



# Findhorn and Kinloss Community Council

## Minutes of Findhorn and Kinloss Community Council Meeting held on Thursday 26 October 2023 at Osprey Room, James Milne Institute, Findhorn

Present		Attendance	
A Skene	Chairperson	D Low	Kinloss Barracks
S Moat	Vice Chairperson	C Low	TVFCC
D Anderson	Minute Secretary	P Godfrey	Orbex Ltd
M La Tourelle		F Iervese	Orbex Ltd
R Hutchinson		A Shepherd	
S Worth		Moray Councilors	
		Cllr Mc Bain	
		Members of Public	
		1 in attendance for the public session Amy Shepherd	

### Item 1 - Welcome

- a. Apologies – S Dominey, J O Hagan, Cllr Robertson                      b. Declaration of Interest – to be raised as and when it occurs.

### Item 2 – Public Session

- a. Community Safety Report/Police Scotland Report – no incidents reported in the FKCC area.
- b. Any other competent public business / public correspondence -
- i) A Skene welcomed A Shepherd (Kinloss) and S Worth (Findhorn) who had observed the previous meeting.
  - ii) H Grigor sought confirmation that the tasks to support the Remembrance Service were in hand and that the Events Officer from Police Scotland had been contacted as he had been in touch. J O Hagan had sent apologies for the meeting to A Skene, who read out the email, which confirmed various tasks which had been completed and tasks which were outstanding. J O Hagan also stated that she would contact H Grigor in relation to the outstanding tasks. A Shepherd and A Skene offered to clean both memorials prior to Remembrance Sunday.
- c. Presentation by Orbex Express Launch Limited
- P Godfrey and F Iervese of Orbex Ltd gave a presentation regarding the forthcoming hot fire testing by the launch engineers which will take place at Kinloss Barracks in the coming months. Orbex Ltd are a satellite launch company focused on providing services to launch small (shoe box sized) satellites at the new launch site under construction in Sutherland. Orbex Ltd place environmental considerations at the core of their business with their launch system using Bio Propane which has 96% less emissions and many of their launch components being re-usable. Types of satellites to be launched via the Orbex launch system include those used in monitoring climate change. Orbex Ltd will be undertaking static hot fire testing at Kinloss Barracks over the periods 11 to 22 December and 3 to 31 January. The tests will be small in number but require certain weather conditions and therefore the days/times of the test will not be confirmed until nearer the time. Testing will only take place on weekdays and between the hours of 8am to 6pm. Prior notice of the test will be provided to the FKCC in advance for posting on social media and sharing with the community.
- P Godfrey shared a video of static hot fire testing undertaken for similar launch equipment. This video can be viewed at: <https://www.youtube.com/watch?v=AJUSF9Y5z4I> The engines will be fired for between 7 and 60 seconds. With noise levels of 69 – 89 DBa, which is low. Water vapour will be produced which may be visible from outside the Kinloss Barracks. There will be more tests during 2024 but these dates have yet to be confirmed.
- Orbex Ltd are committed to sharing information about the tests with the local community and will provide on-going information to FKCC. D Anderson noted that the location for the tests was within the north-east corner of the former Airfield which is close to Roseisle Forest where people walk their dogs and exercise their horses. She asked if

notices could go up at the Roseisle Forest Car Park. **Action: R Hutchinson to share contact details for Forestry and Land Scotland with P Godfrey.**

A Skene/S Moat asked if a generic poster could be provided which the FKCC could use on the notice boards and social media where the specific dates can be inserted nearer the time of the launch. P Godfrey agreed to share a generic poster. A Skene thanked P Godfrey and F Iervese for their presentation.

d. Co-option of New FKCC Members

Following their attendance at the previous FKCC meeting, A Shepherd and S Worth confirmed that they would like to be co-opted onto the FKCC. This information was shared by email to all existing FKCC members at the beginning of October. R Hutchinson proposed that S Worth was co-opted onto the FKCC and was seconded by A Skene. It was also agreed that A Shepherd would be co-opted at a later date once she had confirmed she was on the Electoral Register.

**Item 3 – Ratification of Minutes of Meeting from Thursday 28<sup>th</sup> September 2023 Culbin Room, Kinloss Church, Kinloss**

**3.1** The minutes of the meeting were agreed as being accurate, proposed by S Moat and seconded by A Skene.

**Item 4 – Matters Arising**

**4.1 (4.1) (4.1) (4.1) (11.1)** The next meeting of the Healthcare Oversight group is will be on 21 November. **ACTION: A Skene to confirm whether meeting is face to face or can be attended via video conferencing. D Anderson can attend if it is video conferencing. ALL: if face to face then confirm whether someone can attend instead of D Anderson.**

**4.2 (4.4) (4.6) (12.1)** The setting up of a shared Google drive for documents, minutes, agendas is on-going. **ACTION: S Moat to set up shared drive. D Anderson to meet with S Moat during week commencing 6 November to assist.**

**4.3 (4.5) (4.8) (14.1)** The draft flyer will need updating following changes to FKCC membership. **ACTION: S Moat to circulate updated draft flyer. ALL: provide comments to S Moat before next meeting.**

**4.4 (4.9) (14.1)** The changes to the FKCC bank account to remove C Brenton and add a third signatory (D Anderson) are ongoing. **ACTION: S Moat to contact C Brenton**

**4.5 (6.1)** A Skene posted the information provided by D Low on exercises at Kinloss Barracks on the noticeboards.

**4.6 (6.3)** Details of the motorsports at Kinloss Barracks were posted on the noticeboards and shared on social media.

**4.7 (6.4)** S Moat proposed that the donation from Condor Motorsports be shared between two charities, one from Kinloss and one from Findhorn. For Kinloss he proposed Kinloss Crafty Cool Kids Club, which was seconded by D Anderson and agreed. For Findhorn S Moat proposed The Findhorn Village Conservation Company which was seconded by S Worth and agreed. **ACTION: S Moat to liaise with D Low regarding the distribution of funds.**

**4.8 (7.2)** Details of the Moray Council Learning Estate event were posted on social media.

**4.9 (13.1)** A Skene submitted a representation to planning application 23/01408/APP.

**4.10 (14.2)** Resilience planning is now a separate item on the agenda.

**4.11 (14.3)** A Skene will contact J O Hagan to see if any assistance is required with the completion of the final tasks associated with the organisation of the Remembrance Sunday events.

**Item 5 The Findhorn Village Conservation Company (TFVCC)**

**5.1** C Low confirmed that the first step free access at the beach has been completed and that work will commence on a step free access at a second location. Signage will be put up directing people to the step free accesses. TFVCC will also be 'topping up' the beach car parks and undertaking works to the Dunes Road in the coming months (weather permitting). The payment barrier for the west beach car park has been ordered.

**5.2** TFVCC will be keeping the toilets closest to the beach open throughout the winter. However the accessible western toilet block will only be open at weekends. Signage will be put in place confirming the restricted opening hours and directing people to the open toilets at the beach.

**5.3** TFVCC are continuing to gather information on how to undertake a Local Place Plan for the village. During the meeting S Moat provided access details to the available mapping tool which will assist in the development of a Local Place Plan.

**Item 6 Kinloss Barracks Report**

**6.1** There are no deer management activities or rough shooting scheduled for November. There will be training exercises during November which will involve some noise. There are no planned aircraft exercises at this time. **ACTION: D LOW to email FKCC if there are to be aircraft exercises during November.**

**6.2** Communications with the properties closest to the airfield regarding the motor sports event on 18 November have begun. Therefore advance warning of the event will be through social media posts. **ACTION: S Moat to post details of the Event on FKCC social media and share with other community groups.**

**6.3** Diseased trees have been felled on the southern side of the B9089. The MOD Estates have a one for one policy where for each tree removed a new one is planted elsewhere. There was also discussion on a lack of resources to attend Remembrance Events and it was suggested that in the New Year there was liaison between all parties involved in the events to see if reviews to timings are required.

**6.4** On Wednesday 15 November there will be a RAF Lossiemouth vs Kinloss Barracks football match at Forres Mechanics. Gates

will open at 6.30pm for a 7.30 kick off. The match will be raising funds for charity so there will be an entrance fee.

### **Item 7 Chair's Report**

**7.1** A Skene attended the Findhorn Bay Local Nature Reserve meeting on 2 October and is awaiting issue of the minutes from that meeting. **ACTION: A Skene to share minutes once they are available.**

**7.2** A Skene attended the consultation event at Forres Library on 24 October 2023 on the review of the Learning Estate in the Forres Academy catchment area. She shared some printed materials on the review which can be placed in publically accessible locations such as the Village Centre. Cllr McBain offered to ask the Post Offices at Findhorn and Kinloss to display the small flyer which provides details of where to find the consultation materials online.

Information on the consultation can be found at: [http://www.moray.gov.uk/moray\\_standard/page\\_150750.html](http://www.moray.gov.uk/moray_standard/page_150750.html) with a survey at: <https://www.surveymonkey.co.uk/r/98R36YT> Open until 30 November.

**7.3** A Skene shared that there will be an event on Saturday 28<sup>th</sup> October in Elgin Library from 1.00 to 4.00 pm celebrating 50 years of Community Councils in Scotland.

### **Item 8 Secretary's Report/Correspondence**

**8.1** There was one item of public correspondence regarding the letting of a beach hut at Findhorn for overnight stays. C Low confirmed that concerns had also been raised with TFVCC and she had contacted the Moray Council Planning Enforcement Officer who confirmed that there was no condition restricting the overnight use of the beach huts. It should be noted that the planning application was approved at Planning Committee, against officer recommendations, and that the Committee at that time chose not to apply the recommended condition that the huts should not be used overnight. There is therefore no restriction on the use of the huts for such short term letting.

### **Item 9 Treasurer's Report**

**9.1** S Moat reported that the annual auditing of the accounts has been completed by Moray Credit Union's Credit Controller and shared copies of the 2022 to 2023 accounts. It was agreed that accounts were ready for signing and submission to Moray Council. **ACTION: A Skene and S Moat to sign account. S Moat to submit accounts to Moray Council.**

**9.2** Recent payments have been made to pay for the wreaths for Remembrance Sunday wreaths and for payment for minute taking during 2022/2023. There has also been a donation of £350 to the Capital Account.

Bank balance is £2,846.87, which is made up of:

Balance C/F TMC admin grant     £ 1,474.74

Balance C/F Capital funds         £ 1,372.13

### **Item 10 Joint Community Council**

**10.1** The next JCC Meeting will be held on 9 November 2023 in Elgin. **ACTION: A Skene to confirm meeting location and time.**

### **Item 11 Moray Councillors' Report**

**11.1** Cllr Robertson provided a written report which was read out by A Skene. The second phase of contingency for Forres Academy is being implemented from Monday and involves bussing children to Lossiemouth High School, Elgin Academy and UHI. There was a disappointing start to the new term with Storm Babet causing water ingress which prevented a return to school until Tuesday.

**11.2** Councillors have made a start to the budget and approved savings yesterday which will be consulted on over the next few months and I would urge the community to engage and complete the surveys to give us the evidence on which to base our decisions. A policy and process for businesses to undertake outdoor hospitality on the public footway whilst safeguarding pedestrians and in particular, persons with impaired mobility and vision, was also approved.

**11.3** The Moray Flag is being unveiled on Saturday 28 October at 2pm at multiple locations around Moray including the Tolbooth in Forres and Town Hall in Elgin. All are welcome to attend.

**11.4** Cllr McBain shared that he would be attending the unveiling of the Moray Flag along with the 50 year celebration of Community Councils in Scotland. He also confirmed that the Council budget savings required are in the region of £15 million. The recent Scottish Government announcement of the Council Tax freeze will be an additional consideration in the budget review.

**11.5** Cllr McBain visited Forres Academy on Monday to discuss the flooding of the school with the head teacher. The issues seem to have arisen from a combination of excessive rainfall and the design of the drainage pipes collecting water from the roof and the system that those pipes are connected to. The school was closed on Monday 23 October for a deep clean as the drainage issue had led to overflowing toilets.

**11.6** D Anderson asked if there were any details that could be shared in relation to the Council budget meeting on 25 October. Cllr McBain confirmed that details would be shared over the coming weeks/months, with further public consultation to take place.

**11.7** S Moat asked if there was anything that could be done in relation to the over topping of surface water drainage at the Kinloss Spar. Cllr McBain stated that he would contact the relevant section within the Council to report the concern and seek guidance as to whether there were any mitigation measures which could be undertaken.

### **Item 12 Park Ecovillage, Findhorn Report (PEVF)**

**12.1** M La Tourelle reported that work on the Local Place Plan was on-going but was impacted by the community not aware of what parcels of land/property that the Findhorn Foundation were likely to sell. The plan is to be submitted in outline to Moray Council by 31 March 2024, with a view to all Local Places Plans from across Moray being finalized in December 2024. A new organisation was in the process of being set up which would act as an 'umbrella' organisation for various groups within the PEVF in the form of a Community Benefit Society.

### **Item 13 Resilience Planning**

**13.1** M La Tourelle reported that she had used Storm Babet as a reminder to the community in the PEVF to be prepared.

**13.2** R Hutchinson shared that the 11 people who attended the resilience planning working group meeting for Findhorn village in October, had a broad range of skill sets and experience relevant to resilience activities. The next steps are to consider the zoning of the village into various areas and seeking persons to act as a focal point for each zone. The next working group meeting is 14 November at 7.00pm at the Village Centre.

**13.3** R Hutchinson requested that FKCC members consider the terms of reference for resilience planning before the next meeting and pass any queries to him prior to the FKCC meeting at the end of November. Resilience planning for Kinloss is currently on hold. **ACTION: ALL FKCC to review terms of reference.**

**13.4** Cllr McBain highlighted the opportunities to share experience, equipment and resources with neighbouring community councils, in particular Dyke and Landward who are interested in talking to other CCs. **ACTION: Cllr McBain to share contact details with R Hutchinson.**

### **Item 14 Planning**

**14.1** Three planning applications have been submitted for the FKCC area and were discussed during the meeting, no members of the public had approached FKCC members with regard to these applications.

23/01701/APP Retrospective consent for change of use for annexe to short term let accommodation at 205 Findhorn

23/01767/APP Amendment to planning consent ref 20/00812/APP to change design of garages and garden store at Elderslie House, Findhorn

23/01810/APP Replacement windows to property 59 Findhorn

It was agreed that there was no planning reason to submit a response to any of these planning applications.

### **Item 15 Any Other Competent Business**

**15.1** Progress on the organisation of the Remembrance Sunday events is set out in Item 2 b above. R Hutchinson stated that he was now unable to attend the Findhorn event to lay the wreath. S Worth to lay the wreath instead, with D Anderson in reserve. **ACTION: R Hutchinson to pass wreath to S Worth.**

**15.2** S Moat shared that arrangements were being made for the award of the Armed Forces Covenant to the FKCC during November. **ACTION: S Moat to liaise with D Low, and then share details with other FKCC members when available.**

**15.3** R Hutchinson shared that two village residents were raising funds to purchase the Bakehouse business: [https://www.gofundme.com/f/the-bakehouse-market-findhorn-bakery?utm\\_campaign=p\\_lico+share-sheet-first-launch&utm\\_medium=social&utm\\_source=whatsapp](https://www.gofundme.com/f/the-bakehouse-market-findhorn-bakery?utm_campaign=p_lico+share-sheet-first-launch&utm_medium=social&utm_source=whatsapp)

**15.4** S Moat shared that he was soon to move house and his new home would be out with the FKCC area. A Skene shared that the FKCC can appoint associate members from outwith the area if they had skills required by the FKCC, including for the post of Treasurer. It was agreed that S Moat, after he moved out of the area, would become an associate member for the remainder of the term of the council.

**15.5** A Skene stated that she was away for the November meeting so it would be chaired by S Moat. However, she would still prepare the Agenda in advance.

### **Item 16 Forthcoming Community Events**

**16.1** The following forthcoming events were shared:

- Universal Hall promotions can be seen on website [www.universalhall.co.uk](http://www.universalhall.co.uk)
- 14<sup>th</sup> November 2023 Community Resilience meeting at Findhorn Village Centre at 7.00pm
- 15<sup>th</sup> November 2023 RAF Lossiemouth vs Kinloss Barracks charity football match at Forres Mechanics. Gates open at 6.30 pm for a 7.30 pm kick off.

### **Item 17 Date of Next Meeting**

Thursday 30<sup>th</sup> November 2023, 7.00pm at the Culbin Room, Kinloss Church, Kinloss.