

SERVICE DESCRIPTION FORM

Department: Environmental Services												
Service: Trading Standards												
<table> <tr> <td>Gross Budget</td> <td>(£000s)</td> </tr> <tr> <td>Staff costs</td> <td>585</td> </tr> <tr> <td>Supplies & Services</td> <td>27</td> </tr> <tr> <td>Payments to Other Bodies</td> <td>23</td> </tr> <tr> <td>Total</td> <td>635</td> </tr> </table>			Gross Budget	(£000s)	Staff costs	585	Supplies & Services	27	Payments to Other Bodies	23	Total	635
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Description: Trading Standards provide inspection, education, regulation, advice and guidance on matters ranging from Business advice, Fair Trading, Consumer Advice, Licensing, money and debt advice and advice on welfare benefits.												
Function	Current Level of Service Statutory Minimum/ Statutory Plus/ Discretionary	Comment										
Enforcement and Inspection of business, fair trading, age related sales, product counterfeiting, consumer safety, weights and measures, animal feed, consumer credit, petrol and explosive licensing	Statutory Minimum	Frequency of inspection set at levels reflecting the risk associated with business, and intelligence led targeting.										
Business and consumer advice	Statutory Minimum	The provision forms part of the enforcement provisions, it enables both businesses and consumers recognise the appropriate standards. The service is largely reactive although intelligence led monitoring allows early preventative action.										
Money, debt and welfare benefit advice	Discretionary	Delivers a service to those who are often the more vulnerable in society, enabling successful outcomes to debt issues and appeals for benefits.										
Licensing Standards	Statutory minimum	Liaison for licensing										

Outcomes / impacts:

Ensure consumers are informed and confident when dealing with consumer law and debt problems and businesses are informed and compliant with regard to Trading Standards requirements.

Single Outcome Agreement

1. Healthier Citizens

The work of trading standards relating to Licensing standards, alcohol and tobacco age related sales contribute to this outcome.

2. Adults living healthier, sustainable, independent lives safeguarded from harm.

Trading Standards role in ensuring fair trading, consumer advice prevention and publicity of scams aid individuals to live independent lives and safeguards them from harm.

3. A more prosperous and fairer Moray

By providing advice, education and support Trading Standards helps business to comply with legislation, allowing legal operation, growth, export and marketing opportunities. They ensure fair operating conditions through consistent approaches.

Staff Information

Staffing structure under review as part of DBS.

