

A Meeting of the City & Royal Burgh of Elgin Community Council was held in the  
**COUNCIL CHAMBERS on Tuesday 10<sup>th</sup> DECEMBER 2013 at 7.00pm.**

1.	<p><b><u>Sederunt and Apologies.</u></b> (* Associate, ** Youth)</p> <p><b><u>MEMBERS</u></b></p> <p>Alastair KENNEDY(Chair),      Gordon METHVEN(Secretary),      Bryan WATSON(Vice Chair),  David CHAPMAN*,      Steven CHRISTIE,      Anne GLOVER,      Laura MILLER**,  Steven MILNE,      Pat PATERSON,      Mary WALL,      Eddie WALLACE,  Jim WISEMAN(Minutes).</p> <p><b><u>IN ATTENDANCE:</u></b></p> <p>Cllr Patsy GOWANS,      Cllr Barry JARVIS,      Cllr Graeme LEADBITTER.</p> <p>Sheila HOLLIS (SPICE),      Hazel LAWSON (Northern Scot),      PC Mark BAYLISS (Police),  Kathy GRANT(Community Warden),      Donnie McLEAN.      Sandy GALLACHER (Stagecoach),  Steven GEORGE (Stagecoach),      Martine SCOTT (New Elgin High School Project Team)</p> <p><b><u>APPOLOGIES</u></b></p> <p>Eric MARRIOTT (Attending Leisure Facilities review), Cheryl ROBB, Gordie WELLS, Daniel McGOVERN**, Aiden MILNE**,  Cllr James ALLAN, Cllr John DIVERS, Cllr Mike SHAND.</p>	<b><u>ACTION</u></b>						
2.	<b>PREVIOUS MINUTES</b>							
a.	<p><b>Minutes of Meeting held on 12<sup>th</sup> November 2013</b></p> <p>The minutes were proposed as a true record of the meeting by Steven Christie, seconded by Eddie Wallace and there were no objections.</p>							
3.	<b>Matters Arising.</b>							
	<p>2b) Dates for visit to Elgin Police Station to be arranged</p> <p>3c) Visit to UHI being arranged for second half of January.</p> <p>Bryan Watson advised that the Edgar Road Wetland appears to be recovering and no further action was required.</p>	<p>AK</p> <p>AK</p>						
4.	<b>Agency Updates</b>							
a.	<p><b>Police Scotland – including National Security. PC Mark Bayliss</b></p> <p>PC Mark Bayliss gave a report in line with the main headings of the Multimember Ward Plans which are Antisocial Behaviour, Dogs, Speeding, Parking, and drugs and alcohol.</p> <p><b>ANTISOCIAL BEHAVIOUR:</b> Hi Vis patrols will be increased in town centre and bus station. Alastair Kennedy acknowledged the inclusion of patrols at the bus station which was raised by the Community Council.</p> <p><b>THEFTS:</b> Sneakin thefts in New Elgin are still occurring despite one jailing and one further arrest. Investigations by police are still ongoing.</p> <p><b>SPEEDING:</b> No speeding FPNs, REPORTS, EDUCATION or PROSECUTIONS. Patrols were carried out on Morrison Road as previously requested by the Community Council.</p> <p><b>PARKING:</b> Patrols around the primary schools, Seafield and New Elgin, have been carried out resulting in a number of FPN's being issued for parking.</p> <p>Mary Wall supported Gordon Methven's point that people are parking in short term parking (&lt; 30 minutes spaces) and staying longer than they should. PC Mark Bayliss's observation that this is difficult to patrol was generally accepted but the point was noted.</p> <p><b>CURRENT ISSUES:</b></p> <p>Lights at North Street have been checked and the cause of running red lights seem to be slow drivers. Alastair Kennedy noted that the dangerous kerb in that area had been rectified.</p> <p><b>LICENSING MATTERS:</b></p> <p>Alastair Kennedy asked if the police had any view on the licence fees consultation and was advised to speak to licensing department in Elgin Police Station Sgt Kim Robertson.</p>	<p>Police</p> <p>AK</p>						
b.	<p><b>Stagecoach</b></p> <p>James Wiseman thanked Stagecoach for the information provided about Bishopmill buses in relation to the Post office enquiry SERVICES Further services changes are to be made to the 10 (Abdn-Inv)and 35 (Coast Bus) services.</p> <p>Steven George is leaving his current post in January 2014. Replacement to be advised.</p> <p>Cllr Graham Leadbitter advised that a review of the bus services to New Elgin Estates was ongoing.</p> <p>Stagecoach are undertaking a consultation with the public in January with a view to improving timetables.</p> <p>Alastair Kennedy asked if there were any issues for young people with current services. Laura Miller said the service was good.</p> <p>Alastair Kennedy thanked Stagecoach for regular updates and wished Sandy Gallacher well in his forthcoming new post.</p>							
c.	<p><b>Community Warden – Kathy Grant</b></p> <p>Kathy Grant gave her end of year report MORAY COMMUNITY WARDEN REPORT <b>10 December 2013 ECC</b></p> <p><b><u>Local Interest</u></b></p> <p>Number of complaints (figures up to 10 December 2013)</p> <table border="0"> <tr> <td>Intimidation and Harassment</td> <td>-</td> <td>15</td> </tr> <tr> <td>Noise</td> <td>-</td> <td>61</td> </tr> </table>	Intimidation and Harassment	-	15	Noise	-	61	
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Dog Fouling	-	51
Dangerous Dogs	-	2
Neighbour Disputes	-	30
Drugs Offences	-	1
Vandalism	-	3
Graffiti	-	4
Seagull Feeding	-	3
ASB Driving	-	1
Rowdy Behaviour (BoP)	-	15
Litter	-	3
Fly Tipping	-	5
Underage Drinking	-	1
CCTV	-	2
<b>Total</b>	<b>-</b>	<b>194</b>

(These are the official incidents)

**FPN's for Elgin City**

January	-	Dog fouling – 0	Litter – 0	Fly tipping – 0
February	-	Dog Fouling – 2	Litter – 0	Fly tipping – 0
March	-	Dog Fouling – 3	Litter – 0	Fly tipping – 0
April	-	Dog Fouling – 3	Litter – 1	Fly tipping – 0
May	-	Dog Fouling – 1	Litter – 1	Fly tipping – 0
June	-	Dog Fouling – 1	Litter – 0	Fly tipping – 0
July	-	Dog Fouling – 1	Litter – 7	Fly tipping – 1+ 1 Warning
August	-	Dog Fouling – 1	Litter – 0	Fly tipping – 0
September	-	Dog Fouling – 0	Litter – 0	Fly tipping – 3
October	-	Dog Fouling – 0	Litter – 0	Fly tipping – 0
November	-	Dog Fouling – 0	Litter – 0	Fly tipping – 1+1 Warning
December	-	Dog Fouling –	Litter –	Fly tipping – 1
<b>Totals</b>	<b>-</b>	<b>Dog Fouling – 12</b>	<b>Litter – 9</b>	<b>Fly tipping – 5 + 2 Warnings</b>

**Initiatives**

Joint patrols with the police in plain clothes targeting fouling and littering.

Noise initiative – leaflets delivered to all noise problem areas, followed up by visits.

**Other**

Attended 6 courses with the North East Scotland Child Protection Centre and am now qualified to deliver CEOP (Child Exploitation and Online Protection) talks to schools.

21 School talks about ASB, Bullying and CEOP

I am now qualified to act as an Appropriate Adult for vulnerable adults in police custody

Carried out 103 patrols

Attended 12 Operation Avon

Pinefield neighbourhood watch despite the setbacks should be up and running in the New Year.

Attended a Domestic Abuse Seminar and a WRAP course, (Workshop to raise Awareness to Prevent)

**I also took part in 3 LIAP meeting, (Local Integrated Assessment Process for Children and Young People)**

**Feedback to issues rose from previous CC meetings**

There was a long discussion about bullying. Kathy Grant explained some work she had done recently in schools about bullying. She has found it to more wide spread than official figure suggest. Cllr Barry Jarvis explained that modern bullying is internet based and can be harder to find and deal with than the more traditional “gee’us yer dinner money!” type of bullying! He pointed out that Facebook for example has an age limit yet parents allow children access to it suggesting that the solution is not to stop internet access but to encourage responsible use of it. Councillor Patsy Gowans said that bullying at school can lead to bullying in the workplace. Alastair Kennedy said that this was an issue that we should be tackling.

All

<b>5.</b>	<b>Committee Reports:</b>	
<b>a.</b>	<p><b>Planning.</b></p> <p>We responded to the consultation on CF4 housing off Thornhill Road. We commented that further information was required for us to make sensible comment. CF4 was on land previously scheduled as a school so we commented that it would be appropriate to wait until completion of the school estate review before giving it up. We also mentioned potential demand for a church.</p> <p>We responded to the Brown Muir Wind Farm Proposal of Application Notice outlining how we expect to be consulted.</p> <p>We convened a subgroup to respond to a consultation on moving Bishopmill Post Office to Morriston Road. There was a surprising amount of detail supporting the existing Bishopmill Post Office location. Alastair Kennedy complimented the team on the quality of the letter drafted. The letter was agreed.</p> <p>Noting compulsory purchase order for land associated with the Western Link Road.</p>	JW

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	Received guidance on responding to Planning applications.	JW
b.	<b>Recreation, Leisure and Environment</b> Anne Glover thanked all those who helped with the flowerbeds this year. Unfortunately, there was some vandalism which was reported to the Police and covered in the press. Any information about the incident would be welcomed. Anne Glover spoke for everyone expressing disappointment at this act of vandalism. There is still no source of repair for the urn. FAIR TRADE – nothing to report.	
c.	<b>Roads &amp; Transportation.</b> <u>Progress report for ECC meeting 10<sup>th</sup> Dec 2013 of Roads and Transportation Committee</u> 1. <u>Traffic Regulation Order - Waiting Restrictions dated 15<sup>th</sup> Nov</u> Report on findings prepared and issued to everyone. If accepted will reply to proposal by 12 <sup>th</sup> December. All agreed. 2. <u>Roundabout Safety issue with Stagecoach</u> Under investigation, need more information about the roundabout at Viewfield; have introduced by email the new committee to Stagecoach boss and the complainant. Donnie McLean pointed out that the recycling vehicles with rear steering have no issues with the area.	
d.	<b>Youth.</b> Farmers Market at Academy – outcome to be reported at next meeting. Alastair Kennedy attended and thought it an excellent event. Alastair Kennedy thanked the young people for their helpful input to the Bishopmill Post Office consultation.	LM
6.	<b>Community Planning:</b>	
a.	<b>Elgin South Area Community Planning Forum</b> AGM was held in November. The Co-Chairs are Aileen Marshall, Steven Christie, James Wiseman, Catherine Sinclair, Rebecca Kail, Christine Clerk. A handover meeting has been arranged for the 7 <sup>th</sup> January 2013. Next Meeting 21 <sup>st</sup> January 2013 to be chaired by James Wiseman.	
b.	<b>SPICE</b> Discussions have taken place with Glen Moray Distillery Manager regarding flowerbeds opposite the entrance to the Eight Acres Hotel. Discussions have also taken place with Grant Speed regarding the future of flowerbeds in Elgin and particularly the town centre.	
c.	<b>JCC:</b> Anne and Eric attended the JCC	
d.	<b>Town Centre design Charrettes</b> – No update	
e.	Community Council Representation in Community Planning Alastair Kennedy advised that individuals should respond to this.	All
7.	<b>Education –</b>	
a.	<b>Elgin High School</b> Martine Scott gave an update on the New Elgin High School project at the start of the meeting. Apologising for the delay in updating the Community Council on progress, Martine Scott explained the difficulties caused by a layer of peat and the project teams efforts to look at options to relocate the school building within the existing site to ensure best use of money for the school function rather than expensive piled foundations. A location has been identified which will achieve this. A planning application is to be ready for submission between February and August 2014. The relocation of the school building has resulted in the potential for 2 grass pitches and a 3G pitch. Alastair Kennedy asked how far the School had been defined and also referenced allotments and the Regional Sports facility? Martine Scott referenced the Elgin High School page on Moray Councils' website. Currently the design is a 3 storey linear building with modern materials. The schedule of accommodation is as fixed as it can be and there is a core area to accommodate the flow of pupils. <b>Kestrel</b> House will occupy half the ground floor. Allotments were still in doubt. The high school facilities will be better than the existing ones but currently not a regional sports facility.	
b.	Elgin Academy – No Report	
c.	Primary Schools – No Report	
8.	Treasurer's Report. No 1 account £3,850.60, No 2 Account £2,828.38. Data protection cheque has been sent but not cashed. Alastair Kennedy proposed funding SPICE for flowerbeds. It was agreed to appoint a subgroup to formulate a proposal. Members to be agreed at a later date.	All
9.	Ongoing topics	
a.	Deanshaugh Playing Fields – No Update	
b.	Oldmills – No Update	
c.	Lesser Boroughbriggs – No Update	
d.	Elgin Fund – Cooper Park – No Update	

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10.	Events	
a.	<p>Community Awards</p> <p>Gordon Methven tabled a letter to TSI moray partnership and businesses. All agreed with the content of the letter.</p>	GM
b.	<p>Training</p> <p>Planning training was offered as part of the planning consultation. Alastair Kennedy to follow up.</p>	AK
11.	<b><u>Chair's Report for December Meeting</u></b>	
	<p><b>Wednesday 13/11/13</b></p> <p>As a CC rep and partner I met with Steven Christie and the Glenmoray Distillery manager to discuss the possibility of sponsorship for the Eight Acres flower-bed. It was a very positive meeting.</p> <p>It was agreed that Steven and I would give further thought to how a design could incorporate some theme and nameplate to ensure that passers-by would understand the connection and be encouraged to attend the Glenmoray Distillery and visitor centre. A meeting has been set up with Grant Speed (lands and parks) to seek advice on thematic structures.</p> <p><b>Thursday 14/11/13</b></p> <p>Met with Tracey Rae (CCLO) to discuss CC business, including the ECC constitution. ECC can now pass on the constitution since the official name remains as before.</p> <p>I attended the Joint Community Councils of Moray in the evening. Roddy Burns, Chief Executive of the Moray Council gave a presentation on "How CCs feed into Community Planning" and what he sees as the future role of CCs. Also in attendance was Graham Jarvis who gave an update on the "School Estate Review". Ann Glover and Eric Marriot represented ECC.</p> <p><b>Tuesday 19/11/13</b></p> <p>The JCC is represented on the Moray LEADER programme. As an ECC rep on the JCC I chair the LEADER Decision Making Body (DMB) and am Vice-chair of the LEADER Local Action Group (LAG). LEADER currently has a Strategic Working Group (SWG) in place which is planning for the next LEADER programme. For the next programme a Community Led Local Development Strategy (CLLDS) has to be written and approved by Scottish Government. A LEADER and partners meeting took place on the above date and was the second facilitated by Dr. Sarah Skerratt from the Scottish Rural College. This was to begin mapping out Moray's future funding needs and the needs of different communities to better inform the CLLDS. This will be the document which will guide the provision of all European Rural Development Funding in Moray after 2014.</p> <p>On the same evening I attended the meeting of Elgin South Area Forum. Discussion took place about the School Estate Review, Elgin High School, the Western Link Road, problems with allocation of beds in Dr. Grays hospital. The meeting was closed to allow the AGM to take place. The members have agreed to work with a rotating chair since there were no nominations for the post. Steven Christie remains Vice-chair and Christine Clerk continues as Treasurer.</p> <p><b>Wednesday 20/11/13</b></p> <p>Because I had an appointment in the afternoon I visited the presentation on the proposed dualling of the A96 at 10.30 am. There were no engineers in attendance at that time but I was first in and was able to read all boards without interruption. However, I was able to return in the afternoon and met other members while there. Because the Inverness - Nairn stretch of the A96 is fairly well advanced in planning, inevitably that was the main thrust of the presentation. However, in my view, now that the A96 is firmly on the agenda, we should begin lobbying for the Elgin stretch to be built next, used as a by-pass initially until linked up with the other stretches as they get built.</p> <p><b>Thursday 21/11/13</b></p> <p>The JCC sits on Community Planning's (CP) Community Engagement Group (CEG) so I attended the meeting of the CEG in Elgin Library.</p> <p>Discussion took place about which actions are priorities within an action plan for engagement which has been drawn up.</p> <p>A report had gone from the group to the CP board on the subject of the Citizens Panel, which is an on-line consultation tool that has been used for a number of years by the CP partnership. The contract had expired and the group was asked to recommend whether or not it was worth the cost of retaining the Citizens Panel since it has limited use. However, having researched how it is used and what for, the group recommended it be continued so the contract will now go out to tender.</p> <p>I made the members aware that the JCC will shortly be consulting with all CCs on whether they should be represented by tsiMORAY on the CP board as stated by Roddy Burns at the JCC. tsiMORAY is a Scottish Government funded organisation which employs a number of staff to support third sector organisations in Moray, including Social Enterprises, and to strengthen links between the third sector and CP. Although I am a director of tsiMORAY I feel very strongly that to be represented by an unelected person in an organisation which CCs are not members of and have no intentions of being members of, is completely inappropriate.</p> <p>On the same evening I attended a workshop run by the consultants who are doing the Sustainable Education for the Future exercise. This was based on what those attending saw as priorities in three areas. These were priorities in the classroom, priorities outwith the classroom but connected with the school, like extra-curricular activities and thirdly, priorities between the school and the community. That could be things like community groups being able to use school facilities or the dad who does football coaching on a Saturday morning. It was an interesting process but I don't know how well it worked since good teachers and best education was obviously the priority within classrooms. I feel that perhaps asking for second priorities may have made better sense.</p> <p><b>Friday 22/11/13</b></p> <p>You'll be aware that we were contacted by Stagecoach and a member of the public with regards the turning circle on Newfield Road that buses currently use to turn to allow them to visit the stop at Larch Court without having to reverse. I went along to visit the area to see for myself what the problem was. There is no other road set-up anywhere in the vicinity which could be used to turn a bus without it having to reverse and that is what was hoping to be avoided. There are a number of possible solutions and some are easier and cheaper than others.</p> <p><b>Monday 25/11/13</b></p> <p>I met with Bryan and Gordon to set up a Facebook page and Twitter account. My input was absolutely minimal but Gordon</p>	

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	<p>and Bryan got it done and it seems to be enjoying some success.</p> <p><b>Tuesday 26/11/13</b></p> <p>I met with another LEADER LAG member to discuss writing a brief for a consultant to work on a CLLDS (see above). We are also required to carry out a staffing review as work will change due to no more funding applications being allowed from now.</p> <p><b>Wednesday 26/11/13</b></p> <p>This was a full LEADER LAG meeting with a full agenda. The meeting started at 1.00 pm and finished after 5.00 pm. The time reflects the amount of work that gets done by LEADER. The LAG gives strategic direction and takes on pieces of work that link between the LAG and Moray Council.</p> <p><b>Thursday 28/11/13</b></p> <p>My meeting with Tracey Rae, CCLO, had to be cancelled due to her work-load. It's rescheduled for Tuesday 3rd Dec.</p> <p>I had to send apologies for my meeting (as a rep of ECC on SPICE) with Steven Christie and Grant Speed but Steven attended what turned out to be a very helpful discussion.</p> <p>Late afternoon I attended a preview of a new "Dry Dive" facility at the Whale and Dolphin Society in their premises at Spey Bay. The old ice-house has been fitted out with a sound system and screens which is designed to make visitors feel as if they are underwater watching the different forms of life there. It will be open to the public in the spring.</p> <p>I attended an evening meeting of the "Lesmurdie Group" which had been organised by Ann Griffin of the Community Support Unit (CSU). You'll recall that the ECC has, for about three years now, been involved in an initiative to get something done for the benefit of the South Lesmurdie area. Recently an application for funding to develop a "hub" was sent to the Scottish Government-COSLA Regeneration fund. The application got through to stage two of the process but failed to get further. On a positive note, the Vice-chair of the funding body has suggested applying again in March and he has offered to come to Moray to meet people for himself. Our steering group wanted a more representative body formed and a meeting of residents was organised for this date.</p> <p>Officers of TMC, including Roddy Burns, CE, attended. To begin the meeting these officers went through the statistics which make the area the lowest in terms of SIMD (Scottish Index of Multiple Deprivation) which has caused much annoyance in Lesmurdie. There followed some debate about whether a hub was wanted or needed, where the funding to maintain and run such a facility would come from and who would be responsible for such a building. A short demonstration film of a community hub in Wick was shown. Eventually it was agreed that a further meeting will take place before Christmas and a board will be more formally formed. I was asked by Roddy Burns to continue as an ECC rep on the board and have agreed to do so meantime.</p> <p><b>Tuesday 03/12/13</b></p> <p>Met with Tracey Rae (CCLO) to discuss generic email addresses and how other CCs have this set up. One has a set-up where an email sent to the generic address then automatically gets forwarded to members' individual personal email addresses which could be handy.</p> <p>Tracey understands that ECC is one of the CCs who gets most done, so that was gratifying.</p> <p>I had done research on other Local Authority areas on where CCs sit within the Community Planning structure as part of a consultation document I have produced for the JCC as that body is about to consult with all CC members in Moray about representation within Community Planning in Moray. We got that document finalised</p>	
12.	<b>Secretary's Report</b>	
	<p><b><u>Secretary's Report December 2013</u></b></p> <p><u>Correspondence:</u></p> <p>Our constitution has been approved by the Elections Officer who has taken a copy for their records. The original has been returned to me for filing. We adopted the draft constitution contained in the folder we received from Tracey Rae so you should all have your own copy in your folders.</p> <p>I received a reminder from the Information Commissioner regarding our registration but this matter is already in hand.</p> <p>I received a letter regarding a proposed traffic order – disabled person's parking places, Moray which will be passed to our Roads and Transportation committee albeit I can't see anything in it that seems controversial. It's far too large to scan and includes a CDROM. If David and Eddie need it before the meeting next Tuesday then let me know and we will organize something. Any reply needs to be in by 23rd December.</p> <p>There are a couple of new consultations that have been circulated:</p> <ol style="list-style-type: none"> <li>1. The Moray Council consultation on the review of licensing fees.</li> <li>2. The Scottish Ambulance Service consultation on their Patient Focus Public Involvement Strategy 2014 – 2016</li> </ol> <p>All other correspondence has previously been circulated by email.</p> <p><u>Actions</u></p> <p>I met with Bryan and Alastair to look at social networking media. I will leave it to Bryan Watson to report on that one as he instigated the meeting.</p> <p>I attended the sub group for compiling a reply to the move of the Bishopmill Post Office. We all contributed to the meeting and James Wiseman will be writing to the Post Office and reporting on that one.</p> <p>I attended the public exhibition at New Elgin Hall re the duelling of the A96. I was extremely disappointed as it focused on the Nairn by pass and I was none the wiser for attending.</p> <p>Steve Christie and I met with Jenny Devlin at Tsi Moray and it was agreed that Tsi Moray would 'facilitate the investigation of a consortium partnership to host and arrange a community awards ceremony for all in Moray'. I have therefore prepared a draft letter on the proposed Community Awards which has been passed to Jenny and Steve for their perusal. I will update you on this at the meeting if anything else happens before then.</p>	<p>All</p> <p>GM</p>
13.	A.O.C.B.	
	<p>David Chapman advised that a charity is closing a Bishopmill nursery and he will follow this up and report.</p> <p>Cllr Barry Jarvis advised that a taxi consultation will be out soon.</p> <p>Alastair Kennedy to procure badges. Examples were discussed and lanyard option agreed.</p>	<p>R&amp;T</p> <p>AK</p>

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	Community Empowerment and Consultation Event. Agreed Alastair Kennedy to attend.  Alastair Kennedy asked if there was any consultation on the advertising put on roundabouts. Cllr Graham Leadbitter explained it was a revenue raiser linked to the Moray Council advertising strategy.  Bryan Watson advised that people can now follow Elgin Community Council on the "Elgin Community Council" Facebook page & the twitter account @CCElgin  James Wiseman proposed a vote of thanks to the Moray Council for hiring a temporary boiler for the Town Hall to enable the pantomime to go ahead.	AK       All
14.	Date of next meeting: Tuesday 14 <sup>th</sup> January 2014.	All
15.	CLOSE: There being no further business the Chair thanked all those present for attending and closed the meeting at 9:03pm and members adjourned to a neighbouring establishment to celebrate the season of goodwill.	

CITATION: These Minutes were adopted as a True Record of Proceedings:

Proposer: \_\_\_\_\_

Seconder: \_\_\_\_\_

Chair: \_\_\_\_\_ Mr Alastair Kennedy

Date: \_\_\_\_\_