

Dufftown and District Community Council Minutes
Tuesday 20th Jan 15 at 1900 in the Community Centre Dufftown

Chair: John Fleming

Attendees

- Alistair Jeffs (Vice-Chairman/Secretary)
- Jim Nicol
- Ally MacDonald
- Bunty Campbell (Glenrinnnes) (Co-opted member)
- Dennis Dalgarno
- Michelle Myron
- Morag Ross (Minutes Secretary)

Visitors:

- Tracey Rae (Moray Council Community Council Liaison Officer)
- Alastair Kennedy (Elgin Community Council Chairman)
- Fred Allan
- Jean Oliver (Planning)

Apologies

- Eleanor Candy
- Marcus Salter

Topic		Discussion	Action
1.	Police Update	No police update.	
2.	Guest Presentations	<p>The Chairman welcomed everyone to the meeting, especially Tracey Rae and Alastair Kennedy for coming all the way from Elgin. Apologies were noted from Eleanor Candy and Marcus Salter.</p> <p>The Chairman hopes that 2015 will be a good year for Dufftown especially in view of the success of the 'Planning for Real' initiative meeting. The volunteers are progressing to the first stage of building the model.</p> <p>Tracey Rae was asked by the Chairman to provide advice on the procedure for distribution of Minutes and to reiterate the procedure for co-option.</p> <p>Minutes – Tracey confirmed that the last minutes uploaded to the website are Oct 14 and she does not have a copy of the May 14 minutes. Jim Nicol will look for May 14 minutes and forward to Tracey.</p> <p>She stated that the best practise procedure for minutes is that they are forwarded to her for upload to website as a DRAFT after the Chairman has read and agreed them.</p> <p>Once they have been accepted and signed at the next meeting, the approved minutes should be forwarded to her so that she can replace the draft copy. Hard copy minutes should also be posted in the library for the community to read. The Minutes Secretary will ensure this is done from now on.</p> <p>Co-option – Tracey confirmed that filling a vacancy can be undertaken through co-option. Co-opted members must be eligible for membership of the Community Council (ie 18 years old and be a resident within the specific Community Council area. Members and</p>	<p>Jim will investigate and forward May 14 mins to Tracey</p> <p>Minutes Secretary to forward mins from now on</p>

		<p>candidates for Community Council membership must be named on the current electoral register for the Community Council area in which they reside). However, there shall be provision made for non-voting Associate Membership for purposes as defined by each Community Council. Also elected members of the Local Authority are entitled to become <i>ex-officio</i> members of Community Councils, with no voting rights.</p> <p>Community Council members are to be notified of any proposed co-option at least 14 days prior to the meeting when the matter will be decided. It was agreed that it would be best practise to notify members of a proposed co-option at a meeting then a vote be made at the next meeting.</p> <p>Co-opted members must be accepted onto the Community Council by a two thirds majority of the elected Community Council members present and voting. Completed and approved Co-option forms are to be forwarded to Tracey by the Secretary.</p> <p>Such co-opted members shall have full voting rights, <i>with the exception of voting on co-option of members</i>, and will serve until the next round of elections or at such time they become a full member.</p> <p>After 12 months from the date of their co-option to the Community Council the co-opted member will become a full member with the same rights and this full member will no longer be counted within the ratio of co-opted members.</p> <p>Tracey confirmed that Bunty has been a co-opted member since Sep 14 (date application received by Tracey) and therefore cannot vote on co-options until Sep 15 (12 months) when she will become a full member. However, she has no evidence of Jean having been co-opted except an entry in the Mar 14 minutes where it was discussed.</p> <p>The Chairman stated that it was declared in the May 14 minutes, that it was agreed by all with no-one objecting, that Jean would be the Cabrach representative however it was agreed by the majority at this meeting that the proper co-option process had not been adopted. It was therefore advised that the co-option process should be re-visited to ensure transparency.</p> <p>Alistair proposed a revisit, Ali seconded with the support of Jim and Dennis.</p> <p>Co-option (Cabrach Representative) - Jean confirmed that she is willing to represent Cabrach as a DDCC member.</p> <p>Michelle proposed her co-option and Dennis seconded the proposal. Once put to the vote exactly half of the voting members voted for Jean's co-option. Unfortunately there must be a two thirds majority in favour therefore Jean was not accepted as a co-opted member of the DDCC for Cabrach.</p>	<p>Secretary to forward approved co-option forms</p>
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<p>3.</p>	<p>Minutes of Last Meeting</p>	<p>The minutes of the November 2014 meeting were read and accepted as a true record by Dennis Dalgarno and seconded by John Fleming subject to the following amendment by Alistair:</p> <p>Amendment from Oct minutes:</p> <p>Item 3 Dorenell Windfarm should be "Alistair Jeffs (Dufftown Community Council), John Fleming (Dufftown Community Association), Bunty Campbell (Glenrinnnes) and Jean Oliver (Cabrach) recently attended an Infinergy meeting and the offer is £5,000 per MW for the new application for a 210MW Windfarm at Dorenell. Infinergy said they intended to submit this new application in November. Jean also mentioned that affordable housing was offered "</p> <p>Outstanding Items:</p> <p>Parking at Benrinnnes – Bunty reported that there has been no further development. The Chairman advised that he has received a letter from Dr Heneghan offering support. The Committee agreed that the Council should write to the landowner.</p> <p>Secretary Position – Alistair reminded the Council that he was only filling the Secretary position for a temporary period. The Chairman asked for a volunteer from the Councillors. No-one wanted to take on the Secretary job so it was decided that the Secretary position would be included in the advert above.</p> <p>DDCC Emails – Jim Nicol is going to investigate whether he can set up an auto forward from the DDCC email account to the Committee members. It was reminded that members not on email require a hard copy. Alistair also reminded members that emails should not be answered from private email addresses for transparency.</p> <p>Noticeboard – Marcus not present. He is requested to give an update on design of new Noticeboard at next meeting.</p> <p>Dorenell Windfarm - It was stated that there were 2 more applications available online. Responses to be in by 31 Jan 15. Jean stated that it was £250 for a hard copy of the planning applications. Jean stated that she was very busy but could produce the notes of the meeting to be distributed with the minutes. (Not received). Alistair asked if DDCC are responding formally. It was considered that an extension should be requested.</p>	<p>Chairman agreed to write to the Landowner</p> <p>Jim Nicol to include the Secretary position in the advert</p> <p>Marcus to update at next meeting</p> <p>Alistair to request an extension/ respond on behalf of the DDCC</p>

		<p>Alistair asked if anyone had any objections on the Windfarm extension in case we have to respond by the deadline. The response was equally for and against, with a couple of abstentions. It was agreed that Alistair should respond if no extension granted.</p> <p>Church St – Dennis reported that the Waterboard have visited the site and that they are taking responsibility and dealing with this issue.</p> <p>Living Streets Project – Alistair reiterated the objectives of the Living Streets Project. He stated that a Priority list is to be forwarded to Moray Council for consideration once the volunteers decide what work they would like to be taken. Alistair confirmed that Peter Stuart from Stuart Arms is interested in assisting in this project. It was also proposed that suggestions should be requested in the next Speirins. Jim stated that the Community Association previously asked Moray Council for drop kerbs near the Stuart Arms and they completed the work quickly therefore he hopes this project will be a great success.</p> <p>Youth Meeting – it was reported that the visit to the Youth Café in Elgin on 12 Dec 14 was cancelled.</p>	
4.	Matters Arising	Nil	
5.	Correspondence	Nil	
6.	Treasurers Report	<p>The Chairman reported that the end of year accounts have been passed by the financial examiner and now require to be agreed and signed at this meeting. Ally McDonald proposed and Michelle Myron seconded the agreement and approval of the end of year accounts.</p> <p>Tracey advised that the funding allocation letter was sent out on 22 Sep 14 and that if the DDCC do not complete their funding request form for their funding asap it will be lost. Alistair Jeffs pointed out that he had handed in the completed form to Moray Council front desk.</p> <p>The Chairman asked if the independent financial examiner should receive remuneration for her service. It was agreed that a letter of thanks from the Chairman would suffice.</p> <p>The Chairman reminded councillors that a volunteer is required to take over the Treasurer position. This will be addressed when new members are co-opted unless someone volunteers before then.</p>	Chairman to complete funding allocation form asap in the absence of a Treasurer and write a thank you letter to the financial examiner
7.	Community Feedback	N/A	
8.	Reports		
	a) Local Councillor(s)	N/A	
	b) Community Council Sub Group	N/A	
9.	Planning Issues	Jim Nicol reported that he received a letter regarding the Macallan extension project. This was a pre-application for the Cooperage etc. It was agreed that Jim would put a copy in the Library for community interest.	Jim Nicol to hand in letter to the Library

10.	The Joint Community Council of Moray	<p>Alastair Kennedy was asked if he wanted to say anything about the JCC. He commented that the Chairman and Vice-Chairman represented the DDCC very well at the last meeting and he urged that a representative should be present at each meeting.</p> <p>The next meeting is Thursday 12 Feb 15 and Dennis volunteered to attend on behalf of DDCC. The agenda has been distributed.</p>	Dennis Dalgarno to attend JCC Thu 12 Feb 15
11.	AOCB	<p>Extraordinary Meeting Minutes Dec 14 – The minutes of the Extraordinary meeting held on 2 Dec 14 were read and accepted by Michelle Myron and seconded by Bunty Campbell.</p> <p>Planning For Real – It was reported that the first meeting has taken place for the ‘Planning for Real’ initiative and there was good public engagement. ‘Planning for Real’ will be taken forward with the support of Gillian Bailey from Community Support Unit and progress will be reported back to DDCC.</p> <p>Continuous Footpath – Dennis asked Alastair Kennedy advice on whether we could appeal against the decision regarding the continuous footpath as Elgin managed to revisit the decision about the Elgin Link road. Alastair suggested that Dennis could write to Rhona Gunn Acting Corporate Director for Economic, Development, Planning and Infrastructure.</p> <p>Mortlach School Car Park - Ally MacDonald asked if anyone knew who was responsible for sand treating the Mortlach School car park and grounds in bad weather as all the cars are parking in York Street during this period. It was considered that it was local authority responsibility but Ally will ask the Head mistress to confirm.</p> <p>Resignation – Unfortunately Michelle Myron handed in her resignation. Michelle was thanked very much for her support.</p> <p>Co-Option – Fred Allen has reported an interest in becoming a Community Councillor. This was agreed by all parties and therefore this serves as the 14 days notice prior to consideration at the next meeting.</p>	<p>Dennis to write to Rhona Gunn</p> <p>Ally to ask the Headmistress</p> <p>Co-option of Fred Allen to be considered at next meeting</p>
12.	Date, Time and Venue of Next Meeting	<p>The Chairman thanked the visitors from Elgin for their attendance and their support.</p> <p>Next meeting will be held on Tuesday 17th Feb 15 at 1900 in the Community Centre.</p>	