

SERVICE DESCRIPTION FORM

Department: Environmental Services	
Service: Catering and Cleaning	
Income	(£000s)
Sales	2,453
<p>The majority of service income is from the sale of School Meals. The charge for a School Meal is £2.00 and was last increased in 2011/12. The Moray Council's charge is one of the highest in Scotland. Other income is from Meals & Wheels, Café/Coffee Bars and Council functions/meetings.</p>	
<p>Description:</p> <p>The functions undertaken by the Catering and Building Cleaning Service are as follows:-</p> <ul style="list-style-type: none">• Provision of school meals• Provision of Meals on Wheels• The cleaning of all Council Buildings <p>The Catering Section provides in excess of 1 million school meals per annum ensuring that all meals meet the requirements for healthy eating under the Government's Hungry for Success initiative. Promotion and marketing of school meals is minimal, due to budget restraints, but the uptake in both Primary and Secondary Schools is increasing year on year. The 2011/12 uptake in Primary Schools being 48.8% which is a 2.3% increase from 2010/11.</p> <p>Approximately 37,000 Meals on Wheels are provided to Social Work clients. These meals are prepared at various school kitchens throughout Moray.</p> <p>Other catering provided include Community Centre Coffee Bars, the Elgin Library Café, food and drink vending machines in various Council offices/facilities and catering for civic functions and meetings, as required.</p> <p>The Building Cleaning function includes the cleaning of 53 schools, 50 Council Offices/facilities and the cleaning of vacant Council houses. A major project for the Catering and Cleaning Service has been to expand the remit of the service in the new Council Campus where a Soft Facilities Management (SFM) now operates.</p> <p>The Service is also in the process of taking over Janitorial and Caretaking services from Education and a wider Building Manager role in all Council owned offices, all of which will be provided under the SFM model.</p>	
<p>Outcomes / impacts:</p> <p>The Catering service makes a direct contribution to the Single Outcome Agreement Outcome 1 – Healthier Citizens in relation to Obesity and the SOA Delivery Plan requirements in respect of:-</p> <ul style="list-style-type: none">• Reduce the rate of increase in the proportion of children with their Body Mass Index outwith a healthy range by 2018 <p>The school meal service also addresses the following 'Best Value for Moray' Key</p>	

Outcome:-

Our local people are healthier, more active and inequalities in health are reduced

- Increasing the take up of school meals

Although the Service's only specific Statutory responsibility is to provide free school meals, there are obviously food hygiene standards to be met in all catering functions and there is a duty of care under H&S legislation regarding the cleanliness standards of all Council offices, schools and other facilities.