

Minutes of Meeting of the City and Royal Burgh of Elgin Community Council
Tuesday 13th April 2010 at 7.00pm in the Moray Council Chambers

1. Present

Members: Alastair Kennedy (Chairman) Alex Macmillan (Secretary)
 Morna Abernethy Alan Bell
 Anne Glover George Littlejohn
 Kathleen Masson Steven Milne
 Wilma Milne Pat Paterson
 Murray Ross Allan Sim
 Mary Wall Michael Gates (Youth Member)
 Laura Keil (Youth Member)

In Attendance: Cllr Jarvis Cllr Leadbitter
 Cllr Shand (arr 19.14) Denise Gormley
 Temp Sgt Brian Milne (until 20.01) Mary Dow (Minutes)

Apologies: Bryan Watson (Vice Chair) Harry Torry
 Cllr Divers Cllr Sharp
 Kieron Green

ITEM NO	ITEM DISCUSSED	ACTION
2.	<p>Minutes of Meeting held on 9th March 2010</p> <p>The following corrections were proposed and approved for previous minutes of 9th March 2010.</p> <p>Page 4 6c Para 3 – should read “bus provision at Thornhill Road at Springfield shopping/Medical complex”.</p> <p>Page 4 Item 7 Para 2 – should read “committees within the Community Council”.</p> <p>With these corrections recorded, the previous minutes were approved as accurate.</p> <p>Proposed: Murray Ross Seconded: Anne Glover</p> <p>The Chairman advised that Bryan Watson was unable to attend this meeting due to his shift pattern but he had not lost interest and would be able to attend the next meeting.</p> <p>The Chairman extended the Community Council’s sympathies to Ian Coutts, Moray Council Caretaker who had recently been seriously injured in a car accident.</p> <p>The Chairman welcomed Temporary Acting Sgt Brian Milne, representing the Grampian Police, and Laura Keil who has agreed to become a Youth Member.</p>	

<p>3.</p> <p>9.1</p>	<p>Matters Arising from 9th March 2010</p> <p><u>Car Sales on Verges of A96 between Linkwood Way and Reiket Lane.</u> The Chairman said that he had been in contact with Moray Council Legal Department and was advised that there was no other way to stop cars from parking on the grass verges other than monitoring and reporting this to the Planning Department. Ongoing.</p>	
<p>15c</p>	<p><u>Caravans on Lossie Green.</u> Alex Macmillan advised that following a meeting by the Communities Committee of Moray Council, he spoke with Mike McClafferty (Housing), Moray Council and was informed that three Halting Sites had been put forward for planning permission at Nether Dallachy, Arradoul and Kingsmeadow, near Forres. He was also advised that a site closer to Elgin would be considered at some point in the future. Up to 15 caravans had recently moved onto the site at Lossie Green and that the occupants had moved some of the boulders to access the grass area and that they had been served papers asking them to move. They then moved onto the hardcore area. Alex Macmillan advised that under current legislation Travellers could not be asked to move until a Halting Site in Moray is established. Alex Macmillan advised that it would be 9-12 months before the proposed Halting Sites are up and running. It was noted that the Travellers had now gone.</p>	<p>AM</p>
<p>14c</p>	<p><u>Flood Relief Fund.</u> Anne Glover advised that the Flood Relief Fund Group, of which she had been a member, had now completed its work and that most displaced residents had now returned home. It was agreed that a letter thanking the Flood Relief Fund Group should be sent from the Community Council. Anne Glover agreed to draft a letter and forward to the Chairman for signature.</p>	<p>AG</p>
<p>5.</p>	<p><u>Meeting with Grampian Police.</u> George Littlejohn advised he had attended a meeting with Inspector Colin Mowat and Community Sergeant Ian Ralston with regard to Policing issues and that he had asked several questions. George Littlejohn suggested that on a rolling basis once a year two different representatives of the C&RBoECC meet with the Police to establish what the Police do and have an opportunity to ask questions, George Littlejohn advised that Inspector Mowat and the Chairman have agreed to this suggestion. George Littlejohn thanked Grampian Police for their willing involvement at the meeting.</p> <p>A copy of the full report at Attachment 1. George Littlejohn to diarise for March 2011 to arrange further meeting.</p>	<p>GL</p>
<p>6b</p>	<p><u>Mosaic on Plainstones.</u> Anne Glover advised that she had been unable to gain support from Jacqui Taylor, BIDS Manager or John Ross, Environment Dept of Moray Council with regard to repairs needed to the Mosaic. Hazel Lawson, Northern Scot, agreed to give details of the originator to Anne Glover. Anne Glover and Alan Bell agreed to take forward.</p>	<p>AG/AB</p>
<p>6b.</p>	<p><u>Litter at Car Park at Rear of Bus Station .</u> Anne Glover advised that she had spoken with the Manager of the St Giles Centre with regard to the litter at the back of the Centre and was advised that the area was cleaned</p>	

	<p>on a regular basis. Anne Glover stated that she had checked this area and there were several wine bottles, so she would arrange to have this cleared. Anne Glover had also spoken to Robertsons regarding the litter problem at the car park at the rear of the Bus Station. Robertsons advised that StarBucks was due to have some work carried out in the near future and the area would be cleared of litter at that time. However, in future it would be the responsibility of Stewart & McIsaac and StarBucks to keep the area clear of litter.</p> <p>The Chairman to arrange for BIDS Manager to attend next meeting.</p>	<p>AG</p> <p>AK</p>
6b.	<p><u>Stagecoach.</u> Pat Patterson advised that she had received a letter from Stagecoach advising that the Electronic board belongs to Moray Council and the Enquiries Desk was closed due to financial reasons. In view of the response, the Chairman agreed to write to Stagecoach as stated in previous minutes.</p>	<p>AK</p>
15a.	<p><u>Grit on pavements.</u> Kathleen Masson advised that she had spoken to Steve Williamson, Roads Maintenance Department, Moray Council, who assured her that pavements were being cleared of grit as quickly as possible.</p>	
15b.	<p><u>Letter to Schools re Speeding.</u> Kathleen Masson advised that she had written a letter to the Headteachers of St Sylvester's and East End Primary Schools regarding her concerns at the speed of cars in the area and was awaiting a response.</p>	<p>KM</p>
15d.	<p><u>Scout Hut at Lesmurdie Road.</u> Anne Glover advised that a planning application had been submitted for two houses to be built on the land by the Scout Hut. Anne Glover confirmed that Geoff Allen who runs the Scout Group had informed her that the hut was not going to be demolished although a new access road was going to be built.</p>	
4.	<p>Police Business and National Security Update</p> <p>Temp Sgt Brian Milne advised that statistics on crime were now available to view on Grampian Police website.</p> <p>Temp Sgt Milne agreed to speak to Traffic Department with regard to concerns raised over speeding around St Sylvester's and East End schools with the possibility of carrying out some speed checks around the area.</p> <p>Murray Ross asked if it was possible to have patrols in the Marks & Spencer Car Park and Lady Hill Car Park due to the amount of litter being thrown on the floor. Temp St Milne agreed to inform the Community Involvement Department of the problem.</p> <p>Concerns were raised with regard to traffic not adhering to the "Road Closure" sign on Batchen Street. Temp Sgt Milne agreed to raise the issue with the CCTV Operators and also Traffic Department.</p>	<p>BM</p> <p>BM</p> <p>BM</p>
5.	<p>Committee Reports</p>	
a.	<p>Planning. The Chairman advised that he had received a Proposed</p>	

	<p>Application Notice advising that between May 2010 and December 2010 Springfield Properties will be consulting the public on a proposed application to the South of Elgin. Alex Macmillan advised that if the Planning Committee felt it appropriate, the C&RBoECC could invite Springfield to a meeting to discuss their planning application. The Chairman agreed to find out if the document is available to view online.</p>	<p>AK</p>
<p>b.</p>	<p>Recreation, Leisure & Environment. Anne Glover advised that the committee was soon to be split into two committees as follows:</p> <p>Environment - Anne Glover, Alan Bell, Mary Wall and Kathleen Masson. Recreation and Leisure – Wilma Milne and Pat Paterson.</p> <p><u>Elgin Young Citizens Award.</u> Wilma Milne advised that various discussions had taken place between the Recreation and Leisure and Environment Committees with regard to the way forward with the Young Citizens Award in view of the recent press release regarding the Moray Citizen of the Year Award. Wilma Milne advised that the consensus of the R&L Committee was to abandon the Young Citizens Award and consider options. The R&L Committee suggested using the Shield as a Good Neighbour or Good Citizens Award or possibly amalgamating with the Moray Citizen of the Year Award. After a lengthy discussion, it was proposed by Alex Macmillan that the R&L Committee progress the option of the possibility of amalgamating with the Moray Citizen of the Year Award but maintaining the C&RBoECC Young Citizen of Elgin Award, this was seconded by Murray Ross and unanimously carried.</p> <p><u>Moray Council Draft Allotment Policy</u> Mary Wall gave a brief overview of a meeting she had attended on the 24th March 2010 to discuss the Draft Allotment Policy. Mary Wall agreed to discuss progress at next meeting. Mary Wall to forward copy of the Draft Allotment Policy and the Elgin Allotment Association’s response to the Chairman.</p> <p>It was proposed by Anne Glover and seconded by Kathleen Masson to renew membership of the Elgin Allotment Association.</p>	<p>WM/PP</p> <p>MW</p> <p>AM</p>
<p>c.</p>	<p>Roads & Transportation. Murray Ross presented the Roads and Transportation Committee report; full details at Attachment 2.</p> <p><u>Potholes.</u> Murray Ross advised that a copy of the letter sent to Alexander Ritchie giving full details of the C&RBoECC R&T Committee’s pothole findings is available upon request.</p> <p><u>Linkwood Medical Centre Bus Route.</u> Murray Ross advised that the Transport Focus Group is taking forward the Linkwood Medical Centre bus route.</p> <p><u>Parking charges on Lossie Wynd and Lossie Green.</u> Murray Ross reported that a Traffic Order has been received with regard to parking charges being introduced at Lossie Wynd and Lossie Green car parks. Murray Ross raised concerns with regard to funding for the installation of parking meters and whether the money generated would go into the Common Good Fund. Murray Ross and George Littlejohn agreed to find out full details of</p>	<p>MR</p>

	the proposals from Keith Stratton, Moray Council and inform members of the C&RBoECC the outcome and decide whether or not an objection should be made.	MR/GL
6.	<p>Community Planning</p> <p>Denise Gormley gave an update on the Elgin North Forum as follows:-</p> <ul style="list-style-type: none"> • The Waulkmill Residents' Association requested assistance as they are now formalising themselves into a constituting precedence association with a constitution. • Presentation by Andrew Oliver, Project Manager, Elgin Academy build. • Feedback from two members who attended the Older Peoples Strategy Group for NHS. • Update from Alex Macmillan on Elgin Ear. It was agreed by the Elgin North Forum to financially support the Elgin Ear. Elgin Ear surgeries to take place every month from 7.00-7.30pm at various locations. • Working on Better Community Engagement Project. <p>No update from Elgin South Forum. Denise Gormley agreed to request future updates from Support Worker.</p>	DG
7.	<p>Treasurer's Report</p> <p>Morna Abernethy distributed copies of the financial statement. The statement of account at 10th March 2010: Number 1 account = £621.55 and Number 2 account = £4143.82.</p>	
8.	<p>Elgin Ear</p> <p>Alex Macmillan advised that the Elgin Ear was formally launched on 26th March 2010 at the St Giles Centre. He thanked all those who attended, Denise Gormley who organised the display board, and the Northern Scot for their publicity. He also reported that one listening report had been generated from the initial event from a gentlemen interested in becoming a Coach for Street Football and that his details, with permission, had been forwarded to the Street Football Co-ordinator. In accordance with protocols, Alex Macmillan stated that no names would be mentioned at the C&RBoECC giving full anonymity. He also confirmed that the first listening post was positioned at the Customer Service desk in Tesco's.</p>	
9.	<p>Cooper Troopers</p> <p>The Chairman proposed that this item be removed from the Agenda in view of no contact being made. This was seconded by George Littlejohn.</p> <p>The Chairman advised that Michael Gates and Laura Keil are interested in forming a Youth Committee and give feedback to the C&RBoECC . It was agreed to include on Agenda for next meeting.</p>	MG/LK AM

10.	<p>Deanshaugh Playing Fields</p> <p>George Littlejohn requested that Bob Stewart, Moray Council or someone in authority, be invited to the next meeting to give an update on Deanshaugh playing fields. The Chairman agreed to arrange.</p>	AK
11.	<p>Future Funding of Community Councils</p> <p>The Chairman advised that new figures had been received and it was proposed by Alex Macmillan and seconded by George Littlejohn to opt for Option 2 as discussed at last meeting. The Chairman agreed to inform Moray Council of the C&RBoECC's choice.</p>	AK
12.	<p>Correspondence</p> <p>The following correspondence was presented and members were invited to read the following submitted documents:</p> <ul style="list-style-type: none"> a. Minutes of JCC Meeting 11th February 2010. b. Letter re. Public Processions and new Legislation. c. Letter from R&T Committee dated 16th March 2010 re. Potholes and Manhole covers. d. Letter from R&T Committee dated 19th March 2010 re. Waiting Restrictions. e. Letter from R&T Committee dated 19th March 2010 re. Footpath/Cycleway Lhanbryde/Elgin. f. Letter from R&T Committee dated 20th March 2010 re. Elgin BIDS. g. Letter from War Memorials Trust re. Theft. h. Letter from Elgin Allotment Association re. Renewal of Membership – this was agreed. i. MVS0 Spring Newsletter. j. Moray Firth Partnership Newsletter. k. Crown Estate Bulletin. l. Telehealth Care Strategy for Moray. m. Community Councils' Insurance. Alex Macmillan advised that the Highland Council now holds the Certificate of Insurance for all Community Councils in the North of Scotland. 	
13.	<p>Minute Secretary's Honorarium</p> <p>The Minute Secretary was asked to leave the meeting during which time her honorarium would be discussed. It was proposed to raise the Honorarium payment to Mary Dow to £400 in view of the increased number of meetings and this will be reviewed when details of financial funding is known. On her return to the meeting, the Minute Secretary said that she would be pleased to accept the revised honorarium.</p>	
14.	<p>AOCB</p> <ul style="list-style-type: none"> a. Alex Macmillan put in his apologies for the May meeting. b. The Chairman advised that he had received correspondence from neighbours of the Old Mill site highlighting their concern at the poor state of the site and requesting the support of the C&RBoECC. It was agreed 	

c.	<p>for the Chairman to pass correspondence to the Environment Committee to take forward as soon as possible.</p> <p>Murray Ross raised his disappointment that the Boots store at Springfield Retail Park in Edgar Road had not been granted a pharmaceutical license. Murray Ross proposed that a letter in support of pharmaceutical facilities being available at this site is sent by the C&RBoECC. George Littlejohn agreed with this action in view of the high level of traffic in Edgar Road and the number of people the facility would serve. Murray Ross agreed to obtain details of the Appeals organisation from Hazel Lawson and forward all relevant information to the Chairman for action.</p>	<p>AK</p> <p>MR/AK</p>
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Date and Time of Next Meeting.

Tuesday 11th May 2010 at 7.00pm.

There being no further business, the Chairman closed the meeting at 9.12pm.

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These Minutes were Adopted as a True Record of Proceedings:

Proposer:.....

Seconder:.....

Chairman:.....

Mr Alastair Kennedy

Date:.....

**Attachment 1 to
CC Minutes
Dated 13th April 2010**

**Subject: - Meeting with Grampian Police, Elgin HQ, on behalf of the C&RB of ECC, Moray
Street, City of Elgin.**

Thursday, March 18th 2010, at 10.30 hrs.

**To acquire a better understanding of how Grampian Police are operating within the City of
Elgin, and Moray, in the wider sense.**

Attending: - Inspector Colin Mowat, -----G P.
- Community Sergeant Ian Ralston, ---G P.
- George P Littlejohn, -----C&RB of ECC.

Good Day Chairman,

I write this missive for your knowledge regarding my meeting with Grampian Police at their local City of Elgin headquarters. The meeting was conducted in a cordial friendly atmosphere, where most of my questions were answered, generally or in detail, the conversation flowing both ways.

I explained that this requested meeting had come from a potential pilot project from the Better Community Engagement Programme of which I am a member of the Steering Group. Unfortunately, the Police Pilot was not picked to go forward, so, through the C&RB of ECC it was voted to proceed in the interests of better understanding of how our 'Police operate within our communities, therefore a meeting was requested between Grampian Police and representatives of the C&RB of ECC, they being yourself and myself.

From what had come out of the potential Police Pilot, the following formed the basis of our deliberations.

- Police – Perceptions of the general public- the need to close the gap between the police and the wider community – certain sections of the police need to improve, e.g. working in certain sections of our communities, and indeed with our young people.

The thrust of Grampian Police within our 'City, Towns, Villages and Rural Areas is community led policing, with the detection of crime being intelligence led.

The areas of discussion were as follows: -

- Community Beat Officers
- Community Wardens
- School Liaison Officers
- Operation AVON, police run, covering, underage drinking, sexual safety, street football, intervention, diversion and support.
- Midnight Football, which is backed by the S F A.
- City of Elgin Police Plan
- Focus on Community Policing
- How promptly police jobs are carried out
- Satisfaction rate high, 80 / 90% satisfaction
- Building responsible communities
- Policing City of Elgin nightlife is helped by the 00.30 premises entry deadline, tapping into premises staff regarding an offence regarding the law, alcohol led lawlessness and drug crime.

I received a detailed copy of Moray Division Report for Grampian Police activities and the results thereof, for the period Quarter 2 – 2009 / 10. This document gives the overall picture for police involvement in our 'Communities.

I have suggested to Inspector Mowat that this document be made available to our C&RB of ECC Secretary's incoming mail when future documents become available.

In conclusion, Inspector Mowat has accepted my suggestion that representatives of the C&RB of ECC meet with representatives of Grampian Police on an annual basis.

I suggest, for educational purposes and being purposively involved with our local Police annually, two different members of our 'City Community Council be asked to go forward each year.

Let me thank Grampian Police, namely Inspector Mowat and Community Sergeant Ian Ralston, for their willing involvement at this meeting, and for the use of Grampian Police facilities at Moray H Q.

Thank you in advance for your considered understanding of this matter.

Yours faithfully,

George P Littlejohn.
C&RB of ECC.

City & Royal Burgh of Elgin Community Council
Roads and Transportation Committee Report for
Meeting Tuesday 13/04/2010 at 7pm, Moray Council Chambers.

<p>1. 16/03/10</p>	<p>The Roads & Transportation Committee forwarded their Pothole findings to Alexander Ritchie asking for them to be repaired to The Moray Council standard. Received reply back from Alexander Ritchie saying that our request has been forwarded to Mr Bill Ross Roads Maintenance manager Moray Council Roads Ashgrove Dept. On 30/03/10 the R&T committee received letter from Mr Paul Barron regarding our findings. Some have been filled in to date, others have been put onto reserve list for resurfacing pending Budget restraints. On our tour of The City of Elgin we found the Bus Turning point at Elgin High School was in a poor state, this was added to our list and in our reply from Mr Barron we have been told this is the Education Departments responsibility. We will need to revisit this site and contact responsible department. Copy of letter sent to C&RBoECC Secretary. Copy of letters available from Murray Ross if required.</p> <p>The R&T Committee looked at the proposed road traffic order. Proposed Waiting Restrictions-Variou Streets, Elgin. The R&T Committee see no problems with these Restrictions and replied to Mr James Smith Road Traffic Engineer The Moray Council</p>	<p>On going</p>
<p>2. 17/03/10</p>	<p>The R&T Committee met with Mr Gordon Holland Transportation Manager Roads The Moray Council. The R&T Committee put forward 2 proposals for roads within the City of Elgin.</p> <ul style="list-style-type: none"> • Paint Yellow Grid on N/B lane at junction of Moray Street/Hay Street • Look at adding Double Yellow Lines on Wards Road on the S bend. <p>We feel these proposals will ease some traffic congestion and safety. We are waiting on reply back from Mr. Holland regarding these proposals.</p>	<p>On going</p>
<p>3. 17/03/10</p>	<p>The R&T Committee met with Mr Peter Finlay Bus Route Co-ordinator The Moray Council and associate. We discussed the possibility of a Bus running on Thornhill Road taking in the new Linkwood Medical Centre. Once again we were hit with Budget, we in turn asked if it would be possible to install Timetables at 4 location on this route. Mr Findlay seems to think that could be carried out. I have noticed that there are 3 in place. The R&T Committee feel that there is not much more we can do until this area is developed further.</p>	<p>On going</p>

4. 19/03/10	The R&T Committee replied to Michael Sandeman Bear Scotland regarding the Cycleway/Footpath stretching from Lhanbryde to Elgin. We put forward some proposals for this project and are awaiting reply from Bear Scotland.	On going
5. 20/03/10	The R&T Committee put forward proposals to Elgin BID chairman Mr David Urquhart. We asked if it would be possible to introduce Hanging Baskets and Trees within the Elgin BID catchment. We are awaiting reply from Elgin BID on these proposals.	On going
6. 30/03/10	Murray Ross R&T Committee Chairman attended the Transport Focus group meeting held within Dunbarney House at Dr. Gray's. The Linkwood Medical Centre bus route was discussed at this meeting and the group were impressed with the R&T Committees work on this to date, the group intend to keep this on the Agenda and work with the R&T Committee on this, it was proposed that Bus timetables could be run on the screens within the Medical Centre and Hospital. Parking at Dr Gray's was also discussed and will be addressed. I am waiting on the minutes of this meeting.	On going
7. 01/04/10	Murray Ross received e mail from Jane Innes of Springfield Properties Elgin, saying that work has commenced on the C&RBoECC Beautification Scheme request for 2 flower planters on the A941. Once complete a letter will be sent to Jane at Springfield Properties thanking her for all the good work to date.	On going
8. 09/04/10	Murray Ross made contact with Scottish Water regarding the Manhole Cover repairs within the City. Work is progressing on this issue as can be seen. On the same day I spoke with Mr Ralph Newlands of Bear Scotland Keith Depot, this for update on work being carried out on Alexandra Road, Toucan Crossing at the bottom of Lossie Wynd, the bulk of work is being carried out at night which minimises disruption to traffic, the work should take about 5/6 weeks to complete. Mr Newland mentioned that he has a request from the contractor carrying out the Manhole Cover repairs for Scottish Water to set up Traffic management at the Pansport Roundabout, this request is for a Sunday morning repair which should minimise traffic disruption. There are still some covers to be repaired from our list and these will be carried out also. Budgets permitting. I am sure everyone will have noticed the ones that have been repaired to date.	On going.

Signed _____

Murray RossCity & Royal Burgh of Elgin Community Council.
Roads & Transportation Committee