

AUDIT AND SCRUTINY COMMITTEE

WEDNESDAY 10 JUNE 2015

NOTICE IS HEREBY GIVEN that a Meeting of the **AUDIT AND SCRUTINY COMMITTEE** is to be held within the Council Chambers, Council Office, High Street, Elgin on WEDNESDAY 10 JUNE 2015 at 9.30am.

BUSINESS

1. [Sederunt](#)
2. Declaration of Group Decisions and Members Interests *
3. [Minute of Meeting dated 15 April 2015](#)
4. Written Questions **

CONTINUOUS IMPROVEMENT FRAMEWORK

- 4(a) [Local Government Benchmarking Framework 2013/14 Family Group Results](#)
– Report by Chief Executive [App I](#)

CONSIDER REPORTS FROM AUDIT SCOTLAND'S NATIONAL STUDY PROGRAMME

5. [Audit Scotland Local Government National Report- An Overview Of Local Government In Scotland 2015](#)- Report by Chief Executive
6. [Audit Scotland Local Government National Report: Borrowing And Treasury Management In Councils](#) – Report by Corporate Director (Corporate Services) [App I](#) [App II](#) [App III](#)
7. [Audit Scotland's Review Of Housing Benefit Subsidy Claim Errors 2013/14](#) - Report by Corporate Director (Corporate Services) [App I](#)

INTERNAL AUDIT

8. [Interim Report On The Work Of The Internal Audit Section During April And May 2015](#)- Report by Corporate Director (Corporate Services) [App I](#) [App II](#)

RESPONSE IN RELATION TO REQUESTS FOR INFORMATION AT PREVIOUS MEETINGS

9. [Report On Leader Programme 2007 – 13](#) - Report by Acting Corporate Director (Economic Development, Planning & Infrastructure)
10. [Additional Support Needs In Moray](#) - Report by Head Of Integrated Children's Services
11. [Charging Structure For Nursing And Residential Care Homes](#) - Report by Corporate Director (Education And Social Care) [App I](#) [App II](#)
12. [Statement Of Outstanding Business](#) – Report by Chief Executive

13. [Pre-Planned Agenda – September 2015](#) - Report by Chief Executive

14. **QUESTION TIME*****

Consider any oral questions on matters delegated to the Audit and Scrutiny Committee in terms of the Council's Scheme of Administration.

Any person attending the meeting who requires access assistance should contact customer services on 01343 563217 in advance of the meeting.

Summary of Audit & Performance Review Committee functions:

Audit Functions - Consider reports from the Council's internal auditor & Audit Scotland concerning Council Functions

Scrutiny Functions - Scrutinising the policies of the Council and their effectiveness in meeting the action plans of the Council as set out in the Corporate Plan and evaluating the actions of Committees in implementing the action plans set out in the Corporate Plan

Performance Monitoring - Reviewing the development and definition of local performance indicators, performance monitoring and reporting systems to assist decision-making processes. The development and implementation of Public Performance Reporting at service level to explain and demonstrate to the community how well each service is delivering and reviewing progress in implementing Best Value review.

Standards - To promote, maintain and observe high standards of conduct by Members of the Council. To advise the Council on the adoption or revision of the Councillors Code of Conduct and to monitor the operation of the Councillors Code of Conduct. To oversee Members training on matters relating to the Councillors Code of Conduct and to assist the Standards Commission for Scotland in whatever way may be required.

A full description of the delegated functions of the Audit and Scrutiny Committee can be found in the Council's Scheme of Administration.