

## ACTIONS FROM JCC SUB-GROUP MEETING

7<sup>TH</sup> MARCH 2013

### Present

Alastair Kennedy (Elgin CC), Gordon Methven (Elgin CC), Les Morgan (Findhorn & Kinloss CC) and Tracey Rae (CCLO)

### Apologies

Ryan Main (Findochty & District CC), Jane Martin (Keith CC), Kim Morrison (Dyke Landward CC) and Mike Mulholland (Lossiemouth CC)

1. Contact to be made with the 4 areas where CCs do not exist, i.e. Hopeman, Finnerne, Speyside and Glenlivet to promote the benefits of becoming a Community Council. Tracey to pass contacts for these areas to Les. Les will contact the points of contact for Hopeman and Finnerne. Speyside and Glenlivet to be decided. **Action: TR**
2. Prepare a presentation to deliver at next meeting of Moray Federation of Village Halls and Community Associations. Tracey to pass Gordon presentation she did for Finnerne meeting. Confirm date of next meeting and request place on the Agenda. (This presentation will be available to be delivered at other relevant groups – see number 4) **Action: TR / GM**
3. Identify and make contact with appropriate Community Leader in Hopeman, Rafford and Edinkille **Action: LM/ MM / TR**
4. Deliver presentation at Speyside Forum **Action: JM**
5. Identify other relevant groups in the Speyside/Glenlivet area. **Action: TR**
6. Speak to Rathven & Arradoul to confirm their intentions for the future and provide relevant support. **Action: RM**
7. Design questionnaire to ask Community Councils why they don't come to JCC – draft to be circulated to sub-group for approval **Action: TR**
8. Les, Gordon and Alastair to produce a list of benefits of JCC – liaise with each other to finalise list and pass to Tracey to make into a leaflet **Action: All**
9. Produce a draft promotional leaflet and advert – consider a 'sales slogan'. **Action: LM**

10. Get contact details for Parent Councils  
Promotional leaflet and covering letter to be sent to all **Action: TR**

11. Deliver a presentation to Youth Council – get dates and venues for future meetings. Jane / Gordon to deliver this presentation  
**Action: TR/JM/GM**

*Dates for Youth Council Meetings: 27<sup>th</sup> March- Buckie; 18<sup>th</sup> April-Forres; 8<sup>th</sup> May-Speyside; 30<sup>th</sup> May-Elgin; 19<sup>th</sup> June-Keith*

Contact – [Louiseandberyl@msn.com](mailto:Louiseandberyl@msn.com)

12. Contact Anna Gilbert to seek advice on promotion of Community Councils at Youth Parliament **Action: AK**

13. Get deadlines and prices from Spotlight magazine for Moray coverage.  
**Action: AK**

14. Contact all Community Councils to invite them to contribute £75 to the cost of the campaign – suggested wording ‘The JCC sub-group will recommend that the JCC use up to £1,000 generated from JCC and individual CCs to have advertising and editorial campaign in all local medias. We will provide promotional leaflets and checklist of suggestions how Community Councils can promote their own area to encourage candidates to stand’. Those who were not represented at the Feb meeting to be contacted by telephone.  
**Action: TR**

15. Check with JCC Treasurer what monies are available (main account and special projects account) . **Action: TR**

**Next meeting – Thursday 21<sup>st</sup> March, 9.30, NEON**