

getting
it right
for every child
in Moray

Implementation of Local Integrated Assessment and Planning Procedures (LIAP)

Since the implementation of LIAP in April 2009, much work has been ongoing to analyse feedback during the first 9 month period and review the procedures and associated documents. The consultation ended on 30 November 2009 and, since then, the *Getting it right for every child* (GIRFEC) Group has been reviewing materials and processes to ensure they are as comprehensive and accessible as possible and are streamlined through related assessment and planning processes.

Through individual and group feedback; attendance at specific forums and meetings; liaison with multi agency contacts and key officers; observations of the process and focus groups; the LIAP materials have now been further refined and finalised.

The revised LIAP procedures 2010 went 'live' on Monday 5 April 2010, and are available on Moray's GIRFEC website: www.moray.gov.uk/girfec and the Moray Council intranet. All new and reviewed plans must use the new Child's Plan forms.

Moray's Chief Officers' Group and all Heads of Service require staff to fully implement the LIAP procedures. They are the overarching framework for assessment and planning to meet the needs of children and young people on a multi agency basis in Moray.

Monitoring and Auditing Processes

LIAP procedures will continue to be monitored locally via the Local Management Groups and centrally via the SMARTER Theme Co-ordinating Group. Feedback forms have been revised and remain a key to support good practice and continue to improve the procedures. In particular we would encourage staff to be proactive in seeking feedback from children, young people and parents. This will ensure consistency and promote quality cross Moray and across agencies. The Co-ordinating Group has also tasked the Moray GIRFEC Group with evaluating examples of practice from each pair of LMGs each quarter.

Training

A series of briefings for senior managers, operational managers and practitioners have been delivered in April/ May. These will be complemented by full day training events for practitioners from all agencies and a series of workshops on specific parts of the LIAP process. These will include: Information Sharing; Involving Children and Young People; Completing the Child's Plan; Understanding Partner Agencies; The 'My World' Triangle; SMART Objectives and Report Writing.

This memo is issued on behalf of the SMARTER Theme Co-ordinating Group by:-

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