



MORAY COUNCIL
TAXATION SERVICES

COUNCIL TAX STANDING ORDER MANDATE

Dear Sir/Madam

Please find below a standing order mandate for your Council Tax payments.

You should complete all of the sections and pass the bottom part of this form to your bank or building society as soon as possible.

Thank you.

If you have any questions regarding this mandate, or require assistance completing it, please contact Moray Council's Customer Contact Centre on (01343) 563456.

MANDATE TO YOUR BANK OR BUILDING SOCIETY TO MAKE STANDING ORDER PAYMENTS

Please debit my account on the 1st day of each month in accordance with the schedule shown in Section 2 below, and credit the Moray Council Account number 00111513, held at the Bank of Scotland, 90 High Street, Elgin, IV30 1BN. (Sort Code 80-06-66).

1 Your name and address

Name _____
Address _____
_____ Postcode _____

2 Your payment schedule

£ _____ In _____ (month) _____ (year) and
£ _____ each month from
_____ (month) _____ (year) to _____ (month) _____ (year)
inclusive.

3 Name and address of your bank or building society

Name _____
Address _____

_____ Postcode _____

4 Your bank or building society account number

5 Branch Sort Code (in the top right corner of your cheque)

_____ - _____ - _____

6 Name(s) your bank or building society account is held in

7 Council Tax reference (to be quoted with every payment)
This instruction cancels any previous mandate under the Council Tax reference number shown below.

8 Customer signature(s) and date

Date _____

Date _____

PLEASE REMEMBER TO SIGN THIS MANDATE