

Annexe 2

ELGIN PLAINSTONES - CONDITIONS OF USE

1. Permission for the use of the Plainstones is required for **ALL** events and markets that take place on the site.
2. Separate permissions may be required for trading, public charitable collections, selling of alcohol, playing of amplified music or the provision of public entertainment e.g. fairground rides etc., erection of banners and other activities for which a licence is required from The Moray Council.
3. Anyone undertaking any activity that may require a licence or other form of permission is responsible for ensuring that the appropriate licence/permission is in place prior to the event/market.
4. Prior to the commencement a method statement to ensure the protection of the stonework of the Plainstones during the erection of stalls and equipment and during the operation of the markets shall be submitted to and approved in writing by the Planning Authority
5. Market stalls should be located as per the suggested layout in the map in Annexe 5 - Map Of Stalls - Elgin. Area 1 is the first priority area – larger markets can also use area 2. Permission must be first be given by the Planning Authority for any stalls outwith the suggested area
6. The Moray Council will not permit use for Commercial activity unless trading as part of a Festival or market
7. In terms of the Traffic Order which regulates the movement of traffic within the pedestrianised area around St Giles Church, no vehicles should enter that area between the hours of 11 a.m. and 4 p.m. and therefore any traffic movements associated with the event should be undertaken outwith the times stipulated.
8. No vehicles are permitted to be driven on the north side of High Street (i.e. Clydesdale Bank side) between North Street and Commerce Street at any time.
9. No access to Plainstones is permitted before 7 a.m. on the day of use.
10. Fire hydrants must be kept clear of any obstructions at all times
11. As the emergency access to the Clydesdale Bank side of the High Street is between the War Memorial and the Fountain, this area must be kept clear of all stalls.
12. You are required to have a valid certificate of insurance indemnifying The Moray Council of any liability to persons or property arising out of any incident connected with the event and this must be made available prior to the event.

13. No entertainment or other authorised activity should be permitted to proceed on the Plainstones at least 45 minutes prior to a funeral or 30 minutes prior to a wedding taking place within the St Giles Church.
14. Noise from music must be monitored and kept at a reasonable level.
15. The whole area must be kept clean and tidy and the accumulation of any litter removed.
16. Electrical power boxes are available within the area of the Plainstones.
Valid PAT certificates for all appliances must be provided prior to obtaining permission for use of the supply.
Application form for usage can be obtained from the Economic Development Section on 0300 123 4561 or by emailing marketsandevents@moray.gov.uk

For further guidance please contact:

**The Economic Development Section
The Moray Council
High Street
ELGIN
IV30 1BX
Telephone: 0300 123 4561**