

SECTION A: CORPORATE SERVICES / CROSS DEPARTMENTAL

CODE: **S** Set by Statute/Scottish Government
 M At legal maximum
 SD Statutory duty of full cost recovery

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
A1.	Property Enquiry Certificates			£241	£253	April 2025
A3.	Loan and title lending/copying (Estates and Legal Services) (increasing depending on time taken)		£	£49	£51	April 2025
A3a	14 day letter for industrial debts arrears per letter			£55	£58	April 2025
A3b	Initial Irritancy letter linked to industrial debt recovery per letter			£109	£114	April 2025
A3c	Follow up Irritancy letter linked to industrial debt recovery per letter			£82	£86	April 2025
A3d	Letter Instructing Sheriff Officers linked to industrial debt recovery per letter			£55	£58	April 2025
A4.	Recharge of Council's legal costs in relation to discretionary property and leasing work per hour (minimum)			£66	£69	April 2025
	Recharge of Council's legal costs in relation to discretionary property and leasing work per hour (maximum)			£153	£160	

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
A4a	Recharge of Council's legal costs in relation to pre judicial litigation work by litigation team per hour (minimum) Recharge of Council's legal costs in relation to pre judicial litigation work by litigation team per hour (maximum)			£66 £153	£69 £160	April 2025
A4b	Judicial expenses: Court proceedings including recovery of rent arrears, industrial debts, miscellaneous and licensing matters	S		Varies annually on a national basis and by work type/stage	Varies annually on a national basis and by work type/stage	
A5.	Orders under Town and Country Planning (Scotland) Act and other Roads/planning matters per hour (minimum) Orders under Town and Country Planning (Scotland) Act and other Roads/planning matters per hour (maximum)			£66 £153	£69 £160	April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
A6.	Licensing (i) Liquor Licensing:	M	£	Per approved table of charges set by the Licensing Board	Per approved table of charges set by the Licensing Board	September 2022
	(ii) Licences under the Civic Government (Scotland) Act and other miscellaneous pieces of legislation – All charges for licences managed under the authority of the Licensing Committee as Licensing Authority will be reviewed in full in 2025 by the Committee. A full review has generally been undertaken each 5 years with inflationary increases in between					
	Animal Boarding Establishments		£	£150	£157	April 2025
	Animal Breeding			£130	£136	April 2025
	Animal Rehoming			£218	£228	April 2025
	Animal Welfare Establishment			£252	£264	April 2025
	Cinema Licence		£	£185	£194	April 2025
	Copy Licence			£25	£26	April 2025
	Dangerous Animals		£	£325	£341	April 2025
	HMO (5 occupants or under)			£1,972	£2,067	April 2025
	HMO (10 occupants or under)		£	£2,817	£2,952	April 2025
	HMO (over 10 occupants)			£3,663	£3,839	April 2025
	HMO Change of Circumstance			£285	£299	April 2025
	Itinerant Metal Dealer's Licence			£748	£784	April 2025
	Itinerant Metal Dealer's Exemption Warrant			£748	£784	April 2025
	Knife Dealers Licence			£792	£830	April 2025
	Late Hours Catering Licence		£	£1,042	£1,092	April 2025
	Late Hours Catering Renewal			£1,042	£1,092	April 2025
	Licence Plates		£	£25	£26	April 2025
	Market Operator Licence			£489	£512	April 2025
	Market Operator Temporary Licence		£	£489	£512	April 2025
	Metal Dealer Licence			£748	£784	April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
	Metal Dealer's Exemption Warrant		£	£748	£784	April 2025
	Performing Animals			£125	£131	April 2025
	Pet Shops			£260	£272	April 2025
	Public Charitable Collections			No Fee	No Fee	April 2019
	Public Entertainment (under 200 attendees)*			£365	£383	April 2025
	Public Entertainment (between 200 and 299 attendees)*			£455	£477	April 2025
	Public Entertainment (between 300 and 399 attendees)*		£	£595	£624	April 2025
	Public Entertainment (between 400 and 499 attendees)*			£775	£812	April 2025
	Public Entertainment (over 500 attendees – commercial)*			£1,610	£1,687	April 2025
	* Discounts apply for charitable events					
	Public Processions			No Fee	No Fee	April 2019
	Riding Establishments:		£	£453	£475	April 2025
	Second Hand Dealers Licence		£	£165	£173	April 2025
	Sex Shop Licence			£1,480	£1,551	April 2025
	Sexual Entertainment Venue new licence SEV fees set Sept 2020			£1,775	£1,860	April 2025
	Sexual Entertainment Venue licence grant fee			TBD	TBD	
	Sexual Entertainment Venue licence renewal			£1,775	£1,860	April 2025
	Sexual Entertainment Venue licence variation			£558	£585	April 2025
	Sexual Entertainment Venue licence transfer			£325	£341	April 2025
	Sexual Entertainment Venue issue duplicate licence			£45	£47	April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
	Short-Term Lets:					
	Short-Term Let Licence/Renewal (new or existing operator)			£515	£540	2025
	Temporary Short-Term Let Licence			£515	£540	2025
	Copy of a Short-term Let licence			£23	£24	2025
	Variation (making a change) to a Short-term Let Licence			£29	£30	2025
	Inspection of Short-term Let premises			£210	£220	2025
	Transfer of Short-term Let Licence			£295	£309	2025
	Provisional Short-term Let Licence			£210	£220	2025
	Confirmation of a Provisional Short-term Let Licence			£305	£320	2025
	Replacement Badge			£23.60	£25	April 2025
	Street Traders		£	£431	£452	April 2025
	Tattooing and Piercing			£431	£452	April 2025
	Taxi Booking Office			£564	£591	April 2025
	Taxi/Private Hire Driver Grant			£266	£279	April 2025
	Taxi/Private Hire - Driver Renewal		£	£215	£225	April 2025
	Taxi/Private Hire Vehicle			£462	£484	April 2025
	Variation of any Licence			£31	£32	April 2025
	Vehicle Substitution			£386	£405	April 2025
	Venison Dealer Licence			£61	£64	April 2025
	Window Cleaner Licence		£	£170	£178	April 2025
	Zoo Licence			£380	£398	April 2025
A8.	Searches in Indexes of Statutory Registers	S		n/a	n/a	April 2019

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
A9	Certificates: Full extract of birth, death or marriage and abbreviated certificate	S	£	n/a	n/a	January 2011
A10.	Note of Marriage or civil partnership	S		As set	As set	April 2010
A11.	Marriage or civil partnership ceremony conducted by Registrar	S		As set	As set	April 2010
A12.	Use of marriage room in Registry Office 5 – 20 guests Non-returnable deposit paid when making a booking for a ceremony. This fee is deducted from the final charge.		£	£145 £83	£152 £87	April 2025
A13.	Surcharge for Marriages in all venues outwith the Registry Office (Mon-Sat)		£	£320	£355	April 2025
A13a	Saturday surcharge for Marriages in Marriage Room			£250	£262	April 2025
A16.	Change of Civil Partnerships to Marriage	S		As set	As set	16 / 12 / 15
A	Citizenship Ceremonies			£78	£81.50	April 2025
A17.	Freedom of Information requests		£nil	10% of the cost to the Council for costs over £105	10% of the cost to the Council for costs over £105	April 2020

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
A18.	Photocopying A4 Black & white A3 Black & white A4 colour A3 colour Plus staff costs		£nil	15p 30p 45p 90p Up to £20 per person per hour	p p p p Up to £21 per person per hour	April 2023 April 2023 April 2023 April 2025 April 2023
A19.	Re-use of public sector information	S	£nil	As set	As set	October 2007
A20.	Data Subject Access Request	M	£nil	As set	As set	October 2007
A21.	Pupil Education Records	M	£nil	Sliding scale from £2 to a maximum of £50	Sliding scale from £2 to a maximum of £50	April 2010
A22.	Committee services documents		£nil	Available free on internet, otherwise £8 admin fee plus 10p per side of photocopy	Available free on internet, otherwise £8.40 admin fee plus 10p per side of photocopy	April 2021
A23.	HR Training – Social Work Training Team – to deliver training to external organisations			£41 per person	£43 per person	April 2021

SECTION B: SOCIAL CARE – MIJB and Moray Training

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
B1.	Moray Lifeline / Telecare per quarter including VAT		£	£48	£51	April 2025
B4.	Blue Badge – Badge valid for 3 years	M	£	£20	£20	April 2021
B4a - new	Blue badge – charge for replacement badge			-	£20	New Charge
B6.	Meals at Day Care Centres (Older People) and Shared Lives: £					
B6a.	Meal – per meal			£6	£6.50	April 2025
B6b.	Tea & Biscuits – per cup			£1	£1.10	April 2025
B6c.	Light meal (Shared Lives Service only)			£3	£3.50	April 2021
B10.	Stair lift maintenance per quarter including VAT – No VAT if registered disabled		£	£19	£20	April 2025
B11.	Occupational Therapy Aids and Equipment			None (per CoSLA recommendation)	None (per CoSLA recommendation)	October 2005
B16	Case review carried out on behalf of another local authority			£114	£120	April 2025

SECTION C: LEISURE FACILITIES

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
C1	Fit Life		£			
C1a.	Membership cards Individual – 12 months Individual – monthly direct debit		£	£300 £25	£324 £27	April 2025
C1b.	Family (1 adult) – 12 months Family (1 adult) – monthly direct debit			£396 £33	£444 £37	April 2025
	Family (2 adults) – 12 months Family (2 adults) – monthly direct debit			£444 £37	£492 £41	April 2025
C1d.	Visitor membership for minimum of 7 days			7 day minimum £14 28 day maximum £56	7 day minimum £14 28 day maximum £56	April 2025
C1e.	Employee Wellbeing (Business) Membership			12mths for the price of 10mths (ie for an individual this would be £250 for a year's membership instead of £300)	Based on 10% reduction on monthly fee dependant on type of membership	New April 2025
C2	Swimming Pools					
C2a.	Swimming Adult Swim / aqua aerobics / activity class		£	£6.40	£6.75	April 2024

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
	Junior swim aged 5 – 17 / over 60s		£	£3.40	£3.60	April 2025
	Baby/toddler swim (0-4 years old)		£	Free	Free	
	Registered Disabled +one carer		£	£3.40	£3.60	April 2025
C2b.	Swimming Lessons Adult Lesson Junior Lesson block (8 weeks) Holiday Crash Course (5 x daily lessons) Parent and Child Class (1 adult & 1 child) Individual junior lesson (30 minutes for 1 child) Additional needs child individual lesson (30 minutes for 1 child)		£	£8.50 £56 £35 £7 £20 £14	£9 £62 £38.75 £7.75 £21 £14.70	April 2024 April 2025
C2c.	Pool Hire General (Buckie, Forbes, Keith) General (Lossiemouth) General (Speyside) Pool Hire with inflatable (Buckie, Forbes, Keith) Pool Hire with inflatable (Speyside)		£ £	Per hour £128 £100 £80 £145 £100 £60	Per hour £134 £105 £84 £150 £105 £63	April 2024 April 2025 April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
	Club Hire (Buckie, Forres, Keith) Club Hire (Lossiemouth) Club Hire (Speyside) Club hires are exempt from VAT if a series booking			£47 £42	£49 £44	
C2d.	Health Suite Sauna & Steam		£nil	Use of health suite included in admission cost.	Use of health suite included in admission cost	
C3	Indoor Facilities	All charges are inclusive of VAT, if applicable				
C3a.	Fitness Rooms User induction course (Free with Fit Life Membership) Fitness Room (1 hour) Adult Junior, over 60's, Registered Disabled Activity Class Physical Activity for Health class (exercise referral)		£	£25 £7 £4.50 £4.30 £7 £5	£25 £7.35 £4.75 £4.75 £7.35 £5.25	April 2020 April 2025 April 2024 April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
C3b	Speyside Sports & Community Centre – indoor climbing wall		£			April 2025
C3b 1	Climbing Adult climb Junior climb (up to 17 years) Over 60s concession Registered disabled + one carer			£9 £7 £7 £7	£9.45 £7.35 £7.35 £7.35	
C3b 2	Climbing lessons Adult lesson block (8 weeks) Junior lesson block (8 weeks)			Costs according to type and duration of class	Costs according to type and duration of class	
C3b 3	Climbing wall hire (per hour) Within normal opening hours Outwith normal opening hours (as above plus per hour)			£45 £25	£47.50 £27.50	
C4	Outdoor Sports					
C4b.	Pavilions and Pitches Football and School sports field with changing rooms Adult Teams per Game Juvenile Teams (Under 17) per Game		£	£75 £27.50	£75 £27.50	April 2024

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
C4c.	Pavilion and / or grassed areas for training (football and rugby) and School sports fields without changing rooms Adult groups – per session Juvenile Groups – per session Session times are for morning / afternoon / evening			£42.50 £15	£42.50 £15	April 2024
	Astro Sports Pitches		£			
C4e.	Aberlour, Buckie, Elgin High, Lossiemouth, Fochabers Full Size pitch Adult Teams per hour Juvenile Teams per hour Third size pitch Adult Teams per hour (1 x pitch) Juvenile Teams per hour (1 x pitch)			£76 £38 £27.60 £14	£80 £40 £29 £14.75	April 2025
C4f.	Elgin Academy and Keith Full Size pitch Adult Teams per hour Juvenile Teams per hour Half Size pitch Adult Teams per hour Juvenile Teams per hour			£76 £38 £38 £19	£80 £40 £40 £20	April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
C5.	School facilities		£			
C5a.	Meeting Room – per hour		£			April 2025
	Community (small – capacity 1-10 people)			£12	£13	
	Community (medium – capacity 11-50 people)			£15.50	£16.75	
	Community (large – capacity 51+ people)			£21.50	£23.25	
	Private/commercial (small – capacity 1-10 people)			£23.80	£26.25	
	Private/commercial (medium – capacity 11-50 people)			£30.80	£34	
	Private/commercial (large – capacity 51+ people)			£42.50	£46.75	
	Requests for bookings can be considered out-with normal hours at an additional cost of £X per booking per hour			£25	£27.50	
C5b.	Sports/Assembly Hall – per hour	.	Included above			April 2025
	Small hall					
	Standard rate			£27	£28.50	
	Junior / over 60s			£14.25	£15	
	Large hall					
	Standard rate			£52.50	£55.25	
	Junior / over 60s			£27	£28.50	

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
	Requests for bookings can be considered out-with normal hours at an additional cost of £X per booking per hour			£25	£27.50	
C9	Community Centres					
C9a	Admission Charges per hour Adult Junior aged 5-17 Over 60s Registered Disabled + one carer		£	£6.40 £4 £4 £4	£6.75 £4.20 £4.20 £4.20	April 2025
C9b	Shower		£	£3	£3.25	April 2025
C9c	Use of photocopier (A4 black and white)			Please See Section A18	Please See Section A18	

SECTION D: LIBRARIES AND INFORMATION SERVICES

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
D1	Libraries and Information Services £					
D1c	Inter-Library Loan		£	Full cost recovery (will vary for each item)	Full cost recovery (will vary for each item)	April 2023
D1d	Reader's Tickets – Replacement Computer Card			£1.50	£1.50	April 2023
D1g	Photocopies: Per A4 copy b/w Per A3 copy b/w Per A4 copy colour Per A3 copy colour Microfilm/fiche per A4 sheet Internet: Computer printouts Computer printouts (colour) Staff supported digital scanning/emailing charge		£	Please See Section A18 £2.50 £0.15 £0.45 £2.30 for first sheet	Please See Section A18 £2.65 Align with Section A18 £2.50	April 2023 April 2023 April 2023 April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
	3D Printing, minimum charge			Standard Setup Fee - £2.65 plus £1 per 50g used. (Minimum charge of £3.50)	Standard Setup Fee - £2.80 plus £1 per 50g used. (Minimum charge of £3.80)	April 2025
D1h	Heritage searches (per hour)		£	£37.50	£39.30	April 2025
D1j	Learning Centre 1:1 tuition (per hour)			£30	£31.50	April 2025
D2	Elgin Library accommodation per hour Community (small – capacity 1-10 people) Community (medium – capacity 11-50 people) Community (large – capacity 51+ people) Private/commercial (small – capacity 1-10 people) Private/commercial (medium – capacity 11-50 people) Private/commercial (large – capacity 51+ people) Requests for bookings can be considered out-with normal hours at an additional cost per booking per hour (cost will be determined on request)		£	£12 £15.50 £21.50 £23.80 £30.80 £42.50	Same as C5a	April 2025

SECTION E: EDUCATION

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
E2.	SPORTS COACHING Walking Sports Trampolining/specialist sessions		£ (includes £ FitLife)	£3.40 £5.25	£3.60 £5.50	April 2025
	MORAY MUSIC CENTRE Moray Music Centre weekly fee		£	£6.50	£6.80	April 2025
E3.	SCHOOL MEALS Primary School Meals (Secondary School meals are priced per item selected)		£	£2.50 Cafeteria system – charge per item	£2.55 Cafeteria system – charge per item Priced individually and will be uplifted an average by 5.7%. Head of Service has delegated authority on pricing to balance income and uptake item. Free school meal allowance is £2.90	April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
E4	ADULT SITTING SQA Examination in school			Set by SQA	Set by SQA	

SECTION F: ECONOMIC GROWTH AND DEVELOPMENT SERVICES

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
F1	Environmental Health					
F1b.	Release of stray dog + kennel fees	M	£	£30	£31.50	April 2025
F1c.	<u>Water Sampling</u>		£			
	Type B Risk assessment / review of risk assessment	M		£50 –stat max	£50 –stat max	April 2017
	Type B sampling including preparatory work and admin charge includes cost of analysis	M		£132 + VAT per sample – stat max	£132 + VAT per sample – stat max	April 2019
	Regulation 2 Samples – payment on invoice			£290 (no VAT)	£304 (no VAT)	April 2025
	Regulation 2 Samples – payment in advance			£286 (no VAT)	£300 (no VAT)	April 2025
	Regulation 2 request sample (in addition to statutory sample)			£263 + VAT	£275 + VAT	April 2025
	Verification samples (to check corrective works) payment on invoice			Analysis costs + £119	Analysis costs + £125	April 2025
	Verification samples (to check corrective works) payment in advance			Analysis costs + £119	Analysis costs + £125	April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
F1d.	Swimming pools per sample			£55 + VAT	£58 + VAT	April 2025
F1e.	Disposal of Unsound Food per request: Commercial + cost of disposal Domestic + cost of disposal			£111 £85	£116 £89	April 2025
F1f.	Burial of Indigent dead Investigation etc per hour		£	£118	£124	April 2025
F1g.	Non EU Export Certificates (per certificate)		£	£82	£86	April 2025
	Attestations to Hubs			£122	£128	April 2025
	EU Export Certificates			£52.50	£55	April 2025
	Replacement Export Health Certificate			-	£52.50	NEW CHARGE
F1h	Public Health duties (Hourly rate per officer) (as F1f)			£118 + VAT per hour	£124 + VAT per hour	April 2025
F1i	Section 50 (Licensing) Food Hygiene Certificate Cooksafe Books (per book + p&p) Butchersafe Books (per book + p&p) Certificate of Compliance for Mobile Traders		£	£106.03 £6.32 £6.32 -	£111 £6.62 £6.62 £128	April 2025 April 2025 April 2025 NEW CHARGE

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
F1j	Residential Caravan Sites: Sites with 50 Pitches and under Sites with over 50 pitches		£	First application £991 Renewal £718 First application £1,382 Renewal £794	First application £1,039 Renewal £752 First application £1,448 Renewal £832	April 2025 April 2025
K2.	Landlord Registration fees	S	£	As set	As set	
F2	Contaminated Land		£			
F2b	Level 1 Land Use Report			£195.58 + VAT	£204.97 + VAT	April 2025
F2c	Level 2 Land Use Report			£496.67 + VAT	£520.51 + VAT	April 2025
F2d	Contamination Enquiry Report Single Residential Property <1000m ² Report Single Residential property >1000 m ² and all commercial requests per hour			£113.51 £113.51	£118.62 £118.62	April 2025 April 2025
F3	Building Standards					
F3a.	Building Warrant Fees set by Scottish Government Letters of Comfort (LTC)	S		As set	As set	May 2005

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
F3b	Confirmation of completion		£	£549	£576	April 2025
F3c	Property Inspection of unauthorised works (for up to 2 site visits)			£825	£865	April 2025
F3d	LTC visit 3, and each subsequent visit)			£134	£141	April 2025
	Building Standards Pre application check			£98	£103	April 2025
	For major construction projects requiring Building Standards input to the design process per hour			£153	£161	April 2025
F4	Development Management					
F4a	Planning Application Fees – set by Scottish Government	S		As set	As set	2017
F4b	Recoverable expenditure: Neighbour Notification			£138	£145	April 2025
F4c	Section 34 Advertising and Other Advertising (e.g to establish owner of property)		£	£221	£232	April 2025
F4d	Property History Check			£75	£79	April 2025
F4k	High Hedges			£497	£521	April 2025
F4l	Pre-application advice on Major Development proposals			£3,626	£3,800	April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
F4m	Pre-application advice on all local development proposals (except single houses in the town & countryside)			£583	£610	April 2025
F4n	Pre-application advice on single houses in the town & countryside			£179	£188	April 2025
F4n 1	Pre-application advice on commercial developments and changes of use (max floor space 500 sqm)		£	£179	£188	April 2025
F4o	Development enquiry fees for proposed householder only. All other development types require a Certificate of Lawfulness of Proposed Use or Development			£75	£79	April 2025
F4p	Enquiries relating to proposed works to Listed Buildings (only one fee payable if it relates to a householder, local and or major development enquiry).			£75	£79	April 2025
F4q	Requests for Non-material Variation of previously approved scheme:		£	£226	£237	April 2025
F4r	Pre-application advice for Community Developments			Free	Free	April 2021
F4s	Pre-application advice for Town Centre Developments			Free	Free	

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
F4t	Pre-application advice for Proposals supporting the Council's food growing strategy			Free	Free	
F4u	Pre-application advice and Planning Applications for Works or alterations to improve access, safety, health or comfort for a disabled person at their home.			Free	Free	

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
F4v	<p>Compliance with conditions Where an applicant seeks confirmation that the terms set out in a condition attached to a planning permission have been met. <i>Note: There is no charge in respect of conditions attached to listed building consent or conservation area consent.</i></p>			£110 for the first 3 conditions then £106 per condition thereafter	£115 for the first 3 conditions then £111 per condition thereafter	April 2025
	<p>Where an enquiry relates to a householder development, which would benefit from planning application fee exemption under Reg 7 (means of access, etc. for disabled persons).</p>			<p>Fee Waived in Full <i>Reduced and waived fees subject to agreement by Council</i></p>	<p>Fee Waived in Full <i>Reduced and waived fees subject to agreement by Council</i></p>	April 2022
	<p>Where an enquiry relates to a development, which would benefit from planning application fee reduction under Schedule 1, Art 7, (Community Councils).</p>			<p>Fee reduced by half. <i>Reduced and waived fees subject to agreement by Council</i></p>	<p>Fee reduced by half. <i>Reduced and waived fees subject to agreement by Council</i></p>	April 2022

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
F4w	<p>Discharge of conditions Where an applicant seeks approval of information submitted in respect of a condition attached to a planning permission, for the agreement of the planning authority. <i>Note: there is no charge in respect of conditions attached to listed building consent or conservation area consent.</i></p> <p>Where an enquiry relates to a householder development, which would benefit from planning application fee exemption under Reg 7 (means of access, etc. for disabled persons).</p> <p>Where an enquiry relates to a development, which would benefit from planning application fee reduction under Schedule 1, Art 7, (Community Councils).</p>		£	<p>£110 for the first 3 conditions then £106 per condition thereafter.</p> <p>Fee Waived in Full <i>Reduced and waived fees subject to agreement by Council</i></p> <p>Fee reduced by half. <i>Reduced and waived fees subject to agreement by Council.</i></p>	<p>£115 for the first 3 conditions then £111 per condition thereafter.</p> <p>Fee Waived in Full <i>Reduced and waived fees subject to agreement by Council</i></p> <p>Fee reduced by half. <i>Reduced and waived fees subject to agreement by Council</i></p>	<p>April 2025</p> <p>April 2022</p> <p>April 2022</p>

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
F4x	<p>Surcharges (application from 1 October 2022) Applications made in retrospect Where an application for planning permission is made after the whole development being applied for has been carried out in full.</p> <p>Applications made in retrospect Where an application for planning permission is made when the development being applied for has been started but not completed, including the revised design of a previously granted planning permission.</p>			<p>Fee calculated in accordance with tables above, plus one quarter</p> <p>Fee calculated in accordance with tables above, plus one quarter</p>	<p>Fee calculated in accordance with tables above, plus one quarter</p> <p>Fee calculated in accordance with tables above, plus one quarter</p>	October 2022
F4y	Compliance/Withdrawal of an Enforcement Notice			£259	£271	April 2025
F4z	Pre-application advice for householder developments			£104	£109	April 2025
	NOTE Brief non-specific or general pre-application advice which can be given over the telephone.					

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
	Planning and Development					
F4e	Moray Local Development Plan 2015 (hard copy)			£78 plus P&P Individual volumes £25 plus P&P except volume 2 £50 plus P&P	£82 plus P&P Individual volumes £26 plus P&P except volume 2 £52 plus P&P	April 2025
	Moray Local Development Plan 2020 (hard copy)			£78 plus P&P Individual volumes £25 plus P&P except volume 2 £50 plus P&P	£82 plus P&P Individual volumes £26 plus P&P except volume 2 £52 plus P&P	April 2025
F4g	Supplementary Guidance (hard copy)			£13 + p&p	£13.60 + p&p	April 2025
F4g 1	Viability Assessments			Applicant to pay District Valuer's fee	Applicant to pay District Valuer's fee	Approved at Committee 2019
F4h	Charge for naming streets & housing		£			
	Address 1			£131	£137	April 2025
	Addresses 2 – 9			£168 minimum/ £427 maximum	£176 minimum/ £449 maximum	April 2025
	Addresses 10 – 19			£456 minimum/ £717 maximum	£479 minimum/ £749 maximum	April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
	Addresses 20 – 49			£739 minimum/ £1,377 maximum	£772 minimum/ £1,439 maximum	April 2025
	Addresses 50 – 99			£1,396 minimum/ £2,327 maximum	£1,459 minimum/ £2,439 maximum	April 2025
	Addresses 100+			£2,343 minimum	£2,456 minimum	April 2025
	Sponsored Street Name			Negotiated Fee	Negotiated Fee	April 2024
F5	Building Standards / Development Management					
F5a	Section 50 (Licensing) Certificate		£	£70	£74	April 2025
F5b	Copy Documents – Planning Decisions Notice / Building Warrants & Certificate of Completion		£	£78	£82	April 2025
	Search Retrieval Fee – No Reference Number given			£52	£55	April 2025
	Extra plans and documents £10 per item (max pages of documents 10)			£10	£11	April 2025
	Extra plans and documents over 10 page			£20	£21	April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
	Cost of documents – A4 plans			£0.45	£0.50	April 2025
	Cost of documents - A3 plans		£	£0.90	£1	April 2025
	Cost of documents - A2 plans			£13	£14	April 2025
	Cost of documents - A1 plans			£14	£15	April 2025
F6	Trading Standards					
F6a	Measuring Instruments for Liquid Fuels and Lubricants Per nozzle		£	£111	£116	April 2025
	Testing of Credit Card acceptor (per unit regardless of number of nozzles)			£146	£153	April 2025
F6b	Weights Submitted for Test Weights not exceeding 25kg			£16 £10	£17 £10.50	April 2025 April 2023

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
F6c	Weighing Instruments		Included above			
	Not exceeding 15kg			£47	£49	April 2025
	Not exceeding 100kg			£73	£76.50	April 2025
	Not exceeding 2 tonne			£109	£114	April 2025
	Exceeding 2 tonnes (where the submitter provides labour and testing equipment)			£292	£306	April 2025
	Exceeding 2 tonnes (where Trading Standards provides labour and testing equipment)			By quotation – full cost recovery	By quotation – full cost recovery	
	Cost recovery for hire of Weighbridge Testing Unit					
F6d	Road Tanker – Liquid Fuel Measuring Instrument Above 100 Litres					
	Wet Hose (2 testing liquids)			£147	£154	April 2025
	Wet Hose (3 testing liquids)			£221	£232	April 2025
F6e	Other Services					
	Certificate of Errors or Calibration Certificate on test of weighing/measuring equipment			£62	£65	April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
	Hire of weights per day: Quantity not exceeding 205kg Quantity exceeding 205kg		£	£18 £42	£19 £44	April 2025 April 2025
F6f	Hourly Rate & Minimum Call Out Charge for Services not listed above Trading Standards Officer Support Officer			£91 £52	£95 £54	April 2025 April 2025
F6g	The Explosives Regulations 2014	S	£	As specified in current Health and Safety Fees Regulations	As specified in current Health and Safety Fees Regulations	April 2012
F6h	The Petroleum (Consolidation) Regulations 2014	S	£	As specified in current Health and Safety Fees Regulations	As specified in current Health and Safety Fees Regulations	April 2012
F6j	Public Weighbridge Operator Competence Test and Certificate		£	£88	£92	April 2025
F7	Economic Development Markets coming to Moray All commercial operators using the Plainstones in Elgin 1 visit is up to 3 days maximum.		£	£132	£138	April 2025

SECTION G: WASTE MANAGEMENT, LAND AND PARKS

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
G1	Waste collection and disposal			All charge are net of VAT		
G1b	Collection of bulky household refuse (white and non-white goods)		£	£40	£44	April 2025
G1d	Disposal of Commercial Fridges/Freezers	SD		Individually assessed	Individually assessed	April 2016
G1e.	<p>Residual Waste per bin per week</p> <p>140 ltr bin</p> <p>240 ltr bin</p> <p>360 ltr bin</p> <p>660 ltr bin</p> <p>1100 ltr bin</p> <p>1280 ltr bin</p> <p>Assessed per sack or equivalent</p> <p>Bins for special events to be charged at the same rates as commercial waste fees. Bin delivery and uplift charges to be added and individually assessed depending on location of event and number of bins required.</p>		£	<p>£5.88</p> <p>£10.03</p> <p>£15.12</p> <p>£26.51</p> <p>£43.68</p> <p>£51.45</p> <p>£5.04</p>	<p>£6.16</p> <p>£10.51</p> <p>£15.84</p> <p>£27.78</p> <p>£45.77</p> <p>£53.91</p> <p>£5.28</p>	April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
G1f.	Recyclable Trade Waste per bin per week 140 ltr bin 240 ltr bin 360 ltr bin 660 ltr bin 1100 ltr bin Assessed – Cardboard packaging Bins for special events to be charged at the same rates as commercial waste fees. Bin delivery and uplift charges to be added and individually assessed depending on location of event and number of bins required		£	£2.36 £3.99 £6.04 £10.50 £17.33 Based on equivalent bin size	£2.47 £4.18 £6.32 £11 £18.16 Based on equivalent bin size	April 2025
G1g.	Recycling Centre Pass			£400	£500	April 2025
G1h.	Disposal of commercial and industrial waste (per tonne) For difficult waste		£	£32 £51.80	Charge to be removed as landfill site closed	April 2025
G1i.	Skip/Container hire - based on recovery of costs i.e. location/frequency of service/disposal costs		£	Individually assessed	Individually assessed	
G1j.	Disposal of green waste from landscape gardeners per tonne		£	£55	£60	April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
G1k	Charge per suite of bins/boxes for new properties		£	£145	£151.96	April 2025
G1l	Household garden waste permits, per annum per bin		£	£52	£54	April 2025
G1m	Use of Waste Disposal points by Caravans/Camper Vans			£8	£8.38	April 2025
G1n	Sub-contractor administration fee for Moray servicing bins as part of a national waste contract		£	NA	10% of applicable weekly fee	
G1o	Trade waste agreement cancellation fee		£	£55	£57.64	April 2025
G2	Burial Grounds			All charges are net of VAT		
G2a.	Sale of Lair (right of burial for a period of 25 years) Resident Sale of Lair Non-Resident Sale of Lair Fee for transfer of lair Non-Resident Fee for transfer of Lair Fee for the extension of the right of burial and headstone (effective from 25 years from purchase date)		£137,844	£1,311 £2,776 £73 £144 -	£1,451 £3,072 £85 £168 £85	April 2025 April 2025 April 2025 April 2025 New Charge

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
G2b.	Interment Charges Under 18 years of age Over 18 years of age Fee for 2 nd /3 rd interment for Non-Moray Resident Fee for Non-Moray Resident		£744,359	Nil £1,495 £1,495 £2,745	Nil £1,643 £1,643 £3,016	April 2025
G2c.	Additional charge for interments Saturday (18 years and over) Non-Moray Resident Sunday (18 years and over) Non-Moray Resident		Included above	£748 £1,373 £1,495 £2,745	£822 £1,508 £1,643 £3,016	April 2025
G2d.	Purchase of Cremated Remains Lair in Garden of Remembrance Non-Moray Residents Fee for interment of casket Fee for 2 nd /3 rd interment for Non-Moray Resident Fee for Non-Moray Resident Additional charge for Caskets: Saturday Non-Moray Resident Sunday Non-Moray Resident		Included above	£753 £1,702 £353 £353 £802 £177 £401 £353 £802	£833 £1883 £388 £388 £881 £194 £441 £388 £881	April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
	Scattering of Ashes on Grave Non-Moray Resident			£85 £170	£99 £198	
G2e.	Fee for digging foundations for headstone (18 and over) Non-Resident Fee for digging foundations for headstone Under 18s years of age		£36,758	£175 £504 NIL	£204 £587 NIL	April 2025
G2f.	Search Fee		Nil	£82	£86	April 2025
G2g.	Disinterments		Nil	Individually assessed	Individually assessed	N/A
G3	Hiring a space for an event in a park or open space			All charges are net of VAT		
	Fairgrounds		£			
G3a.	Stalls & Children's ride-on units <ul style="list-style-type: none"> • April-September (per day for first seven days) • October-March (per day for first seven days) Thereafter per day: April-September October-March			£16.85 £7.95 £7.95 £4.30	£17.65 £8.35 £8.35 £4.50	April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
G3b.	Large ride-on units (dodgems, waltzer, big wheel etc) <ul style="list-style-type: none"> • April-September (per day for first seven days) • October-March (per day for first seven days) Thereafter per day: April-September October-March			£59 £24 £24 £12	£62 £25 £25 £13	April 2025
G3c	Circuses Small Circus Deposit Daily Fee Admin fee Large Circus Deposit Daily Fee Admin fee			£500 £415 £65 £500 £549 £124	£525 £435 £70 £525 £575 £130	April 2022 April 2025 April 2025 April 2022 April 2025 April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
G4	Commercial Events		£			
	Small – up to 199 expected attendees / capacity					
	Deposit			£500	£525	April 2022
	Admin Fee			£65	£70	April 2025
	Daily Fee			£363	£380	April 2025
	Medium – between 200 - 499 expected attendees / capacity					
	Deposit			£1,000	£1,050	April 2022
	Admin Fee			£65	£70	April 2025
	Daily Fee			£425	£445	April 2025
	Large – between 500 – 1000 expected attendees / capacity					
	Deposit			£2,500	£2,620	April 2022
	Admin Fee			£275	£290	April 2025
	Daily Fee			£487	£510	April 2025
	Major – more than 1000 expected attendees / capacity					
	Deposit			£5,000	£5,240	April 2022
	Admin Fee			£275	£290	April 2025
	Daily Fee			£606	£635	April 2025
G5	Community Charity and Not for Profit Events		£0			April 2022
	Deposit			Nil	Nil	
	Admin Fee			Nil	Nil	
	Daily			Nil	Nil	

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
G6	Photography Shoot (Commercial) – Full Day Deposit Admin Fee Daily fee Filming (Commercial) Deposit Admin Fee Daily fee per hour		£0	See Note (1) POA £166 See Note (1) POA (Price on Application) £140	See Note (1) POA £175 See Note (1) POA (Price on Application) £147	April 2022 April 2023 April 2025 April 2022 April 2025
G7	Personal Trainer / Bootcamp – Commercial Deposit Admin Fee Daily fee		£	See Note (1) £0 £0	See Note (1) £0 £0	April 2022
G8	Electricity Charge for Events			Full cost recovery. £0.36 p/kWh @ 1 April 2025	Full cost recovery. £0.38 p/kWh @ 1 April 2026	April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
G9	Memorial Benches (park or green space, made from recycled plastic):					
	Two-seater bench			£1,207	£1,265	
	Two-seater bench with aluminium arm rests			£1,647	£1,726	
	Two-seater bench with plastic arm rests			£1,777	£1,863	
	Four-seater Picnic Table			£1,316	£1,380	
	Up to 6-seater Picnic Table (with wheelchair accessible area)			£1,601	£1,678	
				(above prices excl VAT)	(above prices excl VAT)	

Lets for advance units and for approved non-operating days due to inclement weather will be charged at a third of the above prices.

(1) TBC – To be confirmed on application subject to potential risk of ground damage

SECTION H: FLEET, ROADS AND TRANSPORTATION

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
H1	Fleet Services			All charges are net of VAT		
H1a	Taxis		£			
	Taxi Test			£67.90	£71	April 2025
	Taxi Re-Test			£67.90	£71	
	Meter Calibration			£19.50	£20.50	
	Duplicate Certificate			£16.60	£17.50	April 2025
H1b	Prohibition Clearance on Taxis			£16.60	£17.50	April 2025
H1c	M.O.T Certificate Issue with Taxi Test	M	£	£14	£15	April 2025
	M.O.T Class 7 Vehicles	M		These are charges set by DVSA	These are charges set by DVSA	
	M.O.T Test Class 4	M				
	M.O.T Partial Re-Test	M				
H1d	Duplicate MOT & Taxi Compliance Certificate	M		These are charges set by DVSA	These are charges set by DVSA	April 2023
	Note: DVSA now online service but can still be issued aligned taxi certificated (very rarely issued)					
H1e	Vehicle Rectification Certificate		£	DVSA charge	DVSA charge	April 2023
H1g	Minibus Drivers Assessment			£73.47	£77	April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
H2	Roads			All charges are net of VAT		
H2a	Consent for excavating in a road by a private party:					April 2025
	Road opening permit – no apparatus – minor works			£186	£195	
	Road opening permit – standard works			£334	£350	
	Road opening permit – major works			£880	£923	April 2025
	Road opening permit for installation of plant			£880	£923	April 2025
	Additional inspection fee for installation of plant. As defined in the Scottish Road Works Register (SRWR)			In line with SRWR charge	In line with SRWR charge	
	Penalty for overrun of road opening permit – minor works Standard Fixed Penalty Notice. As defined in the Road Works (Fixed Penalty) Regulations			In line with SRWR charge	In line with SRWR charge	
H2b.	Road occupations		£			April 2025
	<u>Scaffolding</u>					
	Up to 7 days			£98	£103	
	Up to 14 days			£180	£189	
	Up to 21 days			£268	£281	
	Up to 28 days			£350	£367	
	Up to 35 days			£449	£471	
	Up to 42 days			£531	£557	

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
	Extension to existing permit: Up to 7 days* Up to 14 days* Up to 21 days* Up to 28 days* Up to 35 days* Up to 42 days* *Penalty for over-run of permit Standard Fixed Penalty Notice (+ cost of permit) (As defined in the Road Works (fixed penalty) Regulations 2008			£98 £180 £268 £350 £449 £531 As set by the Scottish Road Works Commissioner	£103 £189 £281 £367 £471 £557 As set by the Scottish Road Works Commissioner	April 2025
	Mobile Scaffold Tower Crane/Cherry Picker permits up to a week Temporary traffic signals up to 7 days Builders Skips up to 7 days Building materials up to 7 days			£71 £165 £142 £71 £71	£75 £173 £149 £75 £75	April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
	Additional fee for deposition of skip/builders material in Car Park per bay up to 7 days (free car parks / low turnover)			£44	£46	April 2025
	Additional fee for deposition of skip/builders material in Car Park per bay up to 7 days (in a medium/high turnover car park)			£71	£75	April 2025
	Licensed vehicle parked in road to service works/operations with pedestrian area between 11:00 and 16:00			£71	£75	April 2025
	Contractors vehicle parked in road to service works/operations within Commerce Street, Elgin			£71	£75	April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
H2c.	Temporary Traffic Orders Up to and including five days* Traffic Order* Any extension to order* Permanent Traffic Regulation Order (due to development) Community Events Commercial (Admission Charges and Stallholder Fees) Community Events (Mass Events / Free Access) Seasonal Community Events (Parades/Street Parties) Remembrance Day Services * Penalty for over-run of permit Standard Fixed Penalty Notice (+cost of permit) as defined in the Road Works (fixed penalty) Regulations 2008		£	£372 £1,768 £1,500 £3,500 £252 £120 £27 Free As set by the Scottish Road Works Commissioner	£390 £1,853 £1,572 £3,668 £264 £126 £28 Free As set by the Scottish Roads Works Commissioner	New April 2025
H2d.	Traffic Data & undertaking Temporary Traffic Surveys Full survey data provided by post or email (Commercial) As above (Voluntary)		£	£203 £110	£213 £115	April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
	<p>Undertaking a temporary survey for maximum 7 days and providing full survey data (Commercial)</p> <p>As above (Voluntary)</p> <p>Collation and provision of collision data (up to 2 hours preparation)</p> <p>Collation and provision of collision data (for each additional hour preparation or part thereof)</p>			<p>£570</p> <p>£285</p> <p>£170</p> <p>£82</p>	<p>£598</p> <p>£299</p> <p>£178</p> <p>£86</p>	
H2e.	<p>Road Status Enquiry (outwith Formal Property Enquiry System)</p> <p>Application for information for road classification from the statutory list of public highways. Charge per application</p>		£	£55.83 + VAT	£58.51 + VAT	April 2025
H2f.	<p>Private Parties/ Accident Damage</p> <p>Fee for engineer/inspector</p>			15% of value of construction work	15% of value of construction work	April 2017

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
H2g.	Provision of signage on request Tourist Signposting Local Destination Signs			Individually calculated to cover the cost of design, manufacture and erection	Individually calculated to cover the cost of design, manufacture and erection	April 2017
H2h	Outdoor Hospitality Placement of furniture and non-furniture on public footway			£187	£196	April 2025
H2i	AA Temporary Directional Signage Signage placed on Roads Infrastructure for commercial purposes. Signage placed on Roads Infrastructure for Public sector e.g. Covid Vaccination Centres			n/a n/a	£195 No Charge	NEW NEW
H3.	CAR PARKING CHARGES		£	Inclusive of VAT		
H3a.	High Turnover Sites Moray Street, Ladyhill Road, St Giles levels 5 & 6, Cooper Park 8am- 12 noon (first 30 mins free - Cooper Park only) Period:		£			January 2024

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
	Up to 1 hour Up to 2 hours Up to 3 hours Up to 4 hours		£	£1 £2 £2.50 £3	£1 £2 £2.50 £3	
H3b.	Medium Turnover Sites Northfield Terrace, South Street, Hall Place, St Giles Levels 1-4, North Port, North College Street West Period: Up to 1 hour Up to 2 hours Up to 3 hours Up to 4 hours 4+ hours			£1 £2 £2.50 £3 £5	£1 £2 £2.50 £3 £5	January 2024
H3c.	Low Turnover Sites Lossie Green, Lossie Wynd, Batchen Lane - all levels All Day Weekly Ticket			£2 £10	£2 £10	January 2024
H3d.	Elgin Railway Station (all day) Elgin Railway Station (weekly)			£2 £10	£2 £10	April 2024
H3e.	Parking Notices Parking Notices (if paid within 14 days)			£80 £60	£80 £60	April 2018
H3f.	Staff Car Parks – per day		£	£2	£2	April 2024

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
H3g.	Season Tickets includes VAT High Turnover Site Medium Turnover Site Elgin Railway Station Low Turnover Site Charge for opening multi storey car parks outwith opening hours		£	n/a no all day parking £50 £40 £40 £73	n/a no all day parking £50 £42 £42 £76.50	 January 2024 May 2018 January 2024 April 2025
H3h.	HGV & Oversize Vehicles Lossie Green Daily Charge Monthly (Season) Keith Lorry Park & Other Car Parks, subject to assessment & application Daily Charge Monthly (Season) (Applies to vehicles occupying more than one car bay or a designated HGV bay)			 n/a n/a n/a n/a	 £7 £80 £5 £60	 New Charge New Charge New Charge New Charge

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
H3i.	Trading Permit (Within Car Parks) Elgin Car Parks: Daily Monthly Other Car Parks: Daily Monthly			- - - -	£200 £600 £150 £400	New Charge New Charge New Charge New Charge
H3j.	EV Chargers Rapid chargers - per kWh. (Minimum charge £1.00) Rapid Charger Overstay fee (applied after 70 minutes from start of session) Fast chargers - per kWh. (Minimum charge £1.00	Note: Public EV Chargers are Migrating to a private operator as part of the North of Scotland consortium. The Council will no longer take charges from the public.		£0.70 £10 £0.45	£n/a £n/a £n/a	April 2025 January 2024 April 2025
H4.	Roads Construction Consent (RCC) Inspection fee per £1,000 of road bond value Second or subsequent RCC application		£	£64 £287	£64 £287	April 2016

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
H5	Public Transport Unit					
H5a	Hire of vehicle (without driver) Excluding charges made under fixed contract with annual RPI increases Daily charge Plus mileage charge: 0-130 miles (per mile)			£57 £1.38	£60 £1.45	April 2025
H5b	Hire of vehicle (with driver) Minimum daily charge 0-130 miles (per mile) Driver per hour Mon – Fri Driver per hour weekend & public holiday			£57 £1.38 £23 £28	£60 £1.45 £24.50 £29.50	
H5c	Duplicate school bus pass			£15	£16	August 2018
H5d	Community bus fares		£	Adult Single £4-£10 Adult Return £7-£10 10 Journeys £25-£41 Annual £1,000 - £1,624	Adult Single £4-£10 Adult Return £7-£10 10 Journeys £25-£41 Annual £1,000 - £1,624	April 2025
H5e	Privilege Home to School Transport - Per term - Per Annum			£104 £416	£109 £436	April 2025

SECTION I: HARBOURS

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
	Commercial harbours		£	All charges are net of VAT unless indicated		
	Leisure harbours		£			
I1	Cargo Vessels					
I1a	Cargo Vessel – per 7 days or part thereof (per dead weight all told ton (where GT exceeds DWAT, payment will be based on GT)		£	£0.63	£0.66	April 2025
I1b	Cruise ships – per 7 days or part thereof (per dead weight all told ton – where GT exceeds DWAT)		£	£0.50	£0.53	April 2024 <i>Charge not yet implemented</i>
I1c	Self Propelled and towed barges per 7 days or part thereof (per m2 or part thereof)		£	£1.22	£1.28	April 2025
I1c (i)	All CTV per day (per length, per metre or part thereof)			£4	£4.35	April 2025
	All CTV per month (per length, per metre or part thereof) non refundable			£84	£88.11	
	All CTV per annum (per length, per metre or part thereof) non refundable			£882	£926.10	
I1d	Tugs and maintenance/service vessels – per 7 days or part thereof per m or part thereof			£6 Minimum charge £88	£6.30 Minimum charge £92.40	April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
l1f	Compulsory International Port Waste Fee (General waste only, on arrival per visit). All other waste by special arrangement		£	£88	£92.40	April 2025
l1g	Storage of cargo equipment on piers and quaysides per 7 days of part thereof (per m² or part thereof)		£	£6	£6.30	April 2024
l1h	Handling mooring ropes (per hour or part thereof per person) during normal working hours (08:00 – 18:00) Handling mooring ropes (per hour or part thereof per person – outwith normal working hours 18:00 - 08:00)		£	£61 £110	£64 £115.50	April 2025
l1i	Passengers embarking and disembarking per trip including pleasure vessels, sea angling and excluding passengers on pilot boat and vessels being charged as CTV – per passenger		£	£1.30	£1.30	April 2025
l1j	Cleaning of piers following cargo movement – per hour or part thereof		£	£270	£283.50	April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
I1k	Fast Rescue Craft – per entry/departure		£	£60	£63	April 2025
I1l	Cleaning of Piers when waste left by any vessel (excl cargo)		£	£55	£57.75	April 2025
I1m	Annual compound charge for chartered vessels (including sea angling, wildlife, tourism – charge inclusive of garbage and passenger fees) Up to 10m – per annum 10m to 15m – per annum Over 15m – per annum			£1,095 £1,643 £2,190	£1149.50 £1725.15 £2299.50	April 2025 April 2025 April 2025
I1n	Supply of ice: Per tonne Per standard fish box			£73 £3	£76.65 £3.15	April 2025 April 2023
I1o	ISPS admin fee (for all ISPS registered vessels. Per visit)			-	£80	New Charge
I2	Fishing Vessels					
I2a	<u>Composition Fee</u> (entries to qualify for quarterly composition fee = 3 entries in 1 st month) Vessels: Under 10m 10-17m 17-22m 22-26m		£	£42.83 £64.44 £95.66 £117.11	£44.97 £67.66 £100.44 £122.97	April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
	26-30m Over 30m			£136.65 £222.49	£143.48 £233.61	
I2b	<u>Single Entry</u> (per 7 days or part thereof – including vessels laid up) Vessels: Under 10m 10-17m 17-22m 22-26m 26-30m Over 30m		£	£42.83 £64.44 £95.66 £117.11 £136.65 £222.49	£44.97 £67.66 £100.44 £122.97 £143.48 £233.61	April 2025
I2e	Surcharge after a continuous period of 12 weeks			50% on top of charges above	50% on top of charges above	April 2006
I2f	Compulsory garbage charge (on arrival, per visit) Up to 10m Over 10m This charge will be levied on only one occasion per vessel per week		£	£11 £23	£11.55 £24.15	April 2021 April 2025
I2g	Storage of Fishing equipment in net storage area (per m ² per month or part thereof)			£2.07	£6.30	April 2025
I2h	Vessels less than or equal to 10m in length engaged in licensed creel fishing Where non declaration of fish landings per quarter, per vessel			Recreational dues plus 2% of catch value £458	Recreational dues plus 2% of catch value £480.90	April 2012 April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
I3	Recreational Vessels					
I3a	Pontoon Berth - Annual berthing charges (inc VAT)					April 2025
	Over 3 - 4m			£407.40	£427.80	
	Over 4 - 5m			£509.25	£534.70	
	Over 5 – 6m			£611.10	£641.65	
	Over 6 – 7m			£712.95	£748.60	
	Over 7 – 8m			£814.80	£814.80	
	Over 8 – 9m			£916.65	£916.65	
	Over 9 – 10m			£1,018.50	£1069.40	
	Over 10 – 11m			£1,120.35	£1176.35	
	Over 11 – 12m			£1,222.20	£1283.30	
	Over 12 – 13m			£1,324.05	£1390.25	
	Over 13 – 14m			£1,425.90	£1497.20	
	Over 14 – 15m			£1,527.75	£1604.15	
	Over 15 – 16m			£1,629.60	£1711.10	
	Over 16 – 17m			£1,731.45	£1818.00	
	Over 17 – 18m			£1,833.30	£1924.95	
	Over 18 – 19m			£1,935.15	£2031.90	
	Over 19 – 20m			£2,037.00	£2138.85	
	Each metre thereafter			£101.85	£106.95	

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
	Wall/Loose Mooring - Annual berthing charges (inc VAT)					April 2025
	Over 3 - 4m			£340.20	£357.20	
	Over 4 - 5m			£425.25	£446.50	
	Over 5 – 6m			£510.30	£535.80	
	Over 6 – 7m			£595.35	£625.10	
	Over 7 – 8m			£680.40	£714.40	
	Over 8 – 9m			£765.45	£803.70	
	Over 9 – 10m			£850.50	£893.00	
	Over 10 – 11m			£935.55	£982.30	
	Over 11 – 12m			£1,020.60	£1071.65	
	Over 12 – 13m			£1,105.65	£1160.95	
	Over 13 – 14m			£1,190.70	£1250.25	
	Over 14 – 15m			£1,275.75	£1339.55	
	Over 15 – 16m			£1,360.80	£1428.85	
	Over 16 – 17m			£1,445.85	£1518.15	
	Over 17 – 18m			£1,530.90	£1607.45	
	Over 18 – 19m			£1,615.95	£1696.75	
	Over 19 – 20m			£1,701.00	£1786.05	
	Each metre thereafter			£85.05	£89.30	

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
	Hardstanding - Annual berthing charges (inc VAT) Over 3 - 4m Over 4 - 5m Over 5 – 6m Over 6 – 7m Over 7 – 8m Over 8 – 9m Over 9 – 10m Over 10 – 11m Over 11 – 12m Over 12 – 13m Over 13 – 14m Over 14 – 15m Over 15 – 16m Over 16 – 17m Over 17 – 18m Over 18 – 19m Over 19 – 20m Each metre thereafter			£273.00 £341.25 £409.50 £477.75 £546.00 £614.25 £682.50 £750.75 £819.00 £887.25 £955.50 £1,023.75 £1,092.00 £1,160.25 £1,228.50 £1,296.75 £1,365.00 £68.25	£286.65 £358.30 £430.00 £501.65 £573.30 £645.00 £716.65 £788.30 £860.00 £931.60 £1003.30 £1074.95 £1146.60 £1218.25 £1289.95 £1361.60 £1433.25 £71.65	April 2025
I3c	Discounted rate for pensioners (boats less than 7m in length) (for current beneficiaries only)			75% of current relevant charge	75% of current relevant charge	
I3d	Trailers and vessel moving equipment – intended to be left on harbour property for storage (outwith period of launch/recovery of vessels) per annum			£208	£218.40	April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
I3e	Rover Ticket - in line with Aberdeenshire Council		£	£90 + VAT	£90 + VAT	April 2025
I3f	Visiting Vessel Day Ticket per day or part thereof			£21.67 + VAT	£22.75 + VAT	April 2025
I4	Harbour Dues					
I4e	Use of port/harbour to demonstrate or test equipment/ vessel or any other similar event (commercial) - per day or part thereof			£281	£295	April 2025
I4f	Use of port/harbour for community/ charity events			£117	£122.85	April 2025
I4g	Use of harbour for paddlesports etc			By individual agreement	By individual agreement	April 2019
I4h	Hire of Single Gangway			£41	£43	April 2025
I4i	Hire of Forklift and operator (on application -subject to availability)			£70 ph Minimum 2 hours	£73.50 ph Minimum 2 hours	New April 2025
I4j	Attendance of harbour staff outside of normal working hours and/or public holidays			Full cost recovery	Full cost recovery	New April 2025
I5	Wharfage					
I5a	Minimum charge – all categories per tonne (change in pricing arrangement)			£246.29	£258.60	April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
I5b	Basic materials, manufactured goods, fuels (other than petroleum spirit) per tonne		£	£1.33	£1.40	April 2025
I5c	Wet fish, including fish consigned to or from any harbour not owned by Moray Council Wet fish "That part of landings of white fish and shellfish in excess of £7,500 in value"		£	2.5% Ad valorem 1.5% Ad valorem	2.5% Ad valorem 1.5% Ad valorem	April 2008 April 2008
I5d	Wood, Lumber, Cork, Chipboard and Blockboard per cubic metre		£	£1.15	£1.21	April 2025
I5f	Foods (other than wet fish) per tonne		£	£1.33	£1.40	April 2025
I5g	Fabricated Goods per tonne		£	£8.75	£9.20	April 2025
I5h	<u>"Loyalty" Reduction in Charges</u> Above 25,000 tonnes			Scale rate less 5%	Price on application	April 2006
I5j	Dangerous Goods (any hazardous chemicals – explosives or inflammables) per tonne			£93	£97.65	April 2025
I5k	Heavy lifting for extraordinary specialised activities, eg transformers, wind turbine parts:		£			April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
	50-99 tonnes – per tonne 100-149 tonnes – per tonne 150-249 tonnes – per tonne Over 250 tonnes – per tonne			£1.83 £2.29 £2.76 £3.21	£1.92 £2.40 £2.90 £3.37	
I6	Slipway and repair pads		£			
I6a	Any recreational vessel using a slipway inclusive of one entry and one exit from the harbour per occasion			£21.58 + VAT	£22.66 + VAT	April 2025
	Any commercial vessel using a slipway inclusive of one entry and one exit from the harbour per occasion			£27.63 + VAT	£29.00 + VAT	April 2025
	Season ticket for recreational unlimited use of any Council slipway, valid for 12 months, commencing 1 April per vessel			£67.34 + VAT	£70.71 + VAT	April 2025
	Season ticket for commercial unlimited use of any Council slipway, valid for 12 months, commencing 1 April per vessel			£517.14 + VAT	£543.03 + VAT	April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
17	Weighbridges					
	Goods shipped or unshipped on which harbour dues are payable per tonne (to nearest tonne)		£	£0.40	£0.42	April 2025
	Other goods per weighing		£	£13.81 + VAT	£14.50 + VAT	April 2025
18	Pilotage					
18a	Per gross registered ton		£	£0.47	£0.49	April 2025
	Minimum charge			£280	£295	April 2025
18b	Detention Charge for Late arrival of vessel - per hour or part thereof			£280	£295	April 2025
18c	Hire of Pilot-Boat and crew per hour or part thereof including towing support activity and similar Per passenger or crew member		£	£280	£295	April 2025
18d	Pilot Boat Maintenance Charge “per dead weight all told ton” (to be applied when pilotage not requested) (where GT exceeds DWAT, payment will be based on GT)		£	£0.18	£0.19	April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
I9	Supply of Water		£			
I9a	Cargo vessels: Minimum Charge Charge per tonne or part thereof			£11 £5.49	£12 £5.76	April 2021 April 2025
I9b	Fishing Vessels regardless of whether a composition fee has been paid Up to 10m 10-20m Over 20m On each occasion			£6 £12 £19	£6.30 £12.60 £20.00	April 2021 April 2021 April 2025
I9c	Recreation vessels on each occasion			£6	£6.30	April 2021
I10	Supply of electricity - cost per electrical unit Up to 3 hours Per Electrical unit		£	£12.43 + VAT £0.36 + VAT	£13.05 + VAT £0.38 + VAT	April 2025 April 2025
I12	Fuel transfer - cost per tonne			£3	£3.15	April 2021
I13	Ground rent for container/fuel tank (per sq m per annum (pro rata))			£18	£18.90	April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
I14	Hire of Room at Harbour Office Standard per hour or part thereof Junior/over 60/charity per hour or part thereof Business Rate per hour or part thereof			£28 £22 £39	£29.40 £23.10 £40.95	April 2025

SECTION K: HOUSING AND PROPERTY

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
K1.	Housing Support: Warden's Service: The Moray Council Sheltered Housing		£	£37	£38.78	April 2025
K2.	Homeless Temporary Accommodation Service		£	£196	£205.41	April 2025
K3	Recharge of Council's Estates' costs		£			
K3a	Applications to purchase ground for incorporation into gardens: Initial fee (confirming ownership, valuation, preparing plan, title check by Legal Section) Final fee (processing application) Committee report preparation			£385 £600 £490	£395 £630 £520	April 2025 April 2025 April 2025
K3b	Applications for Site Compounds and Mobile Trading on Council land Initial fee (confirming ownership, consultation with Council officers and local members, drafting of licence)			£190	£200	April 2025

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
	Complex transactions – Hourly Rate			£55 - £110	£60 - £120	April 2025
K3c.	Consents: (a) Assignations of lease (b) Sub leases: standard leases (c) Early lease terminations: standard charge Complex transactions – Hourly Rate Discount for not-for-profit tenants			£490 minimum £310 minimum £365 £55 - £110 £27 - £55	£520 minimum £325 minimum £385 £60 - £120 £29 - £58	April 2025
K3d	Utility companies: Scottish Water/Gas - Electricity Telecoms Electricity/Telecoms (complex) – hourly rate			200% Rydes Scale £385 minimum £385 minimum £55 - £110	200% Rydes Scale £410 minimum £410 minimum £60 - £120	April 2025
K3e	Private parties Water and Sewerage			200% Rydes Scale	200% Rydes Scale	April 2011

REF	SERVICE	CODE S/M/SD	BUDGET 2025/26	CHARGE 2025/26	CHARGE 2026/27	DATE OF LAST CHANGE
K3f	Public consultations for common good property transactions Standard transaction – alienable property Complex transactions – hourly rate as well as expenses incurred			£275 minimum. £55 - £110	£290 minimum. £60 - £120	April 2025
K3g	Recharge of Council's Estates' costs in relation to discretionary property transactions/work – hourly rate			£55 - £110	£60 - £120	April 2025
K4	Late Payment of Commercial Rents					April 2025
K4a	Initial investigation and contact with tenant and issue of correspondence pursuing payment			£67	£72	
K4b	Negotiate and issue Payment Arrangement			£105	£110	
K4c	Instruct legal action			£110	£115	
K4d	Copy documents			£80	£85	
K4e	Sheriff Officers			Recovery of actual cost to the Council	Recovery of actual cost to the Council	