

Date:	19 June at 11am
Location	The Inkwell, Elgin/ online via Teams
Chair	Liz McKnockiter (LM), tenant
Attending	<ul> <li>Alison Angus (AA), tenant</li> <li>Jane Bartecki (JB), tenant</li> <li>Bev Davenport (BDav), tenant</li> <li>Eileen Di Sotto (ED), tenant</li> <li>Bert Duffus (BD), tenant</li> <li>David Elliott (DE), tenant</li> <li>Dagmar Gross (DGr), tenant</li> <li>Alex Jappy (AJ), tenant</li> <li>Patricia Jappy (PJ), tenant</li> <li>Howard Knowles (HK), tenant</li> <li>Isobel McNeil (IM), tenant</li> <li>Rachael McPhail, (RM), tenant</li> <li>Violet Milne (VM), tenant</li> <li>Gilian Pirie (GP), tenant</li> <li>Elizabeth Williamson (EW), tenant</li> </ul>
In attendance	<ul> <li>Cllr James Allen, (JA) observing</li> <li>Cllr Amber Dunbar, (AD) Chair of Housing and Community Safety Committee</li> <li>Cllr Donald Gatt (DG), Deputy Chair of Housing and Community Safety Committee</li> <li>Cllr Juli Harris (JH), observing</li> <li>Rebecca Irons (RI), Customer Engagement Officer (minutes)</li> <li>Alex Irving (AI), Area Housing Officer, Antisocial Behaviour</li> <li>Cllr Sandy Keith (SK), observing</li> <li>Mike More (MM), Senior Housing Projects Officer</li> <li>Cllr Derek Ross (DR), observing</li> <li>Tommy Smith (TS), Housing Projects Officer</li> </ul>
Apologies	<ul> <li>Heather Anderson (HA), tenant</li> <li>Jane Bartecki (JB), tenant</li> <li>James Buchan (JBuc), tenant</li> <li>Cllr John Divers (JD), Cllr and tenant</li> <li>Sandra Murray, (SM) tenant</li> <li>Lee Nicholls (LN), tenant</li> </ul>

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	David Nicholls (DN), tenant
	John Wilson (JW), tenant
1. Welcome,	LM welcomed everyone to the meeting.
Apologies	
2. Approval of	The minutes were approved.
minutes of	
previous meeting	Proposer HK
	Seconder DE
	RI will add the approved minutes to the website at:
	www.moray.gov.uk/moraytenantsforum
3. Matters arising	TPAS conference (20-22 June)
	Names drawn at random from those interested in attending. LM and AA will go.
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4. Finance report	Forum expenses run from April to March.
	April's meeting cost £205.50 (venue and catering).
	• TPAS conference costs so far: £2,169 (includes travel, accommodation,
	conference fees for 2 tenants).
5. Guest Speaker	Area Housing Officer (Antisocial Behaviour)
	All explained his role, which focuses on serious and complex antisocial behaviour
	cases within council tenancies.
	He works closely with the Community Safety Team and Police
	He cannot act against private tenants – those cases are handled by the
	Community Safety Team.
	Evictions are rare, take time and can be expensive.
	Criminal behaviour should be reported to the Police by phoning 101.
	Antisocial behaviour issues can be reported to us online    Antisocial Behaviour   Antisocial Behaviour Benaut and   Antisocial Behaviour
	https://online.moray.gov.uk/site/wss/forms/AntiSocialBehaviourReport or
	via phone 0300 123 4561.
	Reports can be anonymous and are treated confidentially.
6. Housing Team	Asset Team
updates	Social Housing Net Zero contract (energy efficiency upgrades) ends in
apaatoo	June.
	Aims to get homes up to an EPC rating C or above
	<ul> <li>Upgrades include insulation, solar panels, and heat pumps.</li> </ul>
	o 216 properties will have an EPC C or above by the end of the
	programme. Including the following measures:
	■ 106 internal wall insulation
	■ 124 solar panels
	■ 66 air source heating
	■ 45 loft top-ups
	<ul> <li>35 cavity wall insulation</li> </ul>
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 Window replacement contract ends this week. 146 homes have received new windows. Three accelerated programmes (east, west and central) are running until around November. Backlog of windows. Windows don't significantly affect EPC ratings. From 1 April 2026, homes must have an EPC rating of C or above to be o Internal wall insulation will be used where possible to meet the standard. o Solar panels will only be used if needed to meet the C rating. Air Source Heat Pumps (ASHPs) should be serviced annually by the DLO. o Some delays due to staff shortages. New ASHPs are resistant to sea air corrosion. Estate Walkabouts will run from late August to 25 September. o Tenants can suggest improvement works at walkabouts. o Printed timetable shared. Suggestions can also be emailed to tenantparticipation@moray.org.uk or call 0300 123 4566. o Members are encouraged to attend walkabouts in their own or other areas. Action: Let RI know if you want to attend a walkabout. **Tenant Participation**  Greenwards Play Park Project o Community meeting on Monday 23 June to gather ideas for the new o Feedback will help shape the design brief for play park companies. The community will vote on the final design. **NETRALT Joint Event**  Drop-in event held in Forres on 22 May. o Next event planned for Keith – details to follow. 7. Draft The group gave positive feedback on the draft handbook for Forum members. handbook for DE suggested adding a deadline for submitting agenda items. Forum members ACTION: RI to add agenda deadline in the handbook. 8. Tenants' Voice Final version goes to print on Monday 23 June. Delivery expected week of 7 July. First issue created in partnership with the Tenant Editorial Panel. Tenants with email addresses will receive a digital copy; others will get a printed version. Panel members LM and DE encouraged the group to contribute article ideas or join the panel. Everyone is encouraged to complete the feedback form in the newsletter.

9. Forum logo	<ul> <li>Reviewing the Forum's branding is part of the Tenant Participation Strategy.</li> <li>A logo design competition for young people (ages 11–18 in tenant households) is included in the newsletter.</li> <li>Deadline: Friday 6 October.</li> <li>Winner chosen at the 30 October meeting and will receive a £25 shopping voucher.</li> </ul>
10. Scrutiny project	<ul> <li>Online meeting arranged with tenants from Wheatley Group's scrutiny panel (Glasgow) to learn from their experience.</li> <li>Date: Tuesday 1 July at 12:30pm via Teams.</li> <li>Option to join from home or in a meeting room at the Council Annexe.</li> </ul> ACTION: Let RI know if you'd like to attend.
9. Any other business	<ul> <li>RTS Meters:</li> <li>The full switch-off has been delayed. A phased approach will now be used with advance notice to those affected.</li> </ul>
	MTF meeting venue changes due to library refurbishment
	September: Inkwell booked
	October: Elgin Town Hall, provisionally booked
	BD asked for confirmation of Elgin Town Hall's availability
	ACTION: RI to confirm Elgin Town Hall booking
	Forum promotion and outroach
	<ul> <li>Forum promotion and outreach</li> <li>HK suggested rotating meeting venues across Moray to reach more</li> </ul>
	tenants.
	Venues must support hybrid meetings.
	Discussed attending local events and hosting pop-ups in libraries.
	Volunteers needed.
	<ul> <li>Timing should suit working tenants too.</li> </ul>
	ACTION: BD to explore venues/ events. GP to support.
	Promotional materials
	Pop-up banners discussed. Will revisit once the new logo is chosen.
	Inviting MP's/MSP's to meetings:
	Agreed to invite them only if there's a specific concern/issue to discuss.
	Best time: Summer recess (July–August).
	DE, BD, HK, and GP interested in meeting to identify potential topics.
	Public toilets in Elgin
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	IM raised concerns about the lack of facilities and restricted access.
10. Next Forum date	Thursday 4 September 2025 at 11am at The Inkwell, Francis Place, Elgin. IV30 1LQ