



Application for succession to a tenancy following the death of a tenant

Succession is a right to pass on a tenancy to another member of a household when a tenant dies. The right only applies if you have a secure tenancy. The person taking over the tenancy 'succeeds' to the tenancy. Only certain people can take over a tenancy when a tenant dies. These people are grouped into three levels of priority, which are set out in housing law.

The person who succeeds to the tenancy must have lived at the property as their main or only home for 12 months before the application.

The 12 month period will only start when we have been told that they are living there.

For more information please read our leaflet 'Succeeding to a Scottish secure tenancy'.

To apply to succeed to a tenancy, please fill in this form.

Current tenancy details

Name of the deceased tenant	
Date of death	
Address	
Postcode	

Your details

Name	
Date of birth	
Relationship to former tenant	<input type="checkbox"/> husband <input type="checkbox"/> wife <input type="checkbox"/> civil partner <input type="checkbox"/> cohabitee <input type="checkbox"/> member of family <input type="checkbox"/> carer
Phone number	
Mobile number	
Email address	
When did you move into the property?	
If you were the tenant's carer, please tell us your previous address	
Address	
Postcode	
At the previous address, were you the	<input type="checkbox"/> owner <input type="checkbox"/> tenant <input type="checkbox"/> other
If you were a tenant, please give your landlord's address	
Please tell us about the care that you gave the tenant	

Please give us details of all the other people currently living in the house and any who would join your household if you succeed to the tenancy

Name	Date of birth	Relationship to you	Do they live there now?
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

Declaration and authority to seek information

I confirm that all the details I have given are to the best of my knowledge true and that I want to succeed to the tenancy at the address above. I confirm that this address has been my previous home for 12 months prior to this request.

I agree that you can make any necessary enquiries in line with the Data Protection Act 2018 and the General Data Protection Regulations (GDPR). This may include sharing information with other council departments and partners.

I authorise you to make any referrals necessary in connection with my application.

Applicant signature	Date
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Please return this form to:

**Housing & Property
Moray Council
PO BOX 6760
Elgin
IV30 9BX**



If returning by post please make sure a large letter stamp is used.

Buckie Access Point
13 Cluny Square
Buckie
AB56 1AJ

Elgin Access Point
Council Office
10 High Street
Elgin
IV30 1BY

Forres Access Point
Auchernack
High Street
Forres
IV36 1DX

Keith Access Point
The Resource Centre
26 Mid Street
Keith
AB55 5AH

0300 123 4566

housing@moray.gov.uk