



Greening Scheme Application Form

You can fill in this form online then 'save as' to your computer before emailing back or you can print out the form, write on, then scan and email localdevelopmentplan@moray.gov.uk or post to Strategic Planning and Development Team, Moray Council, PO Box 6760, Elgin, IV30 9BX.

This funding is for the purpose of creating new green spaces in Town Centres within Aberlour, Buckie, Dufftown, Forres, Keith, and Lossiemouth.

Funding can be used for the purchase of plants, compost and soil, and planters. The funding is not to be used for replacement planting or the purchase of equipment e.g. wheelbarrows and polytunnels.

Community Group Name	
Contact Name	
Address	
Tel	
Email	

PROPOSAL

Town	
Street Names/ Places where Greening will be undertaken. Please submit a Location Map with your submission.	
Is the Land in Public Ownership? If the Land is not in Public Ownership, do you have permission from the Landowner to carry out the works?	YES <input type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/>

Give details of the proposed work to be carried out and the ongoing maintenance (limit your response to no more than 500 words).

Give details of benefits the project will bring (e.g increased biodiversity and environmental impacts).

Provide details of any similar projects your group has carried out.

Provide details on your timescale for the implementation of the proposed project.	
Attach quotations for the items to be purchased and the work to be undertaken.	
Total Amount of Funding Requested	
VAT REGISTRATION Is the organisation VAT registered? Please tick box.	YES <input type="checkbox"/> NO <input type="checkbox"/>
If VAT registered, is the organisation able to claim back VAT on orders placed? Please tick box.	YES <input type="checkbox"/> NO <input type="checkbox"/>
If VAT registered provide VAT registration number.	
BANK DETAILS Bank Name & Address	
Account Name	
Sort Code	
Account Number	

CHECKLIST

- Before submitting please check that you have provide the following. Failure to provide this information may delay your application:
 - Location Map
 - Completed application form
 - Valid quotations for the items to be purchased and works to be carried out (must be attached to application for it to be considered).

If the group is VAT registered and able to claim back VAT, then the NET amount of quotes received will be paid to the group's bank account. If the group is not VAT registered, then the GROSS amount of quotes will be paid to the group's bank account.

Payment will be released for successful groups upon receipt of invoices. Invoices should be addressed to the group who will pay the invoice with the funds received.