

**PORTKNOCKIE COMMUNITY COUNCIL  
MINUTES OF MEETING HELD Monday 10 January 2022**

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**In attendance:** Anne Anderson (Secretary - Minutes), Theresa Coull (Councillor), Debra Duke (CCLO), Shirley Firth (Secretary – Correspondence), Donald Gatt (Councillor), John Going (Chair), Susan Lane, James Patterson (JCC – Guest Presenter), Lilian Urquhart

- |   |   | Action/<br>attention |
|---|---|----------------------|
| 1 | <b>Apologies:</b><br>Donna Coull; Gladys McKenzie (Treasurer), Laura Powell (Councillor), Jade Tindall  |                      |
| 2 | <b>Police Update</b><br>There was no police presence.   |                      |
| 3 | <b>Guest Presentation</b><br>James Patterson, the JCC lead on Community Resilience Planning gave a presentation on the current guidance and documentation for communities interested in forward planning for emergency situations, particularly in the cases of severe weather and utility and/or communications outages.   |                      |
|   | The PCC expressed interest in investigating this matter further with a view to possibly setting up a sub-committee focused on resilience planning. JP agree to forward to SF a copy of the presentation and copies of the documents referenced therein  | JP/SF                |
|   | It was also agreed that Resilience Planning be added to the agenda for the February meeting.  | SF                   |
|   | As a result of technical issues in screen-takeover by the guest presenter, it became apparent that there is a lack of clarity re: who is the meeting host for PCC meetings and who holds the 10 digit code to allow screen takeover. DD agreed to seek clarification and initiate any action required to allow the PCC chair to take on the role as host and code-holder. | DD                   |
| 4 | <b>Adoption of minutes of last meeting</b><br>Proposed: SF. Seconded: SL  |                      |
| 5 | <b>Matters Arising</b><br><u>Queens platinum celebrations:</u><br>Despite attempts to find funding sources for events, it had so far not been possible to find such sources relevant to community councils.   | SF                   |
|   | Moray Council has clarified the four places in the village where land ownership would allow for tree planting. The proposed areas are:  | Cllr TC              |
|   | <ul style="list-style-type: none"> <li>• Bowling green</li> <li>• Millennium Garden (although this may be owned by Seafeld Estates)</li> <li>• School</li> <li>• Entrance to village</li> </ul>   | SF                   |
|   | It was also proposed that the Macleod Park could be another suitable location, though a larger number of trees would be most beneficial at  |                      |

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- this location (the Woodland Trust providing only one for the Jubilee celebrations). ALL  
A decision will need to be made as to where the PCC feel a tree would be best placed.
- 6 **Correspondence Received**  
Correspondence over the last month was discussed, and specific comment made on the following items:
- Platinum Jubilee Tree Canopy Map SF  
The Lord Lieutenant's office has clarified that the PCC would need to register to be on the canopy map.
- Moray Learning Estates Strategy  
Following last month's discussions on the potential for out-of-hours use of the school, the School Head was approached for comment. To date, no response has been received, though this is likely due to the Christmas break.
- 7 **Treasurers Report**  
Account currently sits at £2,108.66. Outgoings included £50 to retiring PCC member Kathleen Harper, £35 for defibrillator pads and.
- 8 **Planning**  
There were no items of planning in Portknockie.
- 9 **Events**  
Other than the Queen's platinum celebrations discussed above, there are no events currently planned.
- 10 **Members Updates:**  
There were no points raised
- 11 **Elected Members**  
Councillors have been engaged in a busy round of meetings following the winter break and gave a brief account of key meetings attended.
- Specific points raised as a result of elected members reports:
- Antisocial Behaviour - CCTV in the School Playground  
The issue of areas of the playground not covered by CCTV was raised and it was agreed that AA would approach the school head to see if anything can be done to have this area covered (as the CCTV was installed by the school rather than the council). AA
- Antisocial Behaviour - Reporting  
Following discussions, it was agreed that there is lack of clarity on roles and responsibilities regarding reporting of antisocial behaviour as both the council and the police have reporting lines. There was a concern that in addition to confusing the public, if information is not shared between the two parties, then accuracy of (and therefore action on) figures on antisocial behaviour may be affected. The chair asked SF to contact Police Inspector Graham Wharton to clarify which party should be contacted about what. SF

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Harbour Drainage:

Cllr DG agreed to contact Will Furnish to seek copies of any schematics or reports on drainage from the harbour toilets/septic tank in order to inform any decisions made regarding contracting of trades by the PCC for development work.

Cllr DG

**12 Community Feedback**

Steps down from Flagstaff: maintenance responsibility

An email was received regarding the safety of the steps descending from the flagstaff to the road down to the harbour. A member of the public recently slipped on these steps and raised the question of whose responsibility it is to maintain them. Cllr DG agreed to seek clarification on ownership/maintenance responsibility.

Cllr DG

Speeding on King Edward Terrace:

This issue was raised again by another resident of King Edward Terrace. Previous investigations have identified that solutions are too costly for the council or PCC to fund, so it was suggested that Police Scotland be approached re: the possibility of fitting a temporary speed camera to gather data on the actual volume and speed of vehicles and allowing the nature of the dangers posed to be assessed. SF will write to Police Scotland to see if this can be done.

SF

**13 JCC**

No input other than the guest presentation from James Patterson on Community Resilience Planning.

**14 AOB**

none

**14 Next meeting**

The next meeting will be on Monday February 14<sup>th</sup>.