

getting
it right

for every child
in Moray

Audit Tool

Getting It Right For Every Child Standards

This audit tool provides one way of measuring how professionals are applying the *Getting It Right For Every Child* Standards in their work with children, young people and their families. In order to triangulate this information, feedback forms for children, young people, parents/carers and professionals are available to support the procedures.

Local management groups are responsible for monitoring practice locally and this will lead into central monitoring processes. To ensure this process is comprehensive, effectively recorded and monitored locally, all professionals initiating LIAP processes must notify the Local Integration Support Officer (LISO).

Standard	Measure	How being met?	Quality Rating (0 – 3)	What else needs to be done?
1. The child will be at the centre of our work	Children's/Young People's and Parents/Carers views are taken into account In decision making Children's/young people's and parents'/carers' views are recorded			
2. Our work takes account of the child's/young person's short and long term needs	Action plans record immediate and longer term objectives			
3. In our work, we respect the child's/young person's and family's right to confidentiality	Information Sharing leaflets and Data Protection leaflets are given to the child/young person and relevant family members and this is recorded Written consent forms are recorded and kept in child's/young person's file			

<p>4. We work to ensure that Moray's children and young people are safe</p>	<p>Multi agency integrated work informs decision-making</p>			
	<p>Action plans take account of children's/young people's needs</p>			
	<p>Staff working with children/young people are trained in basic child protection awareness</p>			
	<p>Each agency has a Child protection Officer</p>			
<p>5. We work in an anti-discriminatory way to promote opportunities for children/young people and families</p>	<p>Staff engage with children/young people and families creatively to overcome barriers to participation</p>			
	<p>Chair Persons of meetings are trained in solution oriented approaches</p>			
	<p>Staff show respect when working with children/young people and families, and are</p>			

	trained in Equal Opportunities				
6. We work in partnership with families	Children/young people and parents/carers attend meetings where appropriate				
	Children/young people and families are an integral part of assessment and planning				
7. We build a team around the child	Staff work with other agencies to one single action plan for the child/young person				
8. Agencies work to the highest standards	Staff carry out actions as agreed in action plans				
	Staff are accountable for their own learning and development				

Quality Ratings: 0 – Not met 1 – Partially met 2 – Mostly met 3 – Completely met

Completed by: (Name) (Designation) (Date)

Number of Processes Evaluated: