



**Environmental Services  
Development Management  
Development Services  
Council Offices  
High Street  
Elgin  
IV30 1B3**

**Tel: 01343 563270 Fax: 01343 563263**

**DISCRETIONARY FEES, EXEMPTIONS AND SURCHARGES  
APPLICABLE FROM 20 JUNE 2022**

<b>Service</b>		<b>Scale of Fees</b>
<b>1</b>	Pre-application advice on Major Development proposals	<b>£1,607.00</b>
<b>2</b>	Pre-application advice on all Local Development proposals (except single houses in the town or countryside)	<b>£536.00</b>
<b>3</b>	Pre-application advice on single houses in the town or countryside	<b>£161.00</b>
<b>4</b>	Pre-application advice on commercial developments and changes of use (max. floor space 500 sqm)	<b>£161.00</b>
<b>5</b>	Development enquiry fees for proposed householder developments only. All other development types require a Certificate of Lawfulness of Proposed Use or Development	<b>£64.00</b>
<b>6</b>	Enquiries relating to proposed works to Listed Buildings (only one fee payable if it relates to a householder, local and or major development enquiry)	<b>£64.00</b>
<b>7</b>	Requests for Non-material Variation of previously approved scheme:	<b>£200</b>
<b>8</b>	Pre-application advice for Community Developments	<b>Free</b>
<b>9</b>	Pre-application advice for Town Centre Developments	<b>Free</b>
<b>10</b>	Pre application advice for Proposals supporting the Council's food growing strategy	<b>Free</b>
<b>11</b>	Pre application advice and Planning Applications for Works or alterations to improve access, safety, health or comfort for a disabled person at their home	<b>Free</b>
<b>12</b>	Compliance with conditions Where an applicant seeks confirmation that the terms set out in a condition attached to a planning permission have been met.	<b>£100 for each request No limit on number of request</b>

	<p><i>Note: there is no charge in respect of conditions attached to listed building consent or conservation area consent.</i></p> <p>Where an enquiry relates to a householder development, which would benefit from planning application fee exemption under Reg 7 (means of access, etc. for disabled persons).</p> <p>Where an enquiry relates to a development, which would benefit from planning application fee reduction under Schedule 1, Art 7, (Community Councils).</p>	<p><b>Fee Waived in Full</b> <i>Reduced and waived fees subject to agreement by Council</i></p> <p><b>Fee reduced by half.</b> <i>Reduced and waived fees subject to agreement by Council</i></p>
<b>13</b>	<p><b>Discharge of conditions</b> Where an applicant seeks approval of information submitted in respect of a condition attached to a planning permission, for the agreement of the planning authority.</p> <p><i>Note: there is no charge in respect of conditions attached to listed building consent or conservation area consent.</i></p> <p>Where an enquiry relates to a householder development, which would benefit from planning application fee exemption under Reg 7 (means of access, etc. for disabled persons).</p> <p>Where an enquiry relates to a development, which would benefit from planning application fee reduction under Schedule 1, Art 7, (Community Councils).</p>	<p><b>£100 for each request</b> <b>No limit on number of request</b></p> <p><b>Fee Waived in Full</b> <i>Reduced and waived fees subject to agreement by Council</i></p> <p><b>Fee reduced by half.</b> <i>Reduced and waived fees subject to agreement by Council</i></p>
<b>Surcharges (applicable for 1<sup>st</sup> October 2022)</b>		
<b>14</b>	<p><b>Applications made in retrospect</b> Where an application for planning permission is made after the whole development being applied for has been carried out in full.</p>	<p><b>Fee calculated in accordance with tables above, plus one quarter</b></p>
	<p><b>Applications made in retrospect</b> Where an application for planning permission is made when the development being applied for has been started but not completed, including the revised design of a previously granted planning permission.</p>	<p><b>Fee calculated in accordance with tables above, plus one quarter</b></p>

**NOTE:**

Brief non-specific or general pre-application advice which can be given over the telephone.

<b>WAYS TO PAY</b>		
Pay by telephone using credit/debit card		Call <b>03001234561</b> between 08:00 and 17:00 Monday to Friday. Please quote your reference number of 'Pre application advice' or 'Development Enquiry' and your name and address as your reference.
Pay by cheque		Make payable to <b>Moray Council</b>
Pay by BACS		Moray Council, Development Services
Bank Details are		<b>Bank:</b> Bank of Scotland
<b>Sort Code:</b>	80 06 66	<b>Account:</b> 00111222
Please quote <b>your reference number for payment</b> . If you do not have a reference number, please quote ' <b>Pre-application Advice Service</b> ' or ' <b>Development Enquiry</b> ' and your name and address for your reference.		
Please send completed forms to E-mail – <b>development.control@moray.gov.uk</b> or <b>Moray Council, Development Management, Development Services, Council Offices, High Street Elgin, Moray IV30 1BX</b>		