

Memorandum



To: Head Teachers
From: Lindsey Stanley, Business Support Team Manager
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Date: 12th February 2024
Subject: **ANNUAL LEAVE/SCHOOL CLOSURE DAYS 2023-26**

ANNUAL LEAVE/SCHOOL CLOSURE DAYS 2023-2026

2023/2024

School Holiday Days

16 October to 20 October 2023 – 5 days
25 December to 29 December 2023 – 5 days
1 April to 12 April 2024 – 10 days
15 July to 9 August 2024 – 20 days

Total 40 days

School Closure Days

9 October to 13 October 2023 – 5 days
1 January to 5 January 2024 – 5 days
9 February to 12 February 2024 – 2 days
29 March 2024 – 1 day Good Friday
6 May 2024 – 1 day
1 July to 12 July 2024 – 10 days
Plus 1 additional day for Occasional Day

Total 25 days

Occasional Day

Buckie High School ASG - Tuesday 7 May 2024
Elgin Academy ASG - Thursday 8 February 2024
Elgin High School ASG - Thursday 8 February 2024
Forres Academy ASG - Tuesday 13 February 2024
Keith Grammar School ASG - Monday 3 June 2024
Lossiemouth High School ASG - Thursday 8 February 2024
Milne's High School ASG - Friday 22 December 2023
Speyside High School ASG - Monday 3 June 2024

In-Service Days

Monday 14 August 2023
Monday 13 & Tuesday 14 November 2023
Thursday 16 & Friday 17 May 2024

2024/2025

School Holiday Days

14 October to 18 October 2024 – 5 days
23 December to 3 January 2025 – 10 days
31 March to 11 April 2025 – 10 days
28 July to 15 August 2025 – 15 days

Total 40 days

School Closure Days

7 October to 11 October 2024 – 5 days
14 February to 17 February 2025 – 2 days
18 April 2025 – 1 day Good Friday
5 May 2025 – 1 day
30 June to 25 July 2025 – 20 days
Plus 1 additional day for Occasional Day

Total 30 days

Occasional Day

Plus one occasional day holiday to be agreed by 31 March 2024.

In-Service Days

Monday 12 & Tuesday 13 August 2024
Monday 11 & Tuesday 12 November 2024
Thursday 13 February 2025

2025/2026

School Holiday Days

20 October to 24 October 2025 – 5 days
22 December to 2 January 2026 – 10 days
30 March to 10 April 2026 – 10 days
27 July to 14 August 2026 – 15 days

Total 40 days

School Closure Days

13 October to 17 October 2025 – 5 days
13 February to 16 February 2026 – 2 days
4 May 2026 – 1 day
3 July 2026 – 1 day in place of Good Friday
6 July to 24 July 2026 – 15 days
Plus 1 additional day for Occasional Day

Total 25 days

Occasional Day

Plus one occasional day holiday to be agreed by 31 March 2025.

In-Service Days

Monday 18 & Tuesday 19 August 2025
Monday 10 & Tuesday 11 November 2025
Thursday 12 February 2026



LINDSEY STANLEY
Business Support Team Manager