

NOTE :

This is a pdf version of the advice card issued by Award Head Office for use by Wild Wild Country Panel Assessors and others.

To use this, simply version print out, cut out using the crop marks and stick back-to-back. For best results, then laminate the card

Further advice can be obtained from  
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## CHILD PROTECTION and EMERGENCY PROCEDURES

*A summary for Wild Country Panel Members*

Note: This summary is intended as an aide memoire. Panel Members should be familiar with the Child Protection Policy and Emergency Procedures as outlined in the *Assessors' Log Book*.

### **A Code of Behaviour for everyone involved in Award activities.**

All adults involved with the Award should:

- Treat everyone with respect.
- Act as a good role model of appropriate behaviour.
- Try to ensure at least one other person is present when working with young people or at least be within sight or hearing of others.
- Respect a young person's right to personal privacy.
- Aim to provide separate sleeping accommodation for leaders and young people.
- Provide access for young people to talk to others about any concerns they may have.
- Encourage young people and adults to feel comfortable and caring enough to point out attitudes or behaviour they do not like.
- Remember that one's actions might be misinterpreted, no matter how well intentioned.
- Not permit abusive youth peer activities (e.g. initiation ceremonies, ridiculing, bullying).
- Recognise that caution is required particularly in sensitive moments of counselling such as when dealing with bullying, bereavement or abuse.
- Not have any inappropriate physical or verbal contact with others.
- Not jump to conclusions about others
- Not allow themselves to be drawn into reacting to inappropriate attention-seeking behaviour such as tantrums or crushes.
- Not exaggerate or trivialise child abuse issues.
- Not show favouritism to any individual.
- Not make suggestive remarks or gestures which others may find offensive.
- Not rely on just their good name for protection.
- Not believe "it could never happen to me".

### **Emergency Procedures**

The Assessor's role is to offer advice and support to the participants and supervisor and to safeguard the general interests of the Award.

In a major incident (involving death, serious injury or the emergency services) contact the Award's press/duty officer (Tel: 01753 727 400) with the following:

- Your name, telephone number & name of Wild Country Panel;
- The name of the group and its Operating Authority;
- The supervisor's name and telephone number;
- What has happened to whom, where and when;
- What has happened since.

*Refer all media enquiries to Award Head Office (Tel: 01753 727 400)*

### **Child Protection Procedures**

#### **What happens if you suspect a young person is being abused?**

- Immediately tell the Child Protection/Duty Officer at Award Head Office (Tel: 01753 727400).
- Ensure no situation arises which could cause further concern.
- Ensure the young person has access to an independent adult.
- Record the facts including the young person's name, address and, where possible, information about a parent/guardian.

#### **What happens if a young person discloses to you abuse by someone else?**

- Allow the young person to speak without interruption, accepting what is said.
- Alleviate feelings of guilt and isolation, while passing no judgement
- Advise that you will try to offer support, but that you must pass on the information.
- Same steps as in suspecting a young person is being abused.

#### **What happens if you receive an allegation about any adult or about yourself?**

- Immediately tell the Child Protection Officer at Award Head Office or at the Operating Authority.
- Record the facts and give a copy to the Child Protection Officer at Award Head Office.
- Try to ensure no one is placed in a position which could cause further compromise.

***You must refer – You must not investigate***