

SERVICE DESCRIPTION FORM

Department: Environmental Services	
Service: Fleet Services	
Income	(£000s) 80
<p>The service earns a small income from taxi testing and MOTs.</p> <p>The majority of service costs are recharged to users of the Council's fleet of vehicles and plant.</p>	
<p>Description:</p> <p>Fleet Services undertakes the following functions: -</p> <ul style="list-style-type: none"> • Fleet Management • *Fleet Services DSO (vehicle workshops) • Fleet and other stores <p>*Fleet Services DSO is classified as a statutory trading organisation.</p> <p>Fleet Services' main focus is to procure, manage, maintain and dispose of vehicles and plant required by the Council and its services, to facilitate provision of service functions.</p> <p>Fleet Services operates from its office, stores and workshop at Ashgrove Depot, Elgin, and manages some 1,400 items of plant ranging from snow plough blades to articulated lorries, with a total replacement value of approximately £23.4 million.</p> <p>The Service has an overseeing role, to promote efficient use of the fleet. The Fleet Manager has particular responsibility to ensure compliance with the requirements of the Council's Operator's License, issued by the Traffic Commissioner.</p> <p>Fleet Services provide compulsory driver (minibus and driver 'Certificate of Professional Competence') training.</p> <p>The vehicle workshops undertake compulsory testing of taxis as required by taxi licence conditions and as a consequence provide a public MOT testing facility.</p> <p>As a significant trading operation, workshops are required to at least break even over a three-year rolling period.</p> <p>As well as procuring vehicle and plant parts, the Stores section holds stores for Direct Services and other Council services.</p>	
<p>Outcomes / impacts:</p> <p>Fleet Services make a direct contribution to the Single Outcome Agreement's priority of 'A more prosperous and fairer Moray' in respect of reducing local authority carbon dioxide emissions by investing in energy efficient vehicles (for example pool cars), promoting use of more sustainable, alternative fuel vehicles and investing in efficient driving training.</p> <p>Otherwise, Fleet Services strives to improve its efficiency and effectiveness and to assist other services to achieve the same objective in relation to the fleet they</p>	

require, thus reflecting a key outcome from the Best Value for Moray – Corporate Improvement Plan 2011-12 that ‘Our services are high quality, continually improving and efficient’. This is evidenced by the success of the Designing Better Services - Transport, Vehicles and Plant theme that achieved its aim of reducing the size of the Council’s fleet and reducing the value of external hires.