



MORAY COUNCIL ENVIRONMENTAL SERVICES DEVELOPMENT MANAGEMENT

Request for Pre-Application Meeting

For official use only

Application Reference	
Date of Pre Application Meeting	

1 Applicant Contact Details

Name

Address

Post Code

Telephone Number

Email Address

2 Agent Contact Details (if applicable)

Name

Address

Post Code

Telephone Number

Email Address

3 Site Address of Proposed Development

.....

Post Code (if applicable)

4 Description of Proposed Development (please provide a general description of your proposal, including the nature and scale of the development and gross floor space of buildings where proposed, continue on a separate sheet if required)

.....

.....

.....

5. Plans of the site with draft layouts and details of materials should be submitted to enable an assessment to be made. Please list information submitted.

.....
.....
.....

6. Other relevant comments/additional information

.....
.....
.....

7. Available Meeting Dates –

.....
.....
.....

I confirm that I understand that any advice provided will be given on the basis of the professional opinion of the officer(s) concerned, based on the information provided and the planning policies and site constraints prevailing at the time. Any views expressed are not intended to prejudice the Council's determination of any subsequent formal planning application.

Signed

Print Name

Date

Please send your completed form to:

The Development Control Manager,
Development Services,
Environmental Services Department,
The Moray Council,
Council Offices,
High Street,
Elgin,
IV30 1BX

E-mail: generalmail.planning@moray.gov.uk

Telephone: 01343 563470/563043