



DISCRETIONARY HOUSING PAYMENT

Name:
Current address:
Post code:
Home telephone number:
Mobile number:
Email address:

For Official Use Only	
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Discretionary Housing Payments are payments that the Council may be able to make to help you pay your housing costs, when Housing Benefit does not meet all of your needs.

This includes when your Housing Benefit is reduced because you are under occupying your home. Households are allowed one bedroom for each of the following:

- A couple
- A person who is not a child (aged 16 and over)
- Two children of the same sex
- Two children who are under 10 – boys and girls are expected to share a room
- Any other child (other than a child whose main home is elsewhere)

Those considered to be under occupying will see a reduction in their Housing Benefit calculated by a reduction of:

- **14%** of the total eligible rent for under occupation by **one** bedroom
- **25%** of the total eligible rent for under occupation by **two** bedrooms or more

If this applies to you and you would like to apply for a Discretionary Housing Payment please read the declaration below, sign the form and return it to us as soon as possible. If you are in receipt of the housing element of Universal Credit you should apply using the on-line form available at www.moray.gov.uk/discretionary.housing.payment.

- I would like to apply for a discretionary housing payment to help with the deduction from my rent as I am under occupying my home
- I know that I must let you know about any change in my circumstances, which might affect my claim.
- I agree to Moray Council using the information I have provided in my Housing Benefit claim to work out if I qualify for Discretionary Housing Payments.

Signature of claimant:

Date: