 30 2021 0 ?

78 Mar 30 2021 1 Nothing that I cannot access elsewhere

79 Mar 30 2021 1 A space to grow.

80 Mar 30 2021 1 Community space, community nourishment

81 Mar 30 2021 0 Not sure.

82 Mar 30 2021 0 Gardening education and training, how to grow food. Also as a venue for meetings etc

83 Mar 30 2021 0 A purpose
Education, community space, training, space for young people to see better alternative ways of taking care of the

84 Mar 29 2021 0 earth

85 Mar 29 2021 0 A hub from which to promote my cooking business: mohiniskitchen.com

86 Mar 29 2021 0 Space for courses and learning

87 Mar 29 2021 0 Meeting place, local community support

88 Mar 29 2021 0 Opportunity to participate on development of the community

89 Mar 29 2021 0 Unsure
I have just moved to Forres last month, so I was unaware until I got this little card through my door. Gardening and things like that definitely sounds relaxing. Me and my boyfriend would be happy to help out in whatever way.

90 Mar 29 2021 0

91 Mar 29 2021 1 An inspirational community to be a part of

I've attended cookery classes, and could be persuaded to try one or 2 of your ideas, but there are issues I'd want

92 Mar 29 2021 1 to have clarified about all this

93 Mar 26 2021 0 A meeting hub

94 Mar 25 2021 0 Wellness classes and project

95 Mar 24 2021 0 Educational activities

96 Mar 23 2021 0 A valuable community space and hub and positive asset for Forres

97 Mar 22 2021 0 Free classes

98 Mar 22 2021 0 not sure

I loved the monthly community cafe events, with the repair cafe, the music, the lets trading table etc. So fun,

99 Mar 22 2021 0 friendly community spirit

100 Mar 22 2021 0 Talks, workshops and exercise classes

101 Mar 22 2021 1 Companionship and access to many activities.

102 Mar 22 2021 1 Give me access to a range of well being classes

The chance to offer my work locally and to engage with people and projects that can help bring about positive

103 Mar 22 2021 1 change towards a kinder greener way of life

104 Mar 22 2021 0 Classes for connection, inclusive projects for young people with autism/learning disabilities

105 Mar 21 2021 0 Meeting space, allotment, car boot sale area

106 Mar 21 2021 0 a networking point, a touch base for local sustainability projects

The chance to take direct local action to mitigate the effects of climate change; a social hub of people concerned about the same issues as me; advice about living more sustainably; a space for meetings for a community group I am involved with; a network of people with varied expertise; new ideas; help with learning how to grow my own

107 Mar 21 2021 0 food; etc etc

It's a magnificent place for all sorts of opportunities to flourish for locals to come together both in the growing areas and within the wellbeing space I am thrilled to be a member and have used the inner space this last autumn to offer sessions to a small enthusiastic group learning some valuable self-healing techniques and

108 Mar 21 2021 0 sharing what's been significant in their lives and enjoying all that's unfolded

109 Mar 21 2021 0 Groups to help with wellbeing such as agewise, mindfulness, etc.

110 Mar 21 2021 0 Break from carering

111 Mar 21 2021 0 some sort of chance to meet with other people! Not mingle just now!

112 Mar 21 2021 1 See below

113 Mar 21 2021 1 leisure activities in my free time

114 Mar 21 2021 1 Meeting space, social engagement, Courses and classes

115 Mar 21 2021 0 I already have an allotment and am very grateful for it.

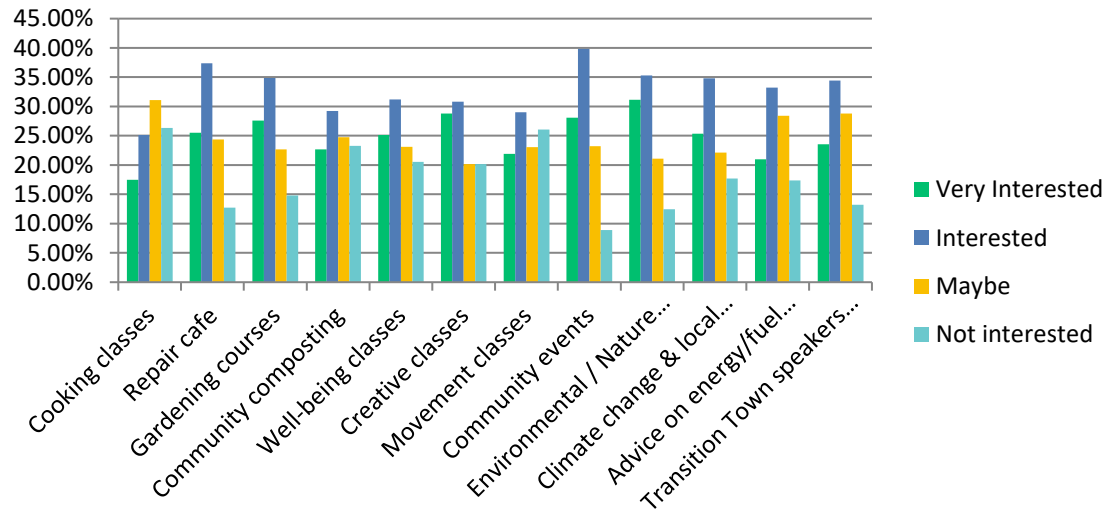
- | | | | |
|-----|-------------|---|--|
| 116 | Mar 20 2021 | 0 | We currently are fortunate to garden in one of the allotments |
| 117 | Mar 20 2021 | 0 | Venue to offer classes |
| 118 | Mar 20 2021 | 0 | THE REPAIR SHOP IS JUSTGREAT THANK YOU TTF |
| 119 | Mar 20 2021 | 0 | social and educational events |
| 120 | Mar 20 2021 | 0 | Not a lot |
| 121 | Mar 20 2021 | 1 | clean up the mess up the high street at St Leonards Church hall |
| 122 | Mar 20 2021 | 0 | A space to run / participate in activities indoors and outdoors |
| 123 | Mar 20 2021 | 0 | Model for environmental respect and sustainability. |
| 124 | Mar 19 2021 | 1 | I love all the activities it initiates and supports locally |
| 125 | Mar 19 2021 | 0 | A meeting space, classes, events, social networking |
| 126 | Mar 19 2021 | 0 | it is a great hub for climate action and social connection which in turn supports mental health |
| 127 | Mar 19 2021 | 0 | Meeting space, base for community activities |
| 128 | Mar 19 2021 | 0 | Improve of my wellbeing |
| 129 | Mar 19 2021 | 0 | Local food,local cooking,new ideas for Climate change and contact with others esp from Forres area. |
| 130 | Mar 19 2021 | 0 | Weekly use of Centres main room. |
| 131 | Mar 19 2021 | 0 | cheap or free social activities/ singing/ possibly tai chi |
| 132 | Mar 19 2021 | 1 | Information and practice in local sustainability. growing organic vegetables and useful events |
| 133 | Mar 19 2021 | 0 | training coursws |
| 134 | Mar 19 2021 | 0 | I don't know |
| 135 | Mar 18 2021 | 1 | What could I offer TTF? |
| 136 | Mar 18 2021 | 0 | A space for things that interest me |
| 137 | Mar 18 2021 | 0 | maybe a veg plot? |
| | | | Allotment, community gardening with experts teaching ,healthy living workshops, talks about various aligned initiatives, social community events outdoors, nature reconnection workshops, music and drumming as a way of |
| 138 | Mar 18 2021 | 1 | building community. |
| 139 | Mar 18 2021 | 1 | Place to meet new friends |
| 140 | Mar 18 2021 | 0 | Community hub to facilitate participation in activities which further the objectives of TTF. |
| 141 | Mar 18 2021 | 0 | varied short courses |
| 142 | Mar 17 2021 | 0 | Nothing |
| 143 | Mar 17 2021 | 0 | Weekly space for dance classes and specific art workshops |
| 144 | Mar 17 2021 | 0 | A community space for classes |
| 145 | Mar 17 2021 | 0 | Information, training, opportunity to volunteer |
| 146 | Mar 17 2021 | 0 | allotments, connection, community |

147	Mar 17 2021	0	A good place to continue drumming and dancing. Both crucial for mental health. a space to grow veggies, communal activities, greener awareness, meeting local people for recreation, learning
148	Mar 17 2021	0	and networking
149	Mar 17 2021	0	Drumming classes
150	Mar 17 2021	0	Different classes and activities. A way of meeting new friends.
151	Mar 17 2021	0	Classes, activities around gardening, community days.
152	Mar 17 2021	1	not a thing
153	Mar 17 2021	1	My time A place with a vision to re imagine our future without reliance on oil or material goods. One that is inclusive, local
154	Mar 17 2021	1	and weaves connections between people based on positivity and empowerment. Community allotments, exercise and creative writing classes, book clubs, opportunity to meet people sharing a
155	Mar 17 2021	1	common cause, workshops on reducing your own food waste
156	Mar 17 2021	1	Classes, meeting space, kitchen space, community connection Greater support and information on food production in the home garden and access to shared resources, bulk
157	Mar 16 2021	0	buying of seeds.. compost.. food, seed sharing
158	Mar 16 2021	0	I'm a teacher who could - post Covid use TTS as an educational resource Outdoor and indoor space and infrastructure for a variety of cultural, social and environmental activities,
159	Mar 15 2021	1	gatherings and events, as well as a space to grow and share food and resources.
160	Mar 15 2021	1	Currently attend a weekly drumming group so an important venue for me and many others.
161	Mar 15 2021	0	Allotment space, information.
162	Mar 15 2021	0	The potential to bring communities together post covid
163	Mar 15 2021	0	Classes, information on climate change, events, yoga, a place to mix w like minded people
164	Mar 15 2021	0	I am genuinely not sure.
165	Mar 15 2021	0	the possibility to teach Yoga: but that is now not possible, very sad,m my students miss it
166	Mar 15 2021	1	being part of a community
167	Mar 15 2021	1	Ponds for nature
168	Mar 15 2021	1	Community garden and seed sharing/environmental learning

What activities would you be interested in?

	Very Interested		Interested		Maybe		Not interested		Total
Cooking classes	17.46%	59	25.15%	85	31.07%	105	26.33%	89	338
Repair cafe	25.51%	88	37.39%	129	24.35%	84	12.75%	44	345
Gardening courses	27.62%	95	34.88%	120	22.67%	78	14.83%	51	344
Community composting	22.69%	76	29.25%	98	24.78%	83	23.28%	78	335
Well-being classes	25.14%	87	31.21%	108	23.12%	80	20.52%	71	346
Creative classes	28.82%	100	30.84%	107	20.17%	70	20.17%	70	347
Movement classes	21.89%	74	28.99%	98	23.08%	78	26.04%	88	338
Community events	28.08%	98	39.83%	139	23.21%	81	8.88%	31	349
Environmental / Nature Classes	31.16%	105	35.31%	119	21.07%	71	12.46%	42	337
Climate change & local resilience conversations & advice	25.37%	86	34.81%	118	22.12%	75	17.70%	60	339
Advice on energy/fuel conservation	20.96%	70	33.23%	111	28.44%	95	17.37%	58	334
Transition Town speakers & events	23.53%	80	34.41%	117	28.82%	98	13.24%	45	340
Other (please specify)									49
							Answered		375
							Skipped		8

What activities would you be interested in?



Respondents

Response Date

Tags

- 1 Apr 16 202 It would be great to see the hub used to host thought leaders the above topics to speak and hold workshops
- 2 Apr 12 202 Affordable Rooms to rent
- 3 Apr 11 202 Collecting, processing and redistributing food like fruit which is going to waste in the town. Maybe have a group who cares for fruit trees. Community cafe using TTF excess produce etc,
- 4 Apr 11 202 Something dog/pet related. Forres people are huge dog lovers.
- 5 Apr 11 202 Organic Seed, Seedling & Plant Swap
- 6 Apr 11 202 None of the above

- I'm not necessarily interested in all of these myself my really see the role and benefit that all of these opportunities can bring to the
- 7 Apr 10 202 community
Retaining the present site as a common good asset never to be sold
- 8 Apr 07 202 to any group or organisation
- 9 Apr 06 202 Renting a space to teach art workshops
I have ticked creative classes HOWEVER...there are other established arts organisations in the local area such as Moray Art Centre, Universal Hall, Dance North and Findhorn Bay Arts... I would
- 10 Apr 06 202 not like to see competition but rather collaboration with them
- 11 Apr 06 202 meeting people
I am personally always looking for affordable venues for my creative-therapeutic & eco-education community & small group arts events &
- 12 Apr 06 202 courses for families & professional who work with them.
- 13 Apr 05 202 raising trees and which ones to focus on
I would be very interested in the return of a luncheon club for the over 60s' and housebound. Forres community centre ran one for years, picking up people from their own homes in a mini bus and returning them home after the luncheon club was over. It would be wonderful to
- 14 Apr 03 202 see a return of it.
- 15 Apr 02 202 Y
Some work around the positive impact of veganism on the planet and
- 16 Apr 02 202 for the climate would be fantastic :-)
I have s large garden where I have been growing stuff and composting for years which is why I'm not interested in those
- 17 Apr 02 202 aspects!
- 18 Apr 02 202 Organic vegetables to eat.
- 19 Mar 30 202 vegetable storage class
- 20 Mar 30 202 Focus on the next generation - our future
- 21 Mar 30 202 Gluten and dairy free cookery courses would be good

- 22 Mar 29 202 Perhaps filling in some holes in the roads. Idk lol.
For me, the key task for TTF is to widen your audience; you have never really integrated into the town, but more preach (positively!) to
- 23 Mar 29 202 the converted
- 24 Mar 23 202 Community social events and film evenings
Where I have clicked 'not interested,' it's because I already have enough expertise in these areas. I think they are great subjects to
- 25 Mar 22 202 offer.
Drumming classes which I find extremely enjoyable and valuable for
- 26 Mar 22 202 relieving stress
- 27 Mar 22 202 Wood turning classes, if that has not already been considered
As above projects to include young adults with autism and learning
- 28 Mar 22 202 disabilities. More yoga classes with please!
Community cookout, everyone makes food using their own and other local produce and we eat it. Maybe a chilli making contest like in the
- 29 Mar 21 202 states
That's covered a big area....though I would like to have some useful enterprise associated with 'Visioning, Imagining a Very Viable Sustainable lively Future for Forres Area!' This can create an incredibly powerful unfolding of Next Steps that have all that's true
- 30 Mar 21 202 Transformational Viability has
- 31 Mar 21 202 SINGING!
Moray candidates on Climate issues,COP26 Moray response
- 32 Mar 19 202 including MP Douglas Ross
- 33 Mar 19 202 Talking Rhythm Drum Group weekly centre user.
- 34 Mar 19 202 Help for jobseekers of all ages
- 35 Mar 18 202 Local history talks
- 36 Mar 18 202 Sorry, I haven't been too involved, but maybe more in the future.
- 37 Mar 18 202 Drumming, Community gardening with experts on hand.
- 38 Mar 18 202 off grid solutions/ self sufficient energy

39 Mar 17 202 Drumming classes

Farmers' market, cheese making courses, help with gardening in the pods- getting going at the beginning of the season can feel daunting

40 Mar 17 202 on your own, as can big jobs like building beds, paths etc

41 Mar 17 202 Music and dance

local networking and exchange system for needs, services and used

42 Mar 17 202 goods

43 Mar 17 202 Drumming

The global TTF movement has at its heart an ethos of being grounded in the local community and to be inclusive. It also is about personal transformation, community building and forming new behaviours that do not rely on oil and material goods – all of which are totally compatible and at the heart of my own ethos of community drumming and movement classes and events. The community drumming events are completely about being well, forming positive connections and behaviours both physically emotionally and even spiritually in a way beyond oil dependency and climate crisis. Yet it is also timeless, being well, rooted in the past but with a vision for the

44 Mar 17 202 future.

Seed swapping, shared purchase scheme, home gardening

45 Mar 16 202 advice/support scheme, guerilla gardening of derelict spaces

46 Mar 16 202 Kids activities - natural nursery, mini branching out

47 Mar 15 202 I don't know what you even do, and I've lived in Forres 12 years.

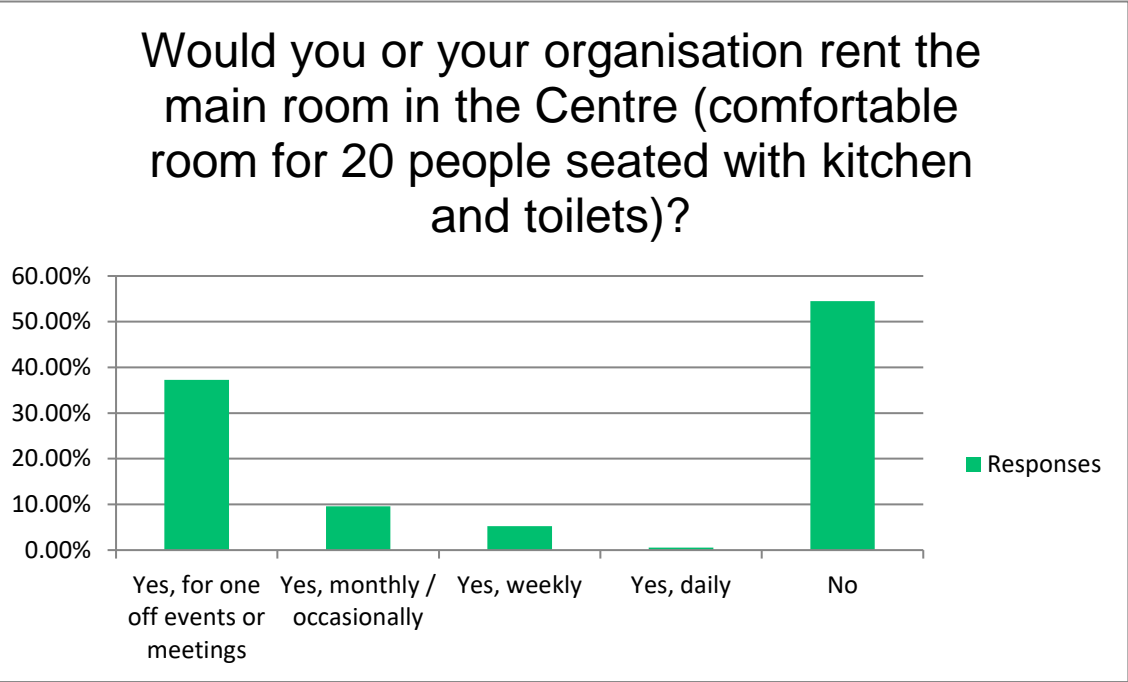
48 Mar 15 202 Yoga classes

49 Mar 15 202 More on growing food, healthy cooking, allotments etc

Transition Town Forres

Would you or your organisation rent the main room in the Centre (comfortable room for 20 people seated with kitchen and toilets)?

Answer Choices	Responses	
Yes, for one off events or meetings	37.26%	136
Yes, monthly / occasionally	9.59%	35
Yes, weekly	5.21%	19
Yes, daily	0.55%	2
No	54.52%	199
If yes, what activity would you use it for?		111
Answered		365
Skipped		18



Respondents	Response Date	If yes, what activity would you use it for?	Tags
	1 Apr 16 2021	1 Creative classes and collaborative making workshops	
	2 Apr 16 2021	0 Not sure.	
	3 Apr 16 2021	0 Environmental education training courses	
	4 Apr 14 2021	1 Art classes	
	5 Apr 13 2021	0 Family events.	
	6 Apr 12 2021	1 Supervision groups cpd eventsrunning other groups Anything to help with the mental/physical wellbeing of local people. Perhaps music,	
	7 Apr 12 2021	0 food, art or dance...	
	8 Apr 12 2021	0 Possibly first aid courses	
	9 Apr 12 2021	1 Possibly AGM's, organisation strategy days/workshops	
	10 Apr 11 2021	0 One off meeting	
	11 Apr 11 2021	0 Sound baths, Yoga, Meditation, up cycling and educational workshops	
	12 Apr 11 2021	0 Maybe craft sales with profits going into TTF	
	13 Apr 11 2021	0 AGM	
	14 Apr 11 2021	1 Shitehouse	
	15 Apr 10 2021	0 Cooking classes	
	16 Apr 10 2021	1 meetings	
	17 Apr 10 2021	0 Workshops running workshops/classes once restart self employment not sure when that will	
	18 Apr 10 2021	0 be.	
	19 Apr 10 2021	0 Therapeutic group work or a celebration	
	20 Apr 09 2021	0 Meeting or forum	
	21 Apr 09 2021	0 Family party One off well being workshops or potentially regular support groups for pregnancy	
	22 Apr 09 2021	0 and early parenting, such as baby massage classes	
	23 Apr 08 2021	0 meetings	
	24 Apr 08 2021	0 A meeting place	
	25 Apr 07 2021	0 Various	
	26 Apr 06 2021	0 meeting, workshop	

27 Apr 06 2021 0: Drawing and Painting Art workshops
 28 Apr 06 2021 0: Yoga exploration
 community food growing or energy saving advice event for my organisation
 29 Apr 06 2021 0: (though Moray- wide, we mostly operate in Elgin)
 Ecological Arts courses: to educate, promote well-being & support vulnerable
 30 Apr 06 2021 1: adults, children & families.
 31 Apr 06 2021 1: not sure, perhaps a social gathering (light lunch) - Forres Rotary Club
 32 Apr 05 2021 0: Work meetings
 33 Apr 04 2021 0: Public consultation
 34 Apr 04 2021 0: Possibly for ad hoc meetings
 not applicable to me as I do not run an organisation. It could be of use to Forres
 35 Apr 03 2021 0: Bluefins swim club though for their meetings.
 not applicable to me but, I believe it would be of great help as a venue to the
 36 Apr 03 2021 0: Forres Bluefins Swim club.
 37 Apr 03 2021 0: Model making club
 38 Apr 03 2021 1: Na
 39 Apr 02 2021 0: meeting place for fortnightly community climate action group
 40 Apr 02 2021 0: Meetings
 41 Apr 02 2021 0: Death and dying gathering
 42 Apr 02 2021 0: Potentially for a work meeting or as a teaching space
 43 Apr 02 2021 1: Fermentation workshops, felting workshops.
 44 Apr 01 2021 0: movement
 45 Apr 01 2021 0: Talks. Meetings
 46 Apr 01 2021 0: Speaker and coffee
 47 Mar 31 2021 0 Forres Community Care Circle
 48 Mar 31 2021 1 Training staff or volunteers
 49 Mar 30 2021 0 I could run craft workshops for children and adults
 50 Mar 30 2021 0 Woodturning Club, depending on the cost
 51 Mar 30 2021 1 Community wellbeing and connection.
 52 Mar 30 2021 1 Team Yoga / Creative Arts
 53 Mar 30 2021 0 Getting to meet new more positive people and hopefully gain some friends.

54 Mar 29 2021 0 Cooking demos

55 Mar 29 2021 0 small open mikes

56 Mar 29 2021 0 In future might run creative writing classes

57 Mar 29 2021 0 Possibly for training and discussion group

58 Mar 29 2021 1 Group circles or healing sessions

When it seemed to suit a particular event, but I am a little, perhaps unnecessarily?, about this because e.g. some businesses offer the same and so it would have to be on a level playing field basis, also its not as if Forres does not already have

59 Mar 29 2021 1 many groups similar to TTF chasing such income

60 Mar 29 2021 1 Employability opportunities for young people

61 Mar 26 2021 1 social

62 Mar 25 2021 0 Community consultation

63 Mar 23 2021 0 Possibly workshops related to health or personal growth

64 Mar 23 2021 0 Social, community gatherings

club meetings and perhaps award presentation events and celebrations for specific

65 Mar 22 2021 0 private events

66 Mar 22 2021 0 Community events of a creative or therapeutic nature

67 Mar 22 2021 0 I am unlikely to need a venue, but if I did, I would be pleased to use the TTF room.

68 Mar 22 2021 1 Creative arts, mindfulness, wellbeing, writing and storytelling workshops

69 Mar 22 2021 0 My holistic health group

70 Mar 22 2021 0 Potential for Pilates class

71 Mar 22 2021 0 Bachata/salsa classes

72 Mar 21 2021 0 End-of-Life Planning events

73 Mar 21 2021 0 Art

Developing a next step initiative towards enabling all sorts of Beingness and Aliveness to flourish! Very healthy and functional even though this may sound quite

74 Mar 21 2021 0 whacky....

75 Mar 21 2021 1 Various

76 Mar 21 2021 1 Moray Greens in person meetings or perhaps an event with a speaker.

77 Mar 21 2021 1 Arts

78 Mar 21 2021 0 Music

79 Mar 20 2021 0 Specially organized events around art and music.

80 Mar 20 2021 0 Running a circus / puppetry / movement workshop

81 Mar 20 2021 0 Community meeting space.

82 Mar 19 2021 0 If I needed a space for my son's birthday party for example.

83 Mar 19 2021 0 something to do with climate change or something to do with wellbeing

84 Mar 19 2021 0 Committee meeting

85 Mar 19 2021 0 N/A, as not representing an organisation any more!

possibly for Friends of the Falconer Museum committee meetings while museum

86 Mar 19 2021 0 closed

87 Mar 19 2021 1 garden work day teas and meetings once per month

88 Mar 19 2021 1 Adult meetings

89 Mar 18 2021 1 5 Rhythms Dance/Movement classes

90 Mar 18 2021 0 Rewilding event

91 Mar 18 2021 1 crafting get together

92 Mar 18 2021 0 Workshop activities

93 Mar 17 2021 0 Tribal Belly Dance class and workshops

94 Mar 17 2021 0 dance, yoga or exercise classes or workshops

I attend the drumming classes and would really like that to continue. These classes

95 Mar 17 2021 0 are important for wellbeing and creativity and help a positive environment to live in

96 Mar 17 2021 0 Film making

Workshops, if available at the weekends for a full day(s). But not possible if you have regular short bookings. And would need a carpet to roll out and thicker curtains, lighting and cushioned chairs to make it more comfortable. It's difficult catering for different kinds of activities- it has a "classroom" feel to it right now with the hard floor and chairs and windows and fluorescent strip lighting etc. I'd be keen to hire out the small room at the back for one-off therapeutic sessions if it was

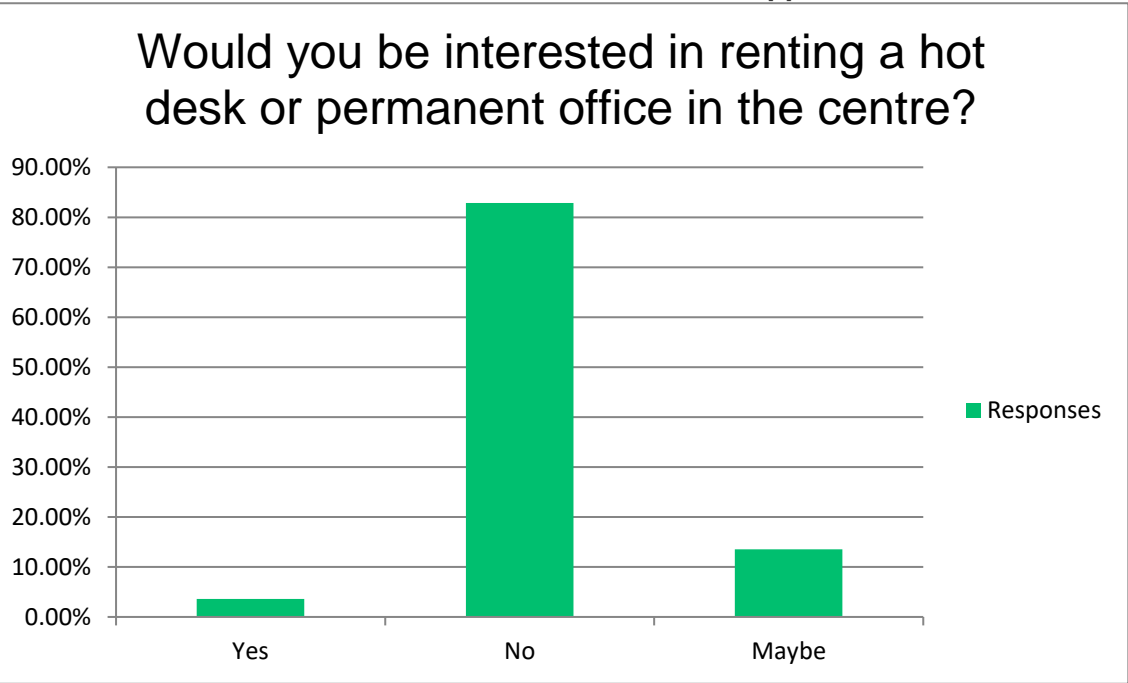
97 Mar 17 2021 0 offered and didn't have desks/tables.

98	Mar 17 2021	0	Drumming and dancing
99	Mar 17 2021	0	Drumming
100	Mar 17 2021	0	Drumming and Tribal belly dancing
101	Mar 17 2021	1	Community Drumming Events and Classes - empowering people through rhythm
102	Mar 17 2021	1	Storytelling events, workshops, social gatherings, etc.
103	Mar 17 2021	1	Extinction Rebellion Forres could rent this space
104	Mar 16 2021	0	Mindfulness groups
105	Mar 16 2021	0	Lovely space for a social event
106	Mar 15 2021	1	Drumming classes and one-off workshops
107	Mar 15 2021	0	Teaching taichi chuan
108	Mar 15 2021	0	Birthday party
109	Mar 15 2021	0	Not sure
110	Mar 15 2021	0	teaching Yoga
111	Mar 15 2021	1	Talks

Transition Town Forres

Would you be interested in renting a hot desk or permanent office in the centre?

Answer Choices		Responses
Yes	3.59%	13
No	82.87%	300
Maybe	13.54%	49
If yes/maybe, please leave your contact details:		35
Answered		362
Skipped		21



Respondents	Response Date	If yes/maybe, please leave your contact details:	Tags
	1 Apr 12 2021		
	2 Apr 11 2021	0	
	3 Apr 10 2021		
	4 Apr 10 2021		
		- but only with a stable ethernet connection, WiFi is not	
	5 Apr 07 2021	0 sufficient	
	6 Apr 06 2021	0 meetings and workshops	
	7 Apr 06 2021	0 good idea though!	
	8 Apr 04 2021	0 Will contact at later date	
	9 Apr 03 2021	0 not applicable, I already have an office in my own home.	
	10 Apr 02 2021	0 Whilst not needed personally for me, I think this is an excellent idea!	
	11 Mar 30 2021		
	12 Mar 30 2021		
	13 Mar 30 2021		
	14 Mar 30 2021		
		Depends on privacy, noise, atmosphere.	.
	15 Mar 30 2021	0 Please don't use this email for any other purpose though a txt prior to a call would be much appreciated due to my mental	
	16 Mar 30 2021	0 health.	
	17 Mar 29 2021		
	18 Mar 29 2021		
	19 Mar 29 2021		
	20 Mar 29 2021		
	21 Mar 26 2021	0 Absolutely! name is	
	22 Mar 23 2021	0 I work g	
	23 Mar 22 2021		
	24 Mar 22 2021		
	25 Mar 21 2021		
	26 Mar 21 2021	1 N/A	
	27 Mar 21 2021		

I'm glad you're considering taking it forward - it could really work in the space -

28 Mar 21 2021 1 even as a pop up - a few days a week.

29 Mar 20 2021 0

30 Mar 18 2021 1

31 Mar 18 2021 0 have no reason to do so but would consider if needed

32 Mar 17 2021

33 Mar 15 2021

34 Mar 15 2021

35 Mar 15 2021

Transition Town Forres

Would you be interested in sharing a Community Workshop space at the site?

Answer Choices		Responses
Yes	21.51%	80
No	45.70%	170
Maybe	32.80%	122
If yes/maybe, please tell us how much would you pay per month for access to the facility		60
Answered		372
Skipped		11



Respondents

If yes/maybe, please tell us how much would you pay per month for

Response Date access to the facility:

- 1 Apr 16 2021 1 £4
- 2 Apr 16 2021 0 unsure - depends on use
- 3 Apr 16 2021 0 £15
- 4 Apr 12 2021 0 Depending on time £5-£10per hr or £30 per month
- 5 Apr 11 2021 0 60 (this is how much my last shared studio space cost
- 6 Apr 11 2021 0 Not sure
I wouldn't need to use it aloe so maybe £15 or on a pay as you go
- 7 Apr 10 2021 0 system at £10 per session
- 8 Apr 10 2021 0 £25
- 9 Apr 07 2021 0 £25/mo
- 10 Apr 07 2021 0 £5
- 11 Apr 06 2021 0 rather drop off style than monthly
- 12 Apr 06 2021 0 great idea though!
- 13 Apr 06 2021 1 I could only affords £20 pm
- 14 Apr 06 2021 0 more of a one-off so pay going rate
- 15 Apr 04 2021 0 Unsure
- 16 Apr 03 2021 0 I dont understand this question fully.
- 17 Apr 02 2021 0 £25
- 18 Apr 02 2021 0 Unsure what it would give access to
- 19 Apr 02 2021 0 £15
- 20 Apr 02 2021 0 It would have to be free. I am on UC.
- 21 Apr 01 2021 0 not sure
- 22 Apr 01 2021 0 £10
- 23 Mar 31 2021 0 Can't say without seeing the space and knowing what is there
- 24 Mar 30 2021 0 60
- 25 Mar 30 2021 0 £10
- 26 Mar 30 2021 0 ?
I could probably afford a £10 monthly subscription and then a few
- 27 Mar 30 2021 1 pounds hourly rate on top to use it.
- 28 Mar 30 2021 1 £15

29 Mar 30 2021 0 Depends on the quality of the equipment.

30 Mar 30 2021 0 On benefits so it depends. Im happy to volunteer.

31 Mar 29 2021 0 £20

32 Mar 29 2021 1 £5

33 Mar 29 2021 0 £20

34 Mar 26 2021 0 £10

35 Mar 26 2021 1 Really depends on exact nature of equipment and space etc
10 pounds (depending on how often I use it) Perhaps, one could rent
it for 2 hours and pay for the time actually used rather than a

36 Mar 26 2021 0 membership payment

37 Mar 25 2021 0 £5

38 Mar 23 2021 0 I work from home so yes
I would be willing to pay £5/hour for access to the workshop.

39 Mar 22 2021 0 Wouldn't pay monthly as I wouldn't use it that much.

40 Mar 22 2021 1 10

41 Mar 21 2021 0 depends what the workshop offers - sorry have no idea yet

I'm really not sure how much this should cost. As little as possible to

42 Mar 21 2021 0 make it accessible but I would pay whatever it costs to keep it open

43 Mar 21 2021 0 Not sure at this time

44 Mar 21 2021 0?
I would want to use the space on a per project basis - I don't do
woodwork all the time - but from time to time I have a project that I'd

45 Mar 21 2021 1 like to do that involved woodworking tools.

46 Mar 21 2021 1 Don't know
I would like to use 3D-printing and laser-cutting ocasionaly and pay

47 Mar 20 2021 0 then eg. per hour.

48 Mar 20 2021 0 Dont know

49 Mar 19 2021 0 Don't know

50 Mar 18 2021 0 £10

51 Mar 18 2021 1 10 pounds

52 Mar 18 2021 1 £25

53	Mar 18 2021	0	60
54	Mar 18 2021	0	Unsure of normal rates
55	Mar 18 2021	0	£30.00pcm Would prefer to pay for a session, rather than a subscription. £10 per
56	Mar 17 2021	0	hour depending on facilities available.
57	Mar 17 2021	0	Would like one-off access to space just when required.
58	Mar 17 2021	1	Could also include use of drums and percussion for community use
59	Mar 15 2021	0	not sure
60	Mar 15 2021	1	£10

Transition Town Forres

Answer Choices		Responses
I would be interested in hiring outdoor space on the site	13.39%	45
I would be interested in hiring workshop/container/cabin space	10.42%	35
Not interested	81.85%	275
Please give any details re space needed, activities and what you could pay per mont		50
Answered		336
Skipped		47



Respondents

Response Date	Please give any details re space needed, activities and what you could pay per month, or let us know any other ideas you have.
1 Apr 16 2021	I would like a garage-scale space to the community workshop, to work on agricultural equipment such as tractors, wind turbines, etc. Especially somewhere that is safe to cut and weld metals. If that goes as far as holding glass-blowing workshops it'll be fantastic.
2 Apr 16 2021	Organising a fair or conference.
3 Apr 16 2021	we generally seek to use woodlands and coastlines for our training however, depending on the suitability of garden spaces we might consider hiring for certain activities. As an organisation, we are more interested in your indoors spaces which might serve well as indoor training rooms to supplement our outdoor training.
4 Apr 12 2021	Outdoor Playgroup for parents and children
5 Apr 12 2021	Perhaps gardening services. Would be a good base for storing equipment etc. Would be willing to pay the going rate. Would be a good space for carboot sales or similar events - plant sales - art sales - Pay per table/space
6 Apr 12 2021	We could possibly look at running a cycling skills workshop /bike maintenance classes, depending on cost as we have limited funds ourselves
7 Apr 11 2021	I'd like to hold exclusive craft fairs, music and spoken word family events and do different workshops sharing my skills in up cycling, zero waste living and energy work.... possibly once a month, each month a different topic following a connective theme of reconnecting to self, others, earth. The outdoor events would probably be 4 a year one or two days events.. seasonal and I'd be willing to negotiate costs depending on scale of events, area available etc

We would be happy to support you in such an event by providing a
8 Apr 08 2021 0: mini band to get things going

I would like to offer ART workshops for young people and adults
3 hour sessions either morning or afternoon @£30 per session
9 Apr 06 2021 0: rental x 4 per month during school term time

10 Apr 06 2021 0: Not sure

Just potentially for my organisation if we offer events in Forres, so
11 Apr 06 2021 0: no specific details.

I lead eco arts events: from the playful to the therapeutic, plus
mentoring & trainings for volunteers & professionals, so a local,
central dedicated space with access to shelter could be useful for
12 Apr 06 2021 1: me.

13 Apr 03 2021 0: not applicable to me at the moment, but a very good idea.

14 Apr 03 2021 0: not applicable to me at the moment.

15 Apr 03 2021 1: Na

16 Apr 02 2021 0: Dancing and pay by session. Not offering.

Very interested in farmers market idea. It chimes in with thoughts I
17 Apr 02 2021 1: have been having. I have no idea yet of how much to pay.

Will possibly be looking for office space in the future though this is
18 Apr 01 2021 0: perhaps not what you have in mind...

19 Apr 01 2021 0: Outdoor theatre, performance

20 Mar 31 2021 1: Not personally, but I think it is a good idea.

Community wellbeing. Not sure exactly what but having access to an
outdoor space for people like myself who do not really have gardens,

21 Mar 30 2021 1: I think is a great thing.

If there were a farmers market, I would consider having a stall and
22 Mar 30 2021 1: selling some home made produce!

As mentioned above, benefits are unfortunately limiting me ro
23 Mar 30 2021 0: volunteering.

Would be great if someone could run a toddler group - they are

24 Mar 29 2021 0 really lacking in Forres even pre-Covid

25 Mar 29 2021 1 Very occasionally, if it suited a particular event

I'd be interested in workshop space for working with tools for repairing things and also to use as an art studio. I think there are quite a few people who would like something like that. The art studios on Orchard Road currently charge between £50 and £90 per month per person for comparison. The figure would depend on the

26 Mar 26 2021 1 details (ie space, how nice etc)

27 Mar 25 2021 0 Farmers market

I would be interested in the future for things such as up cycling, repairs and farmers market and similar. Not car boot sale though, done that in the past for charity and ended up so much rubbish to

28 Mar 22 2021 0 clear up it broke my heart.

29 Mar 22 2021 0 I love this idea, although I am unlikely to initiate anything myself.

30 Mar 22 2021 1 Workshops and events

31 Mar 22 2021 0 Car boot sale

As a member of TTF I had ideas about organising occasional workshops at the centre, but because of COVID I haven't given much thought to it in recent months. But yes, much interested on this. Willing to pay about £10/h to rent indoor space, not more and instead donate a percentage of that event income to TTF (I think this

32 Mar 21 2021 1 is a safer option for us, workshop organisers!)

I might be interested. I'm also an architect (though not up to date with regulations) so could maybe help with initial planning ideas,

33 Mar 21 2021 1 sketches and artist impressions for funding.

34 Mar 20 2021 0 Single track road access is a major problem

35 Mar 19 2021 0 maybe

36 Mar 19 2021 0 N/a

37 Mar 19 2021 0 Possibly for the brownies as a one-off workshop/ activity

- I know of other organisations who would be interested in hiring space.
- I have and know others with an accumulation of stuff! Car boot sale monthly, renting a spot could generate £'s for TTF
- I'd like access to a workshop table with vices and tools etc to complete one off projects. I might only use it a couple of times a year. I'd also love the use of a garage a few days a year to do small bodywork repairs to my car under cover. Most people don't have this space. You could use the opportunity to educate car drivers about fuel economy while driving to help cut down emissions and also promote electrical vehicles. I think TTF should try to attract a wide selection of the community, not just the "(green) converted" :)
- Community Drumming Equipment - samba drums etc
- This is a hard one to answer as I cannot speak for the whole group (XR Forres) but if there was an opportunity to listen to speakers on land reform/ renewable energy, people's assemblies then we would hire out that space.
- Cat boot / fundraisers etc
- Maybe fundraising car boot sale
- Would potentially be interested in occasionally renting a small indoor space for healing sessions.
- Somewhere suitable for gentle fitness classes. £12 per session
- Outside taichi activity group.
- Make more allotments and garden space available at an affordable level.
- It would be great if it can be used for a variety of community groups/ events such as toddler groups, farmer markets etc. It is such a great community resource, having a variety of things going on opens it to the whole community
- Plant fruit trees

Transition Town Forres

Do you have any other comments you'd like to add? Use this box to leave any further comments or suggestions. (If you would like someone to get in touch with you to answer direct queries or provide you with information, please leave your contact details here).

Answered 109

Skipped 274

Respondents	Response Date	Responses	Tags
1	Apr 16 2021 0	Wild Things very much supports this development and can see multiple potential uses for the space to deliver our charitable and social enterprise based environmental education services.	
2	Apr 16 2021 0	Transition Town Forres Is a unique community venue. It provides a beautiful space to hold wellbeing and cooking classes and also second to none outside space where community members meet grow and share food. In recent times community members have come together to grow free food for the whole community. I feel this is an example of community spirit. There is no other equivalent venue in the area.	
3	Apr 14 2021 0	A comment here about the gender specification. Valid for data collection but please add more options. There are more genders than Male or Female. This is an amazing project and it would be even better if it was fully inclusive.	
4	Apr 13 2021 1	While I support the general principles and aims of TTF I do not think that Forres common good land should be sold off, even to a community group.	
5	Apr 13 2021 0	I support the concept, but at this stage probably do not have a use for some of the facilities being described another and so on. There is a place in Lossiemouth that did this. Would have to have set opening hrs and volunteers to run. Have a treasurer etc.	
6	Apr 12 2021 0		
7	Apr 12 2021 0	As common good gland it should not be sold to an organisation or individual. Not a good plan at all.	
8	Apr 12 2021 0	Completing this on behalf of Outfit Moray, so many of the questions aren't relevant to us	
9	Apr 12 2021 1	Moray Waste Busters has and will continue to support TTF in it's operations. We see ourselves mainly as a community resource and would look to help provide items free of charge where possible. For example we could supply a wide range of tools and equipment for the proposed tool library free of charge.	
10	Apr 11 2021 0	Leave it in the hands of the people of forres	

- I'm over-committed to other projects, so would not realistically be able to do much at TTF at the moment. I have
- 11 Apr 11 2021 0 children so would be interested in children's events in the future.
- 12 Apr 11 2021 0 I would love to see a dog adventure course in Forres. It would need to be totally enclosed though.
- 13 Apr 11 2021 1 Don't think you can get land that belongs to Forres people for
- As mentioned above there are some areas I'm not interested in for myself but certainly see the benefit for the wider
- 14 Apr 10 2021 0 community. I'm supportive of all things mentioned
- I imagine there would be a real demand for a wood chipping storage/ distribution network and composting service on a
- 15 Apr 10 2021 0 semi industrial scale
- TTF is a wonderful opportunity for the area. If I didn't have too large a garden/ live closer, I'd definitely be involved with
- 16 Apr 10 2021 0 the community garden and tool share etc. Best wishes for the future.
- I am in the fortunate position that I don't have any need for many of your ideas, but but I know many people who would be, and some of these ideas could be a lifeline for them. As for the sale of the Common Good Land to yourselves, well I cannot support that, as the land belongs to the people of Forres and should never belong to an Organisation which could end up dissolving at some time in the future or be bought off by some big developer for vast sums of money. Chances are that it would not even be the ordinary people of Forres who would be in your
- 17 Apr 10 2021 0 organisation.
- 18 Apr 09 2021 1 Would be good to have a weekly market
- I am replying to this survey as an organisation (The Forres & District Pipe Band) as requested by FACT so please do not be despondent by some of the negative responses. We (the band) very much support what you are doing and would be happy to translate that support into action by playing at some of your events to attract publicity whenever we
- 19 Apr 08 2021 0 can
- Governance and sustainability are questionable. The site is not well maintained or managed at present. The activities
- 20 Apr 08 2021 0 proposed are met by existing local groups. Better to support these than start any more groups covering same.
- 21 Apr 07 2021 0 I would be interested in seeing all the facilities sometime e.g. at an Open day.
- Common good land must never be sold or otherwise removed as a revenue earning asset for the good of the whole
- 22 Apr 07 2021 0 community not an elite group with ideas they cannot finance.
- I have heard of TTF but haven't had any involvement. An open day would be good to get a an understanding (unaware
- 23 Apr 06 2021 0 if you already do this)

- 24 Apr 06 2021 0: I would like to be able to store art materials in a locked cupboard or shed for the workshops I would like to teach.
I have experienced TTF from the start and it has been an amazing place inspiring lots of people to try and start
- 25 Apr 06 2021 0: growing their own food in small pods. What a brilliant idea!
That's a great range of activities and uses in this survey - fantastic potential and I hope it works out.
Probably outwith the scope of this survey, but raising awareness of the facility amongst residents of Forres and
- 26 Apr 06 2021 0: surrounds, and getting good numbers to participate in using it (in whatever way) seems a good aspect to focus on too.
- 27 Apr 05 2021 0: Thanks, lots of great ideas. It's good to be informed
- 28 Apr 04 2021 0: I fully support TTF's bid for a Community Asset Transfer.
- 29 Apr 04 2021 0: Does the rent not go to forres common good fund so it helps local projects
This name doesn't make sense to me , transition of what and why , this needs to be communicated to the wider
- 30 Apr 04 2021 1: community
Hmmm, there is ONE comment, why oh why have you used plastic coating on the leaflet that was put through my door today? I tried to rip it up to put in the paper recycling bin and was absolutely shocked to discover I couldn't rip it because of the plastic. Shame on whoever ordered these. I am interested to know how much it cost to produce the
- 31 Apr 03 2021 0: leaflet and deliver it too. Please make this information public.
I believe that TTF is a very good facility. I do know people who have used it in the past. I would love to see it taking up the role that the Community Centre in Forres had, for luncheon club for the pensioners. The mini bus driver used to pick people up from their homes in the 1990's take them to the centre for lunch and then take them back home again afterwards. The transport was free of charge and the bus driven by volunteers. It was a very successful club for the over 50s. With the community cafe in the centre now closed, it would be a shame for something else to not take its place. I don't know if TTF has access to a mini bus, but it would, in my humble opinion, be a really good way to gain the interest (and trust) of some of the elderly who really are 'stuck' if not 'safe' at home. I hope that the TTF is not linked to the foundation at Findhorn! This is a concern, not just to me, but to a great many, in and around Forres. I love the philosophy of saving the environment, but I do not want anything to do with any Foundation run facility. I apologise if this sounds rude, it is not meant to. good luck with your enterprise. Open forums and honest public input
- 32 Apr 03 2021 0: will bring success I am sure.
If TT manages to purchase the land and then goes out of existence then what happens to the land? Would it revert
- 33 Apr 03 2021 1: back to Moray Council or could it then be sold off?
- 34 Apr 02 2021 0: A swap/exchange event held regularly would be nice

35 Apr 02 2021 0: Could use some outdoor workshop space for food processing.

36 Apr 02 2021 0: Wishing you success in all that you offer great space great people

37 Apr 02 2021 0: Keep up your brilliant work :-)
 I feel you may have missed an opportunity with this survey by not explicitly encouraging families somehow. Also, have you thought about diversity, especially social and economic diversity? How open is TTF to neighbours with different educational and economic experiences? What as a group are your unconscious biases, and what are you doing to recognise them?

38 Apr 02 2021 1: recognise them?

39 Apr 01 2021 0: It is not my 'thing' but I support your efforts

40 Apr 01 2021 0: Thank you for all the engagement and efforts involved in setting up and running TTF!

41 Apr 01 2021 0: Courses encouraging people to enhance biodiversity on their doorstep.

42 Apr 01 2021 0: I think TTF is doing great work.
 I am not sure I am keen for an asset transfer without understanding the costs and how the common good fund is to be compensated.

43 Apr 01 2021 1: compensated.

44 Mar 31 2021 0: The ground is already common good ground so already belongs to the local community.
 I loved the Saturday cafes when they happened..It was company and getting to know new people and meet those I already knew...but it did not always happen when expected even! and got into the doldrums, to my sadness.

45 Mar 31 2021 0: already knew...but it did not always happen when expected even! and got into the doldrums, to my sadness.

46 Mar 31 2021 0: the land is already in community ownership and should not be sold
 When I lived in Forres, my husband and I assisted weekly at the farmer's market. Now I am fully occupied by what I do at the Findhorn (FF) Community and tho' highly supportive in theory of what you are doing, I feel I either know a great deal already about what you offer, or get my information from here - where I now live.

47 Mar 31 2021 1: great deal already about what you offer, or get my information from here - where I now live.
 I applaud the initiatives being put forward by TTF and I will visit the main sites mentioned once all the germs have gone away. I already repair many items in my own workshop, which should explain my apparent negative answers. Good Luck.

48 Mar 30 2021 1: Luck.
 TTF could really blaze a trail in addressing / discussing the coming Maunder minimum / global cooling, with lower crop yields etc already being felt around the world. How to prepare for food shortages etc, how can we adapt quickly and lead in educating the people about this coming scenario.

49 Mar 30 2021 0: lead in educating the people about this coming scenario.
 My health problems and age prevent me from joining in but this is a fabulous community base for so many, well done

50 Mar 30 2021 1: all.

51 Mar 30 2021 1 The strong links between TTF and the Findhorn Foundation and its attempts to buy up land and houses around Forres are well known to the local population. All the services you MIGHT be providing are already available without any Foundation strings attached.

52 Mar 30 2021 0 I do not support the woke/political head in the sand attitude to climate change. I have been looking at weather patterns in the last 44 years, people have to realise the big ball of energy 93 million miles away is changing and is more responsible for a few things. The NAO, North Atlantic Oscillation Index drives our weather patterns. Likewise Sunspot activity. I have used the sunspot cycle since 1990 for aiding long term weather predictions, however, it was widely reported that climate scientists have finally relented and in 2018 accepted the cycle does effect our weather. This after 30 years of analysis. There is too much politics involved in peoples perception of climate change and especially fudging of statistics to suit an aggressive flag waving attitude about it. THE UN stance for example, most of it propaganda and bending of the statistics. There are Lies, Dam Lies and Statistics. The BBC attitude is much the same and tantamount to mass indoctrination of school children who just take it as fact because the BBC are reporting it. I suggest your read "The Noble Liar" if you want to understand the BBC and their Woke attitude.

53 Mar 30 2021 0 Does this program have a volunteering area spectrum?

54 Mar 29 2021 0 I'd like to see this venture survive and thrive so that more can benefit from it. What gets provided by the myriad of creative folk up here in Forres and surrounding area.

55 Mar 29 2021 0 The only comment I would make is that my father was instrumental in acquiring the plot from Marat council and his sole objective was to provide allotments for the residents of Forres and it should have remained that way. I think it's a shame that the Foundation try and buy every piece of spare land in and around the Forres/Findhorn area and turn it into their own plaything.

56 Mar 29 2021 1 I'm currently based in Findhorn Park and work for [redacted]. If you would like any support with the purchase process or would like to speak to other groups working on similar projects, please do drop me a line. Good luck with the purchase! Thanks,

57 Mar 29 2021 1 Why can't you do at least some of this without a CAT?; Common Good land is as you say inalienable. What TTF must certainly not become is a 'supply' looking for a 'demand'. Summing up, to get my enthusiastic support I would need to see real evidence, over a time period, that this is a genuine all Forres initiative, not just one for the 'usual suspects'.

58 Mar 29 2021 0 Space to grow food where people can learn from and support each other is very important to reduce food miles and make our food system healthier. TTF is vital to a healthy low carbon future for Forres

- 59 Mar 26 2021 0 I think TTF should partner with the Moray Council to provide allotments and support for council activities re: social and youth work, return to work volunteers etc.
Find ways to bring together local growers and all interested folk.
- 60 Mar 25 2021 0 Keep finding ways to integrate TTF into the life of Forres
You mention that the land and building is Common Good property. That's got certain ties attached to it that may be worth investigating and try and find out which councillors are on the committee that decides rent increase and the like. I could not establish that it is classed as ordinary property as the income seems disproportionately low in that case (and not in line with the rent figure you mention), it may be classed as investment property. That being said, it seems obvious that maintenance costs are (starting to become) prohibitive and the Common Good income is not enough to cover the costs, especially as due to low returns on savings there is little return on the CG cash funds. Most if not all CG property comes from the old Royal Burgh times (so several hundreds of years ago). It needs careful consideration, a community buy out may or may not be the answer.
- 61 Mar 25 2021 0
- 62 Mar 23 2021 0 It's a brilliant asset to the town. It really stands out and makes Forres a really interesting place to be. I love the centre.
- 63 Mar 23 2021 0 Surely if it's common good land, the council don't have a right to charge so much?
The scheme is interesting and this questionnaire has woken me up to what is on my doorstep. Can ANYTHING be done about the gulls that are about to nest on the unused land, they are driving us nuts! I live about 750m from the
- 64 Mar 22 2021 0 land. Thank you.
I love the ttf space and how it's been used for so many good community events over recent years. I would love to see it used much more, with bigger turnouts... I think everything I've attended in the past few years has been brilliant - repair cafe, poetry and storytelling events, music and dancing, lets events etc. It is a precious community resource and I'd
- 65 Mar 22 2021 0 love to see it used more. I can't wait for the repair cafe to start up again!
- 66 Mar 22 2021 0 I am a retired individual and many of these questions do not apply to me. I enjoyed the mandala painting workshops in 2020 cut short by Covid. The taster day in the Town Hall a few years ago was very good.
- 67 Mar 22 2021 1 I would love toes TTF thrive
I have brought my son to at least 4 of your cooking classes and we've really missed them. It's been a really wonderful bonding experience!
- 68 Mar 22 2021 0
- 69 Mar 22 2021 0 Moray Co charging too much?
- 70 Mar 22 2021 0 I'd like to join TTF

- TTF is a crucial aspect of community sustainability in the Forres area. Many initiatives have created greater resilience for people of the area in the past - and there is so much more work to do. One of the areas is comprehensive recycling strategies and facilities. Another is a greater range of wellbeing courses/groups/resources
- The community workshop sounds like an excellent idea. I'm new to the allotment and already met cool people and learned a lot in that context. It would be really good to be able to pick up and share other skills in the same way TTF helps to build invaluable social capital in our area. I fully support the application for a Community Asset Transfer which would help ensure their long-term viability. Thanks for all that you do at TTF!
- It seems important that TTF is expanding into other enterprises in Forres....all about Transitional relevance....so there's a more expanded profile where the local people really 'get' what's wanting to unfold!
So they can really understand the whole underlying significance of TTF and what part they might feel inspired to play?
- The Moray Council are about to stand in a more responsible place tackling the Environmental and Climate Emergency.....they need to fully take on board the depth of value that Transition Towns have in bringing about....ie Circular Economies....covering everything that's 21st century balanced living!
- Inverurie Council ran a service called Leisurelend which lent out various items to local Council Tax payers for a few days as required. Perhaps an option to hire folding tables, plastic chairs and basic gazebos might be popular locally?
- It would be great for gardeners to have access to ttf building and for that to feel a bit more joined up as TTF members. Also big shed in TTF grounds unused and it would also be good to know what plans are for the shed.
I would attend different classes, but it can be very difficult to get into classes as, the same people go from one class, to another. So classes are filled before everyone gets a chance to apply. And it not who you know or your friends get in first.
Maybe a fairer system to apply fir classes would help.
- Excellent venue in Forres.
Please consider a collaboration with Moray Carshare if you do go for an electric vehicle charging point, or e-bike hire. It may not work but it's also good to partner rather than compete.

80 Mar 21 2021 0 Good Luck. This could be fantastic for Forres.
I attend events at TTF but live about 30 miles away which is the only reason I wouldn't naturally think of it as my first

81 Mar 20 2021 0 choice if organizing events.

82 Mar 20 2021 0 This common good land should be given over to traditional plots or allotments.

83 Mar 20 2021 1 clean up area outside St Leonards Church Hall and keep everything down at bogton
I love the idea of a community facility, and fully support it, but would only occasionally use it myself due to other

84 Mar 20 2021 1 commitments.
TTF is a huge asset to the town. I attended the cooking classes regularly and felt very blessed with the opportunity to meet new people and learn a new skill. It is such a positive place. I now have a young son and I would love for him to

85 Mar 19 2021 0 enjoy TTF too as he grows.

86 Mar 19 2021 0 TTF is a great community asset!
By June, and end of lockdown, I would suggest a planned rota of speakers on environmental, health and climate issues, so to leave one designated late afternoon or evening aside for this eg a Friday

87 Mar 19 2021 0 or Sunday, and attract more people.

88 Mar 19 2021 0 Centre user only.
Really great and exciting ideas - I love the idea of the repair workshops/ tool library etc and one day I would like to try

89 Mar 19 2021 0 yoga / pilates and it looks like you run classes like that too.

90 Mar 18 2021 0 I am happy that you exist!

91 Mar 18 2021 1 Important to also include fun community building activities such as social gatherings, music and drumming!
Though I put YES for the community asset transfer I don't know details of this and the feasibility. Am assuming that if you want it you have looked thoroughly into that. Generally speaking purchase has always been a better investment

92 Mar 18 2021 1 than renting.

93 Mar 17 2021 0 I think the ground should stay with Moray Council.
What is the long time view? Do you know the amount of chemicals used on this Site over the years when used as a

94 Mar 17 2021 0 Garden center and nursery??

95 Mar 17 2021 0 See above
I have belonged to a drumming group for 17 years and this has been the most stable and comfortable place for us. Do

96 Mar 17 2021 0 hope to continue.
When I said no to some of the suggestions I mean I personally cannot rent space any longer but on the whole I would

97 Mar 17 2021 0 support the ideas of extended activities, including small businesses.

- I so enjoy drumming classes. I was new to the area and enjoyed meeting new friends. It was an easy way to make social links.
- Locals see this grab on our common good land as the Findhorn Foundation opening a Forres branch.
- As TTF has grown out of a need to tackle global environmental challenges from a local perspective we need to be visionary in our re-imagining of the future. As well as vital food and renewable energy initiatives that are rooted in the local community we also need a transformation of ourselves, how we relate to each other and our immediate environment. Building community through rhythm can help with this fundamental work, empowering, reconnecting and bringing a positive outlook and new ways forward in an inclusive collaborative way that minimises our environmental impact.
- I feel passionate about TTF and wish I had joined 10 years ago when I moved here. Now I live out of town so it's more of a challenge. I would like to offer wellbeing classes, to start. Many thanks for all you do!
- I notice that you appear to be wanting to use the facilities to generate money from rental spaces and business developments. There are currently lots of such spaces in the Forres/Kinloss/Findhorn area. Would it not be better to concentrate on what you are recognised for, being growing, education and sustainable development as this way you would have little to no competition. Also, the current site has serious limitation with size, location and access but by considering expansion into 'off site' projects, the sky is really the limit i.e. large scale allotments scheme, community assisted local farming, large scale community composting scheme, community owned energy company (methane from composting), market garden etc
- It's a fantastic community resource which could be capitalised upon.
- I think that the context of what else is available is important to look at to avoid duplication, for example Moray Car Share already have ebikes, there are lots of venues around the town of all shapes and sizes. Forres Town Hall and the Hive in Findhorn already offer co-working, hot desking and office space. Also ReBoot and Wastebusters offer reuse and recycle of items.
- I do not have the qualifications to run an outdoor toddler group, but if one was set up I would be very interested in attending with my kids.
- Such a valuable community project that we need to support. It's a fantastic site.
- I would like to get the room twice a week for my Yoga classes.....

Forres needs a place where people can grow their own food, or learn how to do so from others. People also need to learn how to cook healthily. There are other organisations looking at climate change, energy, environment etc. Please do not duplicate or dilute their efforts. Likewise there are other places that have rooms and places to rent. Only you

109 Mar 15 2021 0 have garden /growing space - please focus on that.

Appendix Partnerships and Development Projects

Future Growth Project	Led by	Partners
Expanding the repair cafe Creating a tool library Establishing a Community Workshop		The T-Exchange, Moray Waste Busters,
Creating a plastic-free shop in collaboration with a youth group		Local Food Growers Suppliers
Creation of space to support social enterprise/ green economy ventures		TSI Moray, Business Hub, UHI, GSA
Creation of a youth group/committee		UHI, XR Forres, The T-Exchange
Re-establishing a farmers market and community events (e.g. pizza nights)		Local Food Growers/ Suppliers
Film nights		Forres Film Club
Developing a therapeutic garden. Creating a growing/ composting outreach programme with schools		Applegrove Primary School, REAP
Creating space to provide practical advice and guidance around reducing personal carbon footprint		REAP
Expanding our wellbeing and food growing and preparing programmes to serve wider sections of the community and specifically local schools		Moray Wellbeing Hub, FACT, Men's Shed, Local schools
Creating better transport links		Forres Osprey Bus, Moray Car Share

5.4 Partnerships

We recognise that we are unable to achieve our aims in isolation so we will work closely with other local organisations that are a part of the solution to lowering our town's carbon footprint and increasing its environmental, social and economic resilience.

Some of our local partners include:

1. **Moray Waste Busters** - A social enterprise with whom we share values of promoting a circular economy. They are dedicated to upcycling, by restoring homewares such as furniture, bicycles and appliances that were otherwise destined to be downcycled into scrap materials, and instead returning them directly back into the economy with low-cost sales. They also provide work experience for young people in a supportive

environment. Since 2017, MWB have hosted regular upcycling workshops with the Revamparama project.

2. **ReBOOT** - A similar social enterprise to MWB, focused on IT/computing hardware. ReBOOT have provided Portable Appliance Testing services to TTF at low cost.
3. **Moray Carshare (MCS)** is a registered charity offering affordable transport while minimising environmental damage, in line with TTF's aims. In March 2018 TTF discussed providing suitable premises for MCS to carry out minor repairs to their fleet and agreed to a 3 month trial using floorspace of the Black shed. In July 2018 we reached an agreement that MCS would rent the shed space one day per month in an exchange for a donation. This will be reviewed in the spring of 2019. MCS seeks to replace its fleet with electric cars, and to introduce electric bike rental points around Moray, presenting an opportunity for TTF to share their electric car charging point with the scheme in future.
4. **The T-Exchange** are a club registered as a SCIO, who organise activities supporting STEM education and enterprise within Moray and seek to establish a permanent Makerspace to further support these activities. A few of their members have volunteered to help guests at repair café activities.
5. **Findhorn Bay Arts** have held an annual **Art Festival** and **Forres Culture Day** for the last few years - they have used TTF's hall for some rehearsals and invited the Café Collective team to take part in 2018's Culture Day Event on the high street.
6. **Glasgow School of Art** have held Masters degree programmes at the Altyre estate south of Forres since 2015, where their Institute for Design Innovation has been actively involved in helping charities to develop their services, and have held community engagement activities, e.g. at TTF's 2018 AGM.
7. **tsiMORAY** helps to grow and develop volunteering, community groups, charities, voluntary organisations and social enterprises across Moray.
8. **Film Forres & TTF Film School Partnership.** Film Forres, a community cinema based in Forres Town Hall, is in the process of establishing a Film School. The aim of this project is to build community through the medium of film and digital media. Since community growth and resilience is a major aspect of Transition Town Forres, it is clear that TTF would be an ideal partner. Preliminary discussions with Film Forres and TTF have resulted in broad agreement by the directors of TTF to proceed with this exciting venture. The Film School would be able to make good use of the facilities, skills and knowledge at TTF.

There will be opportunities for young people and adults to create video content that promotes local organisations, businesses and social enterprises. Potential for screenings is available at regular intervals at Film Forres in addition to digital platforms and social media. A specific partnership aim is to offer young people the opportunity to create digital content that will raise awareness and challenge current issues around climate change.

9. **NHS Grampian** – Let's Eat projects' first four years was fully funded by NHS Grampian and the project has continued to receive invaluable support from the Forres Public Health Coordinator and other team members.
10. **Moray Food Plus** (formerly the Moray Foodbank) - The Let's Eat project has received ongoing support in the form of surplus supermarket food deliveries, that have been distributed to groups we have been working with in situations of economic vulnerability.

TTF Volunteer Policy 2021

1. Introduction

Transition Town Forres aims to:

- Offer positive alternatives to the challenges of Peak Oil and Climate change
- Strengthen the local community of Forres and its surrounds
- Promote alternative, healthy food choices for local people

Volunteers make a vital contribution to our aims. We recognise the added value that volunteers bring to our organisation and those who use our services.

Within TTF, volunteers are involved in many ways, including:

- Board of Directors
- Keeping the centre open
- Behind the scenes administration, building maintenance and fundraising
- Providing events or programmes as well as support for events and programmes

TTF aims to have a reciprocal and mutually beneficial relationship with our volunteers, with their involvement informing and developing our work. Volunteers may learn skills such as sociability, organic gardening, catering, organisational abilities and achieve personal development through their volunteering.

The involvement of volunteers will be guided by the following principles of good practice:

- the tasks to be performed by volunteers will be clearly defined, so that everyone is sure of their respective roles and responsibilities;
- the organisation will comply with the Data Protection Act in the use of data held on all volunteers;
- all volunteers will be provided with a full induction and training opportunities;
- volunteers will be provided with regular opportunities to share ideas/concerns with an appointed person as part of their 6-monthly support & supervision session;
- all existing and future policies will be checked as to how they affect volunteers.

2. The Purpose of this Policy

By adopting this policy, TTF aims to:

- highlight and acknowledge the value of the contribution made by volunteers;
- reflect the purpose, values, standards and strategies of the organisation in its approach to involving volunteers;
- recognise the respective roles, rights and responsibilities of volunteers;
- confirm this organisation's commitment to involving volunteers in its work;
- establish clear principles for the involvement of volunteers; and
- ensure the ongoing quality of both the volunteering opportunities on offer and the work carried out by our volunteers. This document and the associated policy, procedures and guidance provide a framework for the involvement of volunteers.

3. Recruitment and Selection

Volunteers will be actively recruited from the local community through events, posters, social media and word of mouth. Tasks and roles will be clarified at the outset, so volunteers can see what is required and what skills they may need or can learn. Every effort will be made to match volunteers with suitable roles and all necessary training will be provided.

TTF will adhere to its Equal Opportunities Policy when recruiting and selecting volunteers. All potential volunteers will be asked to complete a volunteer's application. Written task descriptions will outline time, commitment, necessary skills and actual duties. Where there is specific training required, this will be highlighted as part of the recruitment process. Where there is a requirement for a PVG Check known at the time of recruitment, this will be highlighted as part of the recruitment process. All volunteers will be required to provide 2 references. Where individuals cannot be placed, we will endeavour to refer them to another agency who can support them to find a volunteering opportunity.

Support and Supervision

Once placed, we will expect volunteers to comply with existing policies and procedures. All volunteers are covered under Transition Town Forres' Public Liability Insurance.

All volunteers will have an induction to their volunteering which will involve an overview of the relevant policies and procedures, including confidentiality and GDPR. Following Induction, volunteers will have regular support and supervision meetings to identify areas for development, or to discuss any issues. A record of these discussions will be held as part of the individual volunteer's records. Volunteers can have access to their records at any time.

Lone working

If a volunteer is working on the site alone then a staff member, Director or other volunteer must be notified and a mobile phone carried at all times.

Expenses

Volunteers may put in a claim for reasonable expenses, though TTF's ability to pay such claims will be strictly limited by the funding available to cover volunteer expenses.

Volunteers shall discuss any planned expenditure prior to incurring these expenses to ensure that they will be covered by the organisation.

Where volunteers have holidays or other commitments which mean that they cannot attend their normal volunteering, they should advise the Volunteer Coordinator to ensure that TTF can arrange alternative cover. If volunteers require a longer break from their volunteering, they should discuss this with the Volunteer Coordinator. TTF will endeavour to accommodate the needs of volunteers.

Volunteers can access learning and development opportunities which are relevant to their volunteering role throughout their time with TTF. Opportunities for Learning and Development will form part of the discussions at support and supervision sessions.

Problem Solving

Where a concern is highlighted – either by a volunteer or about a volunteer - this will be dealt with using the organisation's Disciplinary, Grievance and Dismissal Policy.

Responsibility

Overall responsibility for the implementation, monitoring and review of the policy and procedures lies with Board. Implementation and adherence to this policy is the responsibility of all staff and volunteers within the organisation as well as independent contractors working with TTF.

Transition Town Forres Board and Staff Skills Audit -Collated

The board and Staff of TTF completed a skills audit to illustrate the skills that are available to TTF. These have been collated and presented below, together with a summary of the time people are able to commit.

Skills / Knowledge	Significant	Medium	Limited	Would like training
Financial management / procedures	x	xxxx		x
Funding applications and grant management	x	xxxxx		x
Governance /policies and procedures	x	xxxx		
Voluntary Board roles and responsibilities	x	xxxxx		
Planning and organising community activities	xxx	xx		
Environmental sustainability education/ knowledge	xxxx	xx		
Health and well being skills/ knowledge	xxxx	xx		
Gardening / growing skills/ knowledge	xx	xx	x	
Food and cooking skills / knowledge	xxxx	x		
Repair, re-use, recycle skills/ knowledge	x	xx	xx	
Communications (media/social media/newsletters)	xx	xxx	xx	x
Volunteer recruitment and management	xx	xx	x	
Staff recruitment and management	xx	xxxx		
Community engagement and liaison	xxx	xxx		
Facility rental, hire and promotion	x	xx	xx	
Facility management/caretaking	x	x	xxx	x

Health and safety policies / procedures	xx	xxx	x	x
Booking and administration	x	xxx	x	
Marketing, website and promotions		xxx	xx	x
Partnership development	xx	xxx	x	x
Monitoring and measurement of outcomes	x	xxxx	x	x
<i>Other relevant skills you would like to add:</i>				

Approximate time commitment to Transition Town Forres

<i>1 hr per week</i>	<i>2-3 hrs per week</i>	<i>4-5 hrs per week</i>	<i>6-8 hrs per week</i>	<i>Over 8 hrs per wk</i>
	x	xx	x	xx

Across all Board Members and staff there are approximately 48 hrs per week of time available to support TTF.

Summary of TTF Board and Staff Skills

The TTF Board Members and staff completed a skills audit to highlight areas of strength, where skills can be shared, together with gaps that need to be filled.

The collated results above show strong skills in the majority of areas required for TTF activities, including taking ownership of the Centre. In particular, TTF has a high level of skills and knowledge in planning and organising community activities, community engagement, environmental sustainability education, health and well being and food.

The team possess good skills in funding applications, financial management, governance, board responsibilities, staff management, communications health and safety and partnership development. There is an opportunity to share skills across Board members within these areas

Further expertise through recruitment of new Board Members, in addition to potential training for current Board Members and staff in financial management, monitoring of outcomes, marketing and facilities management would be beneficial.

Recruitment of more Board Members to complement skills and add capacity would be desirable in the future.

The collated Skills Audit results and Board Biographies are provided in the appendix.

Appendix 9 Operations Plan

This Operations Plan provides TTF with indicative objectives and actions across key areas of delivery, to ensure robust organisational practices and good governance.

Topic	Objective /actions	Who
Governance		
Ensure wide range of community representation on TTF Board and volunteers within projects	TTF represents a wide range of skills and experience so fully representative and addressing skills gaps. Actively recruit onto the TTF Board Create volunteer role descriptions /requirements to cover gaps. Advertise widely.	TTF Board
Policies and procedures	Check all relevant policies /procedures are in place See Toolbox Engage (engagerenfrewshire.org) for templates and advice	TTF Board
Member recruitment	Increased number of members benefitting from TTF activities Advertise activities widely, Social media, word of mouth	TTF Board and Manager
Develop annual time table for main activities for Board	Ensure regular review of: - financial management - business performance (bookings, promotions) - health and safety - risk register - operational plan - other compliance e.g. data protection, IT security	TTF Board and Manager
Staff and Volunteers		
Manage staff	Dedicated line manager within Board. Regular meetings and annual performance reviews.	TTF Board
Volunteer support	Volunteer policy and ongoing recruitment Regular volunteer activities and opportunities to feed back to TTF Board	Manager
Finance and grants		
Finance function and systems	Operational finance policies and procedures (level of spend delegation, procedures for booking payments) Monthly financial management reports	TTF Manager
Grant income management	Small grant management	TTF Manager
Project grant funding	Funding applications for one off projects to deliver activities	TTF Board
Hub ownership and management		
TTF purchase of Hub site	Liaison with Moray Council re CAT SLF application Community fundraising	TTF Board
Transition Hub facility management	Including: Bookings, cleaning, Insurance, Maintenance plan	TTF Board and Manager

Set up of operational health, safety and security	<p>Ensure the following are in place and maintained to general HSE standards:</p> <ul style="list-style-type: none"> - policies - risk assessment - first aiders - first aid equipment - fire warden - risk assessments / fire risk assessment - staff H&S briefings - accident records - regular drills - alarm tests - staff passes / access controls. 	TTF Board
Activities, Monitoring and Evaluation		
Activity plan	Maintain promotion and bookings for TTF	TTF Manger
Communications Strategy	Update and deliver Communications Strategy to increase engagement	TTF Board and Manager
Stakeholder Engagement		
Community Engagement	<p>High level of engagement across wide range of people</p> <p>Regular communication with wider community re project and progress</p> <p>Volunteering and work opportunities widely advertised</p> <p>Training</p>	TTF Board
Partnership development activity	<p>Engage with wider partners to develop and pilot new activities</p> <p>Grant applications to maintain and develop activity</p>	TTF Board

Appendix 10 Communication Strategy

Draft TTF Communication Strategy to be updated by staff and Board:

Stakeholders	Communication methods
Customers	Before new building opening Regular Facebook updates re activities and timings Short Facebook updates and photos about progress re new projects and development work to create and maintain a higher profile Continue to maintain high quality accessible website, with dates and times of activities Regular local press coverage of TTF activity. Build a good relationship with editor and request a regular monthly update page Display material re plans for new building once project confirmed Key event – Ownership open day
Volunteers	As for Customers above plus: Volunteer opportunities and achievements bulletin on website and Facebook Annual Volunteer event
Members	As for Customers above plus: Regular newsletter (emailed out to Members list) Highlighted opportunities for engagement and volunteering EGM and AGM notifications with reminder of voting rights.
Wider partners and funders	As for Customers plus: Case by case feedback as requested Regular contact to ensure all relevant information is being received.

Appendix TTF Financial Tables

TTF Expected Income and Expenditure

Expenditure (estimated)	Estimates 3% annual increment added					
	2019-20 actuals	2021-22	2022-23	2023-24	2024-25	2025-26
Manager (bookings and promotions) £20k pa pro rata 2 days pw	£4,608	£4,746	£4,889	£5,035	£5,186	£5,342
Proposed additional Manager time from 2023			£15,000	£15,450	£15,914	£16,391
Heat and Light	£1,800	£1,800	£1,854	£1,910	£1,967	£2,026
Insurance for TTF (buildings and public liability)	£1,992	£2,000	£2,060	£2,122	£2,185	£2,251
Office phone and IT Website	£1,260	£1,300	£1,339	£1,379	£1,421	£1,463
Materials, cleaning supplies, refreshments etc	£450	£450	£464	£477	£492	£506
Accountancy, professional fees and bank charges	£1,100	£1,100	£1,133	£1,167	£1,202	£1,238
Lease payments (inc water rates)	£3,636	£13,200				
Sundries and equipment	£3,000	£3,000	£3,090	£3,183	£3,278	£3,377
Cleaning, repairs and maintenance (including cleaner)	£3,989	£5,000	£5,150	£5,305	£5,464	£5,628
Container purchase and siting, including planning permission			£16,500			
Total expenditure	£21,835	£32,596	£51,478	£36,027	£37,108	£38,222
Income (estimated)		2021-22	2022-23	2023-24	2024-25	2025-26
Grant funding towards rent (Common Good Fund)		£8,000				
Grant funding towards staffing (SLF Development Grant)			£15,000			
Grant funding for container and start-up costs (e.g. Awards for All)			£25,000			
Income from activities - hourly rental of indoor / outdoor space and equipment	£5,991	£6,000	£15,840	£16,315	£16,805	£17,309
Income from activities - monthly full time rental of outdoor space eg charging point and tool library	£4,409	£2,000	£15,880	£16,356	£16,847	£17,353
Climate change & local resilience conversations & advice		£0	£750	£773	£796	£820
Advice on reducing your carbon footprint		£0	£1,000	£1,030	£1,061	£1,093
Transition Town speakers & events		£0	£1,000	£1,030	£1,061	£1,093
Regular TTF fundraising, small grants and community donations	£850	£2,000	£1,000	£1,030	£1,061	£1,093
Total income including grants		£18,000	£75,470	£36,534	£37,630	£38,759
Income - Expenditure		-£14,596	£23,992	£507	£522	£537
Cumulative cashflow income - expenditure		-£14,596	£9,396	£9,902	£10,424	£10,962

Assumptions:

The TTF Manager role is increased to two days a week initially, 3 days from 2023 and to 4 days per week from April 2024.

Running costs of the site are based on current figures with a 3% annual increment.

The model assumes that the CAT transfer process takes until April 2023 to finalise, so rent payments are included to March 2023.

TTF ownership of the site from April 2023, so no rent or water rates (charitable exemption) from that point.

The cleaning budget includes the cost of a part time cleaner.

Container purchase may be funded by a partner organisation, as TTF may not have the capacity to fundraise for this in addition to site purchase match funding.

Income from markets relates to the detailed spreadsheet in appendix 10 – the baseline is highlighted in yellow. 21-22 is 75% of the baseline, then a 10% annual increase in income is assumed from 2023 onwards, as promotion and management of the Hub grows and bookings increase.

A low level of regular TTF fundraising is required to maintain the financial model.

A standard rate of £15 per hour for hire of the Centre is appropriate. We will reserve the option to offer a reduction in price to £12 per hour for regular users (for example book at least 6 sessions) and charities. The financial tables are currently based upon £15 per hour, together with a conservative estimate of weekly bookings. We will monitor this and allow reductions as appropriate, ensuring that running costs are covered.

Financial Forecast Summary for Exec Summary

Revenue Income and Expenditure (estimated)		2021-22	2022-23	2023-24	2024-25	2025-26
Total expenditure		£32,596	£51,478	£36,027	£37,108	£38,222
Total income including grants		£18,000	£75,470	£36,534	£37,630	£38,759
Income - Expenditure		-£14,596	£23,992	£507	£522	£537
Cumulative cashflow income - expenditure		-£14,596	£9,396	£9,902	£10,424	£10,962

Notes/assumptions

Baseline current annual salary (£12 per hour x 8 hours per week, 48 weeks a year)

Based on an annual salary of £25k, pro rata 3 days per week. The TTF development manager role subject to funding from SLF will begin from April 2023

Estimate from 2020-21 accounts

Estimate from 2020-21 accounts

Estimate from 2020-21 accounts

Estimate from 2020-21 accounts

Estimate from 2020-21 accounts

Set by Moray Council 2020. Ownership from April 2023

Estimate from 2020-21 accounts

Increased to include inc cleaning time required due to inc use

May be funded by partner organisation

Notes/assumptions

Grant to be applied for by TTF

Grant to be applied for by TTF

May be sourced via a partner organisation

Yellow highlight is baseline. The addition of a development manager in early 2022 will allow us to maximise use of our indoor space at a rate of £15 per hour for most of the week over most of the year, with some charity concession rental at £12 per hour. See sheet on income from space use for more details.

The addition of a Development manager will allow us to maximise income for outdoor assets such as our electric charging point and the tool hire facility. Assumptions are taken from our community survey, appendix 4, in which out of 377 who answered whether they would join a tool library, 172 said yes. Costs are taken for the suggested annual donations from Edinburgh and Stirling at £30 per year.

The addition of a Development manager will allow us to capitalise on our position as an educational hub and resource centre.

e.g. with national funding through the ScotGov Just Transition plan

TTF ongoing fundraising

A surplus should be built up, with the aim of having at least 3 months' running costs in unrestricted funds.

Appendix Expected income from rental fees

TTF hourly Rental income estimated based upon community consultation and stakeholder discussions

Weekly rental at hourly rate					Approximate	No entries
Activities / Services delivered	Hrly rent	hrs / week	Weeks per yr	Annual income	weekly attendees	per year
Cooking classes	£15	3	20	£900	10	200
Gardening courses	£15	3	40	£1,800	10	400
Mindfulness and Agewise classes	£15	2	40	£1,200	10	400
Drumming workshops/Dance	£15	4	40	£2,400	10	400
Yoga classes	£15	3	40	£1,800	10	400
Community events (external organisations)	£15	4	30	£1,800	50	1500
Environmental / Nature Classes	£15	3	40	£1,800	10	400
Organisation and Business meetings	£15	2	30	£900	10	300
Pop up café hire of space	£15	3	40	£1,800	20	800
Wellbeing Project Other (including TTF management)	£15	4	24	£1,440	10	240
Annual Total income for weekly use		31		£15,840		5040

Full time monthly rental rate					Approximate	No entries
Activities / Services delivered	Rent		per yr	Annual income	attendees per use	per year
Growing Project ground rental (current)	£100	monthly	12	£1,200	20	240
Growing project ground rental increase (additional)	£50	monthly	12	£600	-	
Annual subscriptions - tool library (<i>membership at suggested donation rate £30/person/year matching Edb & Stirling rates</i>)	£425	monthly	12	£5,100	170 subscribers	
Annual subscriptions - community workshop (<i>membership at suggested donation rate £60/person/year based on our community survey feedback</i>)	£400	monthly	12	£4,800	80 subscribers	
Monthly event - repair café (based on latest event donation takings of nearly £50, previously lower. Could be higher with grant support)	£40	monthly	12	£480	30	

Monthly event - farmers' market / craft fair	£200	monthly	8	£1,600	50
Storage space rental aside from workshop, e.g. for drums	£75	monthly	12	£900	30
Rental income for Electric vehicle hire	£100	monthly	12	£1,200	200
Annual Total income for one off events				£15,880	
Estimated total rental income annually				£31,720	

360

2400

3000

TTF Capital development estimates

To be updated once joint valuation obtained.

Capital Costs	£
Purchase of site (Joint Valuation required)	£275,000
Legal Fees (Estimate for purchase)	£10,000
Total Capital Costs	£285,000

From Shepherd valuation Nov 2020. Joint Valuation being sought (may need to be updated)

TTF Contribution (15%)	£42,750
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Income	£
SLF Grant (to apply for)	£242,250
Total	£242,250

NB - plus £14k revenue staffing costs included in revenue tables

Ongoing Site Development Costs	£
Site preparation	£2,500
4x 20ft Containers delivered on site	£10,000
fit out and power connection (estimate)	£3,000
Planning application	£500
Signage	£500
Total Estimate	£16,500

Purchase and site containers – Approx £2500 used 20ft container inc delivery

Some of these could be covered by a partner organisation for their use if TTF unable to raise the required funding.

Potential capital funding applications	£
Awards for All	£10,000
Berry Burn Community Fund	£5,000
Community Fundraising / Partner input	£3,000
Scottish Landfill Funds	£15,000