

# AUDIT AND SCRUTINY COMMITTEE

**WEDNESDAY 20 JANUARY 2016**

**NOTICE IS HEREBY GIVEN** that a Meeting of the **AUDIT AND SCRUTINY COMMITTEE** is to be held within the Council Chambers, Council Office, High Street, Elgin on **WEDNESDAY 20 JANUARY 2016** at **9.30am**.

## **BUSINESS**

1. [Sederunt](#)
2. Declaration of Group Decisions and Members Interests \*
3. Resolution

Consider, and if so decide, adopt the following resolution:-

"That under Section 50A (4) and (5) of the Local Government (Scotland) Act 1973, as amended, the public and media representatives be excluded from the meeting for Item 13 of business on the grounds that it involves the likely disclosure of exempt information of the class described in the relevant Paragraphs of Part 1 of Schedule 7A of the Act", as shown against the Item."

4. [Minute of Meeting dated 28 October 2015](#)

## **INTERNAL AUDIT**

- 5(a) [Health And Social Care Integration – Internal Audit](#) – Report by Corporate Director (Corporate Services) [App I](#)
- 5(b) [Report On The Work Of The Internal Audit Section In The Period From 1st July 2015 To 31st December 2015](#) - Report by Corporate Director (Corporate Services) [App I](#) [App II](#) [App III](#) [App IV](#) [App V](#) [App VI](#) [App VII](#) [App VIII](#) [App IX](#) [App X](#)

## **RESPONSE IN RELATION TO REQUESTS FOR INFORMATION AT PREVIOUS MEETINGS**

6. [Building Condition And Suitability](#) – Report by Corporate Director (Economic Development, Planning And Infrastructure)
7. [Employee Engagement Update Report](#) – Report by Corporate Director (Corporate Services) [App I](#) [App II](#)
8. [Employee Opinion Survey 2015](#) - Report by Corporate Director (Corporate Services) [App I](#) [App II](#) [App III](#) [App IV](#)
9. [Criminal Justice Service: Key Performance Indicators](#) [App I](#) – Report by Corporate Director (Education And Social Care)

- 9(a) [Community Care Transport](#) – Report by Corporate Director (Education And Social Care) [App I](#) [App II](#)
10. [Statement of Outstanding Business](#) – Report by Chief Executive
11. [Pre-Planned Agenda – March 2016](#) - Report by Chief Executive

Consider any oral questions on matters delegated to the Audit and Scrutiny Committee in terms of the Council's Scheme of Administration.

**Item which the Committee may wish to consider with the Press and Public excluded**

**INTERNAL AUDIT**

12. [Housing Contract Review](#) - Report by Corporate Director (Corporate Services) (Para 14)

NB	Para 14	Information relating to any action taken in connection with the prevention, investigation or prosecution of crime
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**Any person attending the meeting who requires access assistance should contact customer services on 01343 563217 in advance of the meeting.**

**Summary of Audit and Scrutiny Committee functions:**

**Audit Functions** - Consider reports from the Council's internal auditor & Audit Scotland concerning Council Functions

**Scrutiny Functions** - Scrutinising the policies of the Council and their effectiveness in meeting the action plans of the Council as set out in the Corporate Development Plan and evaluating the actions of Committees in implementing the action plans set out in the Corporate Development Plan

**Performance Monitoring** - To receive reports on the performance of and trends within all of the Council's services in terms of service standards and performance information.

**Standards** - To ensure that the highest standards of probity and public accountability are demonstrated.

A full description of the delegated functions of the Audit and Scrutiny Committee can be found in the Council's Scheme of Administration.