

FOI Request - Grant Lodge Repairs - 101003503848

job status	job entry	building c	feature location	job number	job notes	job item r	job item quantity
					Please carry out works as shown on plan. (Supplied separately). (Enquiry 1101571)		
A	11/07/14	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	202390		10	£ 911.43
					Please supply and fit 2 no. water fire extinguishers, 1 no. CO2 fire extingher and directional fire exit signage to the ground floor at Grant Lodge. Please discuss with Asset Manager who can supply a plan and advise location of works. (Enquiry 1101587)	10	£ 352.00
A	14/07/14	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	202455		10	£ 24.21
A	16/09/14	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	204258	Please refit the removed board to the ground floor window on the east wing to make building secure. (Enquiry 1102583)	10	£ 24.21
A	24/09/14	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	204479	Please proceed to clear all gutters, downpipes, concealed gutters and all traps as per your quote received 23/9/14 for sum of £932.00 + VAT. Please contact Gasset manager to arrange access.	10	£ 932.00
					GRANT LODGE One of the transformers not working. (Main electrical switch inside front door).		
A	09/12/14	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	206671	Please arrange picking up keys. Called M&M @ 9.54 am (Enquiry 1103895)	10	£ 53.48
A	10/02/15	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	208592	Please clean off graffiti from building - Vandalism	10	£ 64.65
A	06/07/15	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	212202	Please replace missing slates to toilet block hip verge.	10	£ 121.84
					Please proceed to clean all the guttering, concealed guttering, downpipes, hoppers and gullies including checking the condition of the slated roof covering around the building all as per your quote of £980.00 + VAT dated 3rd August 2015		
A	18/08/15	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	213242	Please carry out the works in the next two weeks.	10	£ 980.00
					Please proceed with works for new fire alarm system as per your quote dated 30/10/15 as follows: Ems system £4571.70 + vat		
A	02/11/15	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	215153	Remote auto dialer to moray council call centre facility £ 148.60 + vat	10	£ 4,720.30
A	16/12/15	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	216653	Please add the fire alarm system at Grant Lodge to the alarm call centre.	10	£ 110.00
A	17/12/15	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	216701	Please cut 2 no. keys for front door.	10	£ 12.00
					Please arrange to measure all the windows at Grant Lodge and pass on the outside window sizes. Please contact Asset Manager. Please carry out as soon as possible. (Enquiry 1109846)		
A	04/02/16	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	217787	Please check/ secure the grating at ground level protecting the basement windows on the East side of the building which has been lifted. Contractor called 10:05am	10	£ 214.00
					Please cover / remove graffiti at the front entrance. (Enquiry 1112323)		
A	11/07/16	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	221362		10	£ 266.63
A	01/08/16	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	221683	Vandalism - Toilet block broken into - toilet door is off entirely. Please check building make secure.	10	£ 152.32
A	19/10/16	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	223453	Kids have broken into building again 26/10/16 by removing boarding from window. Please make secure again.	10	£ 144.75
A	27/10/16	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	223674	Please attend and check fire alarm that is sounding within the building. Ref 937673.	10	£ 237.86
A	10/04/17	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	227908		10	£ 155.66
					CONFIRMATION ORDER - Please attend and remove metal sheeting covering front door and lock. Re-position or make access to door lock and replace sheet. (Enquiry 1115860)		
A	10/04/17	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	227910		10	£ 70.40
					CONFIRMATION ORDER: Fix loose windows as discussed and carried out on site Friday 26 May 2017. (Enquiry 1116571)		
A	29/05/17	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	228810	Please arrange to reset the fire alarm system and fit fuse connection unit. (Enquiry 1117167)	10	£ 104.62
A	10/07/17	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	229496	CONFIRMATION: Please investigate fault with fire alarm panel, also fit distribution board at the front door. (Enquiry 1117201)	10	£ 40.34
A	12/07/17	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	229528	Please carry out a dry rot survey and prepare a report. ***04/09/17 - Please proceed with dry rot removal works as per your report and quote dated 03/08/17 for £6,890 + vat *** We require the following information before any works can be carried out: •Risk Assessment and Method Statement •Proposed Start and Finish Date(s) •Programme of Works being carried out	10	£ 141.38
A	04/09/17	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	229596	Repairs after service Fire Alarm - 24/11/17 - replace batteries 110 AA and 6 Duracell	10	£ 8,342.00
A	26/07/17	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	229684	Repairs after service Fire Alarm - 24/11/17 - replace batteries 110 AA and 6 Duracell	10	£ 153.48
					Please arrange to erect herras fencing around the sections of building covered by the attached photos. Please contact Asset Manger before attending. Called Contractor @ 13:54pm (Enquiry 1117438)		
A	07/08/17	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	229829		10	£ 91.00
A	07/08/17	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	229830	Please arrange an urgent survey. (Enquiry 1117439)	10	£ 165.91
A	28/08/17	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	230304	Please proceed with works to carefully take down 2no parapet walls as per your cost of £2,650. (Enquiry 1117728)	10	£ 2,650.00
A	04/09/17	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	230424	Please clean flat roof and then carry out a Survey / Inspection to the flat roof at the above property and carry out any necessary repairs to the flat roof.	10	£ 1,248.84
A	13/09/17	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	230940	Please arrange for the removal of asbestos debris from Grant Lodge basement, work to commence 19/09/2017. (Enquiry 1117981)	10	£ 101.64
A	18/10/17	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	231758	Confirmation - Please carry out Asbestos Sample Analysis - 12/9/17 (Enquiry 1118391)	10	£ 12.00
					Please proceed to carry out the Dry Rot Works as per your quote NL/AL/SCO4017.3A for the sum of £5,605.00 + Vat. Please contact Asset Manager to confirm the start date and send in copies of RAMS for the works. (Enquiry 1119201)		
A	14/12/17	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	233190		10	£ 5,605.00
A	08/02/18	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	234178	Please investigate fault on fire alarm panel. There is currently ongoing building woks reinstate devices that have been removed.	10	£ 143.50
A	01/05/18	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	236331	Please install monitoring system for fire alarm system, works must be complete by the end of 02/05/2018.	10	£ 108.00
A	08/05/18	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	236525	Please arrange to rewire the phone point and test the fire alarm. Works to be complete before the end of the week. (Enquiry 1121051)	10	£ 207.00
A	15/11/18	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	240631	Repairs after Fire Alarm Service - 25/10/18 1No EMS Smoke Detector Head	10	£ 96.00
A	03/05/19	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	244278	Repairs after Fire Alarm Service - 16/04/19 21No AA Batteries etc	10	£ 91.35
					Please rectify observations C1,C2 and requires further investigation in the attached Electrical installation condition report. C3s may also be carried out with reference to attached document. Important, to avoid any delays in payment reference must be made to the attached document: Rectifying Observations Made During Electrical Installation Condition Reports. All items rectified must be recorded in the attached document titled Details of Rectification Carried Out on observations Made in Electrical Installation Condition Report.		
A	25/06/19	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	245141		10	£ 122.87
					Please rectify observations C1,C2 and requires further investigation in the attached Electrical installation condition report. C3s may also be carried out with reference to attached document. Important, to avoid any delays in payment reference must be made to the attached document: Rectifying Observations Made During Electrical Installation Condition Reports. All items rectified must be recorded in the attached document titled Details of Rectification Carried Out on observations Made in Electrical Installation Condition Report.		
A	25/06/19	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	245141		20	£ 47.19
A	27/09/19	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	247096	Please change all the batteries in the fire alarm system including all devices and outstations.	10	£ 237.70
					DANGEROUS BUILDING INTERNALLY - NO ACCESS PERMITTED Please refit grate on east elevation which has been moved exposing a drop into a borrowed light area. Please also clean out lower steps. To whom it may concern this contractor is carrying out emergency repairs for Moray Council.		
A	17/06/20	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	251638		10	£ 142.00

A	21/01/21	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	255200	Please erect a herras fencing around the single storey old toilet block attached to Grant Lodge. We have an issue with a nail sick slate roof and we need the fence to protect the general public.  To whom it may concern this contractor is carrying out emergency repairs for Moray Council. If further clarification is required please contact Moray Council's Help Desk on 01343 563700 (Enquiry 1131617)	10	£	144.54
A	08/12/21	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	261026	Repairs after Fire Alarm Service - 17/11/21 1No EMS Firecell smoke Detector Head	10	£	95.69
A	21/03/22	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	262830	Repairs after Emergency Lighting Service - 17/12/21 44No 110V BC Bulbs etc	10	£	293.28
A	29/11/22	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	267397	Please arrange to repair rooflight within the roof space as the glass is broken.	10	£	125.04
A	09/12/22	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	267579	Please proceed with works as per quote NL/AL/SCO5174 dated 07/12/22 to clear gutters and downpipes at rear basement door, cover skylight, works to stairwell, fungicide treatments etc etc for £3,346 + vat.	10	£	3,346.00
A	09/12/22	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	267580	Please proceed with works as per quote DM/TD/2212/07 dated 02/12/22 for gutter cleaning works for the sum of £1,862.80 + vat	10	£	1,862.80
A	20/12/22	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	267759	Repairs after services - 1 Firecell Smoke Detector Head - 25/11/22	10	£	95.69
C	26/04/23	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	270487	Repairs after service of Emergency Lights - 2 no 12V 7Ah batteries - 30/3/23	10	£	74.00
C	18/05/23	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	270929	Please analyse rope sample taken from Grant Lodge Elgin as per attached	10	£	5.00
C	29/05/23	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	271118	Please carry out a repair to the flat Sama roof. This roof is the two story flat roof numbered 11 to the South below. It was noted that there was water ingress internally in this location.	10	£	334.07
C	29/05/23	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	271121	Please analyse 5 samples taken from Grant Lodge Elgin (Sample 104 has samples taken from 2 areas of ceiling to Room 4/7 in one bag)	10	£	25.00
C	31/05/23	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	271157	Please carry out an R&D survey to Grant Lodge, Cooper Park Elgin and adjacent toilet blocks. All internal areas to be surveyed. Please ensure all suspect ACMs are sampled by the surveyor (do not make reference to analysis by others). External to be inspected as far as reasonably practicable. Refer to attached form for additional information which must be passed onto surveyor. Hardhats are required to be worn.	10	£	700.00
C	14/06/23	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	271444	Assist in removing boarding from 2 external doorways.	10	£	215.79
C	27/06/23	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	271770	Please clear both soil and rainwater drainage around grant lodge and the toilet block. We then require all the drainage system to be CCTV surveyed and a full report provided. This is required to note the current condition of the drainage systems prior to any proposed upgrades for the building.	10	£	765.00
C	28/06/23	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	271826	Repairs after service - 2no 12V 7 AH Batteries - 21/6/23	10	£	74.00
C	20/07/23	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	272156	Please check fire alarm panel. Visited this morning and has silenced in the meantime. Photo attached	10	£	107.00
C	14/08/23	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	272497	Please collect Key 33 from Council HQ for access Confirmation - survey works	10	£	1,560.00
C	25/08/23	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	272764	Please carry 4th Sept as per quote Q017221: to clean & encapsulate 2 basement areas and also encapsulate door to tank room. Keys to be collected from Council HQ. Note email of 15th July re power. RAMS to be submitted prior to works and SEPA note/ cert of cleanliness to be submitted with/prior to invoice. All for £575 + vat	10	£	575.00
C	19/09/23	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	273293	Please carry out a repair to the flat Sama roof. This roof is the two story flat roof numbered 11 to the South below. It was noted that there was water ingress internally in this location. Please phone Asset Manager if any queries.	10	£	326.90
C	11/10/23	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	273812	Repairs after service 2 no. 6V 4Ah Batteries - 12/9/23	10	£	52.30
C	04/01/24	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	275429	Repairs after service - 105 no AA Batteries, 9 no C Type Batteries, 1 no EMS FireCell Call Point - 13/12/23	10	£	307.23
C	11/01/24	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	275614	Please check and repair water ingress on the first floor beneath the flat roof, please investigate if the water is getting in behind the slates and running underneath the flat roof covering and getting in. Also check the guttering and downpipe to ensure the water is able to get away and is not backing up onto the flat roof. Please call 01343 563700 to arrange collection of key 33 if access to the building is required.	10	£	232.50
C	24/01/24	Z00364	Grant Lodge Cooper Park Elgin (Cat.B Listed)	275930	Please to carry out a dry rot survey within the basement of Grant Lodge.	10	£	150.00