



**Clerk to the Moray Local Review Body**

**The Moray Council  
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Your Ref: MLRB085/Ack

Date: 7 August 2013

Mr Peter Smith  
2 Damhead Steading  
Kinloss  
Moray  
IV36 3UA

Dear Mr Smith

**Town and Country Planning (Schemes of Delegation and Local Review Procedure) (Scotland) Regulations 2008**

**Request for Review: 13/00482/APP – Conversion of Farm Building to Hotel at Easter Coltfeld Farm, Alves, Moray**

I acknowledge receipt of the Notice of Review dated 1 August 2013 in respect of the above noted planning application, which I received on 2 August 2013.

The grounds for review and associated documents can be viewed on the Moray Council's website at <http://public.moray.gov.uk/eplanning/> and entering the planning application reference number. The documents can also be viewed on the Moray Council's Local Review Body website at [http://www.moray.gov.uk/moray\\_standard/page\\_65978.html](http://www.moray.gov.uk/moray_standard/page_65978.html). A hard copy of the documents can be made available for inspection, on request, at the Access Point, Council Office Elgin.

In terms of the Regulations, interested parties will be notified within 14 days of receipt of the Notice of Review and given 14 days in which to submit representations in respect of the Review. On receipt of any representations, these will be forwarded to you and you will have 14 days to respond thereon. Thereafter, arrangements will be made for a meeting of the Moray Council Local Review Body to consider your request for a review and you will be notified of the time, date and venue. A copy of all documents and notices in respect of the Notice of Review to be submitted to a meeting of the MLRB will be made available for public inspection, prior to the meeting, at the Access Point, Council Office, Elgin and via the Council's Internet website at [http://www.moray.gov.uk/minutes/srch\\_new.asp](http://www.moray.gov.uk/minutes/srch_new.asp).

In the event of no further representations being received, the Notice of Review and all relevant documents will be referred to a meeting of the MLRB for consideration and you will be notified of the date, time and venue.

Yours sincerely

**Mrs Lissa Rowan**  
**Clerk to the Local Review Body**