

MINUTE OF MEETING OF THE MORAY CHILD PROTECTION COMMITTEE

MONDAY 10 NOVEMBER 2014

COUNCIL OFFICE, ELGIN

PRESENT

Mrs Susan Maclaren (Chair)	Head of Integrated Children's Services, The Moray Council (Ex-Officio)
Detective Superintendent	Police Scotland
Mark Cooper (Deputy Chair)	
Councillor John Divers	The Moray Council
Councillor Mike Shand	The Moray Council
Councillor Allan Wright	The Moray Council
Mrs Phyllis Smart	Nurse Consultant (Child Protection), NHS Grampian
Mr Patrick Hannon	Armed Forces Representative
Mr Laurence Findlay	Corporate Director (Education and Social Care), The Moray Council (Ex-Officio)

APOLOGIES

Apologies for absence were intimated on behalf of Mrs Sheila Erskine, Voluntary Sector Representative (tsiMoray); Elizabeth Templeton and Jill Richards, Scottish Children's Reporter Representatives.

IN ATTENDANCE

Ms Diane Milne, Moray Womens Aid (substituting for Mrs Sheila Erskine); Mrs Jennie Williams (NHS Grampian) (Observer), Mr Iain MacDonald, Children's Wellbeing Manager; Mr Stuart Lamberton, Partnership Officer (Child Protection); Ms Pat Bailey-McKay, Domestic Abuse Representative; and Mrs Caroline Howie, Committee Services Officer as Clerk to the Committee.

**1. APPOINTMENT OF CHAIR OF THE CHILD PROTECTION
COORDINATING GROUP**

Prior to discussion of the business the Chair advised the meeting that Mr MacDonald had been appointed as the Chair of the Child Protection Coordinating Group.

**2. MINUTE OF THE MEETING OF THE MORAY CHILD PROTECTION
COMMITTEE HELD ON 12 AUGUST 2014**

There was submitted and approved the minute of the meeting of the Moray Child Protection Committee dated 12 August 2014.

3. MATTERS ARISING

Under reference to paragraph 2 of the minute of the meeting of this Committee dated 12 August 2014, clarification was sought as to whether Dr Wojcik had been formally invited to attend meetings of this Committee. In response the Chair advised this had been done.

Under reference to paragraph 2 (ii) of the minute of the meeting of this Committee dated 12 August 2014 clarification was sought as to whether the draft minute now approved would be uploaded to the website, in response the Chair advised this would be done..

4. CHILD PROTECTION COORDINATING GROUP MINUTE AND UPDATE

There was submitted the minute of the meeting of the Child Protection Coordinating Group dated 12 September 2014.

Under reference to paragraph 14 of the minute clarification was sought in regard to the wording which it was considered was confusing. In response the Chair advised Alison Scarffe, Specialist Nurse – Child Protection, would provide wording that would clarify this.

Councillor Wright queried the use of acronyms and stated that whilst these are acceptable to those who work in the sphere and use them on a regular basis they are not always known by others.

In response the Chair advised future minutes would include a list of acronyms following the list of attendees.

Thereafter the Committee noted the minute of the meeting of the Child Protection Coordinating Group dated 12 September 2014.

5. PERFORMANCE MANAGEMENT REPORT

There was submitted a report by the Partnership Officer (Child Protection) outlining the performance of Child Protection for the period from 1 April to 30 June 2014.

Prior to discussion the Partnership Officer (Child Protection) advised the meeting there was an error in the numbers for Child Protection Orders granted and that all Orders had been granted in the period covered. This was noted.

Following consideration the Committee noted the report by the Partnership Officer (Child Protection) outlining the performance of Child Protection for the period from 1 April to 30 June 2014.

6. TERMS OF REFERENCE FOR CHILD PROTECTION PARTNERSHIP TRAINING GROUP

There was submitted a report by the Partnership Officer (Child Protection) advising the Committee of the Terms of Reference (TORs) for the Child Protection Partnership (CPP) and asking the Committee to agree the TORs

Following discussion Committee agreed the Terms of Reference for the Child Protection Partnership Training Group and to notify the Child Protection Partnership Training Group of this.

7. SIGNIFICANT CASE REVIEW DRAFT GUIDANCE

There was submitted a report by the Partnership Officer (Child Protection) asking the Committee to consider the content of the Significant Case Review (SCR) guidance (draft) and to adopt it as local guidance for SCRs being conducted in Moray.

During discussion Mrs Phyllis Smart suggested that the draft Guidance should be made available on the Child Protection website and updated following its confirmation. This was agreed.

Following consideration it was agreed to:

- (i) adopt the draft Guidance as local guidance for SCRs being conducted in Moray;
- (ii) the draft guidance being uploaded to the website; and
- (iii) the website being updated once the guidance is confirmed.

8. PRACTICE GUIDANCE

There was submitted a report by the Partnership Officer (Child Protection) advising the Committee of current national guidance for Child Protection which was refreshed in 2014 and asking the Committee to approve the use of the refreshed guidance and to task the Child Protection Coordinating Group to develop a summary for practitioners outlining the key points and updates from the refreshed guidance and present this to the next meeting of this Committee.

Discussion took place on possible timescales for receipt of a draft summary for practitioners and it was agreed a draft summary would be prepared by the end of November 2014 with a finalised summary returning to this Committee for agreement.

During further discussion it was agreed that to aid communications the Chair would write to the Chair of the Chief Officer Group with a view to receiving minutes of their meeting with the minutes of this meeting also being issued to them.

Thereafter, the Committee agreed:

- (i) to approve the use of the current National Guidance for Child Protection 2014;

- (ii) to task the Child Protection Coordinating Group to develop a draft summary for practitioners outlining the key points and updates from the refreshed guidance by the end of November 2014 with finalised summary being presented at the next meeting; and
- (iii) that the Chair write to the Chief Officer Group with a view to sharing minutes.

9. UNSEEN CHILD PRACTITIONER GUIDANCE

There was submitted a report by the Partnership Officer (Child Protection) asking the Committee to consider and approve the content of the NHS Grampian Unseen Child Policy for Health Visitors, School Nurses and Midwives as detailed in Appendix 1 of the Report.

During discussion it was suggested that if the Committee were minded to approve the Policy that it be placed the Child Protection website. This was agreed.

Thereafter the Committee agreed:

- (i) to approve of the content of the NHS Grampian Unseen Child Policy for Health Visitors, School Nurses and Midwives as detailed in Appendix 1 of the Report, and
- (ii) that the Policy be placed on the Child Protection website.

10. AGENCY UPDATES

The Committee noted the following verbal agency updates:

Armed Forces Representative

Mr Patrick Hannon stated that if any child from a military household became the subject of child protection that they needed to be made aware. He stated they had internal procedures they would then set in place.

Police Scotland

Detective Superintendent Cooper advised there is now a national taskforce looking at child protection and a report would be brought to the next meeting of the Committee.

NHS Grampian

Ms Jennie Williams advised NHS Grampian had funding for 2 health visitor posts and 2 trainee posts and this had now been increased to 6 trainee posts.

Mrs Smart advised NHS Grampian will be hosting a development event around the topic of Female Genital Mutilation, further information would be provided at the next meeting.

11.AOCB

Mr Stuart Lamberton advised the Meeting of a Child Protection Training Group event that was due to take place in January 2015 and that he would provide further details of this in due course.

The Chair requested an update on the improvement plan be added as a standard agenda item. This was agreed.