

MORAY COUNCIL EQUALITIES INCIDENT MONITORING FORM

Please use this form to report any incidents of bullying, harassment, intimidation, verbal or physical abuse.

1. Date reported:

Reported to:

2 Department

3 Service

Where did the incident take place?

4. Location, eg playground, school, home

5. Town

6. When did the incident happen?

Time

Date

7. Does the incident relate to any of the following? (Tick all that apply)

Age

☐

Gender

☐

Disability

☐

Transgender

☐

Religion or belief

☐

Sexual orientation

☐

Race

☐

Other, please specify

Don't know

☐

8. Describe the incident, including what was said.

9. What action has been taken?

10. What further action, if any, does the victim want to be taken?

11. Does the victim want to be referred to another agency?

Yes

No

12. If yes, tick all that apply

Education

Police

Social Work

Housing

Personnel

Other, please specify

13. Please give victim's contact details, if further action is required

14. Contact details of person completing the report

date:

Please send this report to

Equal Opportunities Officer
The Moray Council Headquarters
High Street
Elgin
IV30 1BX
email: equalopportunities@moray.gov.uk